

**Leola School District 44-2**  
**Unofficial School Board Proceedings**  
 Wednesday, May 12, 2021

Chairman ReEtta Sieh called the regular meeting of the Leola School District Board of Education to order on Wednesday, May 12, 2021 at 5:00 pm. Roll call showed members Trevor Zantow, Richard Westphal, Arnie Wollman and Kristi Spitzer present. Others attending included Superintendent: Bev Myer, Business Manager: Kayla Casey, Activities Director: Trevor Van Tilburg, Teacher: Jackie Bender, Custodian: Dana Leibel and various others attended via Zoom.

Sieh led the pledge of allegiance and Westphal recited the vision and mission statements.  
 A quorum was established.

\*Motion 20-150 by Spitzer/Zantow to adopt the agenda with the following additions: 12.C. American Rescue Plan and 12. D. Boardworks. Motion Carried.

\*Motion 20-151 by Zantow/Wollman to enter into executive session for SDCL 1-25-2 (1) Personnel at 5:05 pm. Motion Carried. Executive Session ended at 5:12 pm.

**Open Forum:** None

**Good News:**

Congrats to Lacey Westphal for being chosen as the HOBY representative  
 Congrats to Mrs. Wagner's Kindergarten class for winning a \$50 giftcard for averaging over 120+ minutes in March for Spring Into Reading through Imagine Learn  
 Congrats to all the Reading Council Winners, Leola Award winners and scholarship recipients  
 Congrats to the Class of 2021

**Consent Agenda**

**Finance Reports & Payment of the April bills**

Ending April 30, 2021	GENERAL FUND	CAPITAL OUTLAY FUND	SPECIAL EDUCATION FUND	FOOD SERVICE FUND	DRIVERS ED FUND	GOVERNMENTAL & ENTERPRISE FUND ACCOUNT TOTALS	TRUST & AGENCY	SCHOLARSHIP
<b>Beginning checking Balance</b>	<b>(\$311,487.33)</b>	<b>\$237,957.77</b>	<b>\$217,117.14</b>	<b>(\$119,598.01)</b>	<b>\$2,424.60</b>	<b>\$26,414.17</b>	<b>\$25,411.00</b>	<b>\$2,258.06</b>
<u>Revenue:</u>								
Taxes	\$76,347.46	\$36,628.86	\$21,391.38					
Local Sources	\$277,025.70			\$27,005.60			\$2,379.01	
Interest	\$48.58							
Federal & State	\$2,000.00							
Total Revenue	\$355,421.74	\$36,628.86	\$21,391.38	\$27,005.60	\$0.00	\$439,312.90	\$2,379.01	
<u>Disbursements</u>								
Bills	\$28,661.16	\$31,139.99	\$5,005.14	\$13,637.91			\$3,809.99	
Payroll	\$168,672.78		\$34,379.69	\$8,437.26				
Total Disbursements	\$197,333.94	\$31,139.99	\$39,384.83	\$22,075.17	\$0.00	\$289,933.93		
<b>Total checking balance</b>	<b>(\$153,399.53)</b>	<b>\$243,446.64</b>	<b>\$199,123.69</b>	<b>(\$114,667.58)</b>	<b>\$2,424.60</b>	<b>\$178,062.50</b>	<b>\$23,980.02</b>	<b>\$2,258.06</b>

<b>Beginning investment balance</b>	\$985,735.57	\$305,024.82	\$16,869.17	\$127,896.51		<b>\$1,435,526.07</b>
SDFIT Payments	\$275,000.00			\$25,000.00		
SDFit Receipts	\$96,332.00			\$14,272.46		
Interest	\$9.13					
<b>Total investment balance</b>	\$710,744.70	\$305,024.82	\$16,869.17	\$117,168.97		\$1,435,526.07
<b>Ending Balance</b>	<b>\$557,345.17</b>	<b>\$548,471.46</b>	<b>\$215,992.86</b>	<b>\$2,501.39</b>	<b>\$2,424.60</b>	<b>\$1,326,735.48</b>

