

Regular Meeting  
Monday, May 22, 2023 Public Hearing for  
School Safety, Special Meeting to select  
Representative for ISD Election, Regular  
Meeting

Central Office Conference Room  
225 Pleasant St  
Saranac, Michigan 48881

## **Agenda**

1. Public Hearing for School Safety and Assessment starting at 6:15 pm
2. Special Meeting to select delegates for the ISD Election starting at 6:45 pm
3. Call Special Meeting to Order: \_\_\_\_\_
4. Pledge of Allegiance
5. Approve Delegate and Alternate for the ISD Election
6. Adjourn Special Meeting: \_\_\_\_\_
7. Regular Meeting starting at 7:00 pm
8. Call Regular Meeting to Order: \_\_\_\_\_
9. Additions, Deletions & Modifications to the Agenda
10. Approval of Minutes
11. Treasurer's Report
12. Comments from Guests - Agenda Items
13. Action Items
  - 13.a. Accept Gifts
  - 13.b. Pay Bills
  - 13.c. Approve Resolution to select candidates for the ISD Election
  - 13.d. Approve purchase of Chrome books and licenses
  - 13.e. Approve April Budget Amendment
14. Reports/Presentations
  - 14.a. NEOLA Policy Updates - 2nd Reading
  - 14.b. JSH Principal Contract
  - 14.c. 2023-2024 Extracurricular Assignments
15. Comments from Guests - Non Agenda Items
16. Approve Closed Session Minutes
17. Superintendent's Report
18. Board Requests/Reports
19. Communications
20. Other
21. Adjournment \_\_\_\_\_

TO: Board of Education

FROM: Jason Smith, Superintendent

SUBJECT: Ionia County ISD Board Election Representative

The Ionia County ISD will have a school board election on June 5<sup>th</sup>. Each school district shall designate a voting representative and alternate for their district. The representative shall cast his/her ballot for the candidate(s) as instructed by their local school board.

Suggested Resolution

I move that the Saranac Board of Education designate \_\_\_\_\_ as this District's proposed representative and \_\_\_\_\_ as an alternate representative to vote on behalf of this board for a specific candidate.

Motion by \_\_\_\_\_ Supported by \_\_\_\_\_

Discussion: Yes \_\_\_\_\_ No \_\_\_\_\_

Approved/Denied: Yes \_\_\_\_\_ No \_\_\_\_\_



Ionia County Intermediate School District  
2191 Harwood Road  
Ionia, MI 48846  
616 527-4900  
[www.ioniaisd.org](http://www.ioniaisd.org)  
*Partners in building full potential*

TO: Secretaries, Board of Education, Constituent Districts of Ionia County Intermediate School District

cc: Superintendents

FROM: R. Maury Geiger, ICISD Board Secretary  
Ionia County Intermediate School District

DATE: May 9, 2023

SUBJ: **Biennial Election for Members of Intermediate School Board of Education**

We are enclosing a copy of the official notice of the Biennial Election for the Ionia County Intermediate School Board Member(s) scheduled for **June 5, 2023 at the Intermediate School District Office at 8:00 am.** (Preliminary notices were sent to constituent district superintendents some time ago).

Ionia County ISD Board President Linda Hoxie-Green, will preside at the election proceedings. Ionia County ISD Board Secretary, Maury Geiger will take the official tally.

This election notice is sent to you in accordance with the provisions of the School Code, Section 614.

**Per Public Act 233 and 234, Public Acts of Michigan, 2004 & under Section 614 of the Revised School Code:**

Local Boards of Education must meet to designate its representative for the election meeting by adopting a resolution no earlier than 21 days prior to the date of the election. (*May 15, 2023 is the earliest date that a board may designate its representative in 2023.*)

The local Board of Education must adopt a resolution which:

- a) Selects the representative;
- b) Identifies the candidate(s) that the constituent Board supports for each position and
- c) Directs the representative to vote for such individual(s) at least on the first ballot.

Once your Board of Education has held their meeting, please return a copy of your completed Resolution to Tracy Dickinson at the Ionia County ISD.

An informational statement regarding the qualifications of each candidate is enclosed.

If you have any questions regarding this election, please contact Mrs. Dickinson.

Encl.

Saranac Community Schools  
Board of Education  
Meeting # 13

The regular meeting of the Saranac Community Schools Board of Education was held on April 17th, 2023 in the Conference Room, Saranac Central Office, 225 Pleasant St, Saranac, MI 48881.

Board President, Sarah Doll called the meeting to order at 7:02 p.m.

Present: Doll, Courtnay, Hawkins, Price, VanKuiken, Elliott, and Hesche.

Absent: None

Mr. Ted VanKuiken led in the Pledge of Allegiance.

**ADDITIONS, DELETIONS, & MODIFICATIONS TO THE AGENDA:** None

**APPROVAL OF MINUTES:** Minutes were approved as presented.

**TREASURER'S REPORT:** Treasurer's report for March was approved as presented.

**COMMENTS FROM GUESTS - AGENDA ITEMS:** None

**ISD 2023-2024 BUDGET INFORMATION:** Motion by Price, supported by Hawkins and unanimously approved that the Saranac Board of Education approve the Ionia County ISD proposed budget and resolution for the 2023-2024 school year as presented.

**ACCEPT GIFTS:** Motion by Hesche, supported by VanKuiken and unanimously approved that the Saranac Board of Education accept the gifts totaling \$850.00 for the month of March and April.

**Donations**

**FY: 2022-23**

<b>To:</b>	<b>Donation for:</b>	<b>Amount</b>
Saranac Elementary	Book Fair	\$ 500.00
Saranac Elementary	Washing Machine	\$ 50.00
Saranac Elementary	Washing Machine	\$ 50.00
Saranac Elementary	Washing Machine	\$ 50.00
Saranac Elementary	Washing Machine	\$ 50.00
Saranac Elementary	Washing Machine	\$ 50.00
Saranac Elementary	Washing Machine	\$ 50.00
Saranac Elementary	Washing Machine	\$ 50.00
Total This Month		<b>\$ 850.00</b>
<b>Total Gifts for 2022-2023 Including This Month</b>		<b>\$ 201,325.49</b>

**APPROVAL OF BILLS:** Motion by Elliott, supported by Price that the Saranac Board of Education approve the bills paid from the General Fund for March and April in the amount of \$286,150.79 as presented. Roll Call Vote: Yes: Hawkins, Price, VanKuiken, Hesche, Elliott, and Doll. Abstained: Courtnay. Motion Carried.

**APPROVE 2023-2023 SCHOOL CALENDAR:** Motion by Courtnay, supported by VanKuiken and unanimously approved that the Saranac Board of Education approve the 2023-2024 school calendar as presented.

**SPECIAL ELECTION RESOLUTION:** Motion by Doll, supported by Price and unanimously approved that the Saranac Board of Education approve the Operating Mills Renewal proposal as presented.

**APPROVE SUPERINTENDENT’S CONTRACT:** Motion by VanKuiken, supported by Elliott and unanimously approved that the Saranac Board of Education approve the Superintendent’s Contract for July 1st, 2023 to June 30th, 2026.

**NEOLA POLICY UPDATE (FEB 2023):** Superintendent Smith presented the board with the first reading of the February NEOLA policy updates.

**Policy 2623 - Student Assessment (Revised)**

*This policy has been revised to include the provisions of the Office of Educational Assessment and Accountability (OEAA) and the reporting requirements of the Michigan Department of Education (MDE).*

*These revisions reflect MDE and State Board of Education rules regarding student assessment and should be adopted in order to maintain accurate policies.*

**Policy 6325 - Procurement - Federal Grants/Funds (Revised)**

*A minor adjustment has been made to policy 6325, specifically to recognize that not all federal grant contracts are subject to the Davis-Bacon Act ("DBA"). The DBA typically applies to any federally-funded contract in excess of \$2,000 for the construction, alteration, or repair of public buildings or public works, and requires payment of prevailing wages for workers who provide services under the contracts. However, there are some instances in which the DBA does not apply, and the change made to policy 6325 clarifies this. School districts should review the specific terms of federal grants that might be used for construction-related projects and consult with legal counsel before determining whether the DBA applies to a contract or not. This revision reflects the latest provisions issued in the OMB Compliance Supplement and the provisions of Appendix II to 2 C.F.R. Part 200.*

*This revision reflects current EDGAR provisions and should be adopted to maintain accurate policies.*

**Policy 8390 - Animals on District Property (Revised)**

*This policy has been revised at the request of clients wanting to provide some structured options regarding therapy/comfort animals. Note: Neola does not recommend including such animals, given the liabilities and complexities of such approval. However, given the widespread nature of the request, optional language providing structure to such approval is offered for use at the discretion of client districts. It is strongly recommended that such a provision be thoroughly explored with the district's legal counsel and authorization sought from the Board.*

**Policy 8400 - School Safety Information (Revised)**

*This policy has been updated to reflect current state law and best practices regarding school safety. The corresponding AG provides specific details regarding Threat Assessment plans if the District chooses to implement such provisions.*

*These revisions are consistent with current state law and should be adopted.*

**Policy 7540.02 – Web Accessibility, Content, Apps, and Services (Revised)**

*This policy has been updated to reflect best practices and the evolving state of the law related to website accessibility based on the Americans with Disabilities Action (ADA). While the Department of Justice and the U.S. Department of Education Office for Civil Rights (OCR) have not formally adopted regulations pertaining to website accessibility for public entities, including public schools, they continue to publicize the need for public entities' websites to be accessible to individuals with disabilities in order to comply with the ADA and/or Section 504 of the Rehabilitation Act of 1973. Additionally, the OCR continues to find districts out of compliance with the law and to enter into resolution agreements to bring the offending district's websites into an acceptable state of accessibility.*

**TOBACCO POLICIES - OVERVIEW AND COMMENTS**

*Publication of this Special Release is in response to recent client requests for policy language that was compatible with the Michigan Department of Health and Human Services' (MDHHS) Tobacco Section Mission, Vision and Plan initiative. A number of the options provided in the policies have been adapted from the 100% Tobacco-Free Schools Model Policy.*

*This Special Release includes:*

**POLICIES**

**Policy 1615 - Use of Tobacco by Administrators (Revised)**

**Policy 3215 - Use of Tobacco by Professional Staff (Revised)**

**Policy 4215 - Use of Tobacco by Support Staff (Revised)**

**Policy 5512 - Use of Tobacco by Students (Revised)**

**Policy 7434 - Use of Tobacco on School Premises (Revised)**

**Policy 9160 - Public Attendance at School Events (Revised)**

**SIGNING BONUS:** Motion by Elliott, supported by Hesche and unanimously approved that the Saranac Board of Education waive past practice and approve the proposed signing bonus with noted changes to the referral bonus.

Board requested the \$1,000.00 signing bonus language to state “per hire” and to exclude Board members and Administrators from the signing bonus.

**BUDGET REVIEW FOR FY 23-24:** Superintendent Smith presented the board with a list of budget topics to consider. These items are General Fund Amendment, State aide projections and the Governor Proposal, and enrollment. The board was presented with an enrollment prediction spreadsheet and the current enrollment spreadsheet. This item will come back at the May 15th meeting.

**COMMENTS FROM GUESTS - NON AGENDA ITEMS:** None.

**THREAT ASSESSMENT REVIEW - CLOSED SESSION:** Motion by Hawkins, supported by VanKuiken that the Saranac Board of Education go into closed session at 7:53 pm for a threat assessment review, returning to open session at 8:20 pm.

Roll Call Vote: Yes Vote - Hawkins, Courtnay, Price, VanKuiken, Hesche, Elliott, and Doll.

No Vote: None. Motion Carried

**SUPERINTENDENT’S REPORT:** Superintendent Smith noted State testing is ongoing and offered congratulations to the admin and staff for moving through testing with little to no problems. Graduation is set for Thursday, June 1st at 7 pm. Diplomas are in for the board to sign. A reminder the ISD Board Meeting is scheduled for Wednesday the 19th. Courtnay and Hawkins are scheduled to attend to represent the Saranac Board of Education. There are lots of events going on from now till the end of the school year.

