

Regular Meeting
Monday, December 19, 2022 5:30 PM

Central Office Conference Room
225 Pleasant St
Saranac, Michigan 48881

Agenda

1. Call to Order _____
2. Pledge of Allegiance
3. Additions, Deletions & Modifications to the Agenda
4. Approval of Minutes
5. Treasurer's Report - November
6. Comments from Guests - Agenda Items
7. Action Items
 - 7.a. Accept Gifts
 - 7.b. Pay Bills
 - 7.c. Set Organizational Date
 - 7.d. NEOLA Policy Update
 - 7.e. Approve Safety and Security Project
8. Reports/Presentations
 - 8.a. Special Election Presentation with Thrun
 - 8.b. Board Meeting Schedule for 2023
9. Comments from Guests - Non Agenda Items
10. Superintendent's Report
11. Board Requests/Reports
12. Communications
13. Other
14. Adjournment _____

Saranac Community Schools
Board of Education
Meeting # 7

The regular meeting of the Saranac Community Schools Board of Education was held on November 21st, 2022 in the Conference Room, Saranac Central Office, 225 Pleasant St, Saranac, MI 48881.

Board President, Sarah Doll called the meeting to order at 7:01pm.

Present: Doll, Courtnay, Hawkins, Price, VanKuiken, Hesche, and Elliott
Absent: Smith

Mr. Chad Elliott led in the Pledge of Allegiance.

ADDITIONS, DELETIONS, & MODIFICATIONS TO THE AGENDA: None

APPROVAL OF MINUTES: Approved with few minor corrections made.

TREASURER'S REPORT: The Treasurer's report for October was approved as presented.

COMMENTS FROM GUESTS - AGENDA ITEMS: None

ACCEPT GIFTS: Motion by Price, supported by Hawkins and unanimously approved that the Saranac Board of Education accept the gifts as listed below totaling \$2,300.00 for the month of October and November as presented.

Donations

FY: 2022-2023

To:	Donation for:	Amount
Saranac Promise	Donation	\$ 300.00
Saranac Community Schools	Lunch Donation	\$ 2,000.00
Total This Month		\$ 2,300.00
Total Gifts for 2022-2023 Including This Month		\$ 22,777.13

BILLS PAID: Motion by Hesche, supported by Elliott and unanimously approved that the Saranac Board of Education approve the bills paid from the General Fund for October and November in the amount of \$263,625.28 as presented.

BOARD MEETING DATES FOR 2023: The board reviewed the board meeting dates for 2023. President Doll suggested continuing with the workshop on a Saturday in February to review the Strategic Plan. The board would like to avoid the week of Homecoming and the Ionia Free Fair. The board will need to set the organizational board meeting no later than the third Thursday in January. The board is looking at January 9th, 2023 for this date. This will be brought back for action at the December 19th meeting.

NEOLA POLICY UPDATES FOR (SEPT 2022): The September 2022 NEOLA Policy updates were presented for a 2nd reading. This will be brought back at the December 19th meeting for action.

SUPERINTENDENT CONTRACT: Mr. Courtney and the Finance Committee presented the board with the current negotiation and contract for Superintendent Smith. The contract will go into effect July 1st, 2023. The board would like to have a full contract presented before taking any action.

COMMENTS FROM GUESTS - NON AGENDA ITEMS: None

SUPERINTENDENT'S REPORT: President Doll presented the board with the Superintendent's report. Winter sports are underway. Girls' basketball started on November 14th and boys' basketball began on the 21st. Wrestling also started on November 14th. Winter sports schedules are available on the website. The admin team and SEA members continue to work and brainstorm ideas for improving student behavior. Please welcome Amy Smith as the new Behavioral Interventionist at the Elementary School. Watch for upcoming holiday performances, concerts, and drama performances between now and the holiday break. There are no changes or updates to the ECOL plan for Saranac Community Schools. Fall Count has been certified and our enrollment number for Fall 2022 is 852. We are budgeted for 853.

