

Leola School District 44-2
Unofficial School Board Proceedings
Monday, December 14, 2020

Chairman ReEtta Sieh called the regular meeting of the Leola School District Board of Education to order on Monday, December 14, 2020 at 7:00 pm. Roll call showed members Trevor Zantow, Richard Westphal, Arnie Wollman and Kristi Spitzer present. Others attending included Superintendent/K-12 Principal: Bev Myer, Business Manager: Kayla Casey, Dean of Students: Nancy Kindelspire, and various staff/community members via zoom.

Sieh led the pledge of allegiance and Zantow recited the vision and mission statements.
A quorum was established

*Motion 20-79 by Zantow/Wollman to adopt the agenda with the following additions. 11. B. Video Events, 13. E. Jr. High Basketball Coach, 13.F. Football, 16.A. Principal Candidates. Motion Carried.

Open Forum: None

Good News:

NCRC Results – we had another student place platinum again this year.
FBLA received an anonymous donation of \$500 to the angel tree in honor of our EMTs.

Consent Agenda

Finance Reports & Payment of the November bills

Financial Statement

Ending November 30, 2020	GENERAL FUND	CAPITAL OUTLAY FUND	SPECIAL EDUCATION FUND	FOOD SERVICE FUND	DRIVERS ED FUND	GOVERNMENTAL & ENTERPRISE FUND ACCOUNT TOTALS	TRUST & AGENCY	SCHOLARSHIP
Beginning checking Balance	(\$117,912.32)	(\$12,566.64)	\$216,966.75	(\$27,630.36)	\$2,424.60	\$61,282.03	\$29,675.11	\$2,758.06
<u>Revenue:</u>								
Taxes								
Local Sources	\$535,878.79	\$281,937.89	\$139,838.16	\$1,452.15		\$959,106.99	\$1,993.03	
Interest	\$60.88					\$60.88		
Federal & State								
Total Revenue	\$535,939.67	\$281,937.89	\$139,838.16	\$1,452.15	\$0.00	\$959,167.87	\$1,993.03	
<u>Disbursements</u>								
Bills	\$36,234.24	\$38,788.61	\$12,176.06	\$9,516.35			\$3,054.77	
Payroll	\$194,115.55		\$34,513.77	\$9,097.25				
Total Disbursements	\$230,349.79	\$38,788.61	\$46,689.83	\$18,613.60	\$0.00	\$334,441.83		
<u>Transfers</u>								
Transfer from SDFIT								
Total Net Transfers	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00		
Total checking balance	\$187,677.56	\$230,582.64	\$310,115.08	(\$44,791.81)	\$2,424.60	\$686,008.07	\$28,613.37	\$2,758.06
<u>Beginning investment balance</u>	\$552,465.40	\$296,674.82	\$16,799.17	\$42,356.19		\$908,295.58		

SDFIT Payments						
SDFit Receipts	\$62,244.48		\$41.00	\$19,327.72		
Interest	\$7.69					
Total investment balance	\$614,717.57	\$296,674.82	\$16,840.17	\$61,683.91		\$908,295.58
Ending Balance	\$802,395.13	\$527,257.46	\$326,955.25	\$16,892.10	\$2,424.60	\$1,675,924.54

Governmental & Enterprise Funds statement balance 11-30-2020	\$723,950.71	SD FIT	\$989,893.55	Trust & Agency statement balance 11-30-20	\$29,449.36	Flex Plan statement balance 11-30-20	\$10,902.58
Outstanding journal entries/deposits	\$0.00	182 Day CD 4461	\$59,992.28	Outstanding journal entries/deposits		Outstanding journal entries/deposits	
Outstanding checks	(\$37,942.64)	91 Day CD 8303	\$28,753.14	Outstanding checks	(\$1,157.04)	Outstanding checks	(\$2,125.04)
Governmental & Enterprise Funds reconciled balance 11-30-2020	\$686,008.07	182 Day CD 8486	\$55,572.16	Trust & Agency reconciled balance 11-30-2020	\$28,292.32	Flex Plan reconciled balance 11-30-2020	\$9,603.84