SD FIT Balance 4-30-2021	\$1,246,111.39	Governmental & Enterprise Funds statement balance 4-30-2021	\$215,754.02	Trust & Agency statement balance 4-30-21	\$26,260.41	Flex Plan statement balance 4-30-21	\$6,019.04
182 Day CD 4461	\$59,992.28	Outstanding checks	(\$37,691.52)	Outstanding checks	(\$2,280.39)	Outstanding checks	
91 Day CD 8303	\$28,753.14	Reconciled balance	\$178,062.50	Reconciled balance	\$23,980.02	Reconciled balance	\$6,019.04
182 Day CD 8486	\$55,572.16						

## Vendor Totals

Vendor Name	Description	Total
GENERAL FUND		
ABERDEEN AWARDS	Music Awards	216.00
ACT	ACT Test	609.18
AGTEGRA COOPERATIVE	Repairs	236.59
AMAZON CAPITAL SERVICES, INC.	Supplies	967.97
ARAMARK	Mat/Mop Exchange	301.16
ASBSD	Webinars	50.00
CASEY, KAYLA	Flowers	141.43
CITY OF LEOLA	Water/Sewer	80.00
COLE PAPERS, INC	Supplies	459.16
COR TRUST BANK	Box Rental Fee	15.00
COR-TRUST BANK	Insurance	300.00
CorTrust Bank	HOBY Registration	734.40
CURT'S REPAIR	Repairs - Impala	1,647.30
CWD	FFVP	68.77
DAKOTA SUPPLY GROUP	Supplies	65.79
DEMENT, LEAH	Incentives	41.19
DEPENDABLE SANITATION, INC	Garbage	540.00
DICKEY RURAL NETWORKS	Phone/Internet	124.06
ERDMANN, ANNE JO	Reimburse for awards	39.35
EUREKA COMMUNITY HEATLH SERVICES	Services	227.90
EUREKA MUNICIPAL GOLF COURSE	Golf Registration Fee	25.00
EUREKA SCHOOL	Track Registration Fee	125.00
FIDUCIARY FUNDS	Background Check	4,046.63
GEFFDOG DESIGNS	Track Tent Sides	165.00
GENE'S OIL CO	Fuel	1,450.10
GRAVES IT SOLUTIONS	Services	50.00
GREAT MINDS	Professional Development Due	600.00
IPSWICH SCHOOL DISTRICT	Track Registration Fee	150.00
J.W. PEPPER & SON INC.	Supplies	187.93
KESSLER'S GROCERY	After School	120.57
KETTERLING PHOTOGRAPHY	Activity Pictures	340.50
KINDELSPIRE, NANCY	Reimburse Supplies	45.34
LDC	Leola Bucks	50.00
LEIBEL, JACKIE	Reimbursement	105.00
LEOLA LUNCH FUND	Reimburse Teacher Salads	92.00
LEOLA PTO	Award Winner Meals	287.00
MALSAM, ANITA	Reimburse for Supplies	16.58
MARCO	Managed Voice Contract	153.91