BOARD REQUESTS/REPORTS: Mr. Elliott would like to report that Mr Winsor entered teams into the 2022 Michigan High School Steelhead Tournament. The tournament had 10 teams entered state wide. Saranac had students place 2nd, 3rd, 4th, and 5th. Check out Jeremy Winsor's youtube page for videos and tournament results.

COMMUNICATIONS: President Doll discussed having a holiday gathering following the December 19th board meeting. The board decided to move the December meeting up to 5:30pm. Superintendent Smith extended his congratulations to the elected board members and appreciates their willingness and desire to serve. Superintendent Smith and the board send condolences to Andrew Clementz on the passing of his Grandfather.

OTHER: Mr Hawkins shared with the board and the JSH admin team a request to encourage students to take some time and write encouraging positive comments in other students'

yearbooks. He has enjoyed going back and reading his Mothers old yearbooks and would like to see students sharing positive words and memories with other classmates. Mr Hawkins also shared his mom's diploma included a list of students that graduated. He would like the admin team to consider doing the same with our diplomas.

There being no further business to come before the Board at this time, and no objections, the meeting adjourned at 7:43pm.

Respectfully submitted,

Roy D. Hawkins
Secretary

Saranac Community Schools
Finance Committee Meeting
December 8th, 2022

The meeting began at 7:35a.m at Central Office, 225 Pleasant Street, Saranac, MI adjourning at 8:53a.m.

Present: Kevin Courtney, David Price, Roy Hawkins, and Jason Smith

- Superintendent Contract – Reviewed input from MASA group.
- Fine Arts Night - Set up meeting with SEA leadership for 12/12
- Headlee Rollback – Thrun will present at the December board meeting.
- 3rd Party Coaches: Pay difference for coaches who teach outside the district is \$6640 to \$8410 = increase of \$1770, new process for SESA coaches - FY 2024 Budget Item
- ESSER/11t budget update – Updated progress
- MOU regarding SEA longevity - Signed and Filed
- Camera Purchase - Bring to December board meeting as an action item. Reviewed the camera safety plan.
- Board Meeting 12/19 - reviewed agenda for the December board meeting.
- Hi-Tech - Will march with the SESA amounts
- Other – Reviewed SEA Communication items, Future items for FY 24 1) Superintendent contract language 2) Signing bonuses 3) Band/Facility needs.

To date...

CARES/ESSER funds

ESSER III \$762,183.59 (\$508,121 released as of 12/15/21)

ESSER III Equalization payment (11t)- \$217,729

Respectfully submitted,

David Price
Committee Chair

SARANAC COMMUNITY SCHOOLS
GENERAL FUND TRIAL BALANCE
AS OF NOVEMBER 30, 2022

Cash Checking	\$526,965.42
Cash Payroll Checking	\$1,336.69
Petty Cash Petty Cash	\$400.00
Petty Cash Cash on Hand - Athletic Cash Box	\$800.00
Due From Other Funds Food Service	\$16.00
Inventory Supplies	\$59,224.27
Investments	\$1,010,753.17
Investments Certificate of Deposit	\$261,809.49
Prepaid/Deferred Expenditures Apple iPad Apps	\$94.05
TOTAL ASSETS	<u>\$1,861,399.09</u>
Accounts Payable Workers Comp	\$4,432.91
Tax Anticipation Notes and Loans Payable	\$1,000,000.00
Due to Other Governmental Units Taxes Retirement	\$67,372.89
Due to Other Governmental Units Taxes Retirement - Stabilization 147c	(\$142,961.42)
Payroll Related Accrual Liabilities State Withholding Tax EFT	\$12,986.45
Accrued Expenditures	\$305.58
Salaries Payable Terminal Leave Payable	\$3,994.55
Unearned Revenue	\$385,021.09
TOTAL LIABILITIES	<u>\$1,331,152.05</u>
Beginning Fund Balance	\$1,840,029.60
Fund Revenues	\$1,801,594.01
Fund Expenses	(\$3,111,376.57)
TOTAL FUND BALANCE	<u>\$530,247.04</u>
TOTAL LIABILITIES & FUND BALANCE	<u>\$1,861,399.09</u>

