

Leola School District 44-2
Unofficial School Board Proceedings
Monday, August 10, 2020

Chairman ReEtta Sieh called the regular meeting of the Leola School District Board of Education to order on Monday, August 10, 2020 at 7:00 pm. Roll call showed members Trevor Zantow, Arnie Wollman, Kristi Spitzer present. Richard Westphal was absent. Others attending included Superintendent/K-12 Principal: Bev Myer, Business Manager: Kayla Casey, Custodian: Dana Leibel, Activities Director: Trevor Van Tilburg and various staff members via zoom.

A quorum was established

Sieh led the pledge of allegiance and Spitzer recited the vision and mission statements.

*Motion 20-28 by Wollman/Zantow to adopt the agenda with the following additions: 9b. Prom, 11c. Contracts, 12a. COVID Email.
Motion Carried.

Good News: Work is starting on the fire alarm system and school is starting on time.

Consent Agenda

Finance Reports & Payment of the July bills

Fund: 10 GENERAL

<u>Vendor Name</u>		<u>Total</u>
Agtegra Cooperative	Supplies	86.76
AMAZON CAPITAL SERVICES, INC.	Amazon Orders	894.43
CITY OF LEOLA	Water/Sewer	188.00
COLE PAPERS, INC	Supplies	887.03
COR-TRUST BANK	Credit Card Expenses	452.49
CorTrust Bank	Insurance	300.00
DECKER EQUIPMENT	Supplies	234.58
DEPENDABLE SANITATION, INC	Garbage	540.00
DICKEY RURAL NETWORKS	Phone/Internet	123.41
EPIC SPORTS	Volleyballs	335.30
FRED J. MILLER INC.	Bell Covers	527.00
GRAVES IT SOULTIONS	Professional Services	100.00
HAUFF MID-AMERICA SPORTS INC	Football Field Paint	668.20
HEARTLAND PAPER COMPANY	Supplies	1,074.88
HOUGHTON MIFFLIN HARCOURT	Supplies	492.06
HUB CITY RADIO	Alternative School Ads	500.00
INFINITE CAMPUS	Annual License	269.10
IPSWICH LUMBER AND HARDWARE	Supplies	75.35
IRS	Payroll tax	449.91
KAPLAN EARLY LEARNING COMPANY	Supplies	83.98
LEOLA SCHOOL DIST	Postage	200.00
MARCO	Managed Voice Contract	153.91
MCLEOD'S	Envelopes/Postage	1,081.57
MENARD'S	Supplies	126.85
MONTANA-DAKOTA UTILITIES CO	Electricity	3,619.00
REALLY GOOD STUFF, INC.	Supplies	17.54
RIVERSIDE TECHNOLOGIES INC	Supplies	801.00
rSCHOOLTODAY	Widget Renewal	100.00
RUNNINGS	Rechargeable Battery	99.99
SCHOLASTIC INC	Supplies	478.80
SHARE CORP	Supplies	260.19
STAPLES	Supplies	258.27
TAYLOR MUSIC	Supplies	37.47
TEACHER DIRECT	Supplies	179.68
UNUM LIFE INSURANCE COMPANY OF	Insurance	91.20

VALLEY TELECOMMUNICATIONS	Phone/Internet	702.54
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16,490.49