**BOARD REQUESTS/REPORTS:** Mr. Hesche requested a status regarding the survey Mr. Clementz sent out. Superintendent Smith will forward the survey and responses to the Athletic

Committee. Mr. Hesche reported the CMAC Scholar-Athlete Dinner was this past week. 14 students from Saranac were honored. Mr. Hesche requested a facility meeting with Mr. Hawkins and Superintendent Smith in May. The board thanked Mr. Hawkins for fixing the board tables. Mr. Elliott commented that the new net in the balcony for baseball and softball looks great. This should solve some space issues teams have in the winter months.

**COMMUNICATIONS:** None.

**OTHER:** None

There being no further business to come before the Board at this time, and no objections, the meeting adjourned at 8:30 pm.

Respectfully submitted,

Roy D. Hawkins  
Secretary



Saranac Community Schools  
Board of Education  
Special Meeting

A special meeting of the Saranac Community Schools Board of Education was held on Monday, May 1st, 2023 in the Conference Room, Saranac Central Office, 225 Pleasant Street, Saranac, MI.

President, Sarah Doll called the meeting to order at 8:02 a.m.

Present: Doll, Hawkins, VanKuiken, and Elliott  
Absent: Courtney, Price, and Hesche

Mr. Leader led in the Pledge of Allegiance.

**COMMENTS FROM GUESTS – AGENDA ITEMS:** None

**STUDENT HEARING:** Motion by Hawkins, supported by VanKuiken that the Saranac Board of Education go into closed session at 8:03 a.m. for the purpose of a student expulsion hearing, returning to open session at 8:11 a.m.

Roll call vote: Yes: Hawkins, VanKuiken, Doll, and Elliott. No: None. Motion carried.

Motion by Doll, supported by VanKuiken that the Saranac Board of Education expel the student for a period of up to 180 days. Roll call vote:

Yes: Doll, Hawkins, VanKuiken, and Elliott. No: None. Motion carried.

**COMMENTS FROM GUESTS – NON-AGENDA ITEMS:** None

**OTHER:** None

There being no further business to come before the Board at this time, and no objection, the meeting adjourned at 8:12 a.m.

Respectfully submitted,

Roy D. Hawkins  
Secretary

Saranac Community Schools  
Finance Committee Meeting  
April 25th, 2023

The meeting began at 7:48 a.m at Central Office, 225 Pleasant Street, Saranac, MI adjourning at 8:30 a.m.

Present: David Price, Sarah Doll, Kevin Courtnay, Sara Serne, and Jason Smith

- Budget thoughts for FY24 - Reviewed per pupil, student count, projected fund balance.
- Budget Amendment - Reviewed the amendment and notes for April/May amendment.
- Headlee Rollback – Reviewed approved dates.
- Solar Energy - OAK & Tower Pinkster (include Price in discussions)
- ESSER/11t budget update – Reviewed spent ESSER and 11t funds
- Pre-school - currently budgeted for GSRP. Looking at potential Saranac options if funds are available.
- JSH Principal Contract - /reviewed draft of JSH Principal contract.
- Other – Reviewed and asked for information regarding the camera system.

**To date...**

CARES/ESSER funds

ESSER III	\$762,183.59 (full release as of 12/22)
ESSER III Equalization payment (11t)-	\$217,729

Respectfully submitted,

David Price  
Committee Chair

Saranac Community Schools  
Operation/Facility Committee Meeting  
May 2, 2023

The meeting began at 7:35 a.m at Central Office, 225 Pleasant Street, Saranac, MI adjourning at 8:53 a.m.

Present: Roy Hawkins, Chad Elliott, Brad Hesche, and Jason Smith

- Review OAK and Tower Services
  - ◆ Reviewed proposals and discussed next steps. Developed a list of questions for follow up meetings.
- Review facility document
  - ◆ Reviewed facility document that admin will review this week. Discussed next steps regarding the facility review.
- Future facility needs
  - ◆ Discussed future steps if increased enrollment. Seeking assistance for some long-range facility/operations possibilities.
- Other
  - ◆ None

Respectfully submitted,

Roy D. Hawkins  
Committee Chair

SARANAC COMMUNITY SCHOOLS  
GENERAL FUND TRIAL BALANCE  
AS OF APRIL 30, 2023

Cash Checking	\$1,180,412.91
Cash Payroll Checking	\$1,336.69
Petty Cash Petty Cash	\$400.00
Petty Cash Cash on Hand - Athletic Cash Box	\$800.00
Due From Other Funds Food Service	\$25.50
Inventory Supplies	\$59,651.47
Investments	\$1,025,320.33
Investments Certificate of Deposit	\$261,809.49
Prepaid/Deferred Expenditures Apple iPad Apps	\$94.05
TOTAL ASSETS	<u>\$2,529,850.44</u>
Accounts Payable Workers Comp	\$12,527.21
Tax Anticipation Notes and Loans Payable	\$1,000,000.00
Due to Other Governmental Units Taxes Retirement	\$63,224.22
Due to Other Governmental Units Taxes Retirement - Stabilization 147c	(\$791,771.48)
Payroll Related Accrual Liabilities State Withholding Tax EFT	\$11,221.09
Payroll Related Accrual Liabilities Insurance Employee Portion	\$1,832.70
Accrued Expenditures	\$305.58
Salaries Payable	\$0.00
Salaries Payable Terminal Leave Payable	\$3,994.55
Unearned Revenue	\$385,021.09
TOTAL LIABILITIES	<u>\$686,354.96</u>
Beginning Fund Balance	\$1,840,029.60
Fund Revenues	\$7,487,319.17
Fund Expenses	(\$7,483,853.29)
TOTAL FUND BALANCE	<u>\$1,843,495.48</u>
TOTAL LIABILITIES AND FUND BALANCE	<u>\$2,529,850.44</u>

SARANAC COMMUNITY SCHOOLS  
GENERAL FUND REVENUES  
AS OF APRIL 30, 2023

	Proposed			
	Amended Budget	Actual	Budget - Actual	% Used/Rec'd
100 - Revenue from Local Sources	\$1,294,247.00	\$979,846.57	\$314,400.43	75.71%
300 - Revenue from State Sources	\$9,097,761.00	\$5,908,770.51	\$3,188,990.49	64.95%
400 - Revenues from Federal Sources	\$798,690.00	\$511,657.60	\$287,032.40	64.06%
500 - Incoming Transfers and Other Transactions	\$224,102.00	\$84,258.99	\$139,843.01	37.60%
600 - Fund Modifications	\$14,917.00	\$2,785.50	\$12,131.50	18.67%
	<u>\$11,429,717.00</u>	<u>\$7,487,319.17</u>	<u>\$3,942,397.83</u>	<u>65.51%</u>

SARANAC COMMUNITY SCHOOLS  
GENERAL FUND EXPENDITURES  
AS OF APRIL 30, 2023

Function* Code	Proposed Amended Budget	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
Function* 1111 - Elementary	\$3,450,924.00	\$0.00	\$1,993,270.91	\$1,457,653.09	57.76%
Function* 1112 - Middle/Junior High	\$845,630.00	\$0.00	\$467,990.05	\$377,639.95	55.34%
Function* 1113 - High School	\$1,642,849.00	\$0.00	\$1,030,539.51	\$612,309.49	62.73%
Function* 1119 - Summer School	\$53,340.00	\$0.00	\$7,100.00	\$46,240.00	13.31%
Function* 1122 - Special Education	\$921,587.00	\$47.90	\$593,775.17	\$327,763.93	64.43%
Function* 1125 - Compensatory Education	\$292,841.00	\$0.00	\$180,702.40	\$112,138.60	61.71%
Function* 1212 - Guidance Services	\$222,241.00	\$0.00	\$139,897.77	\$82,343.23	62.95%
Function* 1215 - Speech Pathology and Audiology Services	\$211,206.00	\$0.00	\$105,032.61	\$106,173.39	49.73%
Function* 1216 - Social Work Services	\$32,815.00	\$0.00	\$18,194.26	\$14,620.74	55.44%
Function* 1219 - Other Pupil Support Services	\$12,220.00	\$0.00	\$7,511.21	\$4,708.79	61.47%
Function* 1221 - Improvement of Instruction	\$301,939.00	\$2,200.00	\$202,071.37	\$97,667.63	67.65%
Function* 1222 - Educational Media Services	\$47,772.00	\$0.00	\$32,581.82	\$15,190.18	68.20%
Function* 1226 - Supervision and Direction of Instructional Staff	\$43,692.00	\$0.00	\$27,294.57	\$16,397.43	62.47%
Function* 1227 - Academic Student Assessment	\$700.00	\$0.00	\$0.00	\$700.00	0.00%
Function* 1231 - Board of Education	\$104,898.00	\$0.00	\$56,770.99	\$48,127.01	54.12%
Function* 1232 - Executive Administration	\$281,126.00	\$0.00	\$207,673.66	\$73,452.34	73.87%
Function* 1241 - Office of the Principal	\$342,438.00	\$0.00	\$236,661.99	\$105,776.01	69.11%
Function* 1242 - Junior High Sch Principal Admin	\$186,001.00	\$0.00	\$131,880.26	\$54,120.74	70.90%
Function* 1243 - Senior High Sch Principal Admin	\$192,103.00	\$0.00	\$135,776.55	\$56,326.45	70.68%
Function* 1249 - Other School Administration	\$2,000.00	\$0.00	\$47.20	\$1,952.80	2.36%
Function* 1252 - Fiscal Services	\$187,283.00	\$0.00	\$111,064.79	\$76,218.21	59.30%
Function* 1259 - Other Business Services	\$57,445.00	\$0.00	\$10,344.96	\$47,100.04	18.01%
Function* 1261 - Operating Buildings Services	\$977,586.00	\$0.00	\$705,773.80	\$271,812.20	72.20%
Function* 1271 - Pupil Transportation Services	\$547,576.00	\$0.00	\$392,656.91	\$154,919.09	71.71%
Function* 1283 - Staff/Personnel Services	\$6,363.00	\$0.00	\$1,386.00	\$4,977.00	21.78%
Function* 1284 - Non-Instructional Technology Services	\$182,496.00	\$1,249.02	\$114,608.34	\$66,638.64	63.48%
Function* 1285 - Pupil Accounting	\$20,536.00	\$0.00	\$0.00	\$20,536.00	0.00%
Function* 1291 - Pupil Activities	\$45,516.00	\$0.00	\$27,037.79	\$18,478.21	59.40%
Function* 1293 - Athletic Activities	\$316,226.00	\$17,087.10	\$221,454.36	\$77,684.54	75.43%
Function* 1295 - Agency Activities	\$2,020.00	\$0.00	\$1,212.00	\$808.00	60.00%
Function* 1411 - Payments to Other Public Schools Within the State of Michigan	\$9,002.00	\$0.00	\$852.00	\$8,150.00	9.46%
Function* 1456 - Building Improvement Services	\$200,168.00	\$0.00	\$211,567.44	(\$11,399.44)	105.69%
Function* 1511 - Debt Service - Long Term Only - Principal	\$13,348.00	\$0.00	\$11,122.60	\$2,225.40	83.33%
Function* 1611 - Fund Modifications (Other Operating Transfers Out)	\$0.00	\$0.00	\$0.00	\$0.00	
Function* 1641 - Fund Modification - Capital Proj	\$100,000.00	\$0.00	\$100,000.00	\$0.00	100.00%
	\$11,853,887.00	\$20,584.02	\$7,483,853.29	\$4,349,449.69	63.31%

School Days available	180
Complete to Date	153
% complete	85.00%

SARANAC COMMUNITY SCHOOLS  
FOOD SERVICE TRIAL BALANCE  
AS OF APRIL 30, 2023

Cash Checking	\$214,220.98
Petty Cash Petty Cash	\$40.00
Inventory Supplies Default	\$2,842.06
TOTAL ASSETS	<u>\$217,103.04</u>
Accounts Payable Default	\$2,466.35
Unearned Revenue Default	\$26,235.50
TOTAL LIABILITIES	<u>\$28,701.85</u>
Beginning Fund Balance	\$197,339.66
Fund Revenues	\$271,378.46
Fund Expenses	<u>(\$280,316.93)</u>
TOTAL FUND BALANCE	<u>\$188,401.19</u>
TOTAL LIABILITIES AND FUND BALANCE	<u>\$217,103.04</u>

SARANAC COMMUNITY SCHOOLS  
 FOOD SERVICE REVENUES AND EXPENDITURES  
 AS OF APRIL 30, 2023

Function* Code	Proposed Amended Budget	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
<b>REVENUES:</b>					
100 - Revenue from Local Sources	\$86,825.00	\$0.00	\$76,984.70	\$9,840.30	88.67%
300 - Revenue from State Sources	\$18,874.00	\$0.00	\$6,380.28	\$12,493.72	33.80%
400 - Revenues from Federal Sources	\$269,046.00	\$0.00	\$188,013.48	\$81,032.52	69.88%
	\$374,745.00	\$0.00	\$271,378.46	\$103,366.54	72.42%
 <b>EXPENDITURES</b>					
1297 Food Service	\$458,262.00	\$10,294.00	\$280,316.93	\$167,651.07	63.42%
1611 Fund Modification	\$11,000.00	\$0.00	\$0.00	\$11,000.00	0.00%
	\$469,262.00	\$10,294.00	\$280,316.93	\$178,651.07	61.93%



TO: Board of Education  
FROM: Jason Smith, Superintendent  
SUBJECT: Accept Gifts

Here are the latest gifts received for April and May.

