

Leola School District 44-2
Unofficial School Board Proceedings
Monday, March 8, 2021

Chairman ReEtta Sieh called the regular meeting of the Leola School District Board of Education to order on Monday, March 8, 2021 at 7:00 pm. Roll call showed members Trevor Zantow, Richard Westphal, Arnie Wollman and Kristi Spitzer present. Others attending included Superintendent: Bev Myer, Business Manager: Kayla Casey, Teacher: Rachel Lynch, Custodian: Dana Leibel, Head Start Representatives: Kristie Fliehs, Morgan Johnson and Juli Schultz. Various others attended via Zoom.

Sieh led the pledge of allegiance and Wollman recited the vision and mission statements.
A quorum was established.

*Motion 20-109 by Zantow/Wollman to adopt the agenda. Motion Carried.

Open Forum: None

Good News:

Congratulations to Hope Mehlhoff Schaar for making it into All State Band!

Congratulations to Mrs. Goff for being Leola's Teacher of the Year!

42 science fair projects involving 45 kids! 16 Gold medalists will go on to NSU State virtual science fair. 12 silver medals and 14 bronze medals were also awarded. Medals will be given out Tuesday, March 9 at 8:30 am.

Mrs. DeMent conducted the first District wide ACT test this month!

Mrs. Kindelspire has an artist in residence here for the week working with the students. Thanks to Marsha Lapka for donating supplies as well as Nancy for getting the state grant.

Head Start: The federal government is changing the amount of hours needed for the Head Start program. Head Start Staff Kristie Fliehs, Morgan Johnson and Juli Schultz were available to explain the changes and what a new schedule would look like. They also discussed being able to negotiate increasing the stipend to the school since the school would need to provide a full time teacher and para professional.

Spitzer arrived at 7:20 pm.

*Motion 20-110 by Westphal/Wollman to offer an all day Jr. Kindergarten option for 4 and 5 year olds and a half day preschool for 3 year olds.

Consent Agenda

Finance Reports & Payment of the February bills

Finance Report

Ending February 28, 2021	GENERAL FUND	CAPITAL OUTLAY FUND	SPECIAL EDUCATION FUND	FOOD SERVICE FUND	DRIVERS ED FUND	GOVERNMENTA L & ENTERPRISE FUND ACCOUNT TOTALS	TRUST & AGENCY	SCHOLARSHIP
Beginning checking Balance	(\$56,756.39)	\$221,948.31	\$269,405.83	(\$84,078.65)	\$2,424.60	\$352,943.70	\$31,615.82	\$2,758.06
<u>Revenue:</u>								
Taxes	\$56,869.30	\$26,089.59	\$21,828.99					
Local Sources	\$2,447.01			\$911.85			\$5,088.19	
Interest	\$28.26						\$0.78	
Federal & State								
Total Revenue	\$59,344.57	\$26,089.59	\$21,828.99	\$911.85	\$0.00	\$108,175.00	\$5,088.97	
<u>Disbursement</u>								

<u>s</u>								
Bills	\$24,061.84	\$5,514.65	\$5,543.35	\$11,484.98			\$5,132.72	
Payroll	\$156,886.36		\$32,119.81	\$7,531.43				
Total Disbursements	\$180,948.20	\$5,514.65	\$37,663.16	\$19,016.41	\$0.00	\$243,142.42		
Total checking balance	(\$178,360.02)	\$242,523.25	\$253,571.66	(\$102,183.21)	\$2,424.60	\$217,976.28	\$31,572.07	\$2,758.06
Beginning investment balance	\$831,573.50	\$305,024.82	\$16,840.17	\$93,399.19		\$1,246,837.68		
SDFit Receipts	\$87,546.61			\$17,653.94				
Interest	\$9.75							
Total investment balance	\$919,129.86	\$305,024.82	\$16,840.17	\$111,053.13		\$1,246,837.68		
Ending Balance	\$740,769.84	\$547,548.07	\$270,411.83	\$8,869.92	\$2,424.60	\$1,570,024.26		