Fund: 21 CAPITAL OUTLAY

<u>Vendor Name</u>		<u>Total</u>
AB BUSINESS INC, SOLUTIONS	Copier Contract	1,122.12
ALL AMERICAN SPORTS CORP.	Football Equipment	3,049.64
ALLIED CLIMATE PROFESSIONALS	Professional Services	26,928.13
AMAZON CAPITAL SERVICES, INC.	Amazon Orders	321.98
BINDER, MIKE	Football Equipment	1,100.00
CENGAGE LEARNING	Health Science Curriculum	1,094.34
COR-TRUST BANK	Credit Card Expenses	2,449.00
CURT'S REPAIR	Bus Maintenance	4,733.99
DIDAX INCORPORATED	Math Curriculum Manipulatives	1,714.99
GLASS DOKTOR, THE	Bus Repair	427.83
GRASSLAND WOODWORKING	Services	29,027.54
Great Minds	Math Curriculum	12,368.39
HOUSE OF GLASS	Install hardware/doors	1,795.54
J & R Plumbing, Heating & AC LLC	Services	778.51
JM ELECTRIC INC	Fire Alarm Materials	6,611.40
LEARNING A-Z	Membership Fee	489.85
RIVERSIDE TECHNOLOGIES INC	Supplies	3,840.00
SCHOOL SPECIALTY INC	Classroom Chairs	2,309.38
VOCABULARY SPELLING CITY	License Fee	245.70
		100,408.33

Fund: 22 SPED

<u>Vendor Name</u>		<u>Total</u>
AB BUSINESS INC, SOLUTIONS	Copier Contract	112.21
AMAZON CAPITAL SERVICES, INC.	Amazon Orders	98.54
APPLE INC.	IPAD	1,199.00
LEARNING A-Z	Membership Fee	209.95
SCHWAB AUDIOLOGY, INC.	Services	338.00
UNUM LIFE INSURANCE COMPANY OF	Insurance	24.00
WALTMAN, DIANE	Reimburse Membership Fee	36.00
		2,017.70

Fund: 51 FOOD SERVICE

<u>Vendor Name</u>		<u>Total</u>
AMAZON CAPITAL SERVICES, INC.	Amazon Orders	151.64
INFINITE CAMPUS	Annual License/Scanner	740.60
MENARD'S	Supplies	15.37
SPRING CREEK COLONY	NSLP Reimbursement	3,889.20
UNUM LIFE INSURANCE COMPANY OF	Insurance	7.20
WAL-MART	Supplies	128.96
		4,932.97

Payroll – July 2020	
General Fund	
1111 Elementary Teachers	56,831.16
1121 Middle School Teachers	19,559.09
1131 Secondary Teachers	18,232.12
1132 Alternative School Teacher	5,068.40
1141 Preschool	1,835.45
1273 Title 1	5,261.58
2122 Counselor	3,509.86
2213 Professional Development	600.00
2215 In-service	81.88
2222/2227 Support	3,907.53
2321 Administration	3,749.30
2410 HS Principal	3,749.32

2529 Fiscal Services	8,127.27
2549 Maintenance	13,446.67
TOTAL	143,704.83
Special Education	
Salary	18,123.71
Food Service	
Salary	4,114.70

All salaries listed as gross plus district matching funds.

Ending July 31, 2020	GENERAL FUND	CAPITAL OUTLAY FUND	SPECIAL EDUCATION FUND	FOOD SERVICE FUND	DRIVERS ED FUND	GOVERNMENTAL & ENTERPRISE FUND ACCOUNT TOTALS	TRUST & AGENCY
Beginning checking balance	(\$221,237.91)	\$367,891.94	\$752,832.27	(\$240,933.37)	\$5,403.94	\$663,956.87	\$27,159.12
<u>Revenue:</u>							
Taxes							
Local Sources	\$77,353.15	\$8,320.53	\$3,748.10				\$88.00
Interest							\$1.21
Federal & State							
Total Revenue	\$77,353.15	\$8,320.53	\$3,748.10	\$0.00	\$0.00	\$89,421.78	\$89.21
<u>Disbursements</u>							
Bills	\$64,305.59	\$254,616.70	\$2,822.81	\$30,627.37	\$0.00	\$352,372.47	\$557.93
Payroll	\$143,704.83		\$18,123.71	\$4,114.70		\$165,943.24	
Total Disbursements	\$208,010.42	\$254,616.70	\$20,946.52	\$34,742.07	\$0.00	\$518,315.71	
<u>Transfers</u>							
Transfer from SDFIT							
Total Net Transfers	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
Total checking balance	(\$351,895.18)	\$121,595.77	\$735,633.85	(\$275,675.44)	\$5,403.94	\$235,062.94	\$26,690.40
<u>Beginning investment balance</u>	<u>\$861,612.47</u>	<u>\$327,094.82</u>	<u>(\$404,716.97)</u>	<u>\$251,899.55</u>		<u>\$1,035,889.87</u>	
<u>SDFIT Payments</u>							
<u>SDFit Receipts</u>	<u>\$77,868.00</u>			<u>\$41,190.47</u>			
Interest	\$8.61						
Total investment balance	\$939,489.08	\$327,094.82	(\$404,716.97)	\$293,090.02		\$1,035,889.87	
Ending Balance	\$587,593.90	\$448,690.59	\$330,916.88	\$17,414.58	\$5,403.94	\$1,390,019.89	