SARANAC COMMUNITY SCHOOLS
 GENERAL FUND REVENUES
 AS OF NOVEMBER 30, 2022

	Adopted Budget	Actual	Budget - Actual	% Used/Rec'd
100 - Revenue from Local Sources	\$1,103,062.00	\$194,254.40	\$908,807.60	17.61%
300 - Revenue from State Sources	\$8,364,265.00	\$1,577,166.29	\$6,787,098.71	18.86%
400 - Revenues from Federal Sources	\$680,912.00	\$26,727.15	\$654,184.85	3.93%
500 - Incoming Transfers and Other Transactions	\$210,831.00	\$1,713.67	\$209,117.33	0.81%
600 - Fund Modifications	\$14,917.00	\$1,732.50	\$13,184.50	11.61%
	<u>\$10,373,987.00</u>	<u>\$1,801,594.01</u>	<u>\$8,572,392.99</u>	<u>17.37%</u>

SARANAC COMMUNITY SCHOOLS
GENERAL FUND EXPENDITURES
AS OF NOVEMBER 30, 2022

Function* Code	Adopted Budget	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
Function* 1111 - Elementary	\$3,353,201.00	\$265.31	\$815,924.78	\$2,537,010.91	24.34%
Function* 1112 - Middle/Junior High	\$746,317.00	\$0.00	\$185,349.10	\$560,967.90	24.84%
Function* 1113 - High School	\$1,568,021.00	\$212.03	\$423,696.86	\$1,144,112.11	27.03%
Function* 1119 - Summer School	\$17,227.00	\$0.00	\$6,501.95	\$10,725.05	37.74%
Function* 1122 - Special Education	\$931,288.00	\$0.00	\$230,452.34	\$700,835.66	24.75%
Function* 1125 - Compensatory Education	\$301,413.00	\$0.00	\$59,291.45	\$242,121.55	19.67%
Function* 1212 - Guidance Services	\$221,969.00	\$0.00	\$60,777.07	\$161,191.93	27.38%
Function* 1215 - Speech Pathology and Audiology Services	\$174,482.00	\$0.00	\$0.00	\$174,482.00	0.00%
Function* 1216 - Social Work Services	\$13,588.00	\$0.00	\$1,087.50	\$12,500.50	8.00%
Function* 1219 - Other Pupil Support Services	\$12,220.00	\$0.00	\$2,921.11	\$9,298.89	23.90%
Function* 1221 - Improvement of Instruction	\$302,003.00	\$0.00	\$94,617.75	\$207,385.25	31.33%
Function* 1222 - Educational Media Services	\$46,678.00	\$0.00	\$10,999.47	\$35,678.53	23.56%
Function* 1226 - Supervision and Direction of Instructional Staff	\$44,687.00	\$0.00	\$10,754.43	\$33,932.57	24.07%
Function* 1227 - Academic Student Assessment	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Function* 1231 - Board of Education	\$65,977.00	\$0.00	\$39,808.15	\$26,168.85	60.34%
Function* 1232 - Executive Administration	\$259,232.00	\$0.00	\$102,027.58	\$157,204.42	39.36%
Function* 1241 - Office of the Principal	\$331,555.00	\$0.00	\$115,542.88	\$216,012.12	34.85%
Function* 1242 - Junior High Sch Principal Admin	\$171,316.00	\$0.00	\$64,404.74	\$106,911.26	37.59%
Function* 1243 - Senior High Sch Principal Admin	\$174,814.00	\$0.00	\$67,904.88	\$106,909.12	38.84%
Function* 1249 - Other School Administration	\$2,000.00	\$0.00	\$31.85	\$1,968.15	1.59%
Function* 1252 - Fiscal Services	\$179,128.00	\$0.00	\$25,559.80	\$153,568.20	14.27%
Function* 1259 - Other Business Services	\$74,545.00	\$0.00	\$10,344.96	\$64,200.04	13.88%
Function* 1261 - Operating Buildings Services	\$860,912.00	\$0.00	\$339,472.49	\$521,439.51	39.43%
Function* 1271 - Pupil Transportation Services	\$566,176.00	\$0.00	\$178,563.62	\$387,612.38	31.54%
Function* 1284 - Non-Instructional Technology Services	\$166,670.00	\$30,618.30	\$19,149.79	\$116,901.91	29.86%
Function* 1285 - Pupil Accounting	\$10,781.00	\$0.00	\$0.00	\$10,781.00	0.00%
Function* 1291 - Pupil Activities	\$44,892.00	\$0.00	\$12,020.99	\$32,871.01	26.78%
Function* 1293 - Athletic Activities	\$202,816.00	\$17,087.10	\$128,609.73	\$57,119.17	71.84%
Function* 1411 - Payments to Other Public Schools Within the State of Michigan	\$9,114.00	\$0.00	\$0.00	\$9,114.00	0.00%
Function* 1511 - Debt Service - Long Term Only - Principal	\$13,348.00	\$0.00	\$5,561.30	\$7,786.70	41.66%
Function* 1641 - Fund Modification - Capital Proj	\$100,000.00	\$0.00	\$100,000.00	\$0.00	100.00%
	\$10,966,870.00	\$48,182.74	\$3,111,376.57	\$7,807,310.69	28.81%

