

Leola School District 44-2
Unofficial School Board Proceedings
Monday, June 14, 2021

Chairman ReEtta Sieh called the regular meeting of the Leola School District Board of Education to order on Monday, June 14, 2021 at 7:00 pm. Roll call showed members Trevor Zantow, Richard Westphal, Arnie Wollman and Kristi Spitzer (via Zoom) present. Others attending included Superintendent: Bev Myer, Business Manager: Kayla Casey, Custodian: Dana Leibel, Technology Coordinator: Val Geffre, Brett Flemmer, Fred Lapka and various others attended via Zoom.

Sieh led the pledge of allegiance and Zantow recited the vision and mission statements.
A quorum was established.

*Motion 20-167 by Wollman/Spitzer to adopt the agenda with the following additions; Audit under 6.E
Motion Carried.

Open Forum: None

Good News:

- a) Congrats to Emily Hatlewick, Josh Hoffman & Anna Lapka for being chosen Track & Field Academic All-State!
- b) Summer Workouts are well attended!
- c) Summer Enrichment at the colonies is well attended!
- d) Congrats to Mrs. Hatlewick on receiving the 3M Stem grant for her classroom
- e) Leola will be doing the All Kids Bike Program!
- f) The National Guard is doing window clings throughout the school!

Consent Agenda

Finance Reports & Payment of the June bills

| Ending April 30, 2021 | GENERAL FUND | CAPITAL OUTLAY FUND | SPECIAL EDUCATION FUND | FOOD SERVICE FUND | DRIVERS ED FUND | GOVERNMENTAL & ENTERPRISE FUND ACCOUNT TOTALS | TRUST & AGENCY | SCHOLARSHIP |
|---|----------------------------|---------------------------|------------------------------|----------------------------|--------------------|--|-------------------|-------------|
| Beginning checking Balance | (\$166,452.7 6) | \$260,425.65 | \$198,136.60 | (\$116,471.5 9) | \$2,424.60 | \$178,062.50 | \$23,980.0 2 | \$2,008.06 |
| <u>Revenue:</u> | | | | | | | | |
| Taxes | \$568,655.67 | \$250,080.11 | \$138,054.70 | \$1,207.25 | \$3,035.00 | | | |
| Local Sources | \$3,030.04 | | | | | | \$4,308.57 | |
| Interest | \$56.16 | | | | | | | |
| Federal & State | | | | | | | | |
| Total Revenue | \$571,741.87 | \$250,080.11 | \$138,054.70 | \$1,207.25 | \$3,035.00 | \$964,118.93 | \$4,308.57 | |
| <u>Disburseme nts</u> | | | | | | | | |
| Bills | \$28,661.16 | \$31,139.99 | \$5,005.14 | \$13,637.91 | | | \$3,918.39 | |
| Payroll | \$169,674.58 | | \$33,187.87 | \$8,236.11 | | | | |
| Total Disburseme nts | \$198,335.74 | \$31,139.99 | \$38,193.01 | \$21,874.02 | \$0.00 | \$289,542.76 | | |
| Total checking balance | \$206,953.37 | \$479,365.77 | \$297,998.29 | (\$137,138.3 6) | \$5,459.60 | \$849,638.67 | \$24,370.2 0 | \$2,008.06 |

| | | | | | | |
|-------------------------------------|-----------------------|---------------------|---------------------|-------------------|-------------------|-----------------------|
| Beginning investment balance | \$807,076.70 | \$305,024.82 | \$16,869.17 | \$117,168.97 | | \$1,246,139.66 |
| SDFIT Payments | | | | | | |
| SDFit Receipts | \$2,466.71 | | \$61.00 | \$25,409.80 | | |
| Interest | \$10.63 | | | | | |
| Total investment balance | \$807,087.33 | \$305,024.82 | \$16,930.17 | \$142,578.77 | | \$1,246,139.66 |
| Ending Balance | \$1,014,040.70 | \$784,390.59 | \$314,928.46 | \$5,440.41 | \$5,459.60 | \$2,124,259.76 |

