

**Leola School District 44-2**  
**Unofficial School Board Proceedings**  
 Tuesday, February 9, 2021

Chairman ReEtta Sieh called the regular meeting of the Leola School District Board of Education to order on Tuesday, February 9, 2021 at 6:00 pm. Roll call showed members Trevor Zantow, Richard Westphal, Arnie Wollman present and Kristi Spitzer absent. Others attending included Business Manager: Kayla Casey, Teachers: Hattie Zinter and Carly Grabow, Custodian: Dana Leibel, Technology Coordinator: Val Geffre, Kim Dorsett and various people on zoom.

Sieh led the pledge of allegiance and Zantow recited the vision and mission statements.  
 A quorum was established.

\*Motion 20-104 by Westphal/Wollman to adopt the agenda. Motion Carried.

**Open Forum:** None

**Good News:**

1. Congratulations to Hannah Johnson for winning Honorable Mention for the Scholastic Writing contest through USD!
2. Playground equipment has shipped!
3. 42 Students in four grades will compete in our local science fair on 3/4/21
4. Grassland finished ACCESS Testing and celebrated the 100<sup>th</sup> day of school on Friday!

**School Lawyer:** Kim Dorsett was introduced to the board and told a little about her background and work experience. The board discussed switching over to her as legal counsel as Rodney Freeman will be retiring in the coming years. Fees would be consistent with what the school is currently paying, but not every email/phone call etc. will be billed.

**Executive Session:** SDCL 1-25-2 (3) Legal: None

**Consent Agenda**

Finance Reports & Payment of the January bills

Ending January 31, 2021	GENERAL FUND	CAPITAL OUTLAY FUND	SPECIAL EDUCATION FUND	FOOD SERVICE FUND	DRIVERS ED FUND	GOVERNMENTAL & ENTERPRISE FUND ACCOUNT TOTALS	TRUST & AGENCY	SCHOLARSHIP
<b>Beginning checking Balance</b>	<b>\$106,922.72</b>	<b>\$250,483.62</b>	<b>\$300,467.96</b>	<b>(\$68,861.73)</b>	<b>\$2,424.60</b>	<b>\$591,437.17</b>	<b>\$29,854.57</b>	<b>\$2,758.06</b>
<u>Revenue:</u>								
Taxes	\$15,969.14	\$9,244.59	\$4,520.66					
Local Sources	\$2,749.39			\$1,247.47		\$3,996.86	\$3,645.50	
Interest	\$189.81					\$189.81	\$0.82	
Total Revenue	\$18,908.34	\$9,244.59	\$4,520.66	\$1,247.47	\$0.00	\$33,921.06	\$3,646.32	
<u>Disbursement s</u>								
Bills	\$16,107.92	\$37,779.90	\$4,978.09	\$9,744.39			\$1,885.07	
Payroll	\$166,479.53		\$30,604.70	\$6,720.00				
Total Disbursement s	\$182,587.45	\$37,779.90	\$35,582.79	\$16,464.39	\$0.00	\$272,414.53		
<b>Total checking balance</b>	<b>(\$56,756.39)</b>	<b>\$221,948.31</b>	<b>\$269,405.83</b>	<b>(\$84,078.65)</b>	<b>\$2,424.60</b>	<b>\$352,943.70</b>	<b>\$31,615.82</b>	<b>\$2,758.06</b>
<b>Beginning investment balance</b>	<b>\$676,064.65</b>	<b>\$305,024.82</b>	<b>\$16,840.17</b>	<b>\$78,585.47</b>		<b>\$1,076,515.11</b>		
SDFit Receipts	\$155,499.59			\$14,813.72				
Interest	\$9.26							

<b>Total investment balance</b>	\$831,573.50	\$305,024.82	\$16,840.17	\$93,399.19		\$1,076,515.11
<b>Ending Balance</b>	<b>\$774,817.11</b>	<b>\$526,973.13</b>	<b>\$286,246.00</b>	<b>\$9,320.54</b>	<b>\$2,424.60</b>	<b>\$1,599,781.38</b>

SD FIT Balance 1-31-2021	\$1,246,837.68	Governmental & Enterprise Funds statement balance 1-31-2021	\$390,577.59	Trust & Agency statement balance 1-31-21	\$32,792.60	Flex Plan statement balance 1-31-21	\$7,612.06
182 Day CD 4461	\$59,992.28	Outstanding checks	(\$37,633.89)	Outstanding checks	(\$1,176.78)	Outstanding checks	\$0.00
91 Day CD 8303	\$28,753.14	Reconciled balance	\$352,943.70	Reconciled balance	\$31,615.82	Reconciled balance	\$7,612.06
182 Day CD 8486	\$55,572.16						