**Donations**  
**FY: 2022-23**

To:	Donation for:	Amount
Saranac Community School	Lunch Accounts	\$ 2,000.00
Total This Month		<b>\$ 2,000.00</b>
<b>Total Gifts for 2022-2023 Including This Month</b>		<b>\$ 203,325.49</b>

Suggested Resolution

I move that the Saranac Board of Education accept the gifts as listed above totaling \$2,000.00 for the month of April and May as presented.

Motion by \_\_\_\_\_ Supported by \_\_\_\_\_

Discussion: Yes \_\_\_\_\_ No \_\_\_\_\_

Approved/Denied: Yes \_\_\_\_\_ No \_\_\_\_\_

TO: Board of Education

FROM: Jason Smith, Superintendent

SUBJECT: Approval of Bills

- Bills Paid: \$303,919.76 from General Fund for April and May

Suggested Resolution

I move that the Saranac Board of Education approve the bills paid from General Fund for April and May in the amount of \$303,919.76 as presented.

Motion by \_\_\_\_\_ Supported by \_\_\_\_\_

Discussion: Yes \_\_\_\_\_ No \_\_\_\_\_

Approved/Denied: Yes \_\_\_\_\_ No \_\_\_\_\_

# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 04/13/2023

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>						
Check	04/13/2023	66219	Accounts Payable	Ambulatory Care Clinic		100.00
	Invoice		Date	Description		Amount
	3100		04/04/2023	Bus Driver Physical		100.00
Check	04/13/2023	66220	Accounts Payable	BELDING AREA SCHOOLS		13,972.78
	Invoice		Date	Description		Amount
	2023-18		04/04/2023	2022/2023 Migrant & EL Students		13,972.78
Check	04/13/2023	66221	Accounts Payable	CATRELL, MIKE		720.00
	Invoice		Date	Description		Amount
	JCS04132023		04/04/2023	Cell Phone Reimbursement/Jul-Mar		720.00
Check	04/13/2023	66222	Accounts Payable	CDW GOVERNMENT, INC.		2,447.25
	Invoice		Date	Description		Amount
	HQ59644		04/04/2023	Tech Order		2,447.25
Check	04/13/2023	66223	Accounts Payable	Encore Technology Group, LLC		3,718.91
	Invoice		Date	Description		Amount
	168927		04/04/2023	Phone Bill-March		3,718.91
Check	04/13/2023	66224	Accounts Payable	ESS Midwest, Inc.		8,696.23
	Invoice		Date	Description		Amount
	87691		04/04/2023	Salaries & Fees		5,475.61
	87560		04/04/2023	Sub Salaries & Fees		3,220.62
Check	04/13/2023	66225	Accounts Payable	Four Health Family Resource Center Inc.		1,037.50
	Invoice		Date	Description		Amount
	10788		04/04/2023	Bridging The Gap Contract Services		1,037.50
Check	04/13/2023	66226	Accounts Payable	Gallagher Uniform		329.84
	Invoice		Date	Description		Amount
	10834093		04/04/2023	Mop Heads/Towels/Uniforms		165.92
	10835222		04/04/2023	Mop Heads/Towels & Uniforms		163.92
Check	04/13/2023	66227	Accounts Payable	Grand Slam Safety		14,250.00
	Invoice		Date	Description		Amount

# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 04/13/2023

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	04/13/2023	66228	Accounts Payable	Vertical Lift Batting Cage		14,250.00
	Invoice		Date	Description		Amount
	25239960	04/04/2023	04/04/2023	Trash Removal Cost		550.80
	2539191	04/04/2023	04/04/2023	JSH/ES Recycle Bins		96.48
	2533455	04/04/2023	04/04/2023	Curby Recyclers-JSH		27.79
Check	04/13/2023	66229	Accounts Payable	GRANITE TELECOMMUNICATIONS		382.05
	Invoice		Date	Description		Amount
	595781018	04/04/2023	04/04/2023	Fax & 911 Lines		382.05
Check	04/13/2023	66230	Accounts Payable	GreatAmerica Financial Services		1,223.49
	Invoice		Date	Description		Amount
	33750014	04/04/2023	04/04/2023	Interest/Principal/Fee		1,223.49
Check	04/13/2023	66231	Accounts Payable	Hi-Tec Building Services		12,220.73
	Invoice		Date	Description		Amount
	030415	04/04/2023	04/04/2023	March Custodial Cost		12,220.73
Check	04/13/2023	66232	Accounts Payable	JORGENSEN, MAUREEN		35.11
	Invoice		Date	Description		Amount
	JCS03292023	04/04/2023	04/04/2023	ES Teaching Supplies		35.11
Check	04/13/2023	66233	Accounts Payable	LANSING SANITARY SUPPLY, INC.		267.20
	Invoice		Date	Description		Amount
	1194042	04/04/2023	04/04/2023	Paper Towel Dispenser		57.50
	1194867	04/04/2023	04/04/2023	Custodial Supplies		209.70
Check	04/13/2023	66234	Accounts Payable	MEEKHOF TIRE SALES & SERVICE		1,023.00
	Invoice		Date	Description		Amount
	23-0149115-009	04/04/2023	04/04/2023	Tires		1,023.00
Check	04/13/2023	66235	Accounts Payable	MENARDS-IONIA		370.50
	Invoice		Date	Description		Amount
	71602	04/04/2023	04/04/2023	Maintenance Supplies		370.50
Check	04/13/2023	66236	Accounts Payable	METS		8,287.71

Saranac Community Schools

# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 04/13/2023

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice			Description		Amount
	19598		04/04/2023	Salaries & Fees		8,287.71
Check	04/13/2023	66237	Accounts Payable	Moiilanen , Aaron		606.00
	Invoice			Description		Amount
Check	04/13/2023	66238	Accounts Payable	Robotics Coach Stipend		606.00
	Invoice			Description		Amount
	OR254960		04/04/2023	Amanda G Order		201.38
Check	04/13/2023	66239	Accounts Payable	Music Is Elementary		426.20
	Invoice			Description		Amount
	INV-26186		04/04/2023	Dawn Peterson Order		426.20
Check	04/13/2023	66240	Accounts Payable	OTTAWA AREA ISD		15,600.00
	Invoice			Description		Amount
Check	04/13/2023	66241	Accounts Payable	2022/2023 Consortium Cost		15,600.00
	Invoice			Description		Amount
	JCS04132023		04/04/2023	Phillips , Michael		606.00
Check	04/13/2023	66242	Accounts Payable	Robotic Coach Stipend		606.00
	Invoice			Description		Amount
	JCS30302023		04/04/2023	Hitch		150.00
Check	04/13/2023	66243	Accounts Payable	Richey Athletics		5,470.00
	Invoice			Description		Amount
	5441		04/04/2023	Athletic Order/D Smith		5,470.00
Check	04/13/2023	66244	Accounts Payable	SANDERS STACY		60.15
	Invoice			Description		Amount
	JCS04122023		04/04/2023	ES Teaching Supplies		60.15
Check	04/13/2023	66245	Accounts Payable	SCHOOL SPECIALTY INC.		0.77
	Invoice			Description		Amount

# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 04/13/2023

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	208132089006		04/04/2023	Amy Evans Order		0.77
Check	04/13/2023	66246	Accounts Payable	THOMAS, KELLI		398.02
	Invoice		Date	Description		Amount
	JCS04122023		04/04/2023	SEF Grant Supplies & Es Teaching Supplies		398.02
Check	04/13/2023	66247	Accounts Payable	THRUN LAW FIRM, P.C.		1,580.00
	Invoice		Date	Description		Amount
	285577		04/04/2023	Legal Services		1,580.00
Check	04/13/2023	66248	Accounts Payable	VILLAGE OF SARANAC		4,660.63
	Invoice		Date	Description		Amount
	JCS04042023		04/04/2023	1st Quarter Water/Sewage Cost		4,660.63
Check	04/13/2023	66249	Accounts Payable	Visual Edge IT, Inc.		365.93
	Invoice		Date	Description		Amount
	24AR759370		04/04/2023	JSH Color Printer		365.93
Check	04/13/2023	66250	Accounts Payable	Young , Susann		33.14
	Invoice		Date	Description		Amount
	JCS04042023		04/04/2023	JSH Teaching Supplies/Intervention Supplies		33.14
GF CHECKING General Fund Checking Totals:						Transactions: 32
Checks:						32
						\$99,915.59

# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 04/14/2023

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>						
Check	04/14/2023	66251	Accounts Payable	American Fidelity Assurance		967.45
	Invoice		Date	Description		Amount
	4.14.23	PAYROLL	04/14/2023	4.14.23 PAYROLL		967.45
Check	04/14/2023	66252	Accounts Payable	American Fidelity Assurance Company		230.82
	Invoice		Date	Description		Amount
	2118457		04/14/2023	CUSTOMER 95799		230.82
Check	04/14/2023	66253	Accounts Payable	HORACE MANN		1,236.00
	Invoice		Date	Description		Amount
	4.14.23	PAYROLL	04/14/2023	GROUP 210403A		1,236.00
<b>GF CHECKING General Fund Checking Totals:</b>						
Checks: 3						\$2,434.27
Transactions: 3						\$2,434.27

# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 04/14/2023

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	04/14/2023	66254 Accounts Payable	King , Greg		125.00
	Invoice		Description		Amount
	JCS04142023	04/14/2023	Track Starter		125.00
GF CHECKING General Fund Checking Totals:					\$125.00
Checks: 1					\$125.00



# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 04/19/2023

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>						
Check	04/19/2023	66255	Accounts Payable	Hesche , Keith		100.00
	Invoice		Date	Description		Amount
	JCS04192023		04/19/2023	Track Starter		100.00
<b>GF CHECKING General Fund Checking Totals:</b>						
Checks: 1						\$100.00
						\$100.00

# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 04/20/2023

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>						
Check	04/20/2023	66256	Accounts Payable	Cherry Tree Inn & Suites		2,385.60
	Invoice		Date	Description		Amount
	251465		04/20/2023	Lodging-Stephanie Smith		2,385.60
<b>GF CHECKING General Fund Checking Totals:</b>						<b>\$2,385.60</b>

Checks: 1 \$2,385.60

Transactions: 1

# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 04/25/2023

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>						
Check	04/25/2023	66261	Accounts Payable	B Hoffman Inc.		328.19
	Invoice			Description		Amount
	JCS04252023		04/25/2023	JSH Heart Pizza		328.19
<b>GF CHECKING General Fund Checking Totals:</b>						<b>\$328.19</b>

Checks: 1 \$328.19

Transactions: 1

# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 04/28/2023

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>						
Check	04/28/2023	66262	Accounts Payable	BLUE CROSS BLUE SHIELD		8,951.77
	Invoice		Date	Description		Amount
	007043024/5-23		04/27/2023	May Insurance Premium		8,951.77
Check	04/28/2023	66263	Accounts Payable	FIRST UNUM LIFE INSURANCE COPANY		338.53
	Invoice		Date	Description		Amount
	04315500019-5/23		04/27/2023	May Insurance Premium		338.53
<b>GF CHECKING General Fund Checking Totals:</b>						
Checks: 2						\$9,290.30
<b>Transactions: 2</b>						<b>\$9,290.30</b>

# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 04/28/2023

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>						
Check	04/28/2023	66264	Accounts Payable	M.E.S.S.A.		9,579.11
	Invoice		Date	Description		Amount
	2305-44879		04/27/2023	May Insurance Premium		9,579.11
<b>GF CHECKING General Fund Checking Totals:</b>						<b>\$9,579.11</b>

Checks: 1 \$9,579.11

Transactions: 1

# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 04/28/2023

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>						
Check	04/28/2023	66265	Accounts Payable	A PARTS WAREHOUSE		556.56
	Invoice		Date	Description		Amount
	175748		04/17/2023	Magnetic Sign-Bus		34.77
	175809		04/17/2023	Parts		483.81
	175953		04/17/2023	Nitrile Gloves		37.98
Check	04/28/2023	66266	Accounts Payable	Action Awards LLC		812.80
	Invoice		Date	Description		Amount
	31461		04/17/2023	Track Invitation Medals & Trophies		812.80
Check	04/28/2023	66267	Accounts Payable	Batzel , Haylee		69.15
	Invoice		Date	Description		Amount
	JCS04142023		04/17/2023	ES Teaching Supplies		69.15
Check	04/28/2023	66268	Accounts Payable	Central Montcalm Schools		200.00
	Invoice		Date	Description		Amount
	JCS04202023		04/17/2023	Baseball Tournament Fee		200.00
Check	04/28/2023	66269	Accounts Payable	CHROUGH COMMUNICATIONS		11,400.00
	Invoice		Date	Description		Amount
	12194300		04/17/2023	Enterprise Camera License/Video Analytics License		11,400.00
Check	04/28/2023	66270	Accounts Payable	Chuck Prins Equipment Repair		440.00
	Invoice		Date	Description		Amount
	0143		04/17/2023	Battery		160.00
	0210		04/17/2023	Bus Batteries		280.00
Check	04/28/2023	66271	Accounts Payable	COOPER, CATHY		89.98
	Invoice		Date	Description		Amount
	JCS04142023		04/17/2023	ES Teaching Supplies		55.98
	JCS04272023		04/17/2023	ES Teaching Supplies		34.00
Check	04/28/2023	66272	Accounts Payable	CRYSTAL FLASH ENERGY		6,233.24
	Invoice		Date	Description		Amount
	10286630		04/17/2023	Unleaded Gas		1,927.98

# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 04/28/2023

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
	10286640	04/17/2023	Diesel Fuel		1,695.63
	10328400	04/17/2023	Unleaded Gas		1,781.53
	10328410	04/17/2023	Diesel Fuel		828.10
Check	04/28/2023	66273 Accounts Payable	DAHMS, TRACY		13.15
	Invoice	Date	Description	Amount	
	JCS04132023	04/17/2023	JSH Teaching Supplies	13.15	
Check	04/28/2023	66274 Accounts Payable	ENGINEERED PROTECTION SYSTEMS / EPS		740.42
	Invoice	Date	Description	Amount	
	5739482	04/17/2023	Upgrade the Alarm/Net Panel at Admin Bulding	740.42	
Check	04/28/2023	66275 Accounts Payable	ESS Midwest, Inc.		5,260.15
	Invoice	Date	Description	Amount	
	87839	04/17/2023	Sub Salaries & Fees	2,516.89	
	87970	04/17/2023	Salaries & Fees	2,743.26	
Check	04/28/2023	66276 Accounts Payable	Four Health Family Resource Center Inc.		750.00
	Invoice	Date	Description	Amount	
	10790	04/17/2023	Bridging The Gap Contract Services	750.00	
Check	04/28/2023	66277 Accounts Payable	Gallagher Uniform		322.42
	Invoice	Date	Description	Amount	
	10836356	04/17/2023	Mop Heads/Towels & Uniforms	158.50	
	10827418	04/17/2023	Mop Heads/Towels & Uniforms	163.92	
Check	04/28/2023	66278 Accounts Payable	GRAND TRAVERSE RESORT		671.90
	Invoice	Date	Description	Amount	
	B8U41GOZ	04/17/2023	Lodging	420.00	
	JC2Q5	04/17/2023	Lodging-Josh Leader	251.90	
Check	04/28/2023	66279 Accounts Payable	Hamilton Consultants		396.00
	Invoice	Date	Description	Amount	
	1154	04/17/2023	District PD Speaker	396.00	
Check	04/28/2023	66280 Accounts Payable	IONIA COUNTY INT. SCH. DIST.		946.88

# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 04/28/2023

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice		Description		Amount
Check	2023-4	04/17/2023	Talent Together Cost Sharing		946.88
	Invoice		Description		Amount
Check	04/28/2023	66281 Accounts Payable	IONIA PUBLIC SCHOOLS		300.00
	Invoice		Description		Amount
Check	JCS04202023	04/17/2023	JV Baseball/Softball Tournament Fees		300.00
	Invoice		Description		Amount
Check	04/28/2023	66282 Accounts Payable	JOSTENS		15.35
	Invoice		Description		Amount
Check	30919991	04/17/2023	Diploma		15.35
	Invoice		Description		Amount
Check	04/28/2023	66283 Accounts Payable	KERKSTRA PORTABLE RESTROOM , SERVICE, INC.		475.00
	Invoice		Description		Amount
Check	221653	04/17/2023	Portable Restrooms		475.00
	Invoice		Description		Amount
Check	04/28/2023	66284 Accounts Payable	LANSING SANITARY SUPPLY, INC.		119.82
	Invoice		Description		Amount
Check	1196297	04/17/2023	Custodial Supplies		119.82
	Invoice		Description		Amount
Check	04/28/2023	66285 Accounts Payable	LEADER, JOSHUA		189.00
	Invoice		Description		Amount
Check	JC2Q5	04/17/2023	Lodging Deposit		189.00
	Invoice		Description		Amount
Check	04/28/2023	66286 Accounts Payable	M.A.S.B.		2,250.00
	Invoice		Description		Amount
Check	INV-117946	04/17/2023	Board Books Renewal		2,250.00
	Invoice		Description		Amount
Check	04/28/2023	66287 Accounts Payable	M.A.S.S.P.		425.00
	Invoice		Description		Amount
Check	223636	04/17/2023	Conference-Josh Leader		425.00
	Invoice		Description		Amount
Check	04/28/2023	66288 Accounts Payable	MCGEE, AMY		121.00
	Invoice		Description		Amount
Check	JCS04172023	04/17/2023	ES Teaching Supplies		121.00
	Invoice		Description		Amount
Check	04/28/2023	66289 Accounts Payable	MENARDS-IONIA		17.68



# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 04/28/2023

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice			Description		Amount
	72306		04/17/2023	Maintenance Supplies		17.68
Check	04/28/2023	66290	Accounts Payable	METS		5,778.03
	Invoice			Description		Amount
	19660		04/17/2023	Salaries & Fees		5,778.03
Check	04/28/2023	66291	Accounts Payable	MIDWEST TRANSIT EQUIPMENT		370.09
	Invoice			Description		Amount
	X105018573:01		04/17/2023	Parts		370.09
Check	04/28/2023	66292	Accounts Payable	MONTCALM AREA ISD		19,137.30
	Invoice			Description		Amount
	873		04/17/2023	Early College Tuition		19,137.30
Check	04/28/2023	66293	Accounts Payable	NAPA AUTO & TRUCK PARTS		321.85
	Invoice			Description		Amount
	912417		04/17/2023	Returned Parts		(227.56)
	923009		04/17/2023	Transportation Supplies		80.69
	923227		04/17/2023	Returned Parts		(41.47)
	924206		04/17/2023	Parts & Supplies		27.42
	924309		04/17/2023	Parts		77.81
	925638		04/17/2023	Parts		16.86
	926129		04/17/2023	Parts		128.60
	927557		04/17/2023	Transportation Supplies		259.50
Check	04/28/2023	66294	Accounts Payable	O'REILLY AUTOMOTIVE, INC		677.61
	Invoice			Description		Amount
	3861-158665		04/17/2023	Transportation Supplies		500.90
	3861-159458		04/17/2023	Parts		186.11
	3861-159466		04/17/2023	Core Return		(40.00)
	3861-159775		04/17/2023	Mower Belt		7.98
	3861-159812		04/17/2023	Mower Belt		7.98
	3861-159861		04/17/2023	Mower Belts		14.64
Check	04/28/2023	66295	Accounts Payable	OTTAWA AREA ISD		1,550.00

# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 04/28/2023

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice		Description		Amount
	19634	04/17/2023	MVU Consitium		1,550.00
Check	04/28/2023	66296 Accounts Payable	QUILL CORP.		10.39
	Invoice		Description		Amount
	31722622	04/17/2023	Admin Office Supplies		10.39
Check	04/28/2023	66297 Accounts Payable	SARANAC COMMUNITY SCHOOLS		83.25
	Invoice		Description		Amount
	MM04202023	04/17/2023	Postage Reimbursement		83.25
Check	04/28/2023	66298 Accounts Payable	SARANAC HARDWARE		124.44
	Invoice		Description		Amount
	100461	04/17/2023	Leaf Blower		94.54
	100849	04/17/2023	Maintenance Supplies		29.90
Check	04/28/2023	66299 Accounts Payable	Secure Education Consultants, LLC		3,000.00
	Invoice		Description		Amount
	1790	04/17/2023	Security Assessment		3,000.00
Check	04/28/2023	66300 Accounts Payable	SERNE, SARA		67.75
	Invoice		Description		Amount
	JCS04172023	04/17/2023	Meal Cost Reimbursement-Conference		67.75
Check	04/28/2023	66301 Accounts Payable	Swift Printing & Communications		694.21
	Invoice		Description		Amount
	N84012	04/17/2023	JH & HS Certificates & Pin Certificates		694.21
Check	04/28/2023	66302 Accounts Payable	U. S. POSTMASTER		189.00
	Invoice		Description		Amount
	JCS04242023	04/17/2023	Stamps		189.00
Check	04/28/2023	66303 Accounts Payable	Visual Edge IT, Inc.		1,474.67
	Invoice		Description		Amount
	24AR771188	04/17/2023	District Printer Cost		57.09
	24AR774467	04/17/2023	District Copier Cost		1,294.58
	24AR783916	04/17/2023	ES Copier Supplies		123.00

# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 04/28/2023

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	04/28/2023	66304	Accounts Payable	WESTERN TEL-COM, INC.		566.00
	Invoice		Date	Description		Amount
	037051		04/17/2023	First Quarter Cable Protection & Screening		566.00
Check	04/28/2023	66305	Accounts Payable	Zeller , Alicia		154.92
	Invoice		Date	Description		Amount
	JCS04192023		04/17/2023	ES Teaching Supplies		154.92
GF CHECKING General Fund Checking Totals:						Transactions: 41
Checks:						41
						\$67,015.01

# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 05/03/2023

Type	Date	Invoice	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>						
Check	05/03/2023		66306 Accounts Payable	American Express		10,639.79
		Invoice	Date	Description		Amount
		04588937478637	05/02/2023	SEF Grant Supplies		167.60
		93624979531413	05/02/2023	SEF Grant Supplies		70.69
		64754209797805	05/02/2023	ECSE Teaching Supplies		115.67
		09954736286653	05/02/2023	Maintenance Supplies		16.96
		13795412619447	05/02/2023	JSH Teaching Supplies		36.12
		04103002901851	05/02/2023	Maintenance Supplies		39.90
		44058367319431	05/02/2023	Tech Supplies		131.49
		03053882001827	05/02/2023	Drinking Fountains		5,844.55
		01926960363473	05/02/2023	ECSE/Admin/Maint. Supplies		41.20
		69686749216238	05/02/2023	Bilingual Supplies		2,048.00
		40371718433819	05/02/2023	JSH 31A Supplies		3.97
		30720533660223	05/02/2023	JSH 31A Supplies		127.96
		20467292098614	05/02/2023	Custodial Supplies		29.18
		59315735021845	05/02/2023	JSH 31A Supplies		17.98
		31062576107416	05/02/2023	JSH 31A Supplies		30.84
		56209186797016	05/02/2023	Admin/Fiscal/Maint. Supplies		47.88
		78431118380229	05/02/2023	SEF Grant Supplies		1,564.20
		47773865539450	05/02/2023	Tech Supplies		15.98
		20743905916242	05/02/2023	JSH 31A Supplies		33.06
		75813316392213	05/02/2023	SEF Grant Supplies		31.93
		JCS05032023	05/02/2023	Int.		224.63
Check	05/03/2023		66307 Accounts Payable	CONSUMERS ENERGY		23,822.22
		Invoice	Date	Description		Amount
		JCS05032023	05/03/2023	April Electric & Natural Gas Cost		23,822.22
<b>GF CHECKING General Fund Checking Totals:</b>						<b>\$34,462.01</b>
				Transactions: 2		
Checks: 2			\$34,462.01			

# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 05/04/2023

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>						
Check	05/04/2023	66308	Accounts Payable	Monica Genta, LLC		1,060.00
	Invoice		Date	Description		Amount
	JCS05042023		05/04/2023	Books-180 Days of Awesome		1,060.00
<b>GF CHECKING General Fund Checking Totals:</b>						<b>\$1,060.00</b>

Checks: 1 \$1,060.00

Transactions: 1

# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 05/08/2023

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>						
Check	05/08/2023	66309	Accounts Payable	Priority Health		59,351.09
	Invoice		Date	Description		Amount
	231240000046		05/05/2023	May Insurance Premium		59,351.09
<b>GF CHECKING General Fund Checking Totals:</b>						<b>\$59,351.09</b>

Transactions: 1

Checks: 1 \$59,351.09

# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 05/08/2023

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>						
Check	05/08/2023	66310	Accounts Payable	Priority Health		5,122.95
	Invoice		Date	Description		Amount
	231240000050		05/05/2023	May Insurance Premium		5,122.95
<b>GF CHECKING General Fund Checking Totals:</b>						<b>\$5,122.95</b>

Checks: 1 \$5,122.95

Transactions: 1

# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 05/08/2023

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>						
Check	05/08/2023	66311	Accounts Payable	Hi-Tec Building Services		10,306.39
	Invoice		Date	Description		Amount
	030576		05/08/2023	April Custodian Cost		10,306.39
<b>GF CHECKING General Fund Checking Totals:</b>						<b>\$10,306.39</b>

Checks: 1 \$10,306.39

Transactions: 1



# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 05/12/2023

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>						
Check	05/12/2023	66312	Accounts Payable	American Fidelity Assurance		967.45
	Invoice		Date	Description		Amount
	5.12.23	PAYROLL	05/12/2023	5.12.23 PAYROLL		967.45
Check	05/12/2023	66313	Accounts Payable	American Fidelity Assurance Company		230.82
	Invoice		Date	Description		Amount
	2118459A		05/12/2023	CUSTOMER 95799		230.82
Check	05/12/2023	66314	Accounts Payable	HORACE MANN		1,245.98
	Invoice		Date	Description		Amount
	5.12.23	PAYROLL	05/12/2023	GROUP 210403A		1,245.98
<b>GF CHECKING General Fund Checking Totals:</b>						<b>\$2,444.25</b>
Checks: 3						\$2,444.25
Transactions: 3						

TO: Board of Education  
FROM: Jason Smith, Superintendent  
SUBJECT: Ionia County ISD Board Election Candidate

The Ionia County ISD will have a school board election on June 5<sup>th</sup>. Each school district shall representative shall cast a vote on the first ballot on behalf of this board

ISD Board – 6 year term (vote for not more than two candidates)

Candidates' names: Brian Talbot  
Kerry Possehn

Suggested Resolution

I move that the Saranac Board of Education's designated representative or their alternate representative vote for \_\_\_\_\_ and \_\_\_\_\_ on the first ballot on behalf of this board.

Motion by \_\_\_\_\_ Supported by \_\_\_\_\_

Discussion: Yes \_\_\_\_\_ No \_\_\_\_\_

Approved/Denied: Yes \_\_\_\_\_ No \_\_\_\_\_

Notice of Biennial Election for  
Members of the Ionia County Intermediate School District  
Board of Education  
**8:00 am**  
**Monday, June 5, 2023**

Ionia County ISD Administration Building  
2191 Harwood Road  
Ionia MI 48846

Vacancy for two (2) position(s):  
Term six (6) years - July 1, 2023 to June 30, 2029

**Candidate**  
(Nominated by Petition)

- (1) **Brian Talbot** – *(Resident of Ionia City, currently serving on the ISD Board since June 2014, Sparrow Ionia Hospital Board of Directors, ICCF Board Member)*
- (2) **Kerry Possehn** – *(Resident of Lake Odessa school district, Current Lakewood Schools Board Member, CEO for The Right Door for Hope, Recovery, and Wellness; IM SAFE Child Advocacy Center Board Member)*

**Present ICISD Board Members**

<b>POSITION</b>	<b>TERM ENDING</b>	<b>NAME/ADDRESS</b>	<b>SCHOOL DISTRICT</b>
President	2027	Linda Hoxie-Green 6877 Mulder Drive Portland, MI 48875	Portland Public
Vice President	<b>2023</b>	Robert Insley 533 Rich St. Ionia, MI 48846	Ionia Public
Secretary	2025	R. Maury Geiger 1823 Red Creek Dr. Saranac, MI 48881	Saranac Community
Treasurer	<b>2023</b>	Brian Talbot 242 Oakwood Ct Ionia MI 48846	Ionia Public
Trustee	2025	Randy Masterson 95 Summit Street Saranac, MI 48881	Saranac Community

*R. Maury Geiger Secretary  
ICISD Board of Education*

TO: Board of Education

FROM: Jason Smith, Superintendent

SUBJECT: Approve Purchase

Robert Silvernail is seeking approval for the purchase of 125 chrome books and licenses totaling \$34,497.50. Funds for this purchase are being paid from ESSER and 11t funds.

Suggested Resolution

I move that the Saranac Board of Education approve the purchase of 125 chrome books and licenses not to exceed the quoted amount presented.

Motion by \_\_\_\_\_ Supported by \_\_\_\_\_

Discussion: Yes \_\_\_\_\_ No \_\_\_\_\_

Approved/Denied: Yes \_\_\_\_\_ No \_\_\_\_\_



## Technology

# HP Chromebook 14 G7 (8GB/64GB)

Intel Celeron N5100, 8GB RAM, 64GB eMMC, up to 10-hour Battery, Wifi 802.11ax, Milspec tested, BT 5.0, 14" HD 1366x768 screen, 1 USB-C port, 1 USB 3.0 port, 1 HDMI, Integrated speaker and microphone and combo headphone/mic jack, USB-C video port, Integrated 720p HD video webcam, Standard Keyboard, touchpad, 1/1/0 Depot Warranty. OS Support Expiration Date: June 2029, Delivery: 15-35 days ARO. See the spec sheet for information on options and accessories.

REMC ITEM# 22234000

Educational List Price	\$399.00
REMC Price	\$246.36

Contract Expiration Date	Sep 30, 2023
Quantity	Each
Manufacturer	HP
Model	HP Chromebook 14 G7
Reseller Order Number	3V263UT

## VENDOR INFORMATION



### Notes:

For all contracts, up to 3% MAY apply for Credit or P-Card purchases. Payments received after 30 days of invoice date, MAY incur additional charges. Single orders under \$500.00 may incur an order processing fee of \$6.00. Please refer to the vendor profile for additional delivery fees & options. E-rate SPIN 1430009325.

### Primary Contact

Nicki Meller  
2930 Bond St.  
Rochester Hills, MI 48309  
PH 800-233-7344 ext. 215  
FX 248-299-1590  
[nicki@sehi.com](mailto:nicki@sehi.com)

TO: Board of Education

FROM: Jason Smith, Superintendent

SUBJECT: April Budget Amendment

At the April 17th board meeting, the April budget amendment was reviewed and we are now ready for approval.

Suggested Resolution

I move that the Saranac Board of Education approve the April budget amendment for the 2022-2023 school year as presented.

Motion by \_\_\_\_\_ Supported by \_\_\_\_\_

Discussion: Yes \_\_\_\_\_ No \_\_\_\_\_

Approved/Denied: Yes \_\_\_\_\_ No \_\_\_\_\_

# Saranac Community Schools

General Fund Budget	06/24/19	01/13/20	05/12/20	06/29/20	04/19/21	06/21/21	02/21/22	06/20/22	02/20/23	05/15/23	Change	
	Original Adopted Budget 2019-2020	1st Amendment 2019-2020	2nd Amendment 2019-2020	3rd Amendment 2019-2020	1st Amendment 2020-2021	2nd Amendment 2020-2021	Original Adopted Budget 2021-2022	1st Amendment 2021-2022	2nd Amendment 2021-2022	Original Adopted Budget 2022-2023	1st Amendment 2022-2023	2nd Amendment 2022-2023
100 Local Revenue	913,291	963,517	945,917	914,820	993,190	902,000	999,061	1,056,043	1,047,742	1,103,062	1,248,825	1,294,247
300 State Revenue	7,531,090	7,689,959	7,671,658	7,702,394	7,625,254	7,654,368	7,334,298	7,913,334	7,977,923	8,364,265	8,432,777	9,097,761
400 Federal Revenue	182,533	188,341	229,526	229,369	587,680	640,036	524,762	624,762	763,939	680,912	666,539	798,690
500 Incoming Trans & Other	176,741	191,727	189,956	207,941	94,494	121,712	94,494	100,771	148,286	210,931	222,873	224,102
600 Fund Modifications	-	14,000	15,000	18,772	16,772	16,802	16,772	16,772	14,917	14,917	14,917	14,917
<b>Total Revenue - General Fund</b>	<b>8,803,655</b>	<b>9,046,544</b>	<b>9,082,056</b>	<b>9,073,452</b>	<b>9,319,398</b>	<b>9,434,988</b>	<b>9,971,387</b>	<b>10,615,682</b>	<b>9,970,817</b>	<b>10,373,987</b>	<b>10,585,431</b>	<b>11,429,717</b>
1110 Basic Programs	4,592,328	4,528,554	4,499,751	4,446,655	4,976,580	4,982,006	4,959,538	5,189,483	5,189,483	5,684,766	5,625,691	5,992,743
1120 Added Needs	809,030	778,905	795,133	780,502	859,057	855,233	1,016,320	990,104	1,013,136	1,232,701	1,174,605	1,214,428
1210 Pupil Support Services	282,649	269,547	245,080	246,643	282,098	276,478	289,625	310,927	328,176	422,259	477,473	478,482
1220 Inst Staff Support Services	372,141	396,222	400,016	394,728	318,441	356,103	355,791	355,369	393,688	393,688	379,743	394,103
1230 General Administration	209,494	302,381	303,585	298,388	329,503	323,537	331,230	347,089	339,471	325,209	362,702	366,024
1240 School Administration	517,995	570,183	570,287	566,851	600,716	609,327	621,375	638,141	638,141	679,685	665,666	722,542
1250 Basic Support Service	232,678	206,093	206,093	233,925	232,687	233,697	234,437	237,296	254,003	253,623	243,700	244,728
1260 Operations & Maintenance	726,428	756,027	758,485	690,837	692,206	690,049	767,284	823,026	875,026	660,912	605,059	677,586
1270 Transportation	503,983	533,176	541,314	521,291	536,497	501,780	541,917	552,191	592,958	566,176	551,399	547,576
1280 Support Services	187,336	186,675	185,876	186,086	187,922	222,874	180,471	181,221	182,424	177,451	177,372	209,395
1290 Other Support Service	193,506	195,327	190,078	196,326	204,152	195,728	208,058	234,038	239,549	247,708	359,553	363,762
1130/138/Continuing Ed	-	-	-	-	-	-	-	-	-	-	-	-
1410 Transfers to Govt Units - Voc. Ed. Acq.	18,480	18,475	15,176	15,176	15,005	15,005	15,005	15,139	9,114	9,114	9,002	9,002
1450 Facilities Acquisition, Construction and Improven	19,979	19,145	19,145	19,145	-	-	-	7,241	23,980	-	-	200,168
1490 Prior Period Adjustments	-	-	-	-	-	-	-	-	-	-	-	-
1510 Bonds Payable - leases GASB 87	-	-	-	-	-	-	-	-	-	-	-	-
1620 Fund Modifications: School Surv	-	-	-	-	-	-	-	-	-	-	-	-
1630 Fund Modifications: Dobi Surv	-	-	-	-	-	-	-	-	-	-	-	-
1640 Fund Modifications: Capital Projects Fund	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Expenditures - General Fund</b>	<b>8,746,005</b>	<b>8,760,860</b>	<b>8,730,019</b>	<b>8,566,553</b>	<b>9,493,137</b>	<b>9,445,028</b>	<b>9,521,031</b>	<b>10,237,759</b>	<b>10,419,207</b>	<b>10,966,970</b>	<b>11,046,403</b>	<b>11,853,887</b>
<b>Excess Rev/(Exp)</b>	<b>57,650</b>	<b>285,684</b>	<b>322,037</b>	<b>506,899</b>	<b>(173,739)</b>	<b>(10,028)</b>	<b>(549,644)</b>	<b>(618,077)</b>	<b>(448,390)</b>	<b>(592,883)</b>	<b>(460,972)</b>	<b>(424,170)</b>
Fund Balance Forward	1,111,888	1,263,627	1,263,627	1,263,627	1,729,614	1,729,614	1,719,586	2,050,346	2,050,346	1,601,956	1,840,031	1,840,031
Audited Total Fund Balance	1,263,627	1,549,305	1,595,564	1,770,426	1,565,875	1,719,506	1,669,942	1,432,269	1,601,956	1,009,073	1,379,059	1,415,861
Estimated Total Fund Balance	1,169,538	1,774	1,824	20,774	18,274	18,274	17,774	17,774	17,774	17,774	17,774	17,774
<b>Total Fund Balance as a % of Expenditures</b>	<b>13.4%</b>	<b>17.7%</b>	<b>18.2%</b>	<b>20.7%</b>	<b>16.4%</b>	<b>18.2%</b>	<b>12.3%</b>	<b>14.0%</b>	<b>15.4%</b>	<b>9.2%</b>	<b>12.5%</b>	<b>11.9%</b>
<b>Total Fund Balance as a % of Unrestricted Revenues</b>	<b>15.9%</b>	<b>20.4%</b>	<b>20.9%</b>	<b>23.2%</b>	<b>21.0%</b>	<b>23.2%</b>	<b>15.6%</b>	<b>18.5%</b>	<b>20.6%</b>	<b>12.5%</b>	<b>16.8%</b>	<b>17.6%</b>