Vendor Totals

Fund: 10 GENERAL

Vendor Name

AGTEGRA COOPERATIVE	Antifreeze	9.00
AMAZON CAPITAL SERVICES, INC.	Amazon Orders	1,197.71
ARAMARK	Mat/Mop Exchange	564.14
AT&T MOBILITY	Mobile Internet	53.62
AUTOMATIC BUILDING CONTROLS	Fire Alarm Monitoring Contract	240.00
CAHILL BAUER & ASSOCIATES, LLC	Audit Services	2,562.50
CHURCHILL, MANOLIS, FREEMAN, KLUDT	Legal Services	958.62
CITY OF LEOLA	Water/Sewer	173.50
COLE PAPERS, INC	Supplies	227.01
COLLIERS SECURITIES	Continuing Disclosure Statement	400.00
COR-TRUST BANK	Insurance	300.00
CorTrust Bank	Credit Card Bills	1,284.55
CWD	Food/Supplies	171.39
DICKEY RURAL NETWORKS	Phone/Internet	123.46
Erdmann, Sheila	Reimburse for Supplies	13.00
Fiduciary Funds	Reimburse Imprest	148.25
G'S CONVENIENCE	Repairs	125.63
GENE'S OIL CO	Fuel	610.16
HEARTLAND PAPER COMPANY	Supplies	253.01
HUB CITY ROOFING INC.	Open Downspout	120.00
J.W. PEPPER & SON INC.	Supplies	170.31
JAYMAR BUSINESS FORMS, INC	EOY Forms	15.78
JUSTICE FIRE & SAFETY	Inspection	302.04
KESSLER'S GROCERY	Food/Supplies	180.90

KETTERLING PHOTOGRAPHY	Activity Photos	636.00
KINDELSPIRE, NANCY	Reimburse for Supplies	36.76
LDC	Student Incentives	60.00
Lehmann, Shekota	Reimburse for Meal	16.44
MARCO	Managed Voice Contract	153.91
MCPHERSON CO HERALD	Publication	215.15
MENARD'S	Supplies	1,372.54
MIDSTATES INC	Custodial Shirts	124.25
MONTANA-DAKOTA UTILITIES CO	Electricity	4,793.67
NATHAN, HOFFMAN	License Reimbursement	96.00
POMPS TIRE SERVICE INC	Supplies	237.78
PRORATE SERVICES LLC	D&A Testing	80.00
rSCHOOLTODAY	Activity Scheduler	300.00
SANFORD HEALTH OCCUPATIONAL	DOT Exam	100.00
SD DEPT OF EDUCATION	Educator Permit	25.00
SPRING PRAIRIE PRINTING	Books/Workbooks	105.78
STAPLES	Supplies	191.90
SYSCO NORTH DAKOTA, INC.	Food/Supplies	234.10
TAYLOR MUSIC	Supplies	92.00
TEN - 45	Supplies/Food	27.47
TIMECLOCK PLUS	Annual License	720.00
ULINE	Casters	132.26
UNIVERSITY OF OREGON	DIBELS	134.00
UNUM LIFE INSURANCE COMPANY OF	Insurance	91.20
VALLEY TELECOMMUNICATIONS	Phone/Internet	951.55
VAN TILBURG, BRITTANY	COVID Testing	1,275.00
VAN TILBURG, TREVOR	Reimburse Mileage	49.98
WAL-MART	Supplies	243.40
WOLF, GWENDOLYN	License Reimbursement	28.00
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		22,728.72

Fund: 21 CAPITAL OUTLAY

<u>Vendor Name</u>		<u>Total</u>
AB BUSINESS INC, SOLUTIONS	Copier Contract	1,126.25
AMAZON CAPITAL SERVICES, INC.	Amazon Orders	11.98
CURT'S REPAIR	Repairs	1,748.87
DECKER EQUIPMENT	Supplies	1,134.23
GAME TIME C/O CUNNINGHAM RECREATION	Playground Equipment	29,902.63
MOSER EXCAVATION & TRUCKING LLC	Sander/Services	2,030.10
ZEARN	License Fee	2,500.00
		<hr/>
		38,454.06