| | | | | | | | |
|--------------------------|----------------|---|---------------|--|-------------|-------------------------------------|------------|
| SD FIT Balance 5-31-2021 | \$1,274,005.63 | Governmental & Enterprise Funds statement balance 5-31-2021 | \$887,733.16 | Trust & Agency statement balance 5-31-21 | \$25,186.70 | Flex Plan statement balance 5-31-21 | \$5,302.38 |
| 182 Day CD 4461 | \$59,992.28 | Outstanding checks | (\$38,094.49) | Outstanding checks | (\$816.50) | Outstanding checks | |
| 91 Day CD 8303 | \$28,753.14 | Reconciled balance | \$849,638.67 | Reconciled balance | \$24,370.20 | Reconciled balance | \$5,302.38 |
| 182 Day CD 8486 | \$55,572.16 | | | | | | |

Vendor Totals

| Vendor Name | Description | Total |
|------------------------------------|--------------------------------------|----------|
| GENERAL FUND | | |
| A-1 LOCKSMITHING | Doorknob covers | 45.90 |
| ABERDEEN AWARDS | Field Day Ribbons | 56.00 |
| AGTEGRA COOPERATIVE | Supplies | 40.50 |
| AMAZON CAPITAL SERVICES, INC. | Amazon Purchases | 1,031.41 |
| ARAMARK | Mat/Mop Exchange | 301.16 |
| CASEY, KAYLA | Reimburse for Reading Council | 30.00 |
| CHURCHILL, MANOLIS, FREEMAN, KLUOT | Legal Fees | 545.08 |
| CITY OF LEOLA | Water/Sewer | 203.80 |
| CLARION INN & CONVENTION CENTER | State Track Lodging | 1,688.00 |
| COLE PAPERS, INC | Supplies | 229.04 |
| CONNECTING POINT | Lightspeed | 4,412.50 |
| COR-TRUST BANK | Insurance | 300.00 |
| CorTrust Bank | Credit Card Bills | 1,945.91 |
| COX, CHANDLER | Reimburse Supplies | 66.33 |
| CURT'S REPAIR | upplies/Repairs | 675.39 |
| DAKOTA SUPPLY GROUP | Supplies | 373.18 |
| DICKEY RURAL NETWORKS | Phone/Internet | 124.06 |
| eBOARDSOLUTIONS INC | Simpli Policy | 300.00 |
| FIDUCIARY FUNDS | Grocery Receipts PE | 1,272.72 |
| FOLLETT School Solutions, Inc. | Support Renewal | 756.72 |
| GEFFDOG DESIGNS | State Track Shirts | 376.59 |
| GOVERLAN, INC | Maintenance Agreement | 406.19 |
| HUDL | HUDL Subscription | 2,250.00 |
| JARROTT, KRISTY | Reimburse Reading Council Membership | 119.56 |
| JUSTICE FIRE & SAFETY | Inspection | 308.68 |
| KAPPES, TRACI | Student Teacher Payment | 200.00 |
| KESSLER'S GROCERY | Teacher Appreciation | 124.03 |
| KETTERLING PHOTOGRAPHY | Activity Photos | 364.00 |
| LEOLA LUNCH FUND | Life Skills Potato Bar | 192.07 |
| MALSAM, ANITA | Reimburse Reading Council Membership | 30.00 |
| MARCO | Managed Voice Contract | 159.81 |
| MENARD'S | Supplies | 82.48 |
| MIDSTATES INC | Preschool Shirt Drawing | 25.00 |
| MONTANA-DAKOTA UTILITIES CO | Electricity | 4,203.95 |
| MYER, BEVERLY | Meals | 421.28 |
| NETWORK DISTRIBUTION BY DESIGN | Supplies | 158.98 |
| PLUNKETT'S PEST CONTROL | Pest Control | 85.16 |
| POPLERS MUSIC STORE | Supplies | 45.94 |
| Ramkota Hotel Watertown, SD | Golf Lodging | 294.00 |

