

Regular Meeting
Monday, February 20, 2023 7:00 PM

Central Office Conference Room
225 Pleasant St
Saranac, Michigan 48881

Agenda

1. Call to Order _____
2. Pledge of Allegiance
3. Additions, Deletions & Modifications to the Agenda
4. Approval of Minutes
5. Treasurer's Report
6. Comments from Guests - Agenda Items
7. Action Items
 - 7.a. Accept Gifts
 - 7.b. Pay Bills
 - 7.c. Approve Budget Amendment
 - 7.d. Appoint District Library Trustee
 - 7.e. Rescind January's Election Resolution Motion
8. Reports/Presentations
 - 8.a. Superintendent Evaluation Timeline
 - 8.b. Glenn Fountain - Presentation on two trips
 - 8.c. CMAC League Update
 - 8.d. Extended Continuity of Learning (ECOL)
 - 8.e. Board Workshop Agenda
9. Comments from Guests - Non Agenda Items
10. Approve Closed Session Minutes
11. Superintendent's Report
12. Board Requests/Reports
13. Communications
14. Other
15. Adjournment _____

Saranac Community Schools
Board of Education
Meeting # 9

The regular meeting of the Saranac Community Schools Board of Education was held on January 9th, 2023 in the Conference Room, Saranac Central Office, 225 Pleasant St, Saranac, MI 48881.

Board President, Sarah Doll called the meeting to order at 6:01 pm

Present: Doll, Courtnay, Hawkins, Price, VanKuiken, Hesche, and Elliott

Absent:

Mrs. Bowen led in the Pledge of Allegiance.

Superintendent Jason Smith read the Oath of Office for re-elected board members Sarah Doll, David Price, Ted VanKuiken, and Brad Hesche.

We will now move to the Annual Organizational Meeting and begin with Electing an acting Chairperson and a secretary.

Elect Acting Chairperson: Motion by Courtnay, supported by Elliott and unanimously approved that the Saranac Board of Education appoint Sarah Doll as acting Chairperson until the election of the President is decided.

Acting Chairperson, Sarah Doll appointed Roy Hawkins as temporary Secretary until the Secretary of the Board of Education is elected.

Election of Officers:

Motion by Courtnay, supported by Price that *Sarah Doll* be nominated for *President of Saranac Board of Education* for the calendar year 2023. Motion by Hawkins, supported by VanKuiken that the nominations be closed and a ballot cast for *Sarah Doll for President*. Roll call vote was taken: Voting Yes: Hawkins, Courtnay, Price, VanKuiken, Hesche, Elliott, and Doll. Motion Carried.

Motion by Elliott, supported by Hawkins that *Kevin Courtnay* be nominated for *Vice-President of Saranac Board of Education* for the calendar year 2023. Motion by Hawkins, supported by Doll that the nominations be closed and a ballot cast for *Kevin Courtnay for Vice-President*. Roll call vote was taken: Voting Yes: Hawkins, Courtnay, Price, VanKuiken, Hesche, Elliott, and Doll. Motion Carried.

Motion by Courtnay, supported by Doll that *Roy Hawkins* be nominated for *Secretary of Saranac Board of Education* for the calendar year 2023. Motion by Elliott, supported by Doll that the nominations be closed and a ballot cast for *Roy Hawkins for Secretary*. Roll call vote was taken: Voting Yes: Hawkins, Courtnay, Price, VanKuiken, Hesche, Elliott, and Doll. Motion Carried.

Motion by Hawkins supported by Hesche that *David Price* be nominated for *Treasurer of Saranac Board of Education* for the calendar year 2023. Motion by Courtnay, supported by Doll that the nominations be closed and a ballot cast for *David Price for Treasurer*. Roll call vote was taken: Voting Yes: Hawkins, Courtnay, Price, VanKuiken, Hesche, Elliott, and Doll. Motion Carried.

Board Committees: The Saranac Board of Education established committees as listed below:

Negotiations:

Price (Chair)
VanKuiken
Elliott

Finance:

Price (Chair)
Doll
Courtnay
VanKuiken - Alt 1
Hawkins - Alt 2

Athletics:

Hesche (Chair)
Elliott
VanKuiken

Operation/Facility:

Hawkins (Chair)
Hesche
Elliott
VanKuiken - Alt 1

Strategic Plan:

Doll (Chair)
Courtnay
Elliott
Hawkins - Alt 1

Readmittance:

Elliott (Chair)
Price
Doll - Alt 1

Board Member Compensation: Motion by VanKuiken, supported by Price, and unanimously approved that the Saranac Board of Education approves compensation for full board meetings for the calendar year 2023 as presented. The board sets an amount of \$20.00 per meeting as presented.

Appoint School Attorney Superintendent, Jason Smith reported we have used Thrun Law Firm for many years as our legal counsel and wish to continue with their service.

Motion by Price, supported by Hesche, and unanimously approved that the Saranac Board of Education appoints the firm of Thrun Law Firm, P.C. and their annual retainer and supplemental charges as detailed in their letter dated January 2nd, 2023 as presented.

Approve Meeting Schedule for 2023: Motion by VanKuiken, supported by Courtney and unanimously approved that the Saranac Board of Education approves the 2023 calendar dates as presented.

1/09/2023	
2/20/2023	2/25/2023 Workshop
3/13/2023	3/27/2023
4/17/2023	
5/15/2023	
6/05/2023	6/26/2023
7/24/2023	
8/07/2023	8/21/2023
9/18/2023	
10/23/2023	
11/20/2023	
12/18/2023	

Meetings will begin at 7:00 pm
 Meetings located at (unless otherwise noted)
 Saranac Community Schools
 225 Pleasant St
 Saranac, MI 48881

The Organization meeting adjourned at 6:37 pm. and continued into the regular meeting.

President, Sarah Doll called the regular meeting to order at 6:38 pm.

ADDITIONS, DELETIONS, & MODIFICATIONS TO THE AGENDA: None

APPROVAL OF MINUTES: Mr. Price requested the sentence in Board Requests/Reports be reworded as follows; “will be adding signing bonuses for *math/science (STEM) and special education* positions to the FY 2024 budget.” The minutes for December 19th were approved with corrections.

TREASURER’S REPORT: The Treasurer’s Report for December was approved as presented.

COMMENTS FROM GUESTS - AGENDA ITEMS: None

ACCEPT GIFTS: Motion by VanKuiken, supported by Price, and unanimously approved that the Saranac Board of Education accepts the gifts listed below from December/January totaling \$8,418.36.

Donations		
FY: 2022-23		
To:	Donation for:	Amount
Saranac Promise	Donation	\$ 50.00
McGee Scholarship	Donation	\$ 50.00
Athletics	Donation	\$ 1,000.00
Saranac Promise	Donation	\$ 100.00
Saranac Promise	Donation	\$ 5,000.00
Saranac Promise	Donation	\$ 500.00
Saranac Promise	Donation	\$ 618.36
Saranac Promise	Donation	\$ 100.00
Saranac Promise	Donation	\$ 1,000.00
Total This Month		\$ 8,418.36
Total Gifts for 2022-2023 Including This Month		\$ 148,695.49

BILLS PAID: Motion by Hawkins, supported by Courtnay, and unanimously approved that the Saranac Board of Education approves the bills paid from the General Fund for December/January for \$766,393.61 as presented.

Special Election Resolution: Thrun presented at the December meeting the resolution to hold a special election to renew Saranac Community Schools current operating mills.

Motion by Doll, supported by Price, and unanimously approved that the Saranac Board of Education approves the Special Election Resolution as presented. Roll Call Vote: Yes Hawkins, Doll, Courtnay, Price, VanKuiken, Hesche, and Elliott. Motion carriers.

Reinstatement Committee Recommendation: Policy 5610 allows for all petitions of reinstatement to go before a committee consisting of 2 board members, 2 school administrators, a teacher, and a school-parent representative. This committee shall provide a recommendation to the board for unconditional reinstatement, conditional reinstatement, or non-reinstatement. The board shall make its decision based on the recommendation of the reinstatement committee. The board’s decision is final and is not subject to appeal.

Motion by VanKuiken, supported by Hesche, and unanimously voted that the Saranac Board of Education accept the recommendation not to reinstate the student. The student is to serve the full 180 school day expulsion.

Budget Amendment: Superintendent Smith presented to the board the first 2022-2023 budget amendment. Superintendent Smith will present details of the amendment to the Finance committee and in small groups with the remaining board members. The amendment will be brought back in February as an action item.

COMMENTS FROM GUESTS - NON AGENDA ITEMS: None

SUPERINTENDENT'S REPORT:

There will be some changes to the CMAC league coming soon. Superintendent Smith will present updates to the board at the February meeting. Board will need to approve any new leagues that wish to join the CMAC.

The end of 1st semester is Jan 20th.

Stephanie Smith and Therese Bergy are working on a new Focal Point. That should be sent out soon to the Community.

Superintendent Smith will seek help from Mrs. Doll and the Finance Committee to get an agenda set up for the February workshop.

Superintendent Smith sent the board two calendar invites. April 19th is the ISD County-wide board meeting. The topic is school safety. The presenters are the former superintendent and administrators of Oxford Schools. The graduation date has been set for Thursday, June 1st, 2023.

Superintendent Smith will be out of the office from January 16th-20th.

BOARD REQUESTS/REPORTS: None

COMMUNICATIONS: January is School Board Appreciation Month. Thank you to our school board for their service and hard work serving the district. Thank you to the Jr/Sr High group for the cookies, beverages, and candies, and a special thank you to Sue and Kristen Priest at Country Cakes Creations for the RedHawk cookies.

OTHER: President Doll asked the administration team how behaviors are doing since the last update. Mr. Catrell and Mrs. Serne have reported that the Elementary behaviors are leveling out. The students and staff are settling into a routine and beginning to build relationships. Interventions have been set into place and staff are going above and beyond to form relationships with students that typically struggle more. Mr. Leader and Mrs. Serne reported SWISS data is showing a steady incline in behaviors. Typically in December, you will see behaviors decline but they continue to increase up to the winter break. So far behaviors have been low since the return from break and heading into exams. Counselor, Mr. Austin has been a strong support at both the Elementary and the Jr/Sr High buildings. The board is supportive of looking into a community outreach program with the counselor and parents, providing them with resources and support.

There being no further business to come before the Board at this time, and no objections, the meeting adjourned at 7:15 pm.

Respectfully submitted,

Roy D. Hawkins
Secretary

Saranac Community Schools
Finance Committee Meeting
January 31st, 2023

The meeting began at 7:02 a.m at Central Office, 225 Pleasant Street, Saranac, MI adjourning at 8:35 a.m.

