

Leola School District 44-2
Unofficial School Board Proceedings
 Wednesday, January 13, 2021

Chairman ReEtta Sieh called the regular meeting of the Leola School District Board of Education to order on Wednesday, January 13, 2021 at 6:02 pm. Roll call showed members Trevor Zantow, Richard Westphal, Arnie Wollman and Kristi Spitzer present. Others attending included Superintendent/K-12 Principal: Bev Myer, Business Manager: Kayla Casey, Custodian: Dana Leibel and various staff/community members via zoom.

Sieh led the pledge of allegiance and Wollman recited the vision and mission statements.
 A quorum was established

*Motion 20-91 by Wollman/Zantow to adopt the agenda with the following addition. 11. Food Program A. Lunch Times. Motion Carried.

Open Forum: None

Good News:

1. Congratulate Emily Hatlewick for signing with Valley City State University to run Cross Country
2. Mrs. S. Erdmann's Colony Christmas Programs were a success
3. New Students – Myer reported on new students that enrolled after break
4. Skills and Drills Camp – Mueller will be working with elementary students on volleyball and basketball basics
5. Elementary Dance – Kindelspire will be having this for elementary
6. Congratulate Katelynn Westphal on being crowned Leola Snow Queen and participating in the state contest
7. Year Round Website through Geffdog for community to purchase Titan and Pirate apparel.
8. Josh Hoffman was selected as a Touchstone Energy Scholar.

Consent Agenda

Finance Reports & Payment of the December bills

Ending December 31, 2020	GENERAL FUND	CAPITAL OUTLAY FUND	SPECIAL EDUCATION FUND	FOOD SERVICE FUND	DRIVERS ED FUND	GOVERNMENTAL & ENTERPRISE FUND ACCOUNT TOTALS	TRUST & AGENCY	SCHOLARSHIP
Beginning checking Balance	\$187,677.56	\$230,582.64	\$310,115.08	(\$44,791.81)	\$2,424.60	\$686,008.07	\$28,613.37	\$2,758.06
<u>Revenue:</u>								
Taxes								
Local Sources	\$105,768.60	\$58,355.04	\$27,675.96	\$1,147.51		\$192,947.11	\$8,324.25	
Interest	\$69.04					\$69.04	\$0.97	
Federal & State								
Total Revenue	\$105,837.64	\$58,355.04	\$27,675.96	\$1,147.51	\$0.00	\$193,016.15	\$8,325.22	
<u>Disbursements</u>								
Bills	\$22,728.72	\$38,454.06	\$7,104.69	\$18,799.99			\$7,084.02	
Payroll	\$163,862.82		\$30,207.09	\$6,417.44				
Total Disbursements	\$186,591.54	\$38,454.06	\$37,311.78	\$25,217.43	\$0.00	\$287,574.81		
<u>Transfers</u>								
Transfer from SDFIT								

Total Net Transfers	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00		
Total checking balance	\$106,923.66	\$250,483.62	\$300,479.26	(\$68,861.73)	\$2,424.60	\$591,449.41	\$29,854.57	\$2,758.06
Beginning investment balance	\$614,694.65	\$296,674.82	\$16,840.17	\$61,683.91		\$989,893.55		
SDFIT Payments								
SDFIT Receipts	\$61,361.49	\$8,350.00		\$16,901.56				
Interest	\$8.51							
Total investment balance	\$676,064.65	\$305,024.82	\$16,840.17	\$78,585.47		\$989,893.55		
Ending Balance	\$782,988.31	\$555,508.44	\$317,319.43	\$9,723.74	\$2,424.60	\$1,667,964.52		

Governmental & Enterprise Funds statement balance 12-31-2020	\$632,138.57	SD FIT	\$1,076,515.11	Trust & Agency statement balance 12-31-20	\$30,275.55	Flex Plan statement balance 12-31-20	\$6,522.28
Outstanding journal entries/deposits	\$0.00	182 Day CD 4461	\$59,992.28	Outstanding journal entries/deposits		Outstanding journal entries/deposits	
Outstanding checks	(\$40,689.16)	91 Day CD 8303	\$28,753.14	Outstanding checks	(\$420.98)	Outstanding checks	\$0.00
Governmental & Enterprise Funds reconciled balance 12-31-2020	\$591,449.41	182 Day CD 8486	\$55,572.16	Trust & Agency reconciled balance 12-31-2020	\$29,854.57	Flex Plan reconciled balance 12-31-2020	\$6,522.28