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|--|--|-----------|
| RAMKOTA INN - PIERRE, BEST WESTERN | FBLA Spring Conference Lodging | 2,020.00 |
| SD Association of Educational Office Professionals | Membership Fee | 25.00 |
| SDHSAA | Membership Dues | 186.00 |
| TAYLOR MUSIC | Repairs | 230.00 |
| TEN - 45 | Supplies | 34.64 |
| THATGUY LAWN CARE CO | Fertilizer/Weed Control Both fields/Scho | 1,025.00 |
| THEISEN, THOMAS | Supplies | 753.10 |
| VALLEY | Phone/Internet | 766.63 |
| ZINTER, HATTIE | Reimburse meals/mileage | 100.04 |
| Fund Total | | |
| CAPITAL OUTLAY | | |
| AB BUSINESS INC, SOLUTIONS | Copier Contract | 1,126.24 |
| ALLIED CLIMATE PROFESSIONALS | Repairs | 3,633.67 |
| AMAZON CAPITAL SERVICES, INC. | Microwave Stand | 741.81 |
| ANDERSON, EMILY | Playground Install | 73.50 |
| ANDERSON, GRANT | Playground Install | 73.50 |
| APPTEGY INC | Website/App | 7,750.00 |
| BUTLER, SEBASTIAN | Playground Install | 34.13 |
| CASEY, KAYLA | Reimburse for table | 70.00 |
| CDW GOVERNMENT INC | Chrome License | 2,475.00 |
| CorTrust Bank | Inventory System | 2,042.36 |
| DAKOTA OUTDOORS | Fitness Center Equipment | 10,119.97 |
| DERKSEN FLOORS, INC | Gym Floor Resurface | 15,400.00 |
| EUREKA READY MIX CONCRETE | Playground Install | 772.50 |
| GROSS, PEYTON | Playground Install | 105.00 |
| IPSWICH LUMBER AND HARDWARE | Playground Install | 904.75 |
| JM ELECTRIC INC | Football Field lights | 12,948.50 |
| KETTERLING, GABE | Playground Install | 73.50 |
| LONG LAKE COLONY | School Payment | 10,000.00 |
| MARC | Supplies | 1,240.40 |
| MENARD'S | Supplies | 6,095.99 |
| MOSER EXCAVATION & TRUCKING LLC | Playground Install | 5,097.97 |
| NETWORK DISTRIBUTION BY DESIGN | Spot Cleaner | 19,877.24 |
| STAPLES | Printer | 1,277.38 |
| TEACHER SYNERGY LLC | 2 year TPT School Access | 9,180.00 |
| US BANK | Loan Paying Agent Fee | 750.00 |
| WURTZ, DUSTIN | Playground Install | 81.38 |
| Fund Total | | |
| SPECIAL EDUCATION FUND | | |
| AB BUSINESS INC, SOLUTIONS | Copier Contract | 160.90 |
| AMAZON CAPITAL SERVICES, INC. | Supplies | 11.99 |
| AT&T MOBILITY | Mobile Hotspot | 53.62 |
| AVERA ST LUKE'S | PT Services | 2,376.80 |
| GRASSLAND COLONY | Reimburse Mileage | 226.80 |
| Fund Total | | |
| FOOD SERVICE | | |
| ARAMARK | Mat/Mop Exchange | 264.50 |
| CASH-WA DISTRIBUTING | Supplies | 107.14 |
| CorTrust Bank | Kitchen Supplies | 741.14 |
| CWD | Supplies | 2,098.76 |
| EARTHGRAINS BAKING COMPANIES INC | Food Purchase | 38.04 |
| GRASSLAND COLONY | NSLP Reimbursement | 3,245.33 |
| HUTSON, BETTY | Reimburse for Food | 15.00 |
| KESSLER'S GROCERY | Food Purchase | 15.98 |
| LONG LAKE COLONY | NSLP Reimbursement | 1,960.00 |
| PRAIRIE FARMS DAIRY | Food Purchase | 475.38 |
| SPRING CREEK COLONY | Reimburse NSLP | 6,336.00 |
| SYSCO NORTH DAKOTA, INC. | Food Purchase | 1,938.93 |
| TEN - 45 | Food Purchase | 29.55 |
| Fund Total | | |
| TRUST AND AGENCY | | |
| EUREKA SCHOOL | Track Registration | 50.00 |
| HIGHMORE-HARROLD SCHOOL | Regions Track | 149.27 |
| IPSWICH SCHOOL | Track Registration | 100.00 |
| WARNER SCHOOL DISTRICT | HASBO Meeting | 17.00 |
| Fund Total | | |