Present: David Price, Sarah Doll, Kevin Courtnay, Sara Serne, Jason Smith

- AD Insurance - Discussed insurance options regarding the AD position.
- Fine Arts Night - \$27.54/hr (16 hours) \$440.64 or as Prom ex. \$523.46 (one time) - Reviewed SEA and administration discussion.
- Headlee Rollback – Reviewed email update from the county clerk on the election process.
- Signing Bonus - Discussed & reviewed different proposals regarding signing bonuses.
 - Option #1: \$10,000 paid in 3 installments, contingent upon a year-end performance evaluation of effective or highly effective.
 - \$2,500 after year 1
 - \$2,500 after year 2
 - \$5,000 after year 5
 - Option #2: \$5,000 paid in two installments, contingent upon a year-end performance evaluation of effective or highly effective.
 - \$2,500 after year 1
 - \$2,500 after year 2
- ESSER/11t budget update – Reviewed
- Budget amendment - Reviewed details of January amendment.
- Camera Purchase - Updated on the status of the project.
- Bond project - PFM - Reviewed documents from PFM.
- Other – None

To date...

CARES/ESSER funds

ESSER III	\$762,183.59 (\$508,121 released as of 12/22)
ESSER III Equalization payment (11t)-	\$217,729

Respectfully submitted,

David Price
Committee Chair

Saranac Community Schools
Athletic Committee Meeting
January 24th, 2023

The meeting began at 6:34p.m. at Olivera's Restaurant 390 S Dexter St, Ionia, MI adjourning at 7:46 p.m.

Present: Brad Hesche, Chad Elliott, Ted VanKuiken, Andrew Clementz, and Jason Smith

- Recap of Fall Sports (Plus/Delta, Evals, Issues, Changes, or Needs)
 - ◆ Review needs of programs
 - ◆ Staffing
 - ◆ Changes expected for 2024
- Prelim of Winter Sports (Plus/Deltas, Coach Updates, Needs)
 - ◆ Projected needs
 - ◆ Staffing
 - ◆ Concerns before/during/after season
- Spring Sports Preview
 - ◆ Staffing update and changes
 - ◆ Schedules
 - ◆ Needs of programs
- Coaching Surveys
 - ◆ Discussed the structure of a potential parent/athlete coach performance survey.
- CMAC Update
 - ◆ Reviewed structure of the CMAC and future options.
- Future Planning-Press box at baseball/softball field, Field House, Wrestling Room
 - ◆ Reviewed some future facility options and/or desires.
- Strength training program (Plus/Delta, Coach? Zero Hour)
 - ◆ Discussed options for strength program before, after, or during school. Who is available and/or certified?
- Sportsmanship
 - ◆ Reviewing sportsmanship and student-athlete behavior.

Plus- new or positive

Delta- more questions, need more info, needs work

Respectfully submitted,

Brad Hesche
Committee Chair

SARANAC COMMUNITY SCHOOLS
GENERAL FUND TRIAL BALANCE
AS OF JANUARY 31, 2023

Cash Checking	\$510,771.18
Cash Payroll Checking	\$1,336.69
Petty Cash Petty Cash	\$400.00
Petty Cash Cash on Hand - Athletic Cash Box	\$800.00
Due From Other Funds Food Service	\$33.00
Inventory Supplies	\$59,224.27
Investments	\$1,014,398.38
Investments Certificate of Deposit	\$261,809.49
Prepaid/Deferred Expenditures Apple iPad Apps	\$94.05
TOTAL ASSETS	<u><u>\$1,848,867.06</u></u>

Accounts Payable	\$69,485.56
Accounts Payable Workers Comp	\$7,637.43
Tax Anticipation Notes and Loans Payable	\$1,000,000.00
Due to Other Governmental Units Taxes Retirement	(\$4.39)
Due to Other Governmental Units Taxes Retirement - Stabilization 147c	(\$285,922.83)
Payroll Related Accrual Liabilities State Withholding Tax EFT	\$11,905.27
Payroll Related Accrual Liabilities Voluntary Ins - American Fidelit	\$0.02
Payroll Related Accrual Liabilities MESSA Employee Portion	\$3.36
Accrued Expenditures	\$305.58
Salaries Payable Terminal Leave Payable	\$3,994.55
Unearned Revenue	\$385,021.09
TOTAL LIABILITIES	<u><u>\$1,192,425.64</u></u>

Beginning Fund Balance	\$1,840,029.60
Fund Revenues	\$3,685,646.71
Fund Expenses	(\$4,869,234.89)
TOTAL FUND BALANCE	<u><u>\$656,441.42</u></u>

TOTAL LIABILITIES AND FUND BALANCE	<u><u>\$1,848,867.06</u></u>
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SARANAC COMMUNITY SCHOOLS
GENERAL FUND REVENUES
AS OF JANUARY 31, 2023

	Proposed		Budget - Actual	% Used/Rec'd
	Amended Budget	Actual		
100 - Revenue from Local Sources	\$1,248,825.00	\$462,643.94	\$786,181.06	37.05%
300 - Revenue from State Sources	\$8,432,777.00	\$3,111,813.78	\$5,320,963.22	36.90%
400 - Revenues from Federal Sources	\$666,339.00	\$26,727.15	\$639,611.85	4.01%
500 - Incoming Transfers and Other Transactions	\$222,573.00	\$82,729.34	\$139,843.66	37.17%
600 - Fund Modifications	\$14,917.00	\$1,732.50	\$13,184.50	11.61%
	\$10,585,431.00	\$3,685,646.71	\$6,899,784.29	34.82%

SARANAC COMMUNITY SCHOOLS
 GENERAL FUND EXPENDITURES
 AS OF JANUARY 31, 2023

Function* Code	Proposed	Actual	Budget - Actual	% Used/Rec'd
	Amended Budget	Encumbrances		
Function* 1111 - Elementary	\$3,342,000.00	\$297.14	\$1,276,382.58	38.20%
Function* 1112 - Middle/Junior High	\$779,358.00	\$0.00	\$298,626.78	38.32%
Function* 1113 - High School	\$1,487,106.00	\$190.79	\$828,390.21	44.30%
Function* 1119 - Summer School	\$17,227.00	\$0.00	\$10,127.00	41.21%
Function* 1122 - Special Education	\$900,995.00	\$0.00	\$538,254.90	40.26%
Function* 1125 - Compensatory Education	\$273,610.00	\$0.00	\$166,936.61	38.99%
Function* 1212 - Guidance Services	\$221,232.00	\$0.00	\$91,234.03	41.24%
Function* 1215 - Speech Pathology and Audiology Services	\$211,206.00	\$0.00	\$105,032.61	49.73%
Function* 1216 - Social Work Services	\$32,815.00	\$0.00	\$12,775.51	38.93%
Function* 1219 - Other Pupil Support Services	\$12,220.00	\$0.00	\$4,590.15	37.56%
Function* 1221 - Improvement of Instruction	\$288,580.00	\$0.00	\$131,878.25	45.70%
Function* 1222 - Educational Media Services	\$47,135.00	\$0.00	\$18,903.50	40.11%
Function* 1226 - Supervision and Direction of Instructional Staff	\$43,328.00	\$0.00	\$16,808.18	38.79%
Function* 1227 - Academic Student Assessment	\$700.00	\$0.00	\$700.00	0.00%
Function* 1231 - Board of Education	\$101,734.00	\$335.70	\$49,147.09	48.64%
Function* 1232 - Executive Administration	\$260,968.00	\$0.00	\$143,834.43	55.12%
Function* 1241 - Office of the Principal	\$315,819.00	\$0.00	\$161,262.78	51.06%
Function* 1242 - Junior High Sch Principal Admin	\$171,526.00	\$0.00	\$91,018.12	53.06%
Function* 1243 - Senior High Sch Principal Admin	\$177,321.00	\$532.45	\$94,360.22	53.51%
Function* 1249 - Other School Administration	\$2,000.00	\$0.00	\$31.85	1.59%
Function* 1252 - Fiscal Services	\$186,345.00	\$0.00	\$38,213.42	20.51%
Function* 1259 - Other Business Services	\$57,445.00	\$0.00	\$10,344.96	18.01%
Function* 1261 - Operating Buildings Services	\$905,059.00	\$0.00	\$516,210.43	57.04%
Function* 1271 - Pupil Transportation Services	\$551,399.00	\$0.00	\$266,593.11	48.35%
Function* 1283 - Staff/Personnel Services	\$0.00	\$0.00	\$900.00	
Function* 1284 - Non-Instructional Technology Services	\$166,803.00	\$19,881.54	\$34,306.40	32.49%
Function* 1285 - Pupil Accounting	\$10,569.00	\$0.00	\$0.00	0.00%
Function* 1291 - Pupil Activities	\$44,886.00	\$0.00	\$19,529.57	43.51%
Function* 1293 - Athletic Activities	\$314,667.00	\$22,557.10	\$145,716.89	53.48%
Function* 1295 - Agency Activities	\$0.00	\$0.00	\$0.00	
Function* 1411 - Payments to Other Public Schools Within the State of Michigan	\$9,002.00	\$0.00	\$852.00	9.46%
Function* 1456 - Building Improvement Services	\$0.00	\$0.00	\$97,857.72	
Function* 1511 - Debt Service - Long Term Only - Principal	\$13,348.00	\$0.00	\$7,785.82	58.33%
Function* 1611 - Fund Modifications (Other Operating Transfers Out)	\$0.00	\$0.00	\$0.00	
Function* 1641 - Fund Modification - Capital Proj	\$100,000.00	\$0.00	\$100,000.00	100.00%
	\$11,046,403.00	\$43,794.72	\$4,869,234.89	44.48%

School Days available	180
Complete to Date	98
% complete	54.44%

SARANAC COMMUNITY SCHOOLS
FOOD SERVICES TRIAL BALANCE
AS OF JANUARY 31, 2023

Cash Checking	\$203,879.14
Petty Cash Petty Cash	\$40.00
Inventory Supplies	\$10,199.17
TOTAL ASSETS	<u>\$214,118.31</u>
Accounts Payable	\$8,527.66
Unearned Revenue	\$11,483.08
TOTAL LIABILITIES	<u>\$20,010.74</u>
Beginning Fund Balance	\$197,339.66
Fund Revenues	\$172,453.21
Fund Expenses	<u>(\$175,685.30)</u>
TOTAL FUND BALANCE	<u>\$194,107.57</u>
TOTAL LIABILITIES AND FUND BALANCE	<u>\$214,118.31</u>

SARANAC COMMUNITY SCHOOLS
 FOOD SERVICE FUND REVENUES AND EXPENDITURES
 AS OF JANUARY 31, 2023

Function* Code	Adopted Budget	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
REVENUES:					
100 - Revenue from Local Sources	\$92,403.00	\$0.00	\$55,496.26	\$36,906.74	60.06%
300 - Revenue from State Sources	\$31,512.00	\$0.00	\$3,647.10	\$27,864.90	11.57%
400 - Revenues from Federal Sources	\$226,234.00	\$0.00	\$113,309.85	\$112,924.15	50.09%
	\$350,149.00	\$0.00	\$172,453.21	\$177,695.79	49.25%
EXPENDITURES:					
1297 Food Service	\$346,376.00	\$10,294.00	\$175,685.30	\$160,396.70	53.69%
1611 Fund Modifications	\$11,500.00	\$0.00	\$0.00	\$11,500.00	0.00%
	\$357,876.00	\$10,294.00	\$175,685.30	\$171,896.70	51.97%

TO: Board of Education
 FROM: Jason Smith, Superintendent
 SUBJECT: Accept Gifts

Here are the latest gifts received for January and February.