SD FIT Balance 2-28-2021	\$1,352,047.98	Governmental & Enterprise Funds statement balance 2-28-2021	\$263,259.26	Trust & Agency statement balance 2-28-21	\$33,236.10	Flex Plan statement balance 2-28-21	\$8,181.38
182 Day CD 4461	\$59,992.28	Outstanding checks	(\$45,282.98)	Outstanding checks	(\$1,664.03)	Outstanding checks	\$0.00
91 Day CD 8303	\$28,753.14	Reconciled balance	\$217,976.28	Reconciled balance	\$31,572.07	Reconciled balance	\$8,181.38
182 Day CD 8486	\$55,572.16						

Vendor Totals

Vendor Name	Description	Total
GENERAL FUND		
ACT	PreACT	164.01
AGTEGRA COOPERATIVE	Supplies	136.12
ALL AMERICAN SPORTS CORP.	Football Reconditioning	1,342.96
AMAZON CAPITAL SERVICES, INC.	Supplies	2,799.75
AMERICAN DIGITAL MEMORIES LLC	Yearbook Images	35.00
ARAMARK	Mat/Mop Exchange	602.32
ASBSD	Webinar	100.00
BARTELS, MARCUS	Bball Worker	30.00
BROWN FLOORING	Supplies	150.00
BUNKE, LUKE	Bball Ref	225.00
CASEY, KAYLA	Reimburse for Supplies	43.64
CITY OF LEOLA	Water/Sewer	330.66
CLEAN SWEEP INDUSTRIES INC.	Bus Broom	75.00
COLE PAPERS, INC	Supplies	197.82
COR-TRUST BANK	Insurance	1,848.16
Core Education Cooperative	Online Course Fee	325.00
CorTrust Bank	Credit Card Bills	483.76
CURT'S REPAIR	Fork Lift to unload Freight	300.00
CWD	FFVP	898.29
DAKOTA DATA SHRED	Paper Shred Service	168.14
DAKOTA OUTDOORS	Equipment Repairs	158.50
DECKER EQUIPMENT	Chair Feet	96.92
DEPENDABLE SANITATION, INC	Garbage	540.00
DICKEY RURAL NETWORKS	Phone/Internet	2,958.63
ERDMANN, JOE	Bball Worker	210.00
Erdmann, Sheila	Reimburse for Supplies	225.97
G'S CONVENIENCE	Board Supper	34.69
GEFFDOG DESIGNS	Apparel Store	1,547.40
GENE'S OIL CO	Fuel	2,581.55

