

PEKIN PUBLIC SCHOOL DISTRICT #108
REGULAR MEETING OF THE BOARD OF EDUCATION
WILLOW PRIMARY SCHOOL
Monday, May 16, 2016

MINUTES:

- CALL MEETING TO ORDER** The Board of Education of Pekin Public Schools, District 108 conducted a Budget Amendment Hearing on Monday, May 16, 2016 in the Willow Primary School gymnasium. President Spanos called the meeting to order at 6:45 p.m.
- ROLL CALL** The following Board members answered roll call: Mrs. Frazier, Mrs. Ingram, Mr. Mullis, Mr. Root, Mr. Spanos, and Mrs. Vermillion. Mr. Knautz was absent.
- PLEDGE** Those in attendance recited the Pledge of Allegiance.
- OPEN BUDGET AMENDMENT HEARING** **MOTION:** by Mr. Mullis seconded by Mrs. Ingram to open the FY16 Budget Amendment Hearing.
ROLL CALL: “Yeas”; Mr. Mullis, Mrs. Ingram, Mr. Root, Mr. Spanos, Mrs. Vermillion, and Mrs. Frazier.
Motion carried 6-0.
- PUBLIC COMMENTS REGARDING FY16 BUDGET AMENDMENT** No one addressed the Board of Education in regard to the FY16 Budget Amendment.
- CLOSE PUBLIC HEARING** **MOTION:** by Mr. Root seconded by Mrs. Frazier to close the FY16 Budget Amendment Hearing.
ROLL CALL: “Yeas”; Mr. Root, Mrs. Frazier, Mrs. Ingram, Mr. Mullis, Mr. Spanos, and Mrs. Vermillion.
Motion carried 6-0.
- CALL REGULAR MEETING TO ORDER** The Board of Education of Pekin Public Schools, District 108 conducted their regular Board meeting on Monday, May 16, 2016 in the Willow Primary School gymnasium. President Spanos called the regular meeting to order at 6:47 p.m.
- ROLL CALL** The following Board members answered roll call: Mrs. Frazier, Mrs. Ingram, Mr. Mullis, Mr. Root, Mr. Spanos, and Mrs. Vermillion. Mr. Knautz was absent.
- VISITORS** No one signed up to address the Board of Education
- SUCCESS STORY:
PFEC COMPLETES
SPRING 2016
SCREENING** The Preschool Family Education Center has again successfully completed their Spring Screening Process. This year PFEC was able to screen 124 families in 5 days. Referrals for children to participate in the PFEC screening process come from State and Local Early Intervention Agencies, area physicians and pediatricians, DCFS, St. Francis Hospital, YWCA Daycare, Tazewell County Head Start and our own Prevention Initiative Birth to Three Program. Additionally, all district schools post information to let families know when to schedule their appointments.
- The purpose of this process is to determine if a child is eligible for enrollment in the Preschool for All Program. The entire screening process involves teamwork. Mrs. Zapata schedules an appointment with each family prior to the screening date. Unity-Point Methodist Medical Center provides staff for most of the vision and hearing screenings. District 108 speech and language pathologists, psychologists, and social workers all schedule time to join the team at PFEC to support this process. The preschool staff manages the intake portion of the screening to retrieve the information required by the Early Childhood Block Grant. Each family must commit to bring their child to the scheduled screening time, to bring the needed documentation, and to participate in the interview process.

PFEC COMPLETES SPRING 2016 SCREENING (CONTINUED) This fall the Preschool Family Education Center will be certain to fill all of the open seats and they will have a waiting list of students who are ready to enroll if an opening arises. At this time there are 260 students enrolled at the Preschool Family Education Center. None of this would be possible without the support of our district teams and the local area agencies that care for our young children.

APPROVE AGENDA **MOTION:** by Mrs. Ingram, seconded by Mrs. Frazier, to approve the agenda as presented by the Superintendent.
ROLL CALL: “Yeas”; Mrs. Ingram, Mrs. Frazier, Mr. Mullis, Mr. Root, Mr. Spanos, and Mrs. Vermillion.
 Motion carried 6-0.