Donations
FY: 2022-23

To:	Donation for:	Amount
Basketball Cheer Program	Donation	\$ 100.00
Saranac Promise	Donation	\$ 1,000.00
Saranac Promise	Donation	\$ 100.00
Saranac Promise	Donation	\$ 50.00
Saranac Promise	Donation	\$ 10,000.00
Sam Lombardo Legacy Scholarship	Donation	\$ 26,000.00
Saranac Community School	Lunch Donation	\$ 2,000.00
Saranac Promise	Donation	\$ 200.00
Sam Lombardo Legacy Scholarship	Donation	\$ 10,000.00
Total This Month		\$ 49,450.00
Total Gifts for 2022-2023 Including This Month		\$ 198,145.49

Suggested Resolution

I move that the Saranac Board of Education accept the gifts as listed above totaling \$49,450.00 for the month of January and February as presented.

Motion by _____ Supported by _____

Discussion: Yes _____ No _____

Approved/Denied: Yes _____ No _____

TO: Board of Education

FROM: Jason Smith, Superintendent

SUBJECT: Approval of Bills

- Bills Paid: \$503,088.26 from General Fund for January/February

Suggested Resolution

I move that the Saranac Board of Education approve the bills paid from General Fund for January/February in the amount of \$503,088.26 as presented.

Motion by _____ Supported by _____

Discussion: Yes _____ No _____

Approved/Denied: Yes _____ No _____

Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 01/06/2023

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	01/06/2023	65952 Accounts Payable	A PARTS WAREHOUSE		233.64
	Invoice	Date	Description	Amount	
	171287	01/03/2023	Parts	233.64	
Check	01/06/2023	65953 Accounts Payable	A.B. Dick Document Solutions		123.00
	Invoice	Date	Description	Amount	
	21AR1349464	01/03/2023	Copy Machine Supplies-JSH	123.00	
Check	01/06/2023	65954 Accounts Payable	CHROUCH COMMUNICATIONS		97,857.72
	Invoice	Date	Description	Amount	
	120882	01/03/2023	50% Down Payment for Camera Project	97,857.72	
Check	01/06/2023	65955 Accounts Payable	Chuck Prins Equipment Repair		130.00
	Invoice	Date	Description	Amount	
	210	01/03/2023	Battery- Honda	130.00	
Check	01/06/2023	65956 Accounts Payable	CRYSTAL FLASH ENERGY		6,544.42
	Invoice	Date	Description	Amount	
	9527330	01/03/2023	Unleaded Gas	1,869.20	
	9527340	01/03/2023	Diesel Fuel	1,365.16	
	9598280	01/03/2023	Unleaded Gas	1,663.52	
	9598290	01/03/2023	Diesel Fuel	1,646.54	
Check	01/06/2023	65957 Accounts Payable	ESS Midwest, Inc.		9,743.45
	Invoice	Date	Description	Amount	
	85797	01/03/2023	Salaries & Fees	4,665.04	
	85669	01/03/2023	Sub Salaries & Fees	5,078.41	
Check	01/06/2023	65958 Accounts Payable	FIRE PROS, INC.		587.16
	Invoice	Date	Description	Amount	
	INV-1860881	01/03/2023	ES Fire System Inspection	327.16	
	INV-1860883	01/03/2023	JSH Fire Inspection	260.00	
Check	01/06/2023	65959 Accounts Payable	Four Health Family Resource Center Inc.		618.75
	Invoice	Date	Description	Amount	

Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 01/06/2023

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	10706		01/03/2023	Bridging The Gap Contract Service		618.75
Check	01/06/2023	65960	Accounts Payable	Gallagher Uniform		106.60
	Invoice		Date	Description		Amount
	10819754		01/03/2023	Towels & Uniforms		106.60
Check	01/06/2023	65961	Accounts Payable	Granger		1,064.34
	Invoice		Date	Description		Amount
	25003726		01/03/2023	District Trash Removal Cost/Dec. & Jan.		1,064.34
Check	01/06/2023	65962	Accounts Payable	IONIA COUNTY INT. SCH. DIST.		116,383.19
	Invoice		Date	Description		Amount
	2023-6		01/03/2023	Dolly Parton Imagination Library Commitment		852.00
	2023-06		01/03/2023	Semi Annual Speech & Social Workers Cost		114,939.37
	2023-3		01/03/2023	ES/Supt. Conference/Tax Forms		591.82
Check	01/06/2023	65963	Accounts Payable	METS		7,264.84
	Invoice		Date	Description		Amount
	19187		01/03/2023	Salaries & Fees		7,264.84
Check	01/06/2023	65964	Accounts Payable	MIDWEST AIR FILTER		3,396.91
	Invoice		Date	Description		Amount
	2770		01/03/2023	Air Filters		588.00
	21297		01/03/2023	Air Filters		2,436.81
	21565		01/03/2023	Air Filters		372.10
Check	01/06/2023	65965	Accounts Payable	Neola, Inc.		1,295.00
	Invoice		Date	Description		Amount
	100472		01/03/2023	Update Service		1,295.00
Check	01/06/2023	65966	Accounts Payable	PARKWAY ELECTRIC & COMMUNICATIONS, LLC		2,900.92
	Invoice		Date	Description		Amount
	131585		01/03/2023	Power for Battery Back Up-ES/Labor & Materials		2,900.92
Check	01/06/2023	65967	Accounts Payable	Presidio		1,922.76
	Invoice		Date	Description		Amount

Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 01/06/2023

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	6013522010625		01/03/2023	Tech Order		1,922.76
Check	01/06/2023	65968	Accounts Payable	RASMUS TARA		47.01
	Invoice		Date	Description		Amount
	JCS01062023		01/03/2023	ES Teaching Supplies		47.01
Check	01/06/2023	65969	Accounts Payable	SARANAC HARDWARE		91.92
	Invoice		Date	Description		Amount
	97771		01/03/2023	Maintenance Supplies		91.92
Check	01/06/2023	65970	Accounts Payable	THRUN LAW FIRM, P.C.		2,500.00
	Invoice		Date	Description		Amount
	283649		01/03/2023	Annual Retainer Fee		2,500.00
Check	01/06/2023	65971	Accounts Payable	VILLAGE OF SARANAC		4,686.08
	Invoice		Date	Description		Amount
	JCS01032023		01/03/2023	Water & Sewage Cost/Oct.-Dec.		4,686.08
Check	01/06/2023	65972	Accounts Payable	West Michigan International		57.75
	Invoice		Date	Description		Amount
	X101279430:01		01/03/2023	Parts		20.70
	X101280607:01		01/03/2023	Parts		37.05
Check	01/06/2023	65973	Accounts Payable	Winsor , Jeremy		768.00
	Invoice		Date	Description		Amount
	JCS12052022		01/03/2023	JSH Teaching Supplies		768.00
GF CHECKING General Fund Checking Totals:						\$258,323.46
Checks: 22						\$258,323.46
Transactions: 22						

Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 01/09/2023

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking						
Check	01/09/2023	65974	Accounts Payable	Hi-Tec Building Services		10,509.64
			Invoice	Description		Amount
	029879		01/09/2023	December Custodial Cost		10,509.64
GF CHECKING General Fund Checking Totals:						<u>\$10,509.64</u>

Transactions: 1

Checks: 1 \$10,509.64

Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 01/11/2023

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	01/11/2023	65975 Accounts Payable	GreatAmerica Financial Services		1,112.26
	Invoice	Date	Description		Amount
	33140797	01/11/2023	Color Printer		1,112.26
GF CHECKING General Fund Checking Totals:					<u>\$1,112.26</u>

Checks: 1 \$1,112.26

Transactions: 1

Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 01/12/2023

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking						
Check	01/12/2023	65976	Accounts Payable	McGraw Hill LLC		3,647.74
	Invoice		Date	Description		Amount
	126157546001		01/03/2023	Health Textbooks JSH		377.01
	126152204001		01/03/2023	Health Textbooks JSH		3,270.73
GF CHECKING General Fund Checking Totals:						\$3,647.74

Checks: 1 \$3,647.74

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 01/12/2023

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	01/12/2023	65977 Accounts Payable	ArbiterSports		6,000.00
	Invoice		Description		Amount
	JCS01102023	01/12/2023	Winter Athletic Officials		6,000.00
GF CHECKING General Fund Checking Totals:					
Checks: 1					\$6,000.00

Accounts Payable Payment Post Listing

Batch Department / Invoice Department	Bank Account	Check Date	Starting Check Number
ADMIN Central Office	General Fund Checking	01/13/2023	65978
Selected Invoices	Vendor	Invoice Number	Invoice Description
ADMIN Central Office	244 - SARANAC COMMUNITY SCHOOLS	MM01122023	Postage/Athletic
		01/12/2023	01/12/2023
			82.98
			<u>\$82.98</u>
			Total Selected Invoices: 1

Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 01/19/2023

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking						
Check	01/19/2023	65979	Accounts Payable	A.B. Dick Document Solutions		829.02
	Invoice		Date	Description		Amount
	21AR1357048		01/06/2023	JSH Printer		129.95
	21AR1360918		01/06/2023	Copier Cost		699.07
Check	01/19/2023	65980	Accounts Payable	ASAP		1,950.70
	Invoice		Date	Description		Amount
	4293		01/06/2023	Phone Upgrades/Labor		1,950.70
Check	01/19/2023	65981	Accounts Payable	Batzer , Haylee		300.00
	Invoice		Date	Description		Amount
	JCS01062023		01/06/2023	Tuition Reimbursement		300.00
Check	01/19/2023	65982	Accounts Payable	BLUE CROSS BLUE SHIELD		8,951.77
	Invoice		Date	Description		Amount
	007043024/223		01/18/2023	February Insurance Premium		8,951.77
Check	01/19/2023	65983	Accounts Payable	Country Stitch-N LLC/CSN Apparel		576.00
	Invoice		Date	Description		Amount
	1017		01/06/2023	Girls Basketball Warm Ups		576.00
Check	01/19/2023	65984	Accounts Payable	CRYSTAL FLASH ENERGY		3,313.05
	Invoice		Date	Description		Amount
	9757320		01/06/2023	Unleaded Gas		2,032.82
	9757330		01/06/2023	Diesel Fuel		1,280.23
Check	01/19/2023	65985	Accounts Payable	Encore Technology Group, LLC		3,723.86
	Invoice		Date	Description		Amount
	167467		01/06/2023	December Phone Bill		3,723.86
Check	01/19/2023	65986	Accounts Payable	ESS Midwest, Inc.		2,964.87
	Invoice		Date	Description		Amount
	86062		01/06/2023	Salaries & Fees		2,167.51
	85939		01/06/2023	Sub Salaries & Fees		797.36
Check	01/19/2023	65987	Accounts Payable	FIRST UNUM LIFE INSURANCE COPANY		338.53

Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 01/19/2023

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice		Description		Amount
Check	04/13/2023	01/18/2023	February Insurance Premium		338.53
	01/19/2023	65988	Accounts Payable	Four Health Family Resource Center Inc.	262.50
	Invoice		Description		Amount
Check	10/19/2023	01/06/2023	Bridging The Gap Contract Services		262.50
	01/19/2023	65989	Accounts Payable	Gallagher Uniform	212.63
	Invoice		Description		Amount
	10820837	01/06/2023	Towels & Uniforms		101.34
	10821898	01/06/2023	Towels & Uniforms		111.29
Check	01/19/2023	65990	Accounts Payable	Granger	153.79
	Invoice		Description		Amount
Check	24/02/2023	01/06/2023	Curby Recyclers		27.79
	24/01/2023	01/06/2023	Trash Removal Cost		126.00
Check	01/19/2023	65991	Accounts Payable	GRANITE TELECOMMUNICATIONS	365.19
	Invoice		Description		Amount
Check	58/08/2023	01/06/2023	Fax & 911 Lines		365.19
	01/19/2023	65992	Accounts Payable	Kimball Midwest	409.98
	Invoice		Description		Amount
Check	10/06/2023	01/06/2023	Maintenance Supplies		409.98
	01/19/2023	65993	Accounts Payable	Lee, Kim	21.00
	Invoice		Description		Amount
Check	JCS0112/2023	01/06/2023	Skin Fold Test Reimbursement		21.00
	01/19/2023	65994	Accounts Payable	M.E.S.S.A.	9,416.87
	Invoice		Description		Amount
Check	2302-0108123	01/18/2023	February Insurance Premium		9,416.87
	01/19/2023	65995	Accounts Payable	MEEKHOF TIRE SALES & SERVICE	1,683.00
	Invoice		Description		Amount
Check	22-0129394-009	01/06/2023	Tires		1,683.00
	01/19/2023	65996	Accounts Payable	MENARDS-IONIA	895.49

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 01/19/2023

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice			Description		Amount
	66646			01/03/2023 Maintenance Supplies		9.16
	67244			01/03/2023 Custodial Supplies		4.20
	CR66622			01/03/2023 Maintenance Supplies		(13.98)
	67365			01/06/2023 Maintenance Supplies		8.49
	67640			01/06/2023 JSH Heart Store Supplies		887.62
Check	01/19/2023	65997	Accounts Payable	METS		5,544.41
	Invoice			Description		Amount
	19249			01/06/2023 Salaries & Fees		5,544.41
Check	01/19/2023	65998	Accounts Payable	MHSAA		30.00
	Invoice			Description		Amount
	JCS01132023			01/06/2023 AD In Service Meeting-Andrew Clementz		30.00
Check	01/19/2023	65999	Accounts Payable	MONTCALM AREA ISD		13,650.00
	Invoice			Description		Amount
	785			01/06/2023 Early College Tuition		13,650.00
Check	01/19/2023	66000	Accounts Payable	O'REILLY AUTOMOTIVE, INC		53.60
	Invoice			Description		Amount
	3861-135173			01/06/2023 Parts Returned		(44.91)
	3861-135154			01/06/2023 Parts		44.91
	3861-135162			01/06/2023 Parts		21.76
	3861-136141			01/06/2023 Parts		18.44
	3861-136259			01/06/2023 Parts		12.60
	3861-136289			01/06/2023 Parts		16.80
	3861-134342			01/06/2023 Returned Parts		(366.31)
	3861-142117			01/06/2023 Returned Parts		(35.80)
	3861-142176			01/06/2023 Parts		179.88
	3861-147916			01/06/2023 Parts		21.00
	3861-146075			01/06/2023 Parts		38.50
	3861-148025			01/06/2023 Parts		59.88
	3861-149209			01/06/2023 Parts		33.98
	3861-149225			01/06/2023 Parts		16.99

Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 01/19/2023

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	3861-149221		01/06/2023	Maintenance Supplies		35.88
Check	01/19/2023	66001	Accounts Payable	SCHOOL SPECIALTY INC.		6.86
	Invoice		Date	Description		Amount
	208131549364		01/06/2023	ES Office		30.84
	208131710940		01/06/2023	JSH Teaching Supplies		(23.98)
Check	01/19/2023	66002	Accounts Payable	Sparrow Ionia Occupational Health Services		125.00
	Invoice		Date	Description		Amount
	00054313-00		01/06/2023	Alcohol & Drug Test		125.00
Check	01/19/2023	66003	Accounts Payable	TRACE3 LLC		5,224.00
	Invoice		Date	Description		Amount
	INV1586743		01/06/2023	Tech Order		5,537.44
	CM98910340		01/06/2023	Tax Credit		(313.44)
Check	01/19/2023	66004	Accounts Payable	UNEMPLOYMENT INSURANCE AGENCY		0.63
	Invoice		Date	Description		Amount
	JCS01132023		01/06/2023	Interest		0.63
Check	01/19/2023	66005	Accounts Payable	VanBeveren , Steve		30.00
	Invoice		Date	Description		Amount
	JCS01122023		01/06/2023	Skin Fold Test Reimbursement		30.00
Check	01/19/2023	66006	Accounts Payable	West Michigan International		1,157.59
	Invoice		Date	Description		Amount
	X101281843:01		01/06/2023	Bus Parts		1,157.59
GF CHECKING General Fund Checking Totals:						\$62,190.34
Checks: 28						\$62,190.34
Transactions: 28						

Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 01/20/2023

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking						
Check	01/20/2023	66011	Accounts Payable	Play Versus, Inc.		1,050.00
	Invoice		Date	Description		Amount
	INV-1985		01/06/2023	Esports License		1,050.00
Check	01/20/2023	66012	Accounts Payable	Vivacity Tech PBC		265.00
	Invoice		Date	Description		Amount
	227710-1		01/06/2023	Tech Order		265.00
GF CHECKING General Fund Checking Totals:						\$1,315.00

Checks: 2 \$1,315.00

Transactions: 2

Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 01/20/2023

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking						
Check	01/20/2023	66007	Accounts Payable	American Fidelity Assurance		932.85
	Invoice		Date	Description		Amount
	d542843		01/20/2023	CUSTOMER 95799		932.85
Check	01/20/2023	66008	Accounts Payable	American Fidelity Assurance Company		230.82
	Invoice		Date	Description		Amount
	2118451A		01/20/2023	CUSTOMER 95799		230.82
Check	01/20/2023	66009	Accounts Payable	HORACE MANN		1,160.08
	Invoice		Date	Description		Amount
	1.20.23 PAYROLL		01/20/2023	GROUP 210403A		1,160.08
Check	01/20/2023	66010	Accounts Payable	Transamerica Employee Benefits		47.30
	Invoice		Date	Description		Amount
	1.20.23 PAYROLL		01/20/2023	1.20.23 PAYROLL		47.30
GF CHECKING General Fund Checking Totals:						\$2,371.05

Checks: 4 \$2,371.05

Transactions: 4

Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 01/25/2023

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking						
Check	01/25/2023	66013	Accounts Payable	Priority Health		57,759.90
	Invoice			Description		Amount
	230150000521		01/23/2023	February Insurance Premium		57,759.90
GF CHECKING General Fund Checking Totals:						\$57,759.90

Transactions: 1

Checks: 1 \$57,759.90

Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 01/25/2023

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	01/25/2023	66014 Accounts Payable	Priority Health		5,122.95
	Invoice		Description		Amount
	230150000485	01/23/2023	February Insurance Premium		5,122.95
GF CHECKING General Fund Checking Totals:					<u>\$5,122.95</u>

Checks: 1 \$5,122.95

Transactions: 1

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 01/25/2023

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	01/25/2023	66015 Accounts Payable	SYNCB/Amazon		2,720.24
	Invoice	Date	Description		Amount
	ynGjSiPrIN	01/17/2023	Maintenance Supplies		48.22
	BonOMlOJAiY	01/17/2023	Athletic Supplies		239.90
	CmRpuOzTkCEV	01/17/2023	ES Special Ed Supplies		44.10
	EXXpKOqRXC	01/17/2023	ES Special Ed Teaching Supplies		32.83
	ONqxEWFozKkV	01/17/2023	JSH Teaching Supplies		129.97
	CqOqjHrjPOT	01/17/2023	Maintenance Supplies		74.51
	MyHoRmFyyeUF	01/17/2023	JSH Office Supplies-ESSER III		292.53
	CdGJEIuuesRy	01/17/2023	ES Special Ed Teaching Supplies		47.38
	CLmsFaovymga	01/17/2023	ES Special Ed teaching Supplies		11.17
	CLznCorMCBm	01/17/2023	ES Special Ed Teaching Supplies		97.39
	CDZWjXhccqdn	01/17/2023	SEF Grant Supplies		60.99
	evEEIZVqrSyl	01/17/2023	Tech Supplies		1,541.28
	CzuYBQXIExdU	01/17/2023	SEF Grant Supplies		69.99
	OrWJUatsEEENb	01/17/2023	Tech Supplies		29.98
GF CHECKING General Fund Checking Totals:					\$2,720.24

Checks: 1 \$2,720.24

Transactions: 1

Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 01/25/2023

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking						
Check	01/25/2023	66016	Accounts Payable	MILES, AMY		240.00
	Invoice			Description		Amount
	JCS01132023		01/25/2023	Volleyball Coaches Clinic Reimbursement		240.00
GF CHECKING General Fund Checking Totals:						\$240.00

Checks: 1 \$240.00

Transactions: 1

Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 02/03/2023

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking						
Check	02/03/2023	66017	Accounts Payable	American Fidelity Assurance		967.49
	Invoice		Date	Description		Amount
	2.2.23	PAYROLL	02/03/2023	2.2.23 PAYROLL		967.49
Check	02/03/2023	66018	Accounts Payable	American Fidelity Assurance Company		230.82
	Invoice		Date	Description		Amount
	2118453A		02/03/2023	CUSTOMER 95799		230.82
Check	02/03/2023	66019	Accounts Payable	HORACE MANN		1,157.91
	Invoice		Date	Description		Amount
	2.2.23	PAYROLL	02/03/2023	GROUP 210403A		1,157.91
GF CHECKING General Fund Checking Totals:						
Checks: 3						\$2,356.22
Transactions: 3						\$2,356.22

Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 02/02/2023

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking						
Check	02/02/2023	66020	Accounts Payable	A PARTS WAREHOUSE		318.90
	Invoice		Date	Description		Amount
	174069		01/24/2023	Bus Parts		270.00
	174194		01/24/2023	Bus Parts		48.90
Check	02/02/2023	66021	Accounts Payable	A.B. Dick Document Solutions		172.53
	Invoice		Date	Description		Amount
	21AR1361140		01/24/2023	ES Copier Supplies		118.00
	21AR1363188		01/24/2023	Printer Charges		54.53
Check	02/02/2023	66022	Accounts Payable	CDW GOVERNMENT, INC.		2,563.50
	Invoice		Date	Description		Amount
	GJ65069		01/24/2023	Tech Order		2,563.50
Check	02/02/2023	66023	Accounts Payable	CONSUMERS ENERGY		36,568.86
	Invoice		Date	Description		Amount
	JCS01312023		01/24/2023	January Electric & Natural Gas Cost		36,568.86
Check	02/02/2023	66024	Accounts Payable	CRYSTAL FLASH ENERGY		3,028.35
	Invoice		Date	Description		Amount
	9818240		01/24/2023	Unleaded Gas		1,800.14
	9818250		01/24/2023	Diesel Fuel		1,228.21
Check	02/02/2023	66025	Accounts Payable	DOUMA JASON		212.00
	Invoice		Date	Description		Amount
	JCS01242023		01/24/2023	JH Teaching Supplies		212.00
Check	02/02/2023	66026	Accounts Payable	ENGINEERED PROTECTION SYSTEMS / EPS		222.78
	Invoice		Date	Description		Amount
	A1329649		01/24/2023	ES Quarterly Monitoring		222.78
Check	02/02/2023	66027	Accounts Payable	ESS Midwest, Inc.		11,386.53
	Invoice		Date	Description		Amount
	86203		01/24/2023	Sub Charges & Fees		4,863.91

Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 02/02/2023

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	02/02/2023	66028 Accounts Payable	Salaries & Fees		6,522.62
	Invoice	Date	Description		618.75
			Four Health Family Resource Center Inc.		Amount
Check	02/02/2023	66029 Accounts Payable	Bridging The Gap Contract Services		618.75
	Invoice	Date	Description		219.38
			Gallagher Uniform		Amount
Check	02/02/2023	66030 Accounts Payable	Towels & Uniforms		108.09
	Invoice	Date	Description		111.29
			Towels & Uniforms		Amount
Check	02/02/2023	66030 Accounts Payable	MANION, JOEL		116.43
	Invoice	Date	Description		Amount
Check	02/02/2023	66031 Accounts Payable	JH Teaching Supplies		116.43
	Invoice	Date	Description		9,409.34
			METS		Amount
Check	02/02/2023	66032 Accounts Payable	Training & Mileage		640.00
	Invoice	Date	Description		8,769.34
			Salaries & Fees		Amount
Check	02/02/2023	66032 Accounts Payable	MISS DIG SYSTEM, INC.		788.87
	Invoice	Date	Description		Amount
Check	02/02/2023	66033 Accounts Payable	Annual Fees		788.87
	Invoice	Date	Description		30.95
			O'REILLY AUTOMOTIVE, INC		Amount
Check	02/02/2023	66033 Accounts Payable	Returned Parts		(17.88)
	Invoice	Date	Description		26.71
			Parts		22.12
Check	02/02/2023	66034 Accounts Payable	Playscripts		292.27
	Invoice	Date	Description		Amount
Check	02/02/2023	66035 Accounts Payable	Scripts & Performance License		292.27
	Invoice	Date	Description		258.00
			Price , Melissa		Amount
			SEF Grant Supplies		258.00

Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 02/02/2023

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	02/02/2023	66036 Accounts Payable	Priest, Kristen		375.15
	Invoice		Description		Amount
	JCS01202023	01/24/2023	ES Special Ed Teaching Supplies		375.15
Check	02/02/2023	66037 Accounts Payable	PSAT/NMSQT		97.20
	Invoice		Description		Amount
	382332486A	01/24/2023	October Test		97.20
Check	02/02/2023	66038 Accounts Payable	Richardson, Robert		304.07
	Invoice		Description		Amount
	JSC01232023	01/24/2023	Custum Softball Apparel		179.14
	JCS01242023	01/24/2023	Softball Coaches Clinic		124.93
Check	02/02/2023	66039 Accounts Payable	SCHOOL SPECIALTY INC.		132.20
	Invoice		Description		Amount
	208131719465	01/24/2023	ES Office		9.74
	308104223557	01/24/2023	ES Office Order		106.02
	208131731688	01/24/2023	Order-Tammy Howe		16.44
Check	02/02/2023	66040 Accounts Payable	SMITH, STEPHANIE		900.00
	Invoice		Description		Amount
	JCS01252023	01/24/2023	Leadership Conferences		900.00
Check	02/02/2023	66041 Accounts Payable	SUNRISE SUPPLIES, INC.		90.00
	Invoice		Description		Amount
	25134	01/24/2023	Custodial Supplies		90.00
Check	02/02/2023	66042 Accounts Payable	THRUN LAW FIRM, P.C.		447.50
	Invoice		Description		Amount
	284310	01/24/2023	Legal Services		447.50
Check	02/02/2023	66043 Accounts Payable	WESTERN TEL-COM, INC.		632.00
	Invoice		Description		Amount
	036762	01/24/2023	4th Quarter Cable Protection		632.00
Check	02/02/2023	66044 Accounts Payable	Wrecker's Sports		300.00
	Invoice		Description		Amount

Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 02/02/2023

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	8270		01/24/2023	JH Boys Basketball Jerseys		300.00
GF CHECKING General Fund Checking Totals:						
Checks:		25		Transactions: 25		\$69,485.56

Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 02/03/2023

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking						
Check	02/03/2023	66045	Accounts Payable	American Express		549.12
	Invoice		Date	Description		Amount
	117850957495623		02/02/2023	Esports Supplies-11T & ESSER III		411.00
	1112769001907426		02/02/2023	Custodial Supplies		17.49
	1152324645319405		02/02/2023	Admin Office & Custodial Supplies		86.66
	1143228687215407		02/02/2023	ES Spec Ed Supplies		11.99
	1158886058260253		02/02/2023	ES Spec Ed Supplies		21.98
GF CHECKING General Fund Checking Totals:						\$549.12

Transactions: 1

Checks: 1 \$549.12

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 02/03/2023

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking						
Check	02/03/2023	66046	Accounts Payable	MENARDS-IONIA		954.96
	<u>Invoice:</u>	<u>Date</u>	<u>Description</u>			<u>Amount</u>
	65622/1	02/03/2023	Maintenance Supplies			45.49
	66646/1	02/03/2023	Maintenance Supplies			9.16
	67244/1	02/03/2023	Custodial Supplies			4.20
	67365/1	02/03/2023	Maintenance Supplies			8.49
	67640/1	02/03/2023	JSH Heart Store Supplies			887.62
Check	02/03/2023	66047	Accounts Payable	SARANAC COMMUNITY SCHOOLS		62.40
	<u>Invoice</u>	<u>Date</u>	<u>Description</u>			<u>Amount</u>
	BE02022023	02/03/2023	Postage			62.40
GF CHECKING General Fund Checking Totals:						\$1,017.36
Checks: 2						\$1,017.36

Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 02/06/2023

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking						
Check	02/06/2023	66048	Accounts Payable	B. Hoffman, Inc.		453.44
	Invoice			Description		Amount
	JCS02032023		02/03/2023	Pizza		453.44
GF CHECKING General Fund Checking Totals:						\$453.44

Checks: 1 \$453.44

Transactions: 1

Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 02/08/2023

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	02/08/2023	66049 Accounts Payable	Alderink , Ron		325.00
	Invoice	Date	Description		Amount
	JCS02082023	02/08/2023	Drivers Ed Refund-Brayden Alderink		325.00
Check	02/08/2023	66050 Accounts Payable	Anderson , Amy		325.00
	Invoice	Date	Description		Amount
	JCS02082023	02/08/2023	Drivers Ed Refund-Megan Anderson		325.00
Check	02/08/2023	66051 Accounts Payable	Conner , Michael		325.00
	Invoice	Date	Description		Amount
	JCS02082023	02/08/2023	Drivers Ed Refund-Rejz Conner		325.00
Check	02/08/2023	66052 Accounts Payable	Elliott , Nicole		650.00
	Invoice	Date	Description		Amount
	JCS02082023	02/08/2023	Drivers Ed Refund-Tyler & Addison		650.00
Check	02/08/2023	66053 Accounts Payable	Hetherington , Tari		325.00
	Invoice	Date	Description		Amount
	JCS02082023	02/08/2023	Drivers Ed Refund-Paige		325.00
Check	02/08/2023	66054 Accounts Payable	Mulnix , Emily		325.00
	Invoice	Date	Description		Amount
	JCS02082023	02/08/2023	Drivers Ed Refund-Silas		325.00
Check	02/08/2023	66055 Accounts Payable	Thelen , Bobbi		325.00
	Invoice	Date	Description		Amount
	JCS02082023	02/08/2023	Drivers Ed Refund-Kaleb		325.00
Check	02/08/2023	66056 Accounts Payable	Wells , Amy		325.00
	Invoice	Date	Description		Amount
	JCS02082023	02/08/2023	Drivers Ed Refund-Chase		325.00
Check	02/08/2023	66057 Accounts Payable	Wells , Jenni		325.00
	Invoice	Date	Description		Amount
	JCS02082023	02/08/2023	Drivers Ed Refund-Lydia		325.00

Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking
Batch Date: 02/08/2023

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
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GF CHECKING General Fund Checking Totals:

Transactions: 9

Checks: 9

\$3,250.00

\$3,250.00

Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 02/08/2023

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking						
Check	02/08/2023	66058	Accounts Payable	Granger		1,386.43
	Invoice		Date	Description		Amount
	25118257		02/03/2023	February Trash Removal Cost		550.80
	25021670		02/08/2023	JSH Curby Recyclers		27.79
	25030562		02/08/2023	6Yard Recycle Bin/ES & JSH		126.00
	2488124		02/08/2023	December Trash Cost		681.84
GF CHECKING General Fund Checking Totals:						\$1,386.43

Transactions: 1

Checks: 1 \$1,386.43

Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 02/09/2023

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking						
Check	02/09/2023	66059	Accounts Payable	Hi-Tec Building Services		13,194.57
	Invoice		Date	Description		Amount
	030058		02/09/2023	February Custodian Cost		13,194.57
GF CHECKING General Fund Checking Totals:						\$13,194.57

Checks: 1 \$13,194.57

Transactions: 1

TO: Board of Education

FROM: Jason Smith, Superintendent

SUBJECT: 1st Budget Amendment

At the January 9th board meeting, the first budget amendment was reviewed and we are now ready for approval.

Suggested Resolution

I move that the Saranac Board of Education approve the first budget amendment for the 2022-2023 school year as presented.