School Days available	180
Complete to Date	64
% complete	35.56%

SARANAC COMMUNITY SCHOOLS
FOOD SERVICES TRIAL BALANCE
AS OF NOVEMBER 30, 2022

Cash Checking	\$197,481.26
Petty Cash Petty Cash	\$40.00
Inventory Supplies	\$9,382.96
TOTAL ASSETS	<u>\$206,904.22</u>
Unearned Revenue	\$16,641.18
TOTAL LIABILITIES	<u>\$16,641.18</u>
Beginning Fund Balance	\$197,339.66
Fund Revenues	\$100,963.20
Fund Expenses	(\$108,039.82)
TOTAL FUND BALANCE	<u>\$190,263.04</u>
TOTAL LIABILITIES & FUND BALANCE	<u>\$206,904.22</u>

SARANAC COMMUNITY SCHOOLS
 FOOD SERVICE FUND REVENUES AND EXPENDITURES
 AS OF NOVEMBER 30, 2022

Function* Code	Adopted Budget	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
REVENUES:					
100 - Revenue from Local Sources	\$92,403.00	\$0.00	\$28,906.59	\$63,496.41	31.28%
300 - Revenue from State Sources	\$31,512.00	\$0.00	\$1,824.97	\$29,687.03	5.79%
400 - Revenues from Federal Sources	\$226,234.00	\$0.00	\$70,231.64	\$156,002.36	31.04%
	<u>\$350,149.00</u>	<u>\$0.00</u>	<u>\$100,963.20</u>	<u>\$249,185.80</u>	<u>28.83%</u>
EXPENDITURES:					
1297 Food Services	\$346,376.00	\$10,294.00	\$108,039.82	\$228,042.18	34.16%
1611 Fund Modifications	<u>\$11,500.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$11,500.00</u>	<u>0.00%</u>
	<u>\$357,876.00</u>	<u>\$10,294.00</u>	<u>\$108,039.82</u>	<u>\$239,542.18</u>	<u>33.07%</u>

TO: Board of Education
FROM: Jason Smith, Superintendent
SUBJECT: Accept Gifts

Here are the latest gifts received for November and December.

Donations
FY: 2022-23

To:	Donation for:	Amount
Saranac Education Foundation	Elementary Tutoring Program	\$ 115,000.00
Saranac Promise	Donation	\$ 200.00
Total This Month		\$ 115,200.00
Total Gifts for 2022-2023 Including This Month		\$ 25,077.13

Suggested Resolution

I move that the Saranac Board of Education accept the gifts as listed above totaling \$115,200.00 for the month of November and December as presented.