GOLDEN WEST TECHNOLOGIES, INC	Repairs	348.80
HATLEWICK, EMILY	Bball Worker	30.00
HATLEWICK, WENDI	Reimburse for Supplies	73.75
HERFF JONES	Diploma Covers	902.48
HILTENEN, HEATHER	Principal's Conference	150.00
HOFFMAN, ANDREW	Bball Ref	175.00
J & R Plumbing, Heating & AC LLC	Winterize Fball field/install faucet	1,137.67
JAGER, CASSONDRA	Reimburse for in-service meal	299.93
JARROTT, KRISTY	Reimburse Supplies	67.38
JOSTENS INC	Yearbook	1,327.60
KESSLER'S GROCERY	After School Food	323.31
KETTERLING PHOTOGRAPHY	Activity Photos	579.00
Lehmann, Sheketa	Bball Ref	100.00
LEOLA LUNCH FUND	Teacher salads	94.30
LEOLA SCHOOL DIST	All State Band Meals	64.00
MARCO	Managed Voice Contract	307.82
MCPHERSON CO HERALD	Publication	518.77
MONTANA-DAKOTA UTILITIES CO	Electricity	13,594.85
MORLOCK, MARTY	Bball Worker	30.00
MOSER EXCAVATION & TRUCKING LLC	Snow Removal/Move Surplus	915.31
MUELLER, HOLLY	Bball Worker	315.00
MUELLER, JEFF	Reimburse for Bball CD 19-20	60.00
MUELLER, KAITLYN	Bball Worker	90.00
MUELLER, ZACH	Bball Ref	125.00
MYER, BEVERLY	Bball Ref	100.00
NATHAN, HOFFMAN	Reimburse for CDL Testing	191.70
NETWORK DISTRIBUTION BY DESIGN	Paper	1,084.00
NORTHERN STATE UNIVERSITY	Digital Textbooks	231.72
PETAL PUSHERS	Funeral Flowers	74.55
POMPS TIRE SERVICE INC	Tires	237.78
RIVERSIDE TECHNOLOGIES INC	Services	68.00
RUSTIC & RESTORED CREATIONS	Counselor Appreciation Week	43.56
SCHOOL SPECIALTY INC	Supplies	15.46
SDHSAA	Girls Bball Regions	24.71
SDSSA	Legislative Meeting	25.00
SIEH, REETTA	Reimburse Fuel	144.55
SIOUX EQUIPMENT	Repairs	40.39
STAPLES	Supplies	522.76
STOTZ, JORDAN	Reimburse for car wash	12.00
SUMPTION, AUSTIN	Bball Ref	175.00
SYSCO NORTH DAKOTA, INC.	FFVP	1,216.85
TAYLOR MUSIC	Supplies/Repairs	135.98
TAYLOR, TREVOR	Reimburse for Supplies	155.67
TEN - 45	After School	54.82
UNUM LIFE INSURANCE COMPANY OF	Insurance	182.40
USI EDUCATION AND GOVERNMENT	Laminating Film	342.19
VALLEY TELECOMMUNICATIONS	Phone/Internet	1,486.33
WAL-MART	Supplies	8.84
WALZ, CURT	Reimburse DOT Fee	80.00
WEISSER, VAL	Bball Worker	150.00
WESTPHAL, KATELYN	Bball Worker	75.00
WESTPHAL, LACEY	Bball Worker	30.00
ZINTER, HATTIE	Reimburse Supplies	42.20
ZINTER, TONYA	Bball Worker	90.00
CAPITAL OUTLAY		
AB BUSINESS INC, SOLUTIONS	Copier Contract	2,252.50
ALLIED CLIMATE PROFESSIONALS	Reset Breakers	11,744.38
AMAZON CAPITAL SERVICES, INC.	Books	239.98
CURT'S REPAIR	Repairs Bus #20	1,651.80
FRED J. MILLER INC.	Bell Covers	106.00
JM ELECTRIC INC	Labor/Repairs	2,975.37
SPECIAL EDUCATION FUND		
AB BUSINESS INC, SOLUTIONS	Copier Contract	321.78
AMAZON CAPITAL SERVICES, INC.	Supplies	432.62
AT&T MOBILITY	Hotspot	107.24
AVERA ST LUKE'S	OT	11,349.22
BLACKHILLS SPECIAL SERVICES	Professional Learning Services	900.00
COR-TRUST BANK	Class Fee	242.83
CorTrust Bank	Credit Card	123.71
CURRICULUM ASSOCIATES LLC	Classroom Kit	379.68

LEARNING SOLUTIONS FOR SCHOOLS	Class Fee	159.00
NETWORK DISTRIBUTION BY DESIGN	Paper	118.00
RIVERSIDE INSIGHTS	Testing Package	249.93
SW/WC SERVICE COOPERATIVE	Behavior Service	1,714.00
TEN - 45	Testing Supplies	8.26
UNUM LIFE INSURANCE COMPANY OF	Insurance	48.00
USI EDUCATION AND GOVERNMENT	Laminating Film	48.88
WOLLMAN, LEE	Reimburse Mileage	226.80
FOOD SERVICE		
AMAZON CAPITAL SERVICES, INC.	Food Purchase	173.53
ARAMARK	Mat/Mop Exchange	525.96
CASH-WA DISTRIBUTING	Food Purchase	391.15
CHILD & ADULT NUTRITION SERVIC	Commodities	631.96
COR-TRUST BANK	Credit Card	67.99
CWD	Food Purchase	6,553.02
EARTHGRAINS BAKING COMPANIES INC	Food Purchase	164.09
EVANS, MARIA	Reimburse food purchase	95.53
GRASSLAND COLONY	Reimburse NSLP	2,623.04
HY-VEE ACCOUNTS RECEIVABLE	Food Purchase	317.88
KENS FOOD FAIR	Food Purchase	36.70
KESSLER'S GROCERY	Food	39.56
LONG LAKE COLONY	Reimburse NSLP	3,332.00
MARC	Dishwashing Detergent	214.57
PRAIRIE FARMS DAIRY	Food Purchase	838.34
SCHOOL NUTRITION ASSOCIATION	SNA Memberships	123.50
SPRING CREEK COLONY	Reimburse NSLP	5,385.60
SYSCO NORTH DAKOTA, INC.	Food	2,922.65
TEN - 45	Food Purchase	187.62
UNUM LIFE INSURANCE COMPANY OF	Insurance	14.40
WAL-MART	Supplies	20.27
TRUST AND AGENCY		
ASBSD	Collective Bargaining Webinar #2 B. Myer	25.00
BECK, BO	Girls Bball Ref	120.00
CASEY, KAYLA	Reimburse for supplies	217.35
CASH-WA DISTRIBUTING	Concessions	1,769.55
ERDMANN, ANNE JO	Reimburse for Science Fair Boards	33.93
HANSON, JUSTIN	Bball Ref	120.00
KAPPES, TRACI	Candygrams	351.87
KUSLER, JAY	Girls Bball Ref	120.00
KUSLER, SCOTT	Girls Bball Ref	120.00
LORENZ, DAREN	Girls Bball Ref	272.76
MOENCH, JORDAN	Bball Ref	305.52
PEPSI-COLA	Concessions	575.26
PETERSON, RACHEL	Dance - show choir	208.60
ROZELL, PAUL	Girls Bball Ref	152.76
SPITZER, STANTON	Reimburse for DOT Physical	100.00
VAN TILBURG, TREVOR	Reimburse FBLA Candy	30.12
WANNER, ANDREW	Bball Ref	240.00
WENBOURNE, KERRY	Girls Bball Ref	120.00
JEAN SCHOLARSHIP		
HOFFMAN, SPENCER	Jean Scholarship	250.00