#### Vendor Totals

Vendor Name	Description	Total
GENERAL FUND		
ACT	PreACT	164.01
ALL AMERICAN SPORTS CORP.	Supplies	1,342.96
AMAZON CAPITAL SERVICES, INC.	Testing Supplies	2,154.25
AMERICAN DIGITAL MEMORIES LLC	Yearbook Images	35.00
ARAMARK	Mat/Mop Exchange	301.16
ASBSD	Collective Bargaining Webinar	75.00
BROWN FLOORING	Supplies	150.00
CASEY, KAYLA	Reimburse for Supplies	43.64
CITY OF LEOLA	Water/Sewer	163.36
COLE PAPERS, INC	Supplies	197.82
COR-TRUST BANK	Insurance	300.00
Core Education Cooperative	Online Course Fee	325.00
CorTrust Bank	Board Meal	183.76
CWD	FFVP	584.23
DEPENDABLE SANITATION, INC	Garbage	540.00
DICKEY RURAL NETWORKS	Video Conferencing System	2,834.72
Erdmann, Sheila	Reimburse for Supplies	38.00
GEFFDOG DESIGNS	Apparel Store	295.00
GENE'S OIL CO	Fuel	1,345.13
HATLEWICK, WENDI	Reimburse for Supplies	73.75
HERFF JONES	Diploma Covers	451.24
HILTENEN, HEATHER	Principal's Conference	150.00
J & R Plumbing, Heating & AC LLC	Winterize Fball field/install faucet	1,137.67
JAGER, CASSONDRA	Reimburse for in-service meal	299.93
JARROTT, KRISTY	Reimburse Supplies	67.38
KESSLER'S GROCERY	After School Food	173.36
KETTERLING PHOTOGRAPHY	Activity Photos	468.75
MARCO	Managed Voice Contract	153.91
MCPHERSON CO HERALD	Publication	172.14
MONTANA-DAKOTA UTILITIES CO	Electricity	6,225.51
MUELLER, JEFF	Reimburse for Bball CD 19-20	49.00
NATHAN, HOFFMAN	Reimburse for CDL Testing	191.70
PETAL PUSHERS	Funeral Flowers	74.55
RUSTIC & RESTORED CREATIONS	Counselor Appreciation Week	43.56
SCHOOL SPECIALTY INC	Supplies	15.46
SDSSA	Legislative Meeting	25.00
SIEH, REETTA	Reimburse Fuel	144.55
STAPLES	Supplies	321.80
SYSCO NORTH DAKOTA, INC.	FFVP	699.80
TAYLOR MUSIC	Supplies/Repairs	38.00
TAYLOR, TREVOR	Reimburse for Supplies	155.67
TEN - 45	In-Service	39.16
UNUM LIFE INSURANCE COMPANY OF	Insurance	91.20