Motion by _____ Supported by _____

Discussion: Yes _____ No _____

Approved/Denied: Yes _____ No _____

Saranac Community Schools

General Fund Budget	06/24/19	01/13/20	05/12/20	06/29/20	06/29/20	04/19/21	06/21/21	06/21/21	02/21/22	06/20/22	06/20/22	02/20/23	Change
	Original Adopted Budget 2019-2020	1st Amendment 2019-2020	2nd Amendment 2019-2020	3rd Amendment 2019-2020	Original Adopted Budget 2020-2021	1st Amendment 2020-2021	2nd Amendment 2020-2021	Original Adopted Budget 2021-2022	1st Amendment 2021-2022	2nd Amendment 2021-2022	Original Adopted Budget 2022-2023	1st Amendment 2022-2023	2022-23
100	Local Revenue	913,291	963,517	945,917	914,820	894,211	933,190	902,000	999,061	1,056,043	1,047,742	1,248,825	145,783
300	State Revenue	7,531,090	7,688,959	7,671,635	7,702,394	6,902,525	7,625,254	7,754,368	7,334,298	7,913,334	7,977,923	8,364,265	8,432,777
400	Federal Revenue	182,533	188,341	229,525	229,525	229,389	587,688	640,036	524,762	524,762	783,939	660,912	666,339
500	Incoming Trans & Other	176,741	191,727	189,956	207,941	100,815	94,494	121,712	94,494	100,771	146,296	210,831	222,573
600	Fund Modifications	-	-	-	-	-	-	-	-	-	-	-	-
	Total Revenue - General Fund	8,803,655	9,046,544	9,062,056	9,073,452	8,148,712	9,319,398	9,434,998	8,971,387	9,613,682	9,970,817	10,585,431	11,491,742
1120	Basic Programs	4,528,554	4,528,554	4,499,751	4,446,655	4,826,332	4,976,580	4,982,806	4,959,538	5,182,668	5,189,483	5,684,766	5,625,691
1200	Added Needs	809,030	778,905	795,133	780,502	915,264	850,057	855,233	1,016,320	990,104	1,013,136	1,232,701	1,174,605
1210	Pupil Support Services	282,649	289,547	245,080	246,643	280,933	282,099	276,478	299,625	310,927	328,176	422,259	477,473
1220	Inst Staff Support Services	372,141	396,222	400,016	394,728	353,402	318,441	323,537	355,791	347,089	339,471	339,471	379,743
1230	General Administration	299,494	302,381	303,585	303,585	336,112	329,503	323,537	331,230	347,089	339,471	325,209	362,702
1240	School Administration	517,995	570,183	570,287	566,851	578,796	600,716	609,327	621,375	638,697	638,141	679,685	666,666
1250	Basic Support Service	232,676	206,089	206,093	223,925	214,140	232,687	223,697	234,437	237,226	254,093	253,673	243,790
1260	Operations & Maintenance	726,428	756,027	758,485	690,837	758,206	912,554	890,049	757,264	823,026	875,025	860,912	905,059
1270	Transportation	503,965	533,176	541,314	521,291	523,807	538,497	501,780	541,917	552,191	592,958	566,176	551,399
1280	Support Services	187,336	186,675	185,876	166,086	187,922	222,874	215,283	180,471	181,221	182,424	177,451	177,372
1290	Other Support Service	193,506	195,327	190,078	196,326	204,152	205,125	195,728	208,058	234,038	239,549	247,708	359,553
1130/139/	Continuing Ed	-	-	-	-	-	-	-	-	-	-	-	-
1410	Transfers to Govt Units - Voc. Ed. Ag.	18,480	18,475	15,176	15,176	15,828	15,005	15,005	15,139	9,114	9,114	9,002	(112)
1450	Facilities Acquisition, Construction and Improver	19,979	19,145	19,145	19,145	-	-	-	7,241	23,980	-	-	-
1490	Prior Period Adjustments	-	-	-	-	-	-	-	-	-	-	-	-
1510	Bonds Payable - leases GASB 87	-	-	-	-	-	-	-	-	-	13,348	13,348	-
1620	Fund Modifications- School Serv	-	-	-	-	-	-	-	-	-	-	-	-
1630	Fund Modifications: Debt Fund	-	-	-	-	-	-	-	-	-	-	-	-
1640	Fund Modifications: Capital Projects Fund	-	-	-	-	-	-	-	-	-	-	-	-
	Total Expenditures - General Fund	8,746,005	8,760,686	8,730,019	8,566,553	9,194,914	9,493,137	9,445,026	9,521,031	10,231,759	10,419,207	10,966,870	11,046,403
	Excess Rev/(Exp)	57,650	285,858	332,037	506,899	(1,049,202)	(173,739)	(10,028)	(549,644)	(618,077)	(448,390)	(592,883)	(460,972)
	Fund Balance Forward	1,111,888	1,263,527	1,263,527	1,263,527	1,770,426	1,729,614	1,729,614	1,719,586	2,050,346	2,050,346	1,601,956	1,840,031
	Audited Total Fund Balance	1,263,527	1,549,385	1,585,564	1,770,426	1,729,614	1,555,875	1,719,586	1,169,942	1,432,269	1,601,956	1,009,073	1,379,059
	Estimated Total Fund Balance	1,169,538	1,549,385	1,585,564	1,770,426	1,729,614	1,555,875	1,719,586	1,169,942	1,432,269	1,601,956	1,009,073	1,379,059
	Total Fund Balance as a % of Expenditures	13.4%	17.7%	18.2%	20.7%	7.8%	16.4%	18.2%	12.3%	14.0%	15.4%	9.2%	12.5%
	Total Fund Balance as a % of Unrestricted Revenues	15.9%	20.4%	20.9%	23.2%	10.5%	21.0%	23.2%	15.6%	18.5%	20.6%	12.5%	16.8%

TO: Board of Education

FROM: Jason Smith, Superintendent

SUBJECT: Appoint Saranac District Library Trustee

POLICY:

Per recommendation from Kerry Fountain, District Library Director. Leeah Flanagan wishes to be a Saranac District Library Trustee on the Library board.

Suggested Resolution

I move that the Saranac Board of Education appoint Leeah Flanagan as a Saranac District Library Trustee.

Motion by _____ Supported by _____

Discussion: Yes _____ No _____

Approved/Denied: Yes _____ No _____

TO: Board of Education

FROM: Jason Smith, Superintendent

SUBJECT: Rescind January's Election Resolution Motion

Superintendent Jason Smith recommends the board rescind the January Election Resolution motion made at the January 9th board meeting.

Suggested Resolution

I move that the Saranac Board of Education rescind the January Election Resolution motion made on January 9th, 2023.

Motion by _____ Supported by _____

Discussion: Yes _____ No _____

Approved/Denied: Yes _____ No _____

Saranac Community Schools

Jason Smith, Superintendent
225 Pleasant Street
Saranac, Michigan 48881

www.saranac.k12.mi.us

Telephone 616-642-1400
smithjas@scs-staff.org

CERTIFICATION OF BALLOT PROPOSITION

TO: Mr. Geiger, Ionia County Clerk

In compliance with Public Act 116, Public Acts of Michigan, 1954, as amended (the "Act"), attached is a certified copy of the ballot proposition language approved by the Board of Education of Saranac Community Schools to be placed before the voters at the election to be held on Tuesday, May 2, 2023.

Pursuant to the Act, a summary of the ballot proposition and an address where the full text of the proposal may be obtained must be included in the registration and election notices.

Please provide us with a proof copy of the ballot proposition language prior to printing the ballots.

Dated: 1-9-2023

By 
Secretary, Board of Education

RECEIVED

JAN 18 2022

IONIA COUNTY CLERK
8TH CIRCUIT COURT

Saranac Elementary
Mike Catrell, Principal
250 Pleasant St
Saranac, MI 48881
616-642-1200 phone
catrellmik@scs-staff.org

Sara Serne, K-12 Principal/MTSS Coordinator
sernesar@scs-staff.org
JSH (616) 642-1100
ES (616) 642-1200

Saranac Junior Senior High
Josh Leader, Principal
150 Pleasant St
Saranac, MI 48881
616-642-1100 phone
leaderjos@scs-staff.org

Preparing youth today for tomorrow...

Saranac Community Schools, Ionia County, Michigan (the "District")

A regular meeting of the board of education of the District (the "Board") was held in the Central Office Conference Room, within the boundaries of the District, on the 9th day of January, 2023, at 6 o'clock in the p.m. (the "Meeting").

The Meeting was called to order by Sarah Doll, President.

Present: Members Hawkins, Doll, Courtney, Price, VanKuiken, Hesch, Elliott

Absent: Members

The following preamble and resolution were offered by Member Doll and supported by Member Price:

WHEREAS:

1. This Board intends to submit a proposition at a special election to be held on Tuesday, May 2, 2023.

2. On or before 4:00 p.m. on Tuesday, February 7, 2023, the Board shall certify any ballot proposition to be submitted to the voters at such election to the election coordinator or coordinators designated to conduct elections within the District (the "Election Coordinator").

NOW, THEREFORE, BE IT RESOLVED THAT:

1. A special election of the school electors of the District be called and held on Tuesday, May 2, 2023.

2. The proposition to be voted on at the special election shall be stated on the ballots in substantially the form as set forth in Exhibit A.

3. The Election Coordinator is requested to:

a. Utilize Sentinel Standard, a newspaper published or of general circulation within the District, for publication of notices in accordance with the election law requirements.

b. Utilize ballot proposition summary information, as prepared by legal counsel, in the forms of the notices of last day of registration and election in substantially the form as set forth in Exhibit B attached hereto.

c. Provide a proof copy of the ballot to the District and its legal counsel in sufficient time to allow the ballot to be proofread prior to printing.

4. The Secretary of this Board is hereby authorized and directed to file a copy of this resolution with the Election Coordinator and with any Election Clerk or clerks designated to conduct elections within the District by 4:00 p.m., on Tuesday, February 7, 2023.

5. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

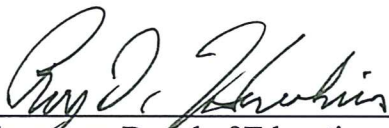
Ayes: Members Hawkins, Doll, Courtney, Price, VanKuiken, Hesche, Elliott

Nays: Members

Resolution declared adopted.


Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Saranac Community Schools, Ionia County, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at the Meeting, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the Meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).


Secretary, Board of Education

IFK/jmw

EXHIBIT A

SARANAC COMMUNITY SCHOOLS OPERATING MILLAGE RENEWAL PROPOSAL

This proposal will allow the school district to continue to levy the statutory rate of not to exceed 18 mills on all property, except principal residence and other property exempted by law, required for the school district to receive its revenue per pupil foundation allowance. The remaining 1.4411 mills are only available to be levied to restore millage lost as a result of the reduction required by the "Headlee" amendment to the Michigan Constitution of 1963 and will only be levied to the extent necessary to restore that reduction.