FY 23 1st Amendment

100 Revenue - Local

32,380 Increase for estimated interest due to change in savings account set-ups  
 13,042 Increase for Erate paid directly to vendor

300 Revenue - State

(37) Decrease in Headlee Data Obligation per Feb State Aid  
 8,000 Increase for 97c Safety/Security Risk Assessment  
 11,622 Increase for 97d Critical Incidence Mapping  
 7,025 Increase for 104i/h Benchmark Assessments  
 1,314 Increase for Employer Contribution Forfeiture Credit given back to the district  
 (292) Decrease in 31o revenue  
 (136) Decrease in 31n6 revenue  
 21,995 Increase for 97 School Safety per pupil  
 2,020 Increase for 99h Robotics  
 (1,515) Decrease for 41 Bilingual  
 (376) Decrease for 31A At Risk  
 174,955 Increase for Special Ed funding change from 51f (3%) to 75% membership  
 (17,561) Decrease for audited pupil count update with loss of 2.98 students net of PY Adj for diff due to Special Ed chng reclass from 22b Discretionary  
 457,970 Increase for 147c2 MSPERS one time deposit

400 Revenue - Federal

22,858 Increase in Title I funds & splits  
 7,640 Increase in Title II funds, splits, and added activities  
 43 Increase in Title IV funds for indirect  
 (300) Decrease for removal of Title III  
 44,752 Increase for 98c Learning Loss  
 57,358 Increase for ESSER III activities

500 Revenue - Incoming Trans & Other

1,529 Kent ISD for SA Section 74(2) Bus Driving Safety



600 Revenue - Fund Modifications

1110 Function - Basic Programs

- (15,342) Decrease to reclass part of SEA member due to change in Con App
- 55,746 Change in split of 147c expenditure
- 2,079 Increase in hours for Dibels testing
- (3,141) Decrease for SEA dock
- (1,366) Decrease for SEA dock
- (23,132) Decrease for change in SEA personnel with mid-yr resignation, including partial month of sub
- (783) Decrease for removal of SESA sub as no SESA para
- (3,141) Decrease At Risk licenses for benchmarks
- 7,025 Increase for 1041/h Benchmark Assessments
- (928) Decrease for Jul/Aug ancillary insurance costs
- (2,070) Decrease to reduce homebound
- 1,285 Increase to ESSER III Breakfast supervision
- (10,366) Decrease to ESSER III Behavioral Interventionist
- 28,500 Increase to ESSER III battling cage lift
- 2,802 Increase to ESSER III After School JSH
- 1,975 Increase to ESSER III After School ES
- 3,012 Increase to ESSER III Summer School JSH
- 5,230 Increase to ESSER III Summer School ES
- (141,939) Decrease to ESSER III placeholder as now spread throughout
- 27,415 Increase to add 98c Learning Loss June 2023 activities
- 17,337 Increase to add 98c Learning Loss Kids Read Now
- 388,355 Increase for 147c2 MSPERS one time deposit related expenditures
- 17,640 Increase for substitute costs
- 10,859 Increase for dual enrollment tuition increase

1120 Function - Added Needs

- 25,424 Increase to reclass part of SEA member due to change in Con App
- 10,946 Change in split of 147c expenditure
- (283) Decrease for SEA dock
- (31,038) Decrease for change in SEA personnel with mid-yr assignment change and long term sub
- 25,737 Increase for hiring of mid-yr SEA net of change from half year long term sub to partial year
- 3,697 Increase to add CIL for ECSE SEA
- 1,848 Increase for Unemployment Insurance
- 2,800 Increase for At Risk Intervention Teaching Supplies
- 323 Increase for additional para hours for training
- 3,987 Increase for change in retirement classification for new SEA

(300) Decrease for removal of Title III  
(170) Decrease for Jul/Aug ancillary insurance costs  
1,272 Increase for homebound ESCE  
400 Increase for ESSER III tech supplies  
(1,515) Decrease for change in 41 Bilingual  
3,850 Increase in substitute costs  
(7,155) Decrease in migrant consortium costs

**1210 Function - Pupil Support Services**

1,058 Change in split of 147c expenditure  
(49) Decrease for Jul/Aug ancillary insurance costs

**1220 Function - Inst Staff Support Services**

(10,033) Decrease to reclass part of SEA member due to change in Con App  
12,639 Increase to add Title II activities trainings/seminars  
9 Change in split of 147c expenditure  
(195) Decrease for SEA dock of partial time SPE Coordinator during SEA contracted time  
(36) Decrease for Jul/Aug ancillary insurance costs  
11,976 Increase to add ESSER III PD

**1230 Function - General Administration**

1,232 Change in split of 147c expenditure  
7,484 Increase for vacation pay out  
(9,967) Decrease for reclass of headlee data obligation  
3,164 Increase to add ESSER III technology  
21,409 Increase for 147c2 MSPERS one time deposit related expenditures

**1240 Function - School Administration**

7,377 Change in split of 147c expenditure  
293 Increase for ESSER III thermometer  
48,206 Increase for 147c2 MSPERS one time deposit related expenditures

**1250 Function - Basic Support Services**

938 Change in split of 147c expenditure

**1260 Function - Operations & Maintenance**

1,963 Change in split of 147c expenditure  
8,000 Increase for 97c Safety/Security Risk Assessment  
11,622 Increase for 97d Critical Incidence Mapping  
(6,573) Decrease for ESSER III Custodial as less hours worked than budgeted  
5,610 Increase for ESSER III ADA door hardware  
6,603 Increase for ESSER III water heater  
3,799 Increase for ESSER III scrubbers  
7,500 Increase for ESSER III drinking fountains  
9,253 Increase for property, fleet, and liability insurance  
17,900 Increase for natural gas  
6,850 Increase for new PTO & Broom package for Kubota

**1270 Function - Transportation**

2,440 Change in split of 147c expenditure  
587 Increase for Term Lv  
(6,850) Decrease to move staple for used bus replacement to use for PRO & Broom package for Kubota

**1280 Function - Support Services**

6,363 Title II conferences & related expenditures for district leaders  
9,967 Reclaim for headlee data oblig split  
202 Increase to ESSER III tech supplies  
2,448 Increase to ESSER III wireless access points  
13,043 Increase for Erate paid directly to vendor

**1290 Function - Other Support Service**

1,522 Change in split of 147c expenditure  
(1,634) Change in JV baseball coach  
2,301 Increase to add assistant track coach  
2,020 Increase to include 99h Robotic funding activities - coach stipend, competition registration, materials



1390 Function - Continuing Ed

1400 Function - Transfers to Gov Units - CTE, Ag - & Facilities Acquisitions, Construction, and Improvements

178,172 Increase for ESSER III camera system

21,996 Increase for Section 97 camera system



1500 Function - Long term debt - lease related



1600 Function - Fund Modifications



**NOTE/ASSUMPTIONS:**

No 11t as not all plans have been finalized for detailed calculations

Partial Section 97 as no plan currently for remaining balance

No Section 31aa as will be carried over to next year as no plan in place

# Saranac Community Schools

Food Service Fund Budget		06/29/20	05/17/21	06/21/21	06/21/21	06/21/21	06/20/22	05/15/23	Change
		Original Adopted Budget 2020-21	1st Amendment 2020-21	2nd & Final Amendment 2020-21	Original Adopted Budget 2021-22	1st Amendment 2021-22	Original Adopted Budget 2022-23	1st Amendment 2022-23	2022-23
100	Local Revenue	77,954	2,830	3,801	3,801	13,022	92,403	86,825	(5,578)
300	State Revenue	23,385	25,419	25,354	25,354	31,512	31,512	18,874	(12,638)
400	Federal Revenue	210,762	327,350	312,425	321,850	480,234	226,234	281,445	55,211
500	Incoming Trans & Other	-	-	-	-	-	-	-	-
	<b>Total Revenue- General Fund</b>	<b>312,101</b>	<b>355,599</b>	<b>341,580</b>	<b>351,005</b>	<b>524,768</b>	<b>350,149</b>	<b>387,144</b>	<b>36,995</b>
1290	Other Support Service	311,247	316,574	289,509	302,556	502,544	343,376	458,262	114,886
1490		-	-	-	-	-	-	-	-
1600	Fund Modification	15,000	15,000	15,000	15,000	11,500	11,500	11,000	(500)
	<b>Total Expenditures- General Fund</b>	<b>326,247</b>	<b>331,574</b>	<b>304,509</b>	<b>317,556</b>	<b>514,044</b>	<b>354,876</b>	<b>469,262</b>	<b>114,386</b>
	<b>Excess Rev/(Exp)</b>	<b>(14,146)</b>	<b>24,025</b>	<b>37,071</b>	<b>33,449</b>	<b>10,724</b>	<b>(4,727)</b>	<b>(82,118)</b>	

	Fund Balance Forward	68,657	63,870	63,870	100,941	107,888	118,612	197,340	
	<b>Audited Total Fund Balance</b>	<b>63,870</b>					<b>197,340</b>		
	Estimated Total Fund Balance	54,511	87,895	100,941	134,390	118,612	113,885	115,222	
	<b>Total Fund Balance as a % of Expenditures</b>	<b>16.7%</b>	<b>26.5%</b>	<b>33.1%</b>	<b>42.3%</b>	<b>23.1%</b>	<b>32.1%</b>	<b>24.6%</b>	

Food Service  
FY 23 1st Amend

100 Revenue

- (1,753) Decrease to reduce Sysco rebates. Previous year received in Nov & May. This year only May
- (4,000) Decrease to student lunch/breakfast sale estimate based on average this year
- (425) Decrease to remove Eightcap breakfast
- 600 Increase to staff lunch/breakfast sales based on average this year and actual

300 Revenue

- (1,145) Decrease to 147c share
- (11,493) Decrease to match April State Aid for School Lunch

400 Revenue

- (3,884) Decrease to remove emergency funding carried over
- 24,192 Increase for free & reduced estimated reimbursements
- 20,370 Increase for Food Supply Chain Assistance
- (1,850) Decrease for Commodities per current PAL report
- 3,984 Increase for USDA Local Foods for Schools
- 12,399 Increase for additional round of Food Supply Chain Assistance requested

500 Revenue

1297 Function:

- 2,590 Increase to pay rate scale 2%
- 3,191 Increase for steps given
- (15) Decrease in Life insurance premium renewal
- 1,247 Increase in director staff change and paying two for a learning period
- (198) Decrease for change in staff with less steps vs. hours
- (1,145) Decrease to 147c share
- 400 Increase for conferences/seminars
- 750 Increase for software subscription cost
- 23,957 Increase in commodities to updated estimates

23,514 Increase in food to updated estimates  
4,345 Increase in milk to update estimates  
(3,675) Decrease in breakfast food to update estimates  
55,941 Increase for planned equipment part replacement  
3,984 Increase for USDA Local Foods for Schools

1492 Function:

[Redacted]

1611 Function:

(500) Decrease in Indirect reimbursement as Unrestricted Rate per MDE has decreased

NOTE: DOES NOT INCLUDE THE FOLLOWING:



TO: Board of Education

FROM: Jason Smith, Superintendent

SUBJECT: Neola Policy Updates (Feb 2023)

**Policy 2623 - Student Assessment (Revised)**

This policy has been revised to include the provisions of the Office of Educational Assessment and Accountability (OEAA) and the reporting requirements of the Michigan Department of Education (MDE).