Governmental & Enterprise Funds statement balance 7-31-2020	\$240,967.26	SD FIT	\$1,124,433.31	Trust & Agency statement balance 7-31-20	\$28,022.89	Flex Plan statement balance 7-31-20	\$7,740.10
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Outstanding journal entries/deposits	\$0.00	182 Day CD 4461	\$59,992.28	Outstanding journal entries/deposits	(\$1,051.23)	Outstanding journal entries/deposits	
Outstanding checks	(\$5,904.32)	91 Day CD 8303	\$28,753.14	Outstanding checks	(\$281.26)	Outstanding checks	
Governmental & Enterprise Funds reconciled balance 7-31-2020	\$235,062.94	182 Day CD 8486	\$55,572.16	Trust & Agency reconciled balance 7-31-2020	\$26,690.40	Flex Plan reconciled balance 7-31-2020	\$7,740.10

*Motion 20-29 by Spitzer/Wollman to approve the consent agenda. Motion Carried.

Maintenance & Building Items:

Wireless Clocks – All in One Price: Waiting on a quote.

Playground Update: Concrete in front of bus garage is done. Trees are being cut down and other playground work will be started this week. Looking for more concrete barriers.

Vehicle Maintenance:

*Motion 20-30 by Wollman/Zantow to have G's Convenience do oil changes and tire rotations on the school vehicles. Motion Carried.

Business Manager's Items:

Annual Report Update: Casey reported that the documents have been submitted to the state and is waiting on a response.

Surplus:

Go Math, Welders, Tables

*Motion 20-31 by Wollman/Spitzer to surplus the Go Math books at zero value. Motion Carried.

Activities Director's Items:

COVID Updates: Van Tilburg gave updates to the board that included the following: Masks are optional, unless playing a team that requires them. Some teams won't have concessions. Van Tilburg will be sanitizing volleyballs and footballs throughout the games. Each team will do their own symptom checks. Every athlete will have their own water bottles. Two buses will be taken to games so athletes are not sitting so close.

Prom: Survey results thus far show more interest in having prom in the spring.

Technology Director's Items: None

Principal/Superintendent Items:

Staffing: Myer reviewed the staff list. Created a Specials position for the colonies after not being able to find a part time music teacher. Instead, this person will be in charge of music, PE and stem activities at all three colonies.

Online Enrollments: So far six students have asked for virtual learning contracts and 10 students are enrolled in the alternative school.

Approve Contracts:

*Motion 20-32 by Spitzer/Zantow to approve the After School Director and K-5 Dean of Students contracts for Kim Hill. Motion Carried.

*Motion 20-33 by Zantow/Spitzer to approve the Specials Contract for Sheila Erdmann. Motion Carried.

Board Items:

COVID Email: Reviewed the email with COVID statistics.

Executive Session

*Motion 20-34 by Wollman/Spitzer to enter into executive session for Student Issue SDCL 1-25-2(2) at 7:56 pm. Executive Session ended at 8:01 pm with no action taken.

Adjourn:

*Motion 20-35 by Zantow/Wollman to adjourn the meeting at 8:02 pm. Motion Carried.

Business Manager **Date**

Kayla Casey

Board President **Date**

ReEtta Sieh