Credit Card Bills

| | | | |
|--------------------|------------------------|----|----------|
| Kesslers | Graduation Flowers | \$ | 352.73 |
| Dollar Tree | Graduation Supplies | \$ | 13.85 |
| ONX | Subscription | \$ | 106.49 |
| Athleticplus | Subscription | \$ | 59.99 |
| Walmart | Teacher Appreciation | \$ | 38.80 |
| Walmart | Kitchen Supplies | \$ | 36.80 |
| Dakota Timing | Howard Wood Entry Fee | \$ | 50.00 |
| | CTE Conference | | |
| WPY | Registration | \$ | 607.00 |
| Oriental Traiding | PBIS Incentives | \$ | 100.04 |
| Olive Garden | Track Meals | \$ | 50.00 |
| Dairy Queen | Track Meals | \$ | 26.19 |
| Fleet Farm | Fuel | \$ | 36.17 |
| Americinn | Track Lodging | \$ | 133.43 |
| Americinn | Track Lodging | \$ | 133.43 |
| RDO | Supplies | \$ | 147.22 |
| Walmart | Graduation Supplies | \$ | 23.88 |
| Really Good Stuff | PTO Money 1st Grade | \$ | 125.89 |
| Colorful Creations | Jr. High Field Trip | \$ | 468.90 |
| Pizza Ranch | Jr. High Field Trip | \$ | 44.98 |
| Twist Cone | Elementary Field Trip | \$ | 69.18 |
| Walmart | Student Incentives | \$ | 129.08 |
| SNASD | Kitchen Conference Fee | \$ | 390.00 |
| WASP Technology | Inventory System | \$ | 2,042.36 |
| Legion | Board Meals | \$ | 88.00 |
| RDO | Mower Parts | \$ | 138.12 |

| Payroll – May 2021 | |
|---------------------------------|------------|
| General Fund | |
| 1111 Elementary Teachers | 65,931.00 |
| 1121 Middle School Teachers | 19,982.99 |
| 1131 Secondary Teachers | 25,406.28 |
| 1132 Alternative School Teacher | 5,068.70 |
| 1141 Preschool | 3,544.75 |
| 1273 Title 1 | 5,294.46 |
| 2122 Counselor | 4,330.13 |
| 2213/2222/2227 Support | 4,779.24 |
| 2319 Inservice/Grant Writing | |
| 2321 Administration | 3,745.22 |
| 2410 HS Principal | 3,745.22 |
| 2490 Dean of Students | 912.23 |
| 2529 Fiscal Services | 8,036.19 |
| 2549 Maintenance | 7,840.89 |
| 2559 Transportation | 5,065.56 |
| 6100/6200/6510/6900 Activities | 5,991.72 |
| TOTAL | 169,674.58 |
| Special Education | |
| Salary | 33,187.87 |
| Food Service | |
| Salary | 8,236.11 |

All salaries listed as gross plus district matching funds.

*Motion 20-168 by Westphal/Wollman to approve the consent agenda. Motion Carried.

Business Manager's Items:

TMS: Casey reported that she is doing weekly meetings to implement the new timeclock system.

HASBO Meeting: Had an area meeting and discussed conference updates and ESSER uses.

21-22 Budget: Casey reviewed the budget numbers with the board. Discussed possibly having to raise the levy for SPED.

FISCAL YEAR 2022 LEOLA SCHOOL DISTRICT 44-2 BUDGET

Notice is hereby given that the School Board of the Leola School District will conduct a public hearing at the Leola School Board Room in Leola, South Dakota on Wednesday the 14th of July, 2021, at 6:00PM for the purpose of considering the foregoing Proposed Budget for the fiscal year July 1, 2021 through June 30, 2022, and its supporting data. Kayla Casey, Business Manager, Leola School District #44-2, Leola, South Dakota