Fund: 22 SPED

<u>Vendor Name</u>		<u>Total</u>
AB BUSINESS INC, SOLUTIONS	Copier Contract	160.89
AMAZON CAPITAL SERVICES, INC.	Amazon Orders	35.27
AVERA ST LUKE'S	OT/PT Services	3,565.20
CorTrust Bank	Credit Card Bills	1,520.83
UNUM LIFE INSURANCE COMPANY OF	Insurance	24.00
WINSOR LEARNING	Sonday System	1,798.50
		<hr/>
		7,104.69

Fund: 51 FOOD SERVICE

<u>Vendor Name</u>		<u>Total</u>
AMAZON CAPITAL SERVICES, INC.	Milk	57.37
CASH-WA DISTRIBUTING	Food/Supplies	391.43
CHILD & ADULT NUTRITION SERVIC	Commodities	444.97
CWD	Food/Supplies	2,445.05
EARTHGRAINS BAKING COMPANIES INC	Food Purchase	70.19
EVANS, MARIA	Reimburse for Supplies	15.59
FIRE SAFETY FIRST	Inspection	238.50

GRASSLAND COLONY	NSLP Reimbursement	2,868.00
KESSLER'S GROCERY	Food/Supplies	34.88
LONG LAKE COLONY	NSLP Reimbursement	3,626.00
PRAIRIE FARMS DAIRY	Food Purchase	542.67
SPRING CREEK COLONY	NSLP Reimbursement	5,529.60
SYSCO NORTH DAKOTA, INC.	Food/Supplies	2,386.62
TEN - 45	Food/Supplies	48.11
UNUM LIFE INSURANCE COMPANY OF	Insurance	7.20
WAL-MART	Supplies	93.81
		<hr/> 18,799.99

Fund: 71 TRUST AND AGENCY

<u>Vendor Name</u>		<u>Total</u>
ALL AMERICAN SPORTS CORP.	Fball Jerseys	1,819.31
BINFET, CARLY	Reimburse Deduction	40.00
CITY OF LEOLA	Water at Fball Field	80.00
DIVISION OF CRIMINAL INVESTIGATION	Background Check	43.25
ERDMANN, ANNE JO	Reimburse STEAM Supplies	50.42
FREDERICK COMMUNITY STORE	Fball Meals	144.91
KESSLER'S GROCERY	Fball Meals	655.92
KETTERLING, TERRANCE	Reimburse Concession	6.37
PEPSI-COLA	Water Machine	159.59
ZINTER, HATTIE	Reimburse Deduction	30.00
		<hr/> 3,029.77

Payroll – November 2020	
General Fund	
1111 Elementary Teachers	70,496.70
1121 Middle School Teachers	22,027.09
1131 Secondary Teachers	22,850.78
1132 Alternative School Teacher	5,568.46
1141 Preschool	3,839.11
1273 Title 1	5,804.91
2122 Counselor	4,830.19
2213/2222/2227 Support	5,721.04
2321 Administration	3,745.19
2410 HS Principal	4,245.26
2490 Dean of Students	913.24
2529 Fiscal Services	9,066.95
2549 Maintenance	11,552.80
2559 Transportation	4,757.07
6100/6200/6510/6900 Activities	18,696.77
TOTAL	194,115.56
Special Education	
Salary	34,513.77
Food Service	
Salary	9,097.25

All salaries listed as gross plus district matching funds.