Credit Card Bills

TPT	Supplies	150.42
Legion	Inservice	9.50
Hobby Lobby	Supplies	14.90
Stamps.com	Postage	19.16
Reservations.com	Senior Trip	19.99
Reservations.com	Senior Trip	19.99
Reservations.com	Senior Trip	19.99

Reservations.com	Senior Trip	19.99
Walmart	Baggies	28.07
Development of Fund	Class Fee	30.00
Fire King		35.00
Walmart	Trail Mix	39.92
Walmart	Supplies	86.04
Fun and Function LLC	Supplies	92.83
C&B Roscoe	Supplies	96.40
USD	Class Fee	120.00
Watiki Waterpark	Senior Trip	149.84
Funeral Flowers	Funeral Flowers	159.28
G's Convenience	Inservice	163.12
Just Awards Medals	Science Fair Awards	168.35
Earth Day Shirts	Shirts	198.90
TPT	Supplies	207.92
TPT	Supplies	239.17
Rushmore Civic	Senior Trip	416.00
Reservations.com	Senior Trip	1,195.65

Payroll – February 2021	
General Fund	
1111 Elementary Teachers	61,803.00
1121 Middle School Teachers	20,301.37
1131 Secondary Teachers	22,040.37
1132 Alternative School Teacher	5,068.40
1141 Preschool	2,023.96
1273 Title 1	5,304.85
2122 Counselor	4,330.13
2213/2222/2227 Support	4,727.44
2321 Administration	3,745.19
2410 HS Principal	3,745.20
2490 Dean of Students	913.24
2529 Fiscal Services	7,946.83
2549 Maintenance	7,629.08
2559 Transportation	4,011.03
6100/6200/6510/6900 Activities	2,296.27
TOTAL	155,886.36
Special Education	
Salary	32,119.81
Food Service	
Salary	7,531.43

All salaries listed as gross plus district matching funds.

*Motion 20-111 by Spitzer/Wollman to approve the consent agenda. Motion Carried.

Business Manager's Items:

Homeland Security Grant: Submitted to fund a fence around the playground, have not heard if it was received yet.

Election: No election will be held as only two petitions were received back, ReEtta Sieh and Richard Westphal.

Football Account

*Motion 20-112 by Wollman/Zantow to move the Football Fundraiser money over to Frederick and have both business manager's sign off on the Bank Statement and all joined accounts monthly. Motion Carried.

NCSEC Monthly Report: Westphal reported that Kristi Hilzendeger's contract was renewed and the coop is looking to hire a speech teacher.

Activity Director's Items:

Joint Board Meeting – Schedule with Frederick March 22, 23 or 24th.