Shall the currently authorized millage rate limitation on the amount of taxes which may be assessed against all property, except principal residence and other property exempted by law, in Saranac Community Schools, Ionia County, Michigan, be renewed by 19.4411 mills (\$19.4411 on each \$1,000 of taxable valuation) for a period of 10 years, 2024 to 2033, inclusive, to provide funds for operating purposes; the estimate of the revenue the school district will collect if the millage is approved and 18 mills are levied in 2024 is approximately \$768,456 (this is a renewal of millage that will expire with the 2023 tax levy)?

EXHIBIT B

**SUMMARY OF BALLOT PROPOSITION TO BE INSERTED IN THE
NOTICES OF LAST DAY OF REGISTRATION AND ELECTION:**

SARANAC COMMUNITY SCHOOLS
OPERATING MILLAGE RENEWAL PROPOSAL
EXEMPTING PRINCIPAL RESIDENCE
AND OTHER PROPERTY EXEMPTED BY LAW
19.4411 MILLS FOR 10 YEARS

Full text of the ballot proposition may be obtained at the administrative offices of Saranac Community Schools, 225 Pleasant Street, Saranac, Michigan 48881-9708, telephone: (616) 642-1400.

TO: Board of Education

FROM: Jason Smith, Superintendent

SUBJECT: Superintendent's Evaluation Timeline

I would like to discuss the timeline of my evaluation.

Saranac Community Schools

Jason Smith, Superintendent
225 Pleasant Street
Saranac, Michigan 48881

www.saranac.k12.mi.us

Telephone 616-642-1400
Fax 616-642-1405

2022-2023 Proposed-Superintendent's Evaluation Timeline

September 19, 2022 Board Meeting

- Present Superintendent Evaluation format and timeline.
- Set remainder of superintendent timeline. Present October 3, 2022

October 24, 2022 Board Meeting

- Superintendent submits goals to board president

February 20th, 2023 Board Meeting

- Superintendent prepares self-evaluation and presents to the board president
Each domain will be evaluated, the focus will be from 20-21 evaluation.

March 27th, 2023 Board Meeting

- Board of Education prepares summary evaluation prior to contract rollover date.
- Board presents summary evaluation to superintendent at board meeting. Board members will review each domain, not standard.

April 17th, 2023 Board Meeting

- Evaluate the Superintendent evaluation process if desired.

June 5th, 2023 Board Meeting

- Superintendent presents' student growth data.
- Review legal responsibilities.
- Adopt or review policy as needed.
- Prepare final evaluation

TO: Board of Education

FROM: Jason Smith, Superintendent

SUBJECT: Fountain Fundraising Proposed Trips

Mr. Glenn Fountain will present on two proposed trips with the high school students to Washington and New York/Boston trip.

TO: Board of Education

FROM: Jason Smith, Superintendent

SUBJECT: CMAC League Update

Superintendent Jason Smith will present to the board an update regarding the CMAC league.

TO: Board of Education

FROM: Jason Smith, Superintendent

SUBJECT: Extended Continuity of Learning (ECOL)

Superintendent Smith will present the current Extended Continuity of Learning plan.

2022-2023 Return to In-Person Learning (RtIPL) and Continuity of Services Plan (COS) *as described in Public Act 144 of 2022, Section 98b, And in accordance with Federal Requirements*

Public Act 144 of 2022, Section 98b requires those entities with schools—local education agencies (LEAs), both traditional public school districts and public school academies (PSAs), and intermediate school districts (ISDs)—to establish by not later than September 15, 2022 educational goals expected to be achieved for the 2022-23 school year for the school.

This section of state law requires that building leaders of each school operated by the district, in conjunction with all teachers and school administrators of the school, create educational goals expected to be achieved by not later than the middle of the 2022-23 school year and goals expected to be achieved by not later than the last day of the 2022-23 school year. School-level goals shall:

- Include increased pupil achievement or validly and reliably measured growth, with the use of a benchmark assessment in the aggregate and for all subgroups of pupils broken down by grade level, student demographics, and mode of instruction.
- Include an assurance that the district shall select a benchmark assessment aligned to state standards and an assurance that the district shall administer the benchmark assessment to all pupils as prescribed under Section 104a to determine whether pupils are making meaningful progress toward mastery of these standards.
- Be measurable through a benchmark assessment described above.
- Correlate to the educational goals that were included in the district's COVID-19 learning plan under Section 98a for the 2021-22 school year, if applicable.

Saranac Community Schools Extended COVID-19 Learning Plan

Address of School District/PSA: 225 Pleasant St, Saranac, MI 48881

District/PSA Code Number: 34120

District/PSA Website Address: www.saranac.k12.mi.us

District/PSA Contact and Title: Jason Smith, Superintendent

District/PSA Contact Email Address: smithjas@scs-staff.org

Name of Intermediate School District/PSA: Ionia Intermediate School District

Name of PSA Authorizing Body (if applicable): Saranac Community Schools

Assurances

1. The District/PSA will make their ISD/Authorizing Body approved Extended COVID-19 Learning Plan accessible through the transparency reporting link located on the District's/PSA's website no later than October 15, 2022. A copy shall be accessible in the Superintendent's Office effective September 15, 2022. **Update available for review February 21, 2023**
2. The District/PSA will create and make available on its transparency reporting link located on the District/PSA's website, a report concerning the progress made in meeting the educational goals contained in its Extended COVID-19 Learning Plan no later than February 28, 2023, for goals its expected would be achieved by the middle of the school year and not later than the last day of school of the 2022-23 school year for goals the District/PSA expected would be achieved by the end of the school year.
3. Benchmark Assessments: The District/PSA will
 - select a benchmark assessment or benchmark assessment that is aligned to state standards.
 - administer the approved benchmark assessment, or local benchmark assessment, or any combination thereof, to all pupils in grades K to 8 to measure proficiency in reading and mathematics within the first nine weeks of the 2022 school year and again not later than the last day of the 2022-23 school year.
4. If delivering pupil instruction virtually, the District/PSA will
 - provide pupils with equitable access to technology and the internet necessary to participate in instruction, and
 - expose each pupil to the academic standards that apply for each pupil's grade level or courses in the same scope and sequence as the District/PSA had planned for that exposure to occur for in-person instruction.
5. The District/PSA, in consultation with a local health department will develop guidelines concerning appropriate methods for delivering pupil instruction for the 2021-2022 school year that is based on local data that are based on key metrics. Note: A determination concerning the method for delivering pupil instruction shall remain at the District/PSA Board's discretion. Key metrics that the District/PSA will consider shall include at least all of the following:
 - COVID-19 Cases or Positive COVID-19 tests
 - Hospitalizations due to COVID-19
 - Number of deaths resulting from COVID-19 over a 14-day period
 - COVID-19 cases for each day for each 1 million individuals
 - The percentage of positive COVID-19 tests over a 4-week period
 - Health capacity strength
 - Testing, tracing, and containment infrastructure with regard to COVID-19

6. If the District/PSA determines that it is safe to provide in-person instruction to pupils, the District/PSA will prioritize providing in-person instruction to pupils in grades Pre-K to 12 who are enrolled in the District.
7. The District/PSA assures that
 - instruction will be delivered as described in this plan.
 - the description of instructional delivery in this plan matches the delivery of instruction to be delivered during the 2022-23 school year,
8. The District/PSA will ensure that students with disabilities will be provided with equitable access to instruction and accommodation in accordance with applicable state and federal laws, rules, and regulations.

A handwritten signature in black ink, appearing to read "Jim Smith". The signature is written in a cursive, slightly slanted style.

District Superintendent or President of the Board of Education/Directors

Learning Plan Narrative

Opening Statement

- Please provide a statement indicating why an Extended COVID-19 Learning Plan is necessary to increase pupil engagement and achievement for the 2022-23 school year.

The COVID-19 global pandemic is impacting our school community in a number of ways: we are experiencing a traumatic event, many students may have significant gaps in their learning, and equity issues are more pronounced.

As we return to school in the fall, our first priority will be to ensure the well-being of all members of our school community. Because of the wide range of experiences students had during the 19-20, 20-21, and 21-22 school years, we anticipate that students will come to school in the fall of 2022 with a wider than usual range of competencies. We expect that many students will be behind and will need opportunities to catch up. Teachers will need opportunities to collaborate with each other as they examine student work and determine what comes next in the learning for each student.

Saranac Schools plans to offer a complete in-person learning plan for the 2022-2023 school year. Adjustments may be made for those students who are ill or missing from school for an extended period of time.

Educational Goals

- **Please outline and describe** the educational goals expected to be achieved for the 2022-23 school year. The District/PSA must establish all of its goals no later than September 15, 2022.
- **Specify** which goals are expected to be achieved by the middle of the school year and which goals are expected to be achieved by the end of the school year.
- **Ensure** that all of the following apply to the educational goals described in this section: (a) The goals include increased pupil achievement or, if growth can be validly and reliably measured using a benchmark assessment or benchmark assessments, growth on a benchmark assessment in the aggregate and for all subgroups of pupils; (b) The District/PSA benchmark assessment(s) are aligned to state standards and will be administered to all pupils K-8 at least once within the first 9 weeks of the 2022-23 school year and not later than the last day of the 2022-23 school year to determine whether pupils are making meaningful progress toward mastery of these standards, and (c) the District's/PSA's educational goals are measurable through a benchmark assessment or benchmark assessments.
- To the extent practicable, the District/PSA will administer the same benchmark assessment or benchmark assessments that were administered to pupils in previous years.
- For the 2022-23 school year the district will use the originally scheduled assessments and goals with the MiCIP process.

Quality Evidence-Based Assessment Practices

Saranac Community Schools believes the assessment process begins with educational values. Educational values not only drive what is assessed but also how it is assessed. *The ultimate purpose of the assessment process is to support and enhance student learning,* and it is the responsibility of those conducting assessments that the practices be dynamic and intentional in order to best suit the needs of all learners.

Student learning occurs continually and incrementally along a continuum. However, the pace of learning along the continuum is not fixed or constant; plateaus and even setbacks are normal as children learn at different rates at different times. Therefore, assessments only inform us where the student is at that moment on the continuum of learning for that subject. We believe it can provide guidance for standardizing or adjusting curriculum and instruction across grade levels, schools, and the district.

Since learning happens within a context of emotions, beliefs, and relationships, the assessment system will intentionally address these issues. The manner in which assessments are conducted will build positive attitudes and self-confidence in learners by making visible what has been achieved and what is still to learn. Students will celebrate progress and enjoy setting appropriate and challenging goals. Emphasis is placed on approaches that currently have the best validity and are feasible in classrooms.

Educational Goals

Saranac Community Schools has an extensive MTSS/MiCIP framework that ensures high levels of engagement and achievement for all students through the use of a coordinated, collaborative, data-driven school-wide system. We have three types of assessments for literacy and math to evaluate student success: Universal screening, Diagnostics Assessment, and Progress Monitoring Assessment. Acadience Reading and local math assessments will be administered to all DK-6 students in September, January, and May. As a means of continuous improvement, the progress monitoring assessment is ongoing throughout the school year on a monthly basis. The STAR reading and mathematics assessments will be administered to all students in grades 1-8 in September, January, and May in grades 9-12.