These revisions reflect MDE and State Board of Education rules regarding student assessment and should be adopted in order to maintain accurate policies.

**Policy 6325 - Procurement - Federal Grants/Funds (Revised)**

A minor adjustment has been made to policy 6325, specifically to recognize that not all federal grant contracts are subject to the Davis-Bacon Act ("DBA"). The DBA typically applies to any federally-funded contract in excess of \$2,000 for the construction, alteration, or repair of public buildings or public works, and requires payment of prevailing wages for workers who provide services under the contracts. However, there are some instances in which the DBA does not apply, and the change made to policy 6325 clarifies this. School districts should review the specific terms of federal grants that might be used for construction-related projects and consult with legal counsel before determining whether the DBA applies to a contract or not. This revision reflects the latest provisions issued in the OMB Compliance Supplement and the provisions of Appendix II to 2 C.F.R. Part 200.

This revision reflects current EDGAR provisions and should be adopted to maintain accurate policies.

**Policy 8390 - Animals on District Property (Revised)**

This policy has been revised at the request of clients wanting to provide some structured options regarding therapy/comfort animals. Note: Neola does not recommend including such animals, given the liabilities and complexities of such approval. However, given the widespread nature of the request, optional language providing structure to such approval is offered for use at the discretion of client districts. It is strongly recommended that such a provision be thoroughly explored with the district's legal counsel and authorization sought from the Board.

**Policy 8400 - School Safety Information (Revised)**

This policy has been updated to reflect current state law and best practices regarding school safety. The corresponding AG provides specific details regarding Threat Assessment plans if the District chooses to implement such provisions.

These revisions are consistent with current state law and should be adopted.

**Policy 7540.02 – Web Accessibility, Content, Apps, and Services (Revised)**

This policy has been updated to reflect best practices and the evolving state of the law related to website accessibility based on the Americans with Disabilities Action (ADA). While the Department of Justice and the U.S. Department of Education Office for Civil Rights (OCR) have not formally adopted regulations pertaining to website accessibility for public entities, including public schools, they continue to publicize the need for public entities' websites to be accessible to individuals with disabilities in order to comply with the ADA and/or Section 504 of the Rehabilitation Act of 1973. Additionally, the OCR continues to find districts out of compliance with the law and to enter into resolution agreements to bring the offending district's websites into an acceptable state of accessibility.

# **TOBACCO POLICIES - OVERVIEW AND COMMENTS**

Publication of this Special Release is in response to recent client requests for policy language that was compatible with the Michigan Department of Health and Human Services' (MDHHS) Tobacco Section Mission, Vision and Plan initiative. A number of the options provided in the policies have been adapted from the 100% Tobacco-Free Schools Model Policy.

This Special Release includes:

## **POLICIES**

**Policy 1615 - Use of Tobacco by Administrators (Revised)**

**Policy 3215 - Use of Tobacco by Professional Staff (Revised)**

**Policy 4215 - Use of Tobacco by Support Staff (Revised)**

**Policy 5512 - Use of Tobacco by Students (Revised)**

**Policy 7434 - Use of Tobacco on School Premises (Revised)**

**Policy 9160 - Public Attendance at School Events (Revised)**

TO: Board of Education

FROM: Jason Smith, Superintendent

SUBJECT: JSH High Principal's Contract for 2023-2025

I would like to review the Contract for Mr. Josh Leader.

# Saranac Community Schools

## CONTRACT OF EMPLOYMENT

### School Administrator

It is hereby agreed by and between the Board of Education of Saranac Community Schools (hereinafter "Board") and Josh Leader (hereinafter "Administrator") that pursuant to Section 1229 (2) of the Revised School Code of the State of Michigan, the Board in accordance with its action found in the minutes of its meeting held on the **June 5th, 2023**, has and does hereby employ the said Administrator for a period of two years **commencing on July 1, 2023 and ending on June 30, 2026**, according to the terms and conditions as described and set forth herein as follows;

1. Administrator shall perform the duties of Junior/Senior High School Principal as prescribed by the Board pursuant to the Revised School Code of the State of Michigan as may be established, modified and/or amended from time to time by the Board and under the supervision and direction of the Superintendent of Schools. Administrator acknowledges the ultimate authority of the Board and Superintendent with respect to his/her responsibilities and directions related thereto.

Administrator is subject, during the term of this Contract, to assignment and transfer to another position of administrative employment in the School District at the discretion of the Board or its Superintendent of Schools.

2. Administrator represents that he/she possesses, holds and will maintain all certificates, credentials and qualifications required by law, including the regulations of the Department of Education, and those required by the Board to serve in the position assigned. Additionally, Administrator agrees, as a condition of his/her continued employment, to meet all continuing education requirements for the position assigned, as may be required by the State Board of Education. If at any time Administrator fails to maintain all certificates, credentials, continuing education requirements and/or qualifications for the position as assigned as required herein, this contract shall automatically terminate and the Board shall have no further obligations hereunder.

3. Administrator agrees to devote his/her talents, skills, efforts and abilities toward competently and proficiently fulfilling all duties and responsibilities of the position assigned. Administrator agrees to faithfully perform those duties assigned by the Board and Superintendent and to comply with the directives of the Board and Superintendent with respect thereto. Further, Administrator agrees to comply with and fulfill all responsibilities and tasks required by state and federal law and regulations and by the Board and Superintendent to carry out the educational programs and policies of the School District for which he/she is responsible during the entire term of this Agreement. Administrator agrees to devote substantially all of his/her business time, attention and services to the diligent, faithful and competent discharge of his/her duties on behalf of the School District to enhance the operation of the School District and agrees to use his/her best efforts to maintain and improve the quality of the programs and services of the School District.

4. Administrator shall be paid at the rate determined and approved by the Board. The rates are included at the end of this contract.

Additional days to be paid at the administrators per diem rate may be approved by the superintendent upon request in advance by the administrator. (salary /number of days, 225) 2021/22- \$392.09 and 2022/23- \$398.91.

An annual calendar of proposed days to be worked shall be given to the Superintendent prior to July 1. Flex time may be substituted for work on the calendar days with the prior approval of the superintendent.

The annual salary shall be paid in equal bi-weekly installments beginning July 1<sup>st</sup> and continuing until the end of the fiscal/contract year, June 30<sup>th</sup>.

The Board hereby retains the right to adjust the annual salary of Administrator during the term of this Contract. Any adjustment in salary made during the term of this Contract shall be in the form of a written amendment and when executed by Administrator and the Board, shall become a part of this Contract.

5. Administrator is employed on the basis of **two-hundred twenty-five (225) days** of work per fiscal year through June 30 as scheduled by the Superintendent.

6. Administrator's performance shall be evaluated by the Superintendent or his/her designee at least annually, using multiple rating categories that take into account data on student growth to the extent required by Section 1249 of the Revised School Code (or its successor provision).

7. The Board shall be entitled to terminate the Administrator's employment at any time during the term of this Contract when it determines that Administrator has engaged in acts of moral turpitude, misconduct, dishonesty, fraud, insubordination, incompetency, inefficiency or if Administrator materially breaches the terms and conditions of this Contract, or for other causes determined to be sufficient by the Board.

The foregoing standards for termination of this Contract during its term shall not be applicable to non-renewal of this Contract at the expiration of its term, which decision is discretionary with the Board.

In the event that the Board undertakes to dismiss Administrator during the term of this Contract, he/she shall be entitled to written notice of charges and an opportunity for a hearing before the Board. In the event of termination of employment during the term of this Contract, this Contract shall automatically terminate and the Board shall have no further obligation hereunder.

8. Additionally, this Contract may be terminated during its term pursuant to a reduction in administrative personnel, as determined by the Board. The Administrator shall be given at least thirty (30) days notice of termination prior to the effective date of layoff. In the event of layoff, the Board shall have no further obligation under this Contract.

9. In the event of Administrator's mental and/or physical incapacity to perform the duties of his/her office, he/she shall be granted an initial leave of ninety (90) work days for purpose of recovery. The Administrator shall first exhaust any accumulated sick leave and accrued personal leave, with the balance of the ninety (90) work day period to be unpaid. Health plan premium payments shall be made on behalf of Administrator during this interval to the extent required by

law. Upon utilizing leave under this provision, Administrator shall furnish medical certification to the Board (or its designee) respecting the necessity for the leave.

If the Board (or designee) has reason to doubt the validity of the medical certification supplied by Administrator, it may require a second opinion, at Board expense.

Administrator may request a ninety (90) work day unpaid leave extension in the event of his/her physical and/or mental inability to return to work at the expiration of the initial leave interval, as described above, provided that there is reasonable likelihood that Administrator will be able to resume his/her duties at the end of the extended leave interval. Medical certification shall be supplied by Administrator as a condition to any leave extension. Any extensions of leave for this purpose shall be at the discretion of the Board.

If the Administrator is unable to, or does not, resume work at the conclusion of a leave taken under this paragraph (or any extension thereof), his/her employment and this Contract may be terminated at the option of the Board. However, no such termination shall occur where restoration after leave is required by the Family and Medical Leave Act.

Prior to resumption of duty after an unpaid leave of absence for a serious health condition, Administrator shall provide to the Board a fitness for duty certification from Administrator's health care provider. A second opinion may be required by the Board, at its expense, unless the securing of the second opinion in this context is precluded by the Family and Medical Leave Act.

10. Administrator agrees that he/she shall not be deemed to be granted continuing tenure in the position initially assigned or to which he/she may be assigned or transferred or in any capacity other than that of a classroom teacher, should the probationary period required for tenure as a teacher be fulfilled, by virtue of this Contract or any employment assignment (requiring certification) with the School District. Nor shall the decision of the Board not to continue or renew the employment of Administrator for any subsequent period in any capacity, other than as a classroom teacher, as may be required by the Teachers' Tenure Act, be deemed a breach of this Contract or a discharge or demotion within the provisions of the Michigan Teachers' Tenure Act.

11. Administrator shall submit to such medical examinations, supply such information and execute such documents as may be required by any underwriter, policyholder or third party administrator providing insurance programs specified under this Contract. Additionally, upon request of the Board or Superintendent, Administrator shall authorize the release of medical information necessary to determine if Administrator is capable of performing the essential job functions required by his/her assignment, with or without job accommodation. Any physical or mental examination or disclosure of such information required of Administrator by the Board or Superintendent shall be job related and consistent with business necessity. Any medical or psychological examination under this section shall be at Board expense. Any information obtained from medical or psychological examinations or inquiries shall be considered and treated as confidential.