*BOARD BILLS REPORT

Vendor Name	Description	Total
GENERAL FUND		
AGTEGRA COOPERATIVE	Repair	101.34
AMAZON CAPITAL SERVICES, INC.	Supplies	252.83
ARAMARK	Mat/Mop Exchange	451.74
Bartels, Courtany	PBIS 1st	35.11
CASEY, KAYLA	Supplies	296.98
CITY OF LEOLA	Water/Sewer	161.85
COR-TRUST BANK	Insurance	300.00
CorTrust Bank	Dropbox Subscription	489.59
CWD	FFVP	496.65
DAKOTA DATA SHRED	Shredding Fee	62.30
DICKEY RURAL NETWORKS	Phone/Internet	123.91
DIVISION OF CRIMINAL INVESTIGATION	Background Check	43.25
Erdmann, Sheila	Reimburse for Supplies	8.14
GEFFDOG DESIGNS	Masks	600.00
GENE'S OIL CO	Fuel	784.05
GRAVES IT SOULTIONS	Online Backup	150.00
JOSTENS INC	2020 Yearbooks	2,421.30
KALLAS, MARIAN	Supplies	12.78
KESSLER'S GROCERY	Correction: Food Purchase	48.01

KINDELSPIRE, NANCY	Reimburse for Supplies	99.00
LDC	PBIS Incentive Leola Bucks	60.00
LEARNING WITHOUT TEARS	Supplies	257.07
MARC	Supplies	611.05
MARCO	Managed Voice Contract	153.91
MCPHERSON CO HERALD	Publications	606.93
MENARD'S	Supplies	233.43
MIDSTATES INC	Fball Awards	105.00
MONTANA-DAKOTA UTILITIES CO	Electricity	5,556.00
NETWORK DISTRIBUTION BY DESIGN	Supplies	183.14
PLUNKETT'S PEST CONTROL	Pest Control	85.16
RATH, VAL	PBIS Incentive	115.00
STAPLES	Supplies	121.06
SYSCO NORTH DAKOTA, INC.	FFVP	41.94
TAYLOR MUSIC	Instrument Repair	43.00
TEN - 45	PBIS Incentives	51.87
UNUM LIFE INSURANCE COMPANY OF	Insurance	91.20
VALLEY TELECOMMUNICATIONS	Phone/Internet	756.08
WAL-MART	Supplies	97.25
Fund Total		16,107.92
CAPITAL OUTLAY		
AB BUSINESS INC, SOLUTIONS	Copier Contract	1,126.25
ALLIED CLIMATE PROFESSIONALS	Services	3,581.64
AMAZON CAPITAL SERVICES, INC.	Coding Textbook	109.95
CURT'S REPAIR	Repairs #26	1,263.60
DISCOVERY EDUCATION INC	Subscription	100.00
JM ELECTRIC INC	Fire Alarm Demo	6,743.46
RIVERSIDE TECHNOLOGIES INC	Chromebook Warranty	330.00
Fund Total		13,254.90
SPECIAL EDUCATION FUND		
AB BUSINESS INC, SOLUTIONS	Copier Contract	160.89
AT&T MOBILITY	Hot Spot	53.62
AVERA ST LUKE'S	OT	2,881.87
CorTrust Bank	Membership	179.99
IMAGINE LEARNING, INC.	Math Subscription	1,624.00
MYER, BEVERLY	Reimburse Fuel	53.72
UNUM LIFE INSURANCE COMPANY OF	Insurance	24.00
AMERICA		
Fund Total		4,978.09
FOOD SERVICE		
AMAZON CAPITAL SERVICES, INC.	Ink	67.00
ARAMARK	Mat/Mop Exchange	394.47
BERNARD FOOD INDUSTRIES, INC	Food Purchase	333.24
CASH-WA DISTRIBUTING	Supplies	173.42
CWD	Food Purchases	3,188.05
EARTHGRAINS BAKING COMPANIES INC	Food Purchase	86.17
EVANS, MARIA	Reimburse for Food Purchase	8.98
HUTSON, BETTY	Reimburse for Food Purchase	8.48
KESSLER'S GROCERY	Reversal: Food Purchase	43.11
LIPKE, JESSICA	Reimburse Lunch Account	13.60
LONG LAKE COLONY	Reimburse NSLP	1,666.00
PRAIRIE FARMS DAIRY	Food Purchase	323.41
SPRING CREEK COLONY	Reimburse NSLP	2,688.30
SYSCO NORTH DAKOTA, INC.	Food Purchase	705.82
TEN - 45	Food Purchase	37.14
UNUM LIFE INSURANCE COMPANY OF	Insurance	7.20
Fund Total		9,744.39
TRUST AND AGENCY		
CASEY, KAYLA	Reimburse for Angel Tree Supplies	38.88
COR-TRUST BANK	Concession Supplies	170.91
DIVISION OF CRIMINAL INVESTIGATION	Background Check	43.25
DSS IMAGE APPAREL	STEAM Shirts	255.00
MIDSTATES INC	Gator Mask Fundraiser	545.00
VAN TILBURG, BRITTANY	Reimburse for Angel Tree Supplies	32.98
Fund Total		1,086.02
JEAN SCHOLARSHIP		
WIMER, GRETCHEN	Jean Scholarship	250.00
Fund Total		250.00