MCPHERSON CO HERALD	Publications	460.38
MENARD'S	Flowers	34.54
MIDSTATES INC	XCOUNTRY Plaques	20.00
MOLLY'S MERCANTILE	Golf Polos	360.00
MONTANA-DAKOTA UTILITIES CO	Electricity	5,684.59
MYER, BEVERLY	Reimburse for Supplies	30.00
NETWORK DISTRIBUTION BY DESIGN	Supplies	198.60
RICHARDSON LAW FIRM	Construction/Contract Legal Advice	621.16
RIVERSIDE TECHNOLOGIES INC	Services	446.00
RUSTIC & RESTORED CREATIONS	Preschool Flower Project	100.00
SASD	SDASBO Registration Fee - Kayla Casey	50.00
SDHSAA	Rule Book	52.00
SDSTE	Membership	30.00
SOFTWARE UNLIMITED, INC	Software Renewal	3,700.00
SYSCO NORTH DAKOTA, INC.	FFVP	614.13
TAYLOR MUSIC	Supplies	200.00
TEN - 45	Supplies	14.35
THATGUY LAWNCARE CO	Lawn Maintenance	712.50
UNUM LIFE INSURANCE COMPANY OF	Insurance	91.20
VALLEY TELECOMMUNICATIONS	Phone/Internet	765.56
VAN TILBURG, BRITTANY	Reimburse fuel	44.00
CAPITAL OUTLAY		
AB BUSINESS INC, SOLUTIONS	Copier Contract	1,126.25
CorTrust Bank	Books	42.56
HOUSE OF GLASS	Door Repairs	1,330.24
JM ELECTRIC INC	Repairs	22,428.94
SHOOT-A-WAY INCORPORATED	Basketball Shootaway Machine	6,212.00
SPECIAL EDUCATION FUND		
AB BUSINESS INC, SOLUTIONS	Copier Contract	160.89
AMAZON CAPITAL SERVICES, INC.	Supplies	39.97
AT&T MOBILITY	Mobile Hotspot	53.62
AVERA ST LUKE'S	PT Services	4,189.11
CorTrust Bank	SPED Supplies	109.15
UNUM LIFE INSURANCE COMPANY OF	Insurance	24.00
WOLLMAN, LEE	Mileage	428.40
FOOD SERVICE		
AMAZON CAPITAL SERVICES, INC.	Milk	20.37
ARAMARK	Mat/Mop Exchange	263.74
CASEY, KAYLA	Canned Soup	17.40
CASH-WA DISTRIBUTING	Food Purchases	439.45
CHILD & ADULT NUTRITION SERVIC	Commodities	2,251.02
CorTrust Bank	Pitchers	82.48
CWD	Supplies	5,236.98
EVANS, MARIA	Reimburse Food Purchase	68.44
FIDUCIARY FUNDS	Reimburse for Lunch Deduction	7.72
KENS FOOD FAIR	Food Purchase	33.93
KESSLER'S GROCERY	Supplies	129.79
LONG LAKE COLONY	Reimburse NSLP	2,058.00
PRAIRIE FARMS DAIRY	Food Purchase	429.81
SYSCO NORTH DAKOTA, INC.	Food	2,378.64
TEN - 45	Food	141.29
UNUM LIFE INSURANCE COMPANY OF	Insurance	7.20
TRUST AND AGENCY		
AMAZON CAPITAL SERVICES, INC.	Prom Supplies	371.93
CASEY, KAYLA	Reimburse Supplies	358.19
COR-TRUST BANK	Safe Deposit Box Rent	30.00
CorTrust Bank	FBLA Dues	1,127.43
DIVISION OF CRIMINAL	Background Check	43.25
INVESTIGATION		
EUREKA SCHOOL	Golf Meet Registration	30.00
FAULKTON SCHOOL DISTRICT	Golf Meet Registration	30.00
GOFF, SARAH	Reimburse for PTO Money	154.41
JAGER, CASSONDRA	Reimburse Mileage	24.78
SPLIT ROCK COUNTRY CLUB	Golf Registration	45.00
USD-BEACOM SCHOOL OF BUSINESS	FBLA Registration	1,505.00
VANTMETER ENTERTAINMENT	Prom DJ/Hypnotist	1,300.00

Credit Card Bills

TPT		\$	3.92
Subway	FBLA Conference	\$	7.73
Amazon Digital	Supplies	\$	8.51
Dairy Queen	FBLA Conference	\$	23.48
Walmart	Testing Supplies	\$	30.46
Walmart	SPED Supplies	\$	31.20
Walmart	Supplies	\$	38.39
Walmart	Easter Activity Supplies	\$	39.12
Barnes & Noble	Books	\$	42.56
M&H	Fuel	\$	52.01
M&H	Fuel	\$	57.13
Hello Naturals	Lice Kit	\$	77.95
Flowers by Betsy	Funeral Flowers	\$	79.87
The Webstaurant Store	Pitchers	\$	82.48
Hobby Lobby	Prom Supplies	\$	89.92
Walmart	Prom Supplies	\$	94.70
Pizza Ranch	FBLA Conference	\$	189.66
Kids Carpet	PTO Money Supplies - 2nd	\$	199.99
Dollar Tree	Prom Glasses	\$	207.36
Hugh O Brian			
Leadership	HOBV Registration	\$	225.00

Payroll – April 2021	
General Fund	
1111 Elementary Teachers	64,752.88
1121 Middle School Teachers	19,891.50
1131 Secondary Teachers	23,642.58
1132 Alternative School Teacher	5,068.40
1141 Preschool	3,183.00
1273 Title 1	5,304.85
2122 Counselor	4,330.15
2213/2222/2227 Support	11,941.66
2319 Inservice/Grant Writing	227.22
2321 Administration	3,745.22
2410 HS Principal	3,745.22
2490 Dean of Students	913.24
2529 Fiscal Services	8,234.47
2549 Maintenance	7,198.52
2559 Transportation	4,865.25
6100/6200/6510/6900 Activities	1,628.82
TOTAL	168,672.78
Special Education	
Salary	34,379.69
Food Service	
Salary	8,437.26

All salaries listed as gross plus district matching funds.