Motion by _____ Supported by _____

Discussion: Yes _____ No _____

Approved/Denied: Yes _____ No _____

TO: Board of Education

FROM: Jason Smith, Superintendent

SUBJECT: Approval of Bills

- Bills Paid: \$223,014.76 from General Fund for November/December

Suggested Resolution

I move that the Saranac Board of Education approve the bills paid from General Fund for November/December in the amount of \$223,014.76 as presented.

Motion by _____ Supported by _____

Discussion: Yes _____ No _____

Approved/Denied: Yes _____ No _____

Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 11/11/2022

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking						
Check	11/11/2022	65802	Accounts Payable	American Fidelity Assurance		1,048.96
	Invoice			Description		Amount
	11.11.22	PAYROLL	11/11/2022	11.11.22 PAYROLL		1,048.96
Check	11/11/2022	65803	Accounts Payable	American Fidelity Assurance Company		225.40
	Invoice			Description		Amount
	2038128A		11/11/2022	CUSTOMER 95799		225.40
Check	11/11/2022	65804	Accounts Payable	HORACE MANN		1,206.63
	Invoice			Description		Amount
	11.11.22	PAYROLL	11/11/2022	GROUP 21043A		1,206.63
GF CHECKING General Fund Checking Totals:						\$2,480.99
Transactions: 3						
Checks:		3				\$2,480.99

Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 11/21/2022

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking						
Check	11/21/2022	65820	Accounts Payable	SYNCB/Amazon		1,209.52
	Invoice		Date	Description		Amount
	549497758878		11/17/2022	Tech Supplies		199.30
	647379596636		11/17/2022	ES Spec Ed Teaching Supplies		32.77
	663866345695		11/17/2022	SEF Grant Supplies		168.18
	766933553773		11/17/2022	Tech Supplies		33.18
	447363966963		11/17/2022	ES Teaching Supplies		176.27
	469753777763		11/17/2022	ES Teaching Supplies		175.15
	889983589657		11/17/2022	ES Teaching Supplies		175.89
	466658747834		11/17/2022	ES Teaching Supplies		(218.55)
	484683474959		11/17/2022	ES Teaching Supplies		(19.26)
	835597438837		11/17/2022	Maintenance Supplies		72.50
	556364863895		11/17/2022	JSH Textbook		36.06
	985566473835		11/17/2022	ES Spec Ed Teaching Supplies		(42.99)
	566383666997		11/17/2022	JSh Spec Ed Teaching Supplies		40.94
	464663938977		11/17/2022	SEF Grant Supplies		94.41
	645368798356		11/17/2022	Tech Supplies		132.95
	795553493388		11/17/2022	Admin Office & Board Supplies		38.48
	834786544646		11/17/2022	Maintenance Supplies		64.00
	454956465688		11/17/2022	ES Spec Ed Teaching Supplies		31.26
	757584955995		11/17/2022	ECSE Teaching Supplies		18.98
GF CHECKING General Fund Checking Totals:						\$1,209.52

Checks: 1 \$1,209.52

Transactions: 1

Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 11/28/2022

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking						
Check	11/28/2022	65828	Accounts Payable	M.E.S.S.A.		9,723.16
	Invoice		Date	Description		Amount
	2212-0107069		11/28/2022	December Insurance Premium		9,723.16
Check	11/28/2022	65829	Accounts Payable	Priority Health		56,475.78
	Invoice		Date	Description		Amount
	223190000466		11/28/2022	December Insurance Premium		56,475.78
GF CHECKING General Fund Checking Totals:						\$66,198.94
Checks: 2						\$66,198.94
Transactions: 2						

Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 11/28/2022

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking						
Check	11/28/2022	65825	Accounts Payable	BLUE CROSS BLUE SHIELD		7,865.16
	Invoice		Date	Description		Amount
	07043024710/1222		11/28/2022	December Insurance Premium		7,865.16
Check	11/28/2022	65826	Accounts Payable	FIRST UNUM LIFE INSURANCE COPANY		338.53
	Invoice		Date	Description		Amount
	04135500019/1222		11/28/2022	December Insurance Premium		338.53
Check	11/28/2022	65827	Accounts Payable	Priority Health		5,122.95
	Invoice		Date	Description		Amount
	223190000485		11/28/2022	December Insurance Premium		5,122.95
GF CHECKING General Fund Checking Totals:						\$13,326.64

Transactions: 3

Checks: 3 \$13,326.64

Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 11/30/2022

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	11/30/2022	65830 Accounts Payable	A PARTS WAREHOUSE		233.64
	Invoice		Description	Amount	
	172660	11/14/2022	Bus PArts	233.64	
Check	11/30/2022	65831 Accounts Payable	A.B. Dick Document Solutions		1,515.45
	Invoice		Description	Amount	
	21AR1330486	11/14/2022	Copier Charges	1,179.19	
	21AR1332649	11/14/2022	Copiers	246.17	
	21AR1335114	11/14/2022	Printers	90.09	
Check	11/30/2022	65832 Accounts Payable	AAA		122.35
	Invoice		Description	Amount	
	1940714	11/14/2022	Drivers Ed Books	122.35	
Check	11/30/2022	65833 Accounts Payable	Academic Therapy Publications		198.00
	Invoice		Description	Amount	
	303032	11/14/2022	S Smith Order	198.00	
Check	11/30/2022	65834 Accounts Payable	Action Awards LLC		454.00
	Invoice		Description	Amount	
	30924	11/14/2022	Athletic Plaques	324.50	
	30926	11/14/2022	Athletic Medals & Plaques	129.50	
Check	11/30/2022	65835 Accounts Payable	AGPartsWorldwide, Inc.		79.75
	Invoice		Description	Amount	
	034158	11/14/2022	Chromebook Parts	79.75	
Check	11/30/2022	65836 Accounts Payable	Ambulatory Care Clinic		100.00
	Invoice		Description	Amount	
	3022	11/14/2022	Bus Driver Physical	100.00	
Check	11/30/2022	65837 Accounts Payable	BLICK ART MATERIALS		252.20
	Invoice		Description	Amount	
	4587195	11/14/2022	A Wallner Order	252.20	
Check	11/30/2022	65838 Accounts Payable	Catholic Central High School		175.00

Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 11/30/2022

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice			Description		Amount
Check	JCS11/14/2022		11/14/2022	XC Invite Fee		175.00
	Invoice			Description		Amount
Check	11/30/2022	65839	Accounts Payable	CDW GOVERNMENT, INC.		179.73
	Invoice			Description		Amount
Check	FB95249		11/14/2022	Tech Order		179.73
	Invoice			Description		Amount
Check	11/30/2022	65840	Accounts Payable	Chuck Prins Equipment Repair		260.00
	Invoice			Description		Amount
Check	0100		11/14/2022	Batteries for Floor Scrubber		260.00
	Invoice			Description		Amount
Check	11/30/2022	65841	Accounts Payable	CRYSTAL FLASH ENERGY		4,517.58
	Invoice			Description		Amount
Check	9367520		11/14/2022	Diesel Fuel		2,236.38
	Invoice			Description		Amount
Check	9367530		11/14/2022	Unleaded Gas		2,281.20
	Invoice			Description		Amount
Check	11/30/2022	65842	Accounts Payable	ESS Midwest, Inc.		10,875.92
	Invoice			Description		Amount
Check	84980		11/14/2022	Salaries & Fees		5,511.43
	Invoice			Description		Amount
Check	84845		11/14/2022	Sub Salaries & Fees		5,364.49
	Invoice			Description		Amount
Check	11/30/2022	65843	Accounts Payable	Four Health Family Resource Center Inc.		600.00
	Invoice			Description		Amount
Check	10669		11/14/2022	Bridging The Gap Contract Services		300.00
	Invoice			Description		Amount
Check	10679		11/14/2022	Bridging The Gap Contract Services		300.00
	Invoice			Description		Amount
Check	11/30/2022	65844	Accounts Payable	Gallagher Uniform		310.32
	Invoice			Description		Amount
Check	10811732		11/14/2022	Towels & Uniforms		101.33
	Invoice			Description		Amount
Check	10812815		11/14/2022	Towels & Uniforms		107.65
	Invoice			Description		Amount
Check	10813940		11/14/2022	Towels & Uniforms		101.34
	Invoice			Description		Amount
Check	11/30/2022	65845	Accounts Payable	GRANITE TELECOMMUNICATIONS		359.82
	Invoice			Description		Amount
Check	579539295		11/14/2022	Fax & 911 Lines		359.82
	Invoice			Description		Amount
Check	11/30/2022	65846	Accounts Payable	JOSTENS		2,756.13

