

**GOVERNING BOARD MEETING MINUTES of the
YAVAPAI ACCOMMODATION SCHOOL DISTRICT NO. 99**

**Tuesday, December 11, 2018 3:00pm
Yavapai Accommodation School District Office
2972 Centerpointe East Dr., Prescott, AZ 86301
The agenda for the meeting will be as follows:**

AGENDA

Item A. Call to Order, Welcome and Introductions

*Board President, Mr. Tim Carter, opened the meeting at 3:00pm.
Present for the meeting was Superintendent Carter, Allison Fontana, and Kellie Burns.*

Item B. Pledge of Allegiance

Item C. Limited call - Public Participation

No public participated in the meeting.

Item D. Consent Agenda

(All of these items can be voted on with one motion, unless the Board or a member of the public would like to consider an item separately.)

- 1. Consider and approve the agenda as presented.**
- 2. Consider and approve the minutes from the November 13, 2018 Board Meeting.**
- 3. Consider and ratify per [A.R.S. §15-321]:**
 - a. Accounts Payable voucher(s) in the amount of:**
VO# 8110 - **\$7,753.91**
VO# 8111 - **\$25,117.34**
 - b. Payroll voucher(s) in the amount of:**
VO#10 PP#10 - **\$27,617.87**
VO#11 PP#11 - **\$27,348.06**

The consent agenda was considered and approved. President Carter voted yes.

Item E. Action

- 1. Consider and approve the updated YASD Emergency Response Plan (ERP).**

This item was considered and approved. President Tim Carter voted yes.

- 2. Consider and approve the purchase and installation of security cameras at Aspire and YCHS. All West Fire will provide the equipment and installation for \$13,260.00.**

This item was considered and approved. President Tim Carter voted yes. Note that 4 outdoor cameras will be placed at Aspire and two outdoor cameras will be placed at YCHS, along with the other items listed in the quote.

Item F. Presentations (No action will be taken)

- 1. Governing Board President – Superintendent Carter**

2. District Executive Officer – Kellie Burns

- **Emergency Response Plan (ERP)**

3. AdvancED Report

- **YCESA, ESA and YASD submitted the mid-cycle report to AdvancEd despite Arizona being exempt from this requirement due to a merger between AdvancED and another accrediting agency.**
-

4. Budget/Cash Analysis Report FY18/19

- **42.43% of YASD Budget Spent**
- **Civic Fund \$21,038.90**
- **Gifts and Donations \$1,139.14**
- **Social Services \$567.46**
- **Student Activity Funds \$604.74**
- **Tax Credit \$11,562.00**
- **National Bank Credit Card Statements – November 2018**

5. Enrollment Report

This time last year: (Total Students) 103/ 81 (ADM)

Current enrollment: (Total Students) 92/ 70 (ADM)

6. Open Call to the Public and Future Agenda Items [“Call to the Public: This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the Agenda. Therefore, pursuant to A.R.S. §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.”]

Item G. Closing of Meeting

1. January 8, 2019 @ 10:00am

2. Adjournment

The meeting was adjourned at 3:13pm by Board President Tim Carter.

Dated this 11th day of December, 2018.

Time 3:39pm

Allison Fontana

Allison Fontana

Business Manager /Administrative Assistant to the YASD Board