As a component of our MTSS system, Grade level teams meet every trimester to take the systems, supports, and interventions developed by the MTSS building team and help implement them for the teachers and students in their specific grades. These teams are data-driven, gathering accurate and reliable data using the Acadience and STAR district assessments, correctly interpreting and validating data, using data to make meaningful instructional changes for students, establishing and managing increasingly intensive tiers of support, and evaluating the process at all tiers to ensure the system is working.

Goal 1- All students in grades Pre-K-3 will make adequate growth in all essential reading and early literacy skills and mathematics as set by Acadience grade-level benchmark criteria.

- Teachers will use progress monitoring assessments to provide ongoing feedback about the effectiveness of instruction, determine students' progress toward important and meaningful goals, and, make timely decisions about changes to instruction so that students will meet those goals.

Goal 2 - All students in grades 1-8 will increase performance levels in Reading/ELA from Fall to Spring as measured by STAR.

- Teachers will use progress monitoring assessments to support the redesign of teaching and learning lessons, to support meaningful student progress toward mastery of Reading/ELA academic standards.
- Student assessment results from Reading/ELA benchmark assessments, local Reading/ELA summative assessments, and progress monitoring assessments will be continuously utilized, discussed, and analyzed by the MTSS/MiCIP teams and grade level teams showing how functional the curriculum and instruction are in the school

and detects whether or not students are making acceptable progress in the curriculum.

Goal 3 - All students in grades 1-8 will increase their performance in Mathematics from Fall to Spring as measured by STAR.

- Teachers will use progress monitoring assessments to support the redesign of teaching & learning lessons, to support meaningful student progress toward mastery of Math academic standards.
- Student assessment results from Math benchmark assessments, local Math summative assessments, and progress monitoring assessments will be continuously utilized, discussed, and analyzed by the MTSS/MiCIP teams and grade level teams showing how functional the curriculum and instruction are in the school and detects whether or not students are making acceptable progress in the curriculum.

Instructional Delivery & Exposure to Core Content

- **Please describe** how and where instruction will be delivered during the 2022-23 school year. (e.g. instruction may be delivered at school or a different location, in-person, online, digitally, by other remote means, in a synchronous or asynchronous format, or any combination thereof).
- 2021-2022 to current remains all in-person learning

Mode of Instruction

Daily in-person instruction is the planned instructional delivery model for the 2022-2023 school year as it was for the entirety of the 2021-2022 school year. In the event, the Ionia County Health Department or other governing entity forces the closure of any ISD classrooms or programs, the District will transition to a combination of asynchronous and synchronous remote instruction until such time in-person instruction may resume.

- **Please describe** how instruction for core academic areas will expose each pupil to the academic standards that apply for each pupil's grade level or course in the same scope and sequence as the District/PSA had planned for that exposure to occur for in-person instruction.

Curriculum and Instruction: Academic Standards

Saranac will provide instruction around the core standards based on the program and grade level of study.

All instructional programs follow a prescribed curriculum that addresses all academic standards/segments. When applicable, IEP goals for students with disabilities that are also academic goals are linked to benchmark or curricular standards. Additionally, Saranac will incorporate student well-being and trauma-informed practices into instruction.

- **Please describe** how pupil progress toward mastery of the standards described within this section will be graded or otherwise reported to the pupil and the pupil's parent or legal guardian.

Assessment and Grading

The Saranac School District bases its assessment system on the Michigan Standards. We regularly assess students at the district and classroom levels to determine if they are making progress toward meeting those standards. We place a heavy emphasis on formative assessment. This is critical in the instructional process so that students receive timely feedback that helps them know what they need to do to improve. It also gives the teacher important information to know how to adjust the teaching and learning process to meet each student's needs.

We also have a system for delivering summative assessments at the district and classroom levels. These are given at the end of a period of learning as an evaluation of what has been learned and are part of our district grading process. For example, our teachers deliver summative assessments at the end of each unit of study in our curriculum. These assessments are based on a coherent set of standards in the subject area that focus on a related group of skills and disciplinary knowledge.

We make available to our parents and legal guardians a web-based system that allows them to see their children's grades at any time. Our teachers keep up-to-date information on student grades in this system. We also send progress reports to our parents and guardians during each marking period. This is in addition to the expectation we have for all teachers that they keep parents and guardians abreast of any concerns regarding a student's grade through emails and phone calls. Finally, we send out parent's report cards at the end of each marking period.

Equitable Access

- If delivering pupil instruction virtually, please **describe** how the District/PSA will provide pupils with equitable access to technology and the internet necessary to participate in instruction.

Technology

Saranac Community Schools works to ensure all students will be provided equitable access to technology and the internet as described in previously mandated Continuity of Learning Plans submitted to the state and publicly posted on the district website.

- **Please describe** how the District/PSA will ensure that students with disabilities will be provided with equitable access to instruction and accommodation in accordance with applicable state and federal laws, rules, and regulations.

Students with identified special needs

The district's goal is to ensure that, to the greatest extent possible, each student with a disability whether they are virtual or in-person can be provided the special education and related services (speech and language, occupational therapy, physical therapy, social work services, and teacher-consultant) identified in the student's IEP, IFSP or a plan developed under Section 504.

For virtual students, a CLP (Contingency Learning Plan) will be developed. The purpose of the Contingency Learning Plan is to describe how FAPE will be modified when the IEP cannot be implemented as written. The IEP team will determine the needed special education programs/services to support the student in the virtual learning environment.

The district in collaboration with Ionia ISD, to the greatest extent possible, will ensure a method for the continuation of an evaluation for students suspected of having a disability as well as those requiring re-evaluation. In the event that the district goes into phase 3 or 100% virtual and there is a need for face-to-face assessment and observations, the district will continue to support the student's educational needs until the district resumes normal operations and the necessary evaluations can be completed.

In partnership with Early On, students from birth to five, those with identified special needs, will be provided the special education and related services identified in their IEP or IFSP. In partnership with Heartlands Institute of Technology, students attending CTE programming, intervention, and support services will be integrated into the student program.

The district has established structures for general and special education teachers as well as service providers to collaborate and communicate regarding student performance and student needs on IEP goals and objectives with special consideration regarding assistive technology and accessibility. The special education teachers will be supporting students based on their IEP goals and programs/services through Brightspace Learning Management System. The ISD-related service staff (speech and language, social work, occupational therapy, physical therapy, and teacher consultants) will continue to use Google Classroom and other online learning tools.

Health Plan Narrative

Opening Statement

Absent specific health orders issued by the CDC, MDHHS, ICHD or other binding orders by an authorizing governmental agency; the district has an obligation and authority to establish a Covid-19 health plan and practices to protect the well-being of students, staff and community. The ICISD Board of Education authorizes the district superintendent to create and enforce health plans appropriate and necessary to meet the safety and well-being of its stakeholders. These health plans include the following areas below, and any others deemed necessary to address the Covid-19 pandemic:

Masking Policy

Students and staff are encouraged to wear face masks in school settings if exposed to COVID-19 in a close contact capacity or are returning from a five (5) day “Temporary Covid-19 Isolation.

Vaccination

Staff are encouraged to be vaccinated against Covid-19 based on research and input from the CDC, MDHHS, ICHD and numerous professional health organizations worldwide.

Environmental Mitigating Precautions

Physical distancing is encouraged in school environments to minimize the spread of Covid-19 and to mitigate against risk of potential “Temporary Covid-19 Isolation” or quarantine. Individuals are highly encouraged to implement and maintain proper handwashing and respiratory etiquette (covering coughs and sneezes). School environments will undergo regular cleaning and disinfection in accordance with any CDC recommended best practices.

Reporting

The district is required to report suspected and confirmed Covid-19 (and all other reportable diseases, outbreaks and unusual occurrences) to the local health department as specified under Michigan Administrative Code R. 325.173 (9) for any communicable disease.

Student and Staff Exposure to Covid-19

Students identified as ill with a communicable disease (such as Covid-19) are required to be excluded from school as specified under Michigan Administrative Code R. 325.175 (2). These students shall be excluded from school for a five (5) day period through a “Temporary Covid-19 Isolation” as mandated in Public Act 339. Staff shall also be excluded from work for a five (5) day period through a “Temporary Covid-19 Isolation”

Students and/or staff identified as close contacts to a Covid-19 positive individual are not excluded from school. If Covid-19 symptoms develop however, students and staff enter the five (5) day “Temporary Covid-19 Isolation” protocols.

Staff members who are required to enter a five (5) day “Temporary Covid-19 Isolation” will be required to use their own personal sick time for any absences.

Consultation with Stakeholders

From the inception of the Extended COVID Learning Plan developed for the 2020-2021 school year; staff, parents and community members have been given opportunities to voice their opinions, provide perspectives, and offer feedback regarding plans for pandemic learning. ICISD continues to utilize Board of Education meetings as a conduit to the general public, but also provided other opportunities for stakeholders to share input since 2021.

To meet the requirements of the law, every six months the plan will be presented to the ICISD Board of Education during their regular meetings as an official Administrative Report agenda item for informational purposes only. ICISD will post a copy of the draft plan on its website within the Transparency Reporting icon.

Districts are required to periodically review and, as appropriate, revise their Safe Return to In-Person Instruction and Continuity of Services Plan at least every six months. Each review must include seeking public input on the plan and revising the plan after taking into account public input. The review dates are as follows:

October 3, 2022

February 20, 2023 and June 2023

- **Optional Considerations for District/PSA Extended COVID-19 Learning Plans:**

- 1. In addition to the students with disabilities noted above, please describe how the District/PSA will ensure the needs of other vulnerable student populations, such as but not limited to, early English Learners and Fledgling/struggling students, are met.

- 2. Please describe how the District/PSA will ensure that students will, during pandemic learning, have continued access to programs such as, but not limited to, Early Childhood, CTE, Early-Middle College, Dual Enrollment, and Advanced Placement as applicable within the District/PSA.

Saranac Community Schools has an extensive MTSS/MiCIP system that is evident throughout the district. Our efforts to ensure that all students have the resources and support needed to be successful do not change this school year. Our students with disabilities, vulnerable students, and at-risk students all have equal access to these resources and supports. We will use our MTSS/MiCIP system and teams to ensure that all of these children, in-person and virtual, will still be identified and supported throughout the school year. As a district, we also provide numerous opportunities to our students that include but are not limited to Dual Enrollment, Early College, and Advanced Placement. All of these options are still available to students as would be in previous years for both in-person and virtual students.

TO: Board of Education

FROM: Jason Smith, Superintendent

SUBJECT: Board Workshop Agenda

Superintendent Jason Smith will present the proposed agenda for the board workshop on February 25th, 2023.