Spring Sports: Track started Monday, 24 students attended. The first meet is schedule for March 29th. 20 Students signed up for golf, might need additional help. Discussed hosting a meet as only 3 are scheduled thus far.

*Motion 20-113 by Zantow/Wollman to hire an assistant golf coach for \$1,500 if there are over 12 participants. Motion Carried.

Trap shooting was brought up, but the club was interfering a bit with the 4-H season and the volunteer has since moved away.

Maintenance & Building Items:

Pursuing Electrical – Spoke with an attorney from Pierre and are waiting to hear back.

Fuel Tank – The sensor went out and would cost around \$2,500 to get a new one. For now, Dana will check monthly with the reading stick.

House of Glass Quote: Received a quote to update the windows so each new classroom and office has one that opens. The quote also included redoing a window in 3rd grade and the shop to accommodate for air conditioning units. Looking to get another quote for the shop garage door replacement.

*Motion 20-114 by Zantow/Wollman to approve the House of Glass quote for window improvements contingent upon receiving ESSER II Funds. Motion Carried.

Capital Outlay Projects

Gym Floor: Derksen Flooring will be here on Friday to measure for an estimate to sand it down and refinish.

Basketball Hoops: Discussed getting new basketball hoops and hardware, but decided it was too expensive.

Football Field Lights: Sieh received donations from various businesses in the amount of \$10,500. The City sent over a check for \$5,000 to help with labor and new wire costs.

*Motion 20-115 by Spitzer/Wollman to purchase the new lights for the field. Motion Carried.

*Motion 20-116 by Zantow/Wollman to purchase new goal posts for the football field for \$5,895.00 contingent on receiving ESSER II funds. Motion Carried.

Track: Received the quote to redo the track.

*Motion 20-117 by Westphal/Zantow to hire Jensen Rock and Sand to resurface the track for \$8,610.00, but would like them to come look at it with the Building & Grounds Committee to make sure it won't cost more. Motion Carried.

Bus:

*Motion 20-118 by Zantow/Wollman to purchase a 71 passenger diesel bus with bottom storage, but would like to check Sourcewell for pricing. Motion Carried.

Principal/Superintendent Items:

Legislative Update: After legislation passed, the school will need to update the home school policy.

Testing Update: ACCESS testing is done and will be doing Smarter Balance testing soon. Science will be tested on, but will not count for accountability.

Discussed doing NWEA testing next school year as well.

Board Items:

Negotiations: Moved to Executive Session.

Equalization Meeting March 15th at 7 pm: Zantow volunteered to attend.

Open Gym and Fitness Center: The board would like students to have more access to the facilities to work on sports.

*Motion 20-119 by Zantow/Spitzer to make facilities available to parents of children within our school district until 11 pm daily, key cards will be \$10 and anyone younger than 9th grade will need a parent present.

Myer would like to do a summer activity calendar. She reported that Chandler Ellwein would like to do a workout program under Mr. Flemmer's supervision. Sieh reported she will be doing a Basketball camp in Leola on July 27-29th.

Senior Trip Recap: Moved to April Meeting.

Awards banquet meal

*Motion 20-120 by Zantow/Spitzer to pay for meals. Motion Carried.

Reading Council Basket: The award celebration is in Leola on April 26th.

*Motion 20-121 by Westphal/Zantow to sponsor a basket from the school board. Motion Carried.

LEAD Funds: Casey reported that LEAD still has part of the schools donation for economic development and the school would be able to get it reimbursed if they didn't want to hire a replacement. Everyone was in agreement that they had previously decided they were not interested in hiring a replacement. Casey will communicate that with the LDC.

Executive Session SDCL 1-25-2 (1) Personnel and SDCL 1-25-2 (4) Negotiations

*Motion 20-122 by Westphal/Wollman to enter executive session for SDCL 1-25-2 (1) Personnel and SDCL 1-25-2 (4) Negotiations at 8:38 pm. Motion Carried. Executive session ended at 9:49 pm with no action taken.

Adjourn:

*Motion 20-123 by Wollman/Spitzer adjourn the meeting at 9:50 pm. Motion Carried.

Business Manager **Date**

Kayla Casey

Board President **Date**

ReEtta Sieh