APPROVE TREASURER’S REPORTS AND WARRANTS FOR APRIL 2016 **MOTION:** by Mr. Root, seconded by Mrs. Vermillion, to approve the treasurer’s report and the warrants for April 2016 in the amount of \$2,890,853.87 of which \$1,696,298.34 is payroll.
ROLL CALL: “Yeas”; Mr. Root, Mrs. Vermillion, Mrs. Frazier, Mrs. Ingram, Mr. Mullis, and Mr. Spanos.
 Motion carried 6-0.

REPORTS The following reports were presented:

- Willow Primary School Report (Mrs. Vickie Armbrust, Willow School Principal)
- FY17 Staffing Update (Mr. Joe Franklin, Director of Human Resources)

CONSENT AGENDA ITEMS FOR ACTION **MOTION:** by Mr. Root, seconded by Mr. Mullis, to approve the Consent Agenda as presented by the Superintendent consisting of four items.
ROLL CALL: “Yeas”; Mr. Root, Mr. Mullis, Mr. Spanos, Mrs. Vermillion, Mrs. Frazier, and Mrs. Ingram.
 Motion carried 6-0.

1-Approve Minutes Approved the minutes from the April 18, 2016 Board of Education meeting.

2-Set Substitute and Summer Stipend Rates Approved salaries for substitute staff for the 2016-2017 school year as presented as well as summer stipends:

	<u>D108 2015-2016</u>	<u>Recommended 2016-2017</u>
Beginning Rate Teachers	\$ 85.00	\$ 85.00
26-50 Day Teachers	\$ 90.00	\$ 90.00
51+ Days Teachers	\$ 95.00	\$ 95.00
Summer Teacher Stipend	\$150.00	\$150.00
Summer Support Staff Stipend	\$ 75.00	\$ 75.00
Teacher Half Day	\$ 45.00	\$ 45.00
Home/Hospital Tutor	\$24.00 per hour	\$ 24.00 per hour
Teacher Assistant	\$ 8.75 per hour	\$ 8.75 per hour
Secretary	\$ 8.75 per hour	\$ 8.75 per hour

3-Set Fees for the FY17 School Year Approved the 2016-2017 fee schedule as presented.

4-Personnel

- Nominate:*
- Nominate Jonathan Cox for the position of Principal at Jefferson Primary School at an annual salary of \$103,731.54 + TRS for the 2016-2017 school year.
- Employ:*
- Employ Jennifer Adkison for the position of Special Education Teacher at Washington Intermediate School for the 2016-2017 school year at an annual salary of \$39,005 + TRS.
- Separate:*
- Accept the resignation of Brittany Harden, Teacher, effective the end of the 2015-2016 school year.
 - Accept the resignation of Nikolina Basic-Akinlua, Math Teacher, effective the end of the 2015-2016 school year.
 - Accept the resignation of Nicole Richards, Special Education Teacher, effective the end of the 2015-2016 school year.
 - Accept the resignation of Victoria Knipmeyer, Special Education Paraprofessional, effective the end of the 2015-2016 school year.
- Approve:*
- Approve a Family Medical Leave of Absence for maternity purposes for Kerry Setter, Teacher, effective September 14, 2016 through October 26, 2016 for a total of 30 days, using 30 paid sick leave days.
 - Approve a Family Medical Leave of Absence for maternity purposes for Laura Currie, Teacher, effective August 18, 2016 through October 6, 2016 for a total of 33 days, using 16 paid sick leave days and 17 unpaid, leave of absence days.

APPROVE FY16
BUDGET AMENDMENT

MOTION: by Mrs. Frazier, seconded by Mr. Mullis to approve the FY16 budget amendment.
ROLL CALL: “Yeas”; Mrs. Frazier, Mr. Mullis, Mr. Root, Mr. Spanos, Mrs. Vermillion, and Mrs. Ingram.
Motion carried 6-0.