\*Motion 20-152 by Wollman/Zantow to approve the consent agenda. Motion Carried.

**Business Manager's Items:****ESSER Projects**

\*Motion 20-153 by Zantow/Spitzer to approve ESSER Projects I-VIII. Mini Bus, TPT Access, Playground Install, Apptegy, Scrubbers, Lounge Chairs, Time Management Systems, Summer School Pay. Motion Carried.

**Budget**

Reviewed cupboard plans and will purchase from Grassland and/or JMJ Caseworks as long as it is under \$14,000 for all three rooms.

Discussed purchasing additional cameras and software to back them up, but would like to see if the Homeland Security Grant would cover any of it.

ESY pay is calculated using the teachers hourly rate of pay.

\*Motion 20-154 by Westphal/Wollman to approve summer worker pay at \$11 per hour. Motion Carried.

An individual would like to donate money to the school for a scholarship fund, so discussed the best options, looking into setting up a foundation.

\*Motion 20-155 by Zantow/Westphal to approve to give each colony \$10,000 of ESSER funds, they just need to get the expenses approved and turn in receipts for reimbursement. Roll call vote. All voted ay except Wollman who abstained. Motion Carried.

**Food Program:** All lunches will be free again for the 21-22 school year.

**Technology Director's Items:** None

**NCSEC Monthly Report:** Discussed summer pay rates.

**Activity Director's Items:** Looking to have the sports coop meeting June 16<sup>th</sup> with the 23<sup>rd</sup> as a backup date.

\*Motion 20-156 by Westphal/Zantow to vote for Todd Palmer as the Director for the SDHSAA Board. Motion Carried.

\*Motion 20-157 by Zantow/Westphal to vote yes on the Amendment. Motion Carried.

Weight Room Supervisor – Move to executive session.

**Maintenance & Building Items:** Discussed eventually surplussing the mini busses. Have tried to get 4 different landscaping companies out to get an estimate, only one has shown up. The board would like to see if Pat Lapka or Mike Lapka would be willing to look at the project.

\*Motion 20-158 by Westphal/Spitzer to have Mike Mardian do the Soffit for \$11,387.04. Motion Carried.

\*Motion 20-159 by Zantow/Westphal to have R&S Tuck-pointing do tuck-pointing on the brick for \$35,000. Motion Carried.

\*Motion 20-160 by Westphal/Spitzer to have Mike Mardian work with Dakota Doors on getting a larger door for the garage. Motion Carried.

Gym floor – decided on a large Titan in the center with a small pirate in front of the student section.

\*Motion 20-161 by Westphal/Spitzer to approve the Maintenance Agreement with JM Electric for \$30,000. Motion Carried.

**Principal/Superintendent Items:** The electrical claim is ongoing. Myer will be advertising for para professionals. The American Rescue plan will need to be reviewed twice a year in order to stay compliant for ESSER funds. Myer Discussed the board works program and looking into purchasing it for the colonies.

\*Motion 20-162 by Spitzer/Wollman to accept the resignation from Dawn Neussendorfer as preschool para. Motion Carried.

**Board Items:**

**Executive Session** SDCL 1-25-2 (1) Personnel and SDCL 1-25-2 (4) Negotiations

\*Motion 20-163 by Westphal/Wollman to enter executive session for SDCL 1-25-2 (1) Personnel and SDCL 1-25-2 (4) Negotiations at 7:00 pm. Motion Carried. Executive session ended at 9:02 pm.

\*Motion 20-164 by Westphal/Spitzer to issue contracts and work agreements for the remainder of staff. Motion Carried.

\*Motion 20-165 by Spitzer/Westphal to vote for the SDHSAA Representative as recommended. Motion Carried.

Adjourn:

\*Motion 20-166 by Westphal/Wollman adjourn the meeting at 9:02 pm. Motion Carried.

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<b>Business Manager</b>	<b>Board President</b>
<b>Date</b>	<b>Date</b>
Kayla Casey	ReEtta Sieh