Payroll – December 2020	
General Fund	
1111 Elementary Teachers	63,543.57
1121 Middle School Teachers	19,843.85
1131 Secondary Teachers	21,508.53
1132 Alternative School Teacher	5,218.40
1141 Preschool	3,005.48
1273 Title 1	5,304.85
2122 Counselor	4,480.13
2213/2222/2227 Support	4,807.04
2319 School Board	3,304.38
2321 Administration	3,745.19
2410 HS Principal	3,895.19
2490 Dean of Students	1,063.24
2529 Fiscal Services	8,764.58
2549 Maintenance	9,969.82
2559 Transportation	4,283.86
6100/6200/6510/6900 Activities	1,123.77
TOTAL	163,861.88
Special Education	
Salary	30,218.39
Food Service	
Salary	6,417.44

All salaries listed as gross plus district matching funds.

Credit Card Bills

Dropbox	Subscription	127.67
ETS	Para Professional Test	55.00
Teachers Pay Teachers	Supplies	4.18
SD Counseling	Membership Renewal	105.00
Sams Club	Concessions	42.56
Teachers Pay Teachers	Supplies	2.13
Sams Club	Concessions/Testing	291.06
IXL Family Subscription	Membership	179.99
USPS	Postage	14.1
Stamps.com	Postage Subscription	18.8

840.49

*Motion 20-92 by Zantow/Wollman to approve the consent agenda. Motion Carried.

Executive Session: SDCL 1-25-2 (1) Personnel - Review Principal Candidates

*Motion 20-93 by Wollman/Zantow to enter session at 6:11 pm. Motion Carried. Executive session ended at 6:38 pm. Kristi Spitzer arrived at 6:38 pm.

Business Manager Items:

Set 2021 School Board Election – April 13th with City

*Motion 20-94 by Wollman/Spitzer to set the school board election for April 13, 2021. Motion Carried.

The North Border Reconciliation was reviewed by the board.

NPIP Dividend

*Motion 20-95 by Wollman/Zantow to use Option 3 to reimburse staff that had insurance through the school during the 2018-19 school year and to wait on spending the school amount.

Food Program: Discussed if the serving times have been working. The board would also like salad to be available for the older grades. Zantow left the meeting at 6:54 pm.

Technology Director's Items: None.

NCSEC Monthly Report: Westphal gave an update from the last meeting. They will be using CRF funds to give bonuses \$900 to FT and \$250 to PT. Mileage rate went down from .58 to .56 and they motioned to extend the 10 paid sick days for COVID. Leola Early Childhood received an additional \$1,024 of CRF money.

Activity Director's Items: None.

Maintenance & Building Items:

Pursuing Electrical: Myer reported that it would be about \$10,000 to fix the incorrect items from the original building project. This is the amount that will be used in the request.

Cabeling for roof: Grassland is trying to get planking, just need exact measurements, and will purchase a harness to connect to the cabel. Wollman will see if they have any plank available.

Tree: This will be taken care of in the spring, as equipment was already winterized.

Principal/Superintendent Items:

2021-2022 Calendar: Myer presented the first draft

Legislative Session: Myer gave updates on items brought up thus far.

Transportation: A new family will be starting school that lives in Forbes, Myer reported that the bus will travel to Forbes to pick them up as that has been the practice in the past. A request for the school to drop off preschool kids at daycares was declined as in the past the board did not approve to do so and it was left up to parents.

Board Items

Appoint LAN member: Spitzer was appointed.

Executive Session SDCL 1-25-2 (1) Personnel: None.

Adjourn:

*Motion 20-96 by Wollman/Westphal to adjourn the meeting at 7:12 pm. Motion Carried.

Business Manager **Date**

Kayla Casey

Board President **Date**

ReEtta Sieh