Saranac Community Schools

Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 11/30/2022

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice			Description		Amount
	N003082031			11/14/2022 Athletic Award Plaques		2,288.00
	N003083644			11/14/2022 Varsity Letter Certificates/Participation Awards		468.13
Check	11/30/2022	65847	Accounts Payable	KENOWA COMPANIES		470.00
	Invoice			Description		Amount
	39873			11/14/2022 Sprinkler System Drained		470.00
Check	11/30/2022	65848	Accounts Payable	LANSING COMMUNITY COLLEGE		1,450.00
	Invoice			Description		Amount
	X00604963/FALL22			11/14/2022 Dual Enrollment		1,450.00
Check	11/30/2022	65849	Accounts Payable	LANSING SANITARY SUPPLY, INC.		62.10
	Invoice			Description		Amount
	1181012			11/14/2022 Custodial Supplies		62.10
Check	11/30/2022	65850	Accounts Payable	METS		7,614.61
	Invoice			Description		Amount
	19021			11/14/2022 Salaries & Fees		7,614.61
Check	11/30/2022	65851	Accounts Payable	Mt. Morris Schools		390.00
	Invoice			Description		Amount
	JCS11112022			11/14/2022 V/JV Volleyball Tournament Fee		390.00
Check	11/30/2022	65852	Accounts Payable	NAPA AUTO & TRUCK PARTS		156.62
	Invoice			Description		Amount
	922051			11/14/2022 Bus Parts		117.60
	922795			11/14/2022 Mud Flaps		39.02
Check	11/30/2022	65853	Accounts Payable	OTTAWA AREA ISD		1,550.00
	Invoice			Description		Amount
	19209			11/14/2022 MVU Consortium Purchase		1,550.00
Check	11/30/2022	65854	Accounts Payable	PFM Financial Advisors LLC		1,000.00
	Invoice			Description		Amount
	122686			11/14/2022 Annual Disclosure		1,000.00
Check	11/30/2022	65855	Accounts Payable	PLANK ROAD PUBLISHING		80.84

Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 11/30/2022

Type	Date	Number	Source	Payee Name	Description	EFT Bank/Account	Transaction Amount
Check	11/30/2022	23-010506	Accounts Payable	Dawn Peterson Order			80.84
Check	11/30/2022	65856	Accounts Payable	REYNOLDS & SONS, INC			388.78
Check	11/30/2022	105123	Accounts Payable	Athletic Supplies			388.78
Check	11/30/2022	65857	Accounts Payable	SCHOOL SPECIALTY INC.			20.40
Check	11/30/2022	208131390117	Accounts Payable	M Jorgensen Order			20.40
Check	11/30/2022	65858	Accounts Payable	SEG WORKERS COMPENSATION FUND			902.00
Check	11/30/2022	JCS11162022	Accounts Payable	Workers Comp Installment			902.00
Check	11/30/2022	65859	Accounts Payable	SERVICE REPRODUCTION COMPANY			11.96
Check	11/30/2022	415188	Accounts Payable	B Kelly Order			11.96
Check	11/30/2022	65860	Accounts Payable	SMITH, JASON			273.80
Check	11