12. Upon proper application and acceptance for enrollment by the appropriate insurance underwriter, policyholder and/or third party administrator, the Board shall make monthly pro-rated medical benefit plan contributions and other insurance premium contributions on behalf of Administrator and his/her eligible dependents for the following insurance programs:

Health insurance -----PPO HSA deductible \$1,400/\$2,800

Dental insurance -----Delta Dental 60/60/60	\$1,000
Vision insurance -----VSP3	
Term life insurance -----	
-----Non-PAK AD & D	\$49,000
-----Non-PAK Life	\$49,000
Long Term Disability----- 66 2/3% after 120 days Max 2,500	

Administrator agrees that the Board has the right to allocate to Administrator responsibility for any portion of the medical benefit plan costs (as defined by 2011 PA 152, as amended), for the plans listed above which exceed the Board's maximum pro-rated monthly contribution. The Board agrees to contribute the monthly pro-rated maximum medical benefit plan contribution allowed pursuant to 2011 PA 152, as amended.

The Board will notify Administrator of the amount for which he/she is responsible which is in excess of the Board's contribution. Administrator agrees that the amount of Administrator's responsibility shall be payroll deducted from Administrator's compensation, or paid directly by Administrator if Administrator's compensation is not available for payroll deduction.

If the Board's pro-rated monthly maximum medical benefit plan contribution allowed pursuant to 2011 PA 152, as amended, exceeds the cost of the monthly medical benefit plan premium (and/or other Board paid medical benefit plan costs) for the medical benefit plan listed above, then the Board will contribute the remaining amount of its allowable contribution up to the Board's monthly maximum medical benefit plan contribution or the monthly pro-rated HSA deductible amount (whichever is less), to Administrator's HSA on a monthly basis.

Administrator acknowledges that the plans listed above must comply with 2011 PA 152, the Internal Revenue Code, and the Patient Protection and Affordable Care Act (hereinafter the "PPACA"), including any requirements necessary to avoid taxes, penalties, and fees chargeable to the Board. Administrator specifically authorizes the Board to make any changes to the plans listed above necessary to avoid or remedy violations of 2011 PA 152, the Internal Revenue Code, and the PPACA, including any requirements necessary to avoid taxes, penalties, and fees chargeable to the Board.

13. The Board reserves the right to change the identity of the insurance carrier, policyholder or third party administrator for any of the above coverages, provided that comparable coverage, as determined by the Board, is maintained during the term of this Contract. The Board shall not be required to remit premiums for any insurance coverages for Administrator and his/her eligible dependents if enrollment or coverage is denied by the insurance underwriter, policyholder or third-party administrator. The terms of any contract or policy issued by any insurance company of third-party administrator shall be controlling as to all matters concerning benefits, eligibility, coverage, termination of coverage, and other related matters. Administrator is responsible for assuring completion of all forms and documents needed to receive the above-described insurance coverage. The School District, by payment of the premium payments required to provide the above-described insurance coverage, shall be relieved from all liability with respect to insurance benefits.

14a. Administrator is entitled to **four** paid holidays per school year to be selected by administrator and approved by Superintendent. These days shall be counted as work days.

14b. Administrator is entitled to the following holidays for which no service to the School District is required: Labor Day, the day after Thanksgiving, Christmas Eve Day, and New Year's Eve Day, New Year's Day, Good Friday, and Memorial Day. These holidays are not counted as work days.

14c. Administrators will not be expected to report for work or to work from home on the first two days when school is canceled due to weather or other emergencies. If there are additional inclement weather days (more than two) the administrator shall be allowed to work from home unless otherwise requested by the Superintendent.

15. Administrator shall be reimbursed at the rate of **\$80** per month for cell phone and internet costs per month.

The Administrator shall be entitled to seven (7) personal days each contract year. Up to two (2) unused personal days shall carry over to the next contract year as accumulated sick days.

Ten (10) days sick leave with pay will be granted to the Administrator at the beginning of each contract year. Sick leave may be used in the event of an illness of the Administrator or medical appointment for the Administrator or his/her spouse, parent, or child. Sick leave days may be accumulated up to a maximum of two hundred (200) days.

Administrator will be granted leaves of absence with pay, not chargeable against the sick leave or personal leave each contract year for a number of days determined by the Superintendent as follows:

1. The death of each member of the immediate family of the Administrator (spouse, child, step-child, sibling, step-sibling, parent or step-parent, grandparents or step-grandparents, spouse's parent, step-parent, grandparents or step-grandparents, grandchildren or step-grandchildren.)
  2. To serve as a juror in a court of record.
  3. Visitations to other schools, educational conferences, conventions, or professional development as approved by the Superintendent.
- a. Upon retirement and acceptance into the Michigan Public Schools Employee Retirement System, the Administrator will be entitled to \$100 per day for accumulated sick time while serving as an administrator at Saranac Community Schools up to a maximum of 100 days. However, the last year of administrative service prior to retirement must be with Saranac Community Schools and within five (5) years of receipt of the first retirement check.
  - b. Upon termination for any reason except retirement as defined above or termination during the term of this Contract under paragraph #7, an Administrator shall be entitled to one of the following:
    1. The Administrator, who has been at Saranac Community Schools for twenty (20) years, ten (10) of which have been as an administrator, shall be entitled to \$100 for each accumulated sick day up to a maximum of 100.



2. The Administrator, who has been at Saranac Community Schools for less than twenty (20) years, shall be entitled to \$50 for each accumulated sick day, while serving as an administrator, to a maximum of 100 days.

16. The board shall pay the administrator a annual payment of \$500 for travel within 60 miles of the district. The board shall reimburse the administrator at the current per mile IRS rate for the use of his/her automobile in conducting business outside a 60-mile radius from Saranac Community Schools that is associated with his/her position of the school.

Any expense to be incurred by Administrator for out-of-district travel shall be submitted in advance for review and approval by the Board or its designee. Administrator shall be required to present an itemized account of his/her reasonable and necessary expenses in accordance with direction of the Board or its designee. Travel mileage reimbursement will be paid at the current IRS rate.

Subject to express approval by the Board, or its designee, the fees or dues for membership in appropriate professional organizations shall be paid by the Board. Subject to prior approval by the Board, or its designee, the Administrator may attend appropriate professional meetings at the local, state and national levels and shall be reimbursed for any registration fees, tuition, travel, lodging and/or reasonable meal expenses for himself/herself in relation thereto not prepaid by the Board.

The Board will pay tuition expenses for up to three semester hours per year when taken with the prior approval of the Superintendent. Reimbursement requests up to \$1,500.00 must be submitted to central office with documentation of credits earned.

The Administrator shall be eligible for non-affiliated longevity bonus per administrative guidelines.

**Longevity Bonus: All non-union employees with more than fifteen (15) years of service with Saranac Community Schools will be eligible to receive a bonus, check, payable as a separate check, to be received with the first pay in December. After fifteen (15) years of service, the check will be equal to one week of pay. After twenty (20) years, the check will be equal to two weeks' pay. Any administrator, or coordinator, that has served as an administrator or coordinator at Saranac Community schools for 10 years or more will be eligible to receive a check to be received in December. After 10 years of service, the check will equal one week's pay. After 15 years the administrator/coordinator check will be equal to two weeks' pay.**

17. This Contract contains the entire agreement and understanding by and between the Board and Administrator with respect to the employment of Administrator and no representations, promises, contracts or understandings, written or oral, not contained herein, shall be of any force or effect. All prior contracts or other agreements (written or oral) pertaining to, connected with, or arising in any manner out of the employment of Administrator by the Board, are hereby terminated and shall hereafter be of no force or effect whatsoever. Provided, that Contract is voidable pursuant to the provisions of the Michigan Revised School Code pertaining to criminal records checks.

No amendment to or modification of this Contract shall be valid or binding unless it is in writing, approved by official action of the Board reflected in its minutes, and signed by Administrator and the President and Secretary of the Board. No valid waiver of any provision of

this Contract, at any time, shall be deemed a waiver of any other provision of this Contract at such time or at any other time.

18. If any provision of this Contract becomes or is declared by a Court of competent jurisdiction to be illegal, unenforceable or void, this Contract shall continue in full force and effect without said provisions.

19. Administrator agrees that any claim or suit arising out of Administrator's employment with the Board must be filed no more than six (6) months after the date of the employment action that is the subject of the claim or suit. Administrator understands that the statute of limitations for claims arising out of an employment action may be longer than six (6) months, but agrees to be bound by the six (6) month period of limitation set forth herein and waives any statute to the contrary. Should a court of competent jurisdiction determine that this provision allows an unreasonably short period of time to commence a law suit, it is the intent of the parties that the court enforce this provision to the extent possible and declare the law suit barred unless it was brought within the minimum reasonable time within which the suit should have been commenced.

20. This Contract is executed on behalf of the School District pursuant to the authority granted as contained in the resolution of the Board adopted on \_June 5<sup>th</sup>, 2023\_, the same being incorporated herein by reference.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the day and year first above written.

Date: \_\_\_\_\_

\_\_\_\_\_  
ADMINISTRATOR

SCHOOL DISTRICT BOARD OF  
EDUCATION

By:

\_\_\_\_\_  
Superintendent

Date: \_\_\_\_\_

By:

\_\_\_\_\_  
President

By:

\_\_\_\_\_  
Secretary

2023-24, 2024-25, 2025-26 Salary Calculation

Josh Leader  
Junior/Senior High School Principal

2023/24 (5%)	\$93,717.85
Mileage in lieu per contract #16	<u>\$500.00</u>
<b>TOTAL</b>	<b>\$94,217.85</b>

2024/25 (2.5%)	\$96,060.80
Mileage in lieu per contract #16	<u>\$500.00</u>

<b>TOTAL</b>	<b>\$96,560.80</b>
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2025/26 (0%) (Board and/or Principal may request to open financials only)	\$96,060.80
Mileage in lieu per contract #16	<u>\$500.00</u>

<b>TOTAL</b>	<b>\$96,560.80</b>
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Year 1- 5.0% increase (\$4,462.75)

Year 2- 2.5% increase (\$2,342.95)

Year 3- 0% no increase (Board and/or Superintendent may request to open financials only)

TO: Board of Education

FROM: Jason Smith, Superintendent

SUBJECT: 2023-2024 Extracurricular Positions

The S.E.A. contract requires the appointment of individuals to extracurricular positions by June 30<sup>th</sup> for the following year. I have attached a listing of extracurricular positions. I will ask for Board action on the list at the June 5th meeting.

A list of recommended appointments is attached.

## 2023-2024 Extracurricular Positions

Middle School Student Council.....	Joel Manion
Music Director.....	Matt Stauffer
High School Student Council... ..	Diana Smith
Yearbook Advisor.....	Diana Smith
National Honor Society Sponsor.....	Nancy Helminski
FFA Sponsors.....	Tracy Dahms & Susann Young
Junior Class Sponsor .....	Phyllis Plumley
Head Varsity Football .....	Kirk Jackson
Head Junior Varsity Football .....	Jason Kushmaul
Assistant Football .....	Rob Bush
Assistant Football.....	Dan Nordhof
Varsity Fall Sports Cheerleading.....	Sue Frank
JV Fall Sports Cheerleading.....	<i>Self Funded</i>
Varsity Girls Basketball.....	Chance Wells
JV Girls Basketball .....	Todd Chipman
8th Grade Girls Basketball .....	Joe Rasmus
7th Grade Girls Basketball .....	Joshua Cahill
Cross Country.....	Diana Smith
Varsity Volleyball .....	Amy Mile
JV Volleyball .....	Danette Nordhof
9 <sup>th</sup> Volleyball.....	<i>Self Funded</i>
7th Grade Volleyball .....	Becky Griffin
8 <sup>th</sup> Grade Volleyball .....	Lyn Booth
Varsity Boys Basketball .....	Dean Gage
JV Boys Basketball.....	<b>OPEN</b>
Winter Varsity Cheerleading.....	<i>Self Funded</i>
JV Cheerleading.....	<i>Self Funded</i>
8th Grade Boys Basketball .....	Nick Theisen
7th Grade Boys Basketball .....	Derik Haller
Varsity Softball.....	Bob Richardson
JV Softball .....	Marcy Couturier
Varsity Baseball.....	Jon Olsen
JV Baseball.....	Garret Veenstra
Track .....	Diana Smith
Assistant Track.....	Erric Smith
Assistant Track.....	Jacob Elliott
Assistant Track .....	Jonah Powell
Assistant Track.....	Emma Pachulski
Boys/Girls Golf.....	<i>Self-Funded</i>
Soccer .....	<i>Self-Funded</i>
Wrestling.....	<b>OPEN</b>

**Updated: 05/01/2023**