| GENERAL FUND | | | CAPITAL OUTLAY | | | SPED | | |
|------------------------------|----------------------|--------------------|----------------|-----------------|---------------------|------|------------------------|----------------------|
| 1111 | Elementary | \$716,858.82 | 1111 | Elementary | \$32,500.00 | 1221 | Mild to Moderate | \$ 303,000.45 |
| 1121 | Middle School | \$199,316.07 | 1121 | Middle School | \$14,500.00 | 1222 | Severe Disabilities | \$ 69,832.96 |
| 1131 | High School | \$300,038.28 | 1131 | High School | \$20,000.00 | 1224 | Residential | \$ 31,315.18 |
| 1132 | Colony High School | \$77,926.31 | 1273 | Title | \$1,500.00 | 1226 | Early Childhood | \$ 5,750.00 |
| 1141 | Preschool | \$75,416.69 | 2122 | Counselor | \$1,500.00 | 2142 | Psychological Testing | \$ 5,500.00 |
| 1273 | Title | \$67,705.94 | 2222 | Library | \$1,250.00 | 2152 | Speech Services | \$ 13,500.00 |
| 2122 | Counseling | \$55,577.29 | 2227 | Technology | \$34,000.00 | 2171 | Physical Therapy | \$ 25,000.00 |
| 2139 | Professional Service | \$500.00 | 2321 | Superintendent | \$250.00 | 2172 | Occupational Therapy | \$ 14,000.00 |
| 2213 | Professional Dev. | \$32,662.50 | 2410 | Principal | \$2,500.00 | 2715 | Supplies | \$ 250.00 |
| 2222 | Library | \$8,159.61 | 2529 | Fiscal | \$12,500.00 | 2737 | Mileage to Parents | \$ 1,250.00 |
| 2227 | Technology | \$47,799.98 | 2535 | Buildings | \$50,000.00 | 2742 | Dues and Fees | \$ 500.00 |
| 2311 | School Board | \$55,141.50 | 2547 | Rent | \$10,000.00 | 2752 | Emotionally Disturbed | \$ 6,000.00 |
| 2314 | Election | \$750.00 | 2549 | Custodial | \$244,210.00 | 2754 | Hearing Loss | \$ 750.00 |
| 2315 | Legal Services | \$2,000.00 | 2559 | Transportation | \$15,000.00 | 2755 | Specific Learning Dis. | \$ 60,161.42 |
| 2317 | Audit Services | \$11,000.00 | 5000 | Loan | \$253,340.00 | 2758 | Vision Loss | \$ 250.00 |
| 2321 | Superintendent | \$49,806.06 | 6100 | Male Sports | \$5,550.00 | 2762 | Autism | \$ 250.00 |
| 2410 | Principal | \$114,800.06 | 6200 | Female Sports | \$1,900.00 | | | |
| 2529 | Fiscal | \$141,909.46 | 6900 | Combined Sports | \$5,500.00 | | | |
| 2549 | Custodial | \$243,383.55 | | | | | | |
| 2559 | Transportation | \$81,005.76 | | | | | | |
| 2569 | Food Service - FFVP | \$5,000.00 | | | | | | |
| 2642 | Background Checks | \$500.00 | | | | | | |
| 6100 | Male Sports | \$11,738.92 | | | | | | |
| 6200 | Female Sports | \$20,703.21 | | | | | | |
| 6510 | Transportation | \$17,047.50 | | | | | | |
| 6900 | Combined Activities | \$51,469.47 | | | | | | |
| 7000 | Contingency | \$39,697.02 | | | | | | |
| | ESSER | | | | | | | |
| | ONE TIME FUNDS | \$46,000.00 | | | | | | |
| Total Estimated Expenditures | | \$2,473,914 | | | \$706,000.00 | | | \$ 537,310.00 |

| | | | |
|-------|---------------|-------------|-------------|
| Lunch | | Driver's Ed | |
| 2569 | \$ 243,938.74 | 3900 | \$ 3,000.00 |

| ESTIMATED MEANS OF FINANCE | | GENERAL | CAPITAL OUTLAY | SPED | FOOD SERVICE | DRIVER'S ED | SCHOLARSHIP | TOTAL |
|----------------------------|----------------------|-------------|----------------|-----------|--------------|-------------|-------------|----------------|
| 1000 | Local Sources | \$1,350,000 | \$706,000 | \$537,310 | \$233,938.74 | \$3,000 | \$250 | \$2,830,498.74 |
| 2000 | Intermediate Sources | \$15,000 | | | | | | \$15,000 |
| 3000 | State Sources | \$1,001,365 | | | | | | \$1,001,365 |
| 4000 | Federal Sources | \$107,549 | | | | | | \$107,549 |
| Total Means of Finance | | \$2,473,914 | \$706,000 | \$537,310 | \$233,938.74 | \$3,000 | \$250 | \$3,954,412.74 |

EMC Property/Liability Insurance Renewal – There was a nationwide increase because of natural disasters, property risks, social inflation and workers' compensation, next year's policy is up \$7,289 from last year (19% increase).

Coop Reconciliation: Overall costs are similar to last year. Leola owes Frederick \$4,110.11.

Budget Supplement: Waiting for the ESSER application to be approved and will have this for the coop meeting on June 23rd.

Audit

*Motion 20-169 by Westphal/Wollman to hire Cahill Bauer to do the 2020-21 Audit. Motion Carried.

Food Program: There will be free breakfast and lunch again next year, the board wants to make everyone aware that eventually this will go away and students will be charged again based off the free and reduced forms.

NCSEC Monthly Report: Approved bills and said bye to board members and superintendents that are retiring.

Technology Director's Items:

Surplus

*Motion 20-170 by Wollman/Spitzer to surplus the following items at no value. Motion Carried.

10 Bytespeed Desktops, 10 HP Desktops, 1 Dell Desktop, 4 Kyocera printers, keyboard/cords, 1 Sony camera, 1 Canon scanner, 17 classflow boxes, 1 Fujitsu Laptop.

Apptegy – Geffre gave an update on the new website and training.

Activity Director's Items:

Sports Coop meeting – June 23rd, 7 pm in Leola

Elementary Football Presentation – Dave Schumacher came to see if there was interest in starting youth football with Leola/Frederick. In the past, he has had K-1st do flag football at each half time and start tackle from 2nd to 6th grade. They do fundraisers and get donations from Thrivent and Modern Woodmen. He asked the board if they could think of some volunteers in town that would like to start something like this.

Coop Handbooks – Will go through updates at the coop meeting.

Maintenance & Building Items:

Summer Projects Schedule: the new lights are in the cafetorium and other projects are on schedule.

Landscaping – Curbing edge would be roughly \$4,700 and tree removal (would help with drainage) will cost about \$1,200. Will get quotes for rock and fabric. Ray Bauer would grind the stumps.

Vehicle Maintenance – Send for bids, with the statement that it is not an exclusive contract and if there is an emergency the school can take it to whoever can get it done quickest.

Principal/Superintendent Items:

ESSER III Update: Working on a back to school plan and safe return plan checklist that will need to be approved every six months.

Board Items:

Accept 2021-22 Contracts

*Motion 20-171 by Spitzer/Zantow to approve the Leola contracts. Motion Carried.

July Meeting – July 14th at 6 pm.

Executive Session SDCL 1-25-2 (1) Personnel and SDCL 1-25-2 (3) Legal

*Motion 20-172 by Wollman/Zantow to enter executive session for SDCL 1-25-2 (1) Personnel and SDCL 1-25-2 (3) Legal at 8:17 pm. Motion Carried. Executive session ended at 9:37 pm with no action taken.

*Motion 20-173 by Zantow/Wollman to accept the following contracts. Jeff Kusters – Head Girls Basketball Coach, Sarah Sumption – JV Girls Basketball Coach, Warren Sumption – JH Boys Basketball Coach, Brock Pashen – Boys Basketball Coach, Marty Morlock – Assistant Football Coach, Don Nickleson – JH Boys Basketball Coach, Bryson Thorpe – JH Boys Basketball Coach. Motion Carried.

Adjourn:

*Motion 20-174 by Westphal/Zantow adjourn the meeting at 9:38 pm. Motion Carried.

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|-------------------------|-------------|------------------------|-------------|
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| Business Manager | Date | Board President | Date |
| Kayla Casey | | ReEtta Sieh | |