VALLEY TELECOMMUNICATIONS	Phone/Internet	728.36
WAL-MART	Supplies	8.84
WALZ, CURT	Reimburse DOT Fee	80.00
ZINTER, HATTIE	Reimburse Supplies	42.20
CAPITAL OUTLAY		
AB BUSINESS INC, SOLUTIONS	Copier Contract	1,126.25
ALLIED CLIMATE PROFESSIONALS	Heat in Band room	4,270.42
AMAZON CAPITAL SERVICES, INC.	Books	11.98
FRED J. MILLER INC.	Bell Covers	106.00
SPECIAL EDUCATION FUND		
AB BUSINESS INC, SOLUTIONS	Copier Contract	160.89
AMAZON CAPITAL SERVICES, INC.	Supplies	91.07
AT&T MOBILITY	Hotspot	53.62
AVERA ST LUKE'S	PT	3,149.26
CorTrust Bank	Supplies	123.71
SW/WC SERVICE COOPERATIVE	Behavior Service	1,714.00
UNUM LIFE INSURANCE COMPANY OF	Insurance	24.00
WOLLMAN, LEE	Reimburse Mileage	226.80
FOOD SERVICE		
AMAZON CAPITAL SERVICES, INC.	Food Purchase	115.52
ARAMARK	Mat/Mop Exchange	262.98
CASH-WA DISTRIBUTING	Food Purchase	354.06
CWD	Food Purchase	2,830.39
EARTHGRAINS BAKING COMPANIES INC	Food Purchase	151.70
EVANS, MARIA	Reimburse food purchase	95.53
GRASSLAND COLONY	Reimburse NSLP	1,247.68
HY-VEE ACCOUNTS RECEIVABLE	Food Purchase	317.88
KENS FOOD FAIR	Food Purchase	27.72
KESSLER'S GROCERY	Food Purchase	8.04
LONG LAKE COLONY	Reimburse NSLP	1,568.00
MARC	Dishwashing Detergent	214.57
PRAIRIE FARMS DAIRY	Food Purchase	443.36
SPRING CREEK COLONY	Reimburse NSLP	2,534.40
SYSCO NORTH DAKOTA, INC.	Food Purchase	1,241.01
TEN - 45	Supplies	44.67
UNUM LIFE INSURANCE COMPANY OF	Insurance	7.20
WAL-MART	Supplies	20.27
TRUST AND AGENCY		
BECK, BO	Girls Bball Ref	120.00
KUSLER, JAY	Girls Bball Ref	120.00
KUSLER, SCOTT	Girls Bball Ref	120.00
LORENZ, DAREN	Girls Bball Ref	152.76
ROZELL, PAUL	Girls Bball Ref	152.76
WENBOURNE, KERRY	Girls Bball Ref	120.00

Payroll – January 2021	
General Fund	
1111 Elementary Teachers	65,995.80
1121 Middle School Teachers	21,629.27
1131 Secondary Teachers	22,381.84
1132 Alternative School Teacher	5,068.40
1141 Preschool	2,918.97
1273 Title 1	5,484.28
2122 Counselor	5,762.97
2213/2222/2227 Support	4,989.11
2321 Administration	3,745.19
2410 HS Principal	3,858.85
2490 Dean of Students	913.24
2529 Fiscal Services	7,985.86
2549 Maintenance	9,655.53

2559 Transportation	3,676.80
6100/6200/6510/6900 Activities	2,415.30
TOTAL	166,481.41
Special Education	
Salary	30,604.70
Food Service	
Salary	6,720.00

All salaries listed as gross plus district matching funds.

#### Credit Card Bills

Walmart	Supplies	29.64
Agtegra	Supplies	24.08
USPS	Postage	7.50
Teachers Pay Teachers	Supplies	6.38
Leola Legion	Board Meals	97.00
Walmart	Supplies	73.71
EB 2021 South Dakota	SPED Conference	50.00
Stamps.com	Postage	19.16

\*Motion 20-105 by Zantow/Wollman to approve the consent agenda. Motion Carried.

#### **Business Manager Items:**

**ESSER II:** Casey reviewed possible ideas to spend ESSER II funds that will be sent to schools after legislative session. Quotes will be obtained for the coming meetings.

**Food Program:** None.

**Technology Director's Items:** None.

**NCSEC Monthly Report:** None.

**Activity Director's Items:** None.

#### **Maintenance & Building Items:**

**Pursuing Electrical:** Myer has the documentation put together, but would like to have a lawyer send it to the companies involved.

#### **Principal/Superintendent Items:**

**Legislative Update:** Casey gave an update on bills that are currently going through legislation.

**Testing Update:** Long Lake and Grassland have finished testing and town will start in the next couple of months.

**Head Start:** New laws are coming down from the federal government on classroom time. Will need to make a plan for the next school year. Tabled.

**SPED Para:** A para is needed at Long Lake to replace when another one got moved.

#### **Board Items**

**Negotiations:** Set meeting date for March 10<sup>th</sup> at 4:30 pm with the LEA committee.

**School Board Recognition Week February 22-26:** Thank you to our school board members!

#### **K-12 Principal:**

\*Motion 20-106 by Wollman/Zantow to hire Brett Flemmer with a 3 year contract. Motion Carried.

#### **Executive Session SDCL 1-25-2 (1) Personnel:**

\*Motion 20-107 by Westphal/Wollman to enter executive session at 6:40 pm. Motion Carried. Executive session ended at 7:07 pm.

#### **Adjourn:**

\*Motion 20-108 by Westphal/Wollman adjourn the meeting at 7:07 pm. Motion Carried.

**Business Manager**                      **Date**

Kayla Casey

**Board President**                      **Date**

ReEtta Sieh