AWARD BID FOR
CUSTODIAL SERVICE
CONTRACT

MOTION: by Mr. Root, seconded by Mrs. Vermillion to renew contract for custodial services with ARAMARK Management Services for one year during the 2016-2017 school year with an increase of 1.5 percent for a net contract amount of \$880,261.76 after discounts.
ROLL CALL: “Yes”; Mr. Root, Mrs. Vermillion, Mrs. Frazier, Mrs. Ingram, Mr. Mullis, Mr. Root, and Mr. Spanos.
Motion carried 6-0.

AWARD BID FOR
FOOD SERVICE
CONTRACT

MOTION: by Mr. Root, seconded by Mrs. Frazier to accept the 2.6% CPI-U inflationary increase for food services for \$1,385,067 for the 2016-17 school year.
ROLL CALL: “Yes”; Mr. Root, Mrs. Frazier, Mrs. Ingram, Mr. Mullis, Mr. Spanos, and Mrs. Vermillion.
Motion carried 6-0.

AUTHORIZE
PREPARATION AND
SOLICITATION OF
BIDS FOR CENTRAL
KITCHEN ROOF
REPLACEMENT

MOTION: by Mrs. Vermillion, seconded by Mrs. Frazier to authorize the preparation and solicitation of bids for the replacement of the Central Kitchen roof.
ROLL CALL: “Yeas”; Mrs. Vermillion, Mrs. Frazier, Mrs. Ingram, Mr. Mullis, Mr. Root, and Mr. Spanos.
Motion carried 6-0.

OTHER BUSINESS

The Board conducted a first reading of select policies. These policies will be available for public consideration prior to the second reading, which will take place at the regularly scheduled Board meeting on Monday, June 27, 2016.

FIRST READING OF
SELECT POLICIES

- 2:150-Committees
- 2:200-Types of School Board Meetings
- 4:170-Safety
- 5:180-Temporary Illness/Temporary Incapacity
- 5:185-Family Medical Leave
- 7:140-Search and Seizure
- 7:190-Student Behavior
- 7:200-Suspension Procedures
- 7:210-Expulsion Procedures
- 7:220-Bus Conduct
- 7:240-Conduct Code-Extracurricular Participation
- 7:300-Extracurricular Activities
- 7:305-Student Athlete-Concussions/Head Injuries
- 7:340-Student Records

UPDATES AND
ANNOUNCEMENTS

BOARD OF EDUCATION UPDATES

Summer School-Summer school begins on Monday, June 6 and runs through Friday, June 17. This year it is expected that up to 45 students will be attending.

Online Registration-We are pleased to share that the development of the new online registration platform is nearing completion. It is anticipated that it will be launched and ready for use in the next couple of weeks.

June Reports

- End of Fiscal Year 2016 Report
- Other TBD

Tentative June Action Items

- Set Prevailing Wages
- Declare Surplus Property
- Renew Transportation Agreement with the City of Pekin

BOARD OF EDUCATION ANNOUNCEMENTS

- May 16 (Monday) Board of Education Meeting-6:45 p.m.
- May 24 (Tuesday) Half Day In-Service/Early Dismissal/Report Card Day
- Jr. High School Recognition Night Activities at PCHS
- Edison-6:00 p.m.
 - Broadmoor-8:00 p.m.
- May 25 (Wednesday) District Staff Institute-8:30 a.m. (Washington School Auditorium)
- June 27 (Monday) Board of Education Meeting-6:45 p.m.

MOTION TO ADJOURN

MOTION: by Mr. Root, seconded by Mrs. Frazier, to adjourn the meeting at 7:16 p.m.
Roll Call: “Yeas”; Mr. Root, Mrs. Frazier, Mrs. Ingram, Mr. Mullis, Mr. Spanos, and Mrs. Vermillion.
Motion carried 6-0.

Respectfully submitted,

MARIA GALVIN, Board Secretary

CHRIS SPANOS, President, Board of Education