Credit Card Bills

Prime Video	Professional Development	3.18
Teachers Pay Teachers	Supplies	4.18
Teachers Pay Teachers	Supplies	9.32
Stamps.com	Postage	10.35

Harbor Freight	Supplies	10.64
USPS	Postage	13.25
Spelling City	Supplies	18.90
Agtegra	Fuel	24.95
Trophies 2 go	Award	32.34
Bieglers	Supplies	33.99
Sams Club	Supplies	34.25
Cowboy	Fuel	39.66
USD Athletics	State Fball Ticket	45.00
Exxonmobil	Fuel	46.54
Stamps.com	Postage	56.40
SDIAAA Family	State Fball Registration	72.10
Best Western	Lodging State Xcountry	72.85
Best Western	Lodging State Xcountry	72.85
Sterlize.com	Supplies	129.95
Apple.com	SPED Ipad	137.39
SD BD Counselors	License Renewal	225.00
Heat Transfer Warehouse	Supplies	328.85
Apple.com	SPED Ipad	1,383.44
		2,805.38

*Motion 20-80 by Wollman/Zantow to approve the consent agenda. Motion Carried.

Business Manager Items:

NPPI Dividend: Tabled until January Meeting.

July Board Notes Correction: Salaries for Hattie Zinter, Carly Binfet, and Jordan Stotz were reported as \$40,010 and should have been listed as \$39,510.

Food Program: The school did not received an equipment grant this year. Grassland will not be able to be reimbursed for November meals because the wrong milk was provided.

Technology Director's Items:

K and 1st Grade Chromebooks

*Motion 20-81 by Zantow/Wollman to purchase chromebooks for these two grades. Motion Carried.

Video Events: Discussed ways of broadcasting events. Will check with Valleytel, otherwise would be able to do Facebook live on an iPad.

NCSEC Monthly Report: None

Activity Director's Items:

Evaluations: These are still in progress since the COVID closure.

Winter Sports Numbers: Myer reviewed the sports numbers for this winter.

Activities Update: Coach Mueller will be doing skills and drills camps that will include 6 weeks of Volleyball and 6 weeks of Basketball for 45 minutes after school on Wednesdays for a fee of \$20 per sport. Drill team will also be offered through Mrs. Kindelspire for elementary students.

Assistant Football Coach: None

Maintenance & Building Items:

Cottonwood Tree:

*Motion 20-82 by Zantow/Westphal to hire Kappes Tree Service to remove the cottonwood tree for \$450. Roll Call Vote: Zantow – Ay, Wollman – Nay, Spitzer – Ay, Westphal – Ay. Motion Carried.

Playground: Casey reported that the company was offering a matching grant that saved on the original plan by \$13,647, so more items were able to be added. The set was ordered and volunteers will be needed in the spring/summer to assemble it.

Catwalk for Roof: The quotes received were more expensive than planned, and the board would like to look at a cabeling/harness system. Tabled until January.

Principal/Superintendent Items:

COVID Policy Update

*Motion 20-83 by Zantow/Westphal to modify the COVID Close Contact Policy. Motion Carried.

COVID FFCR Leave

*Motion 20-84 by Spitzer/Westphal to keep leave the same as it was for the 1st half of the school year.

Governor's Budget Address: Myer reviewed the budget address, stating Noem proposed a 2.4% increase for state aid.

Board Items

Principal Candidates: Myer reported she has 4 official applications, but knows of a couple more that might be coming in. The board would like to look through resumes at the January meeting and set up interviews.

Executive Session SDCL 1-25-2 (1) Personnel

*Motion 20-85 by Zantow/Westphal to enter session at 7:58 pm. Motion Carried. Executive session ended at 8:43 pm.

*Motion 20-86 by Spitzer/Westphal to approve amended coaching contracts for Trevor Van Tilburg, Holly Mueller and Shekota Lehmann to reflect the 1% raise that was given to coop coaches. Motion Carried.

Next month's meeting will begin with the Superintendent Evaluation at 5 pm.

Adjourn:

*Motion 20-87 by Wollman/Spitzer to adjourn the meeting at 8:44 pm. Motion Carried.

Business Manager **Date**

Kayla Casey

Board President **Date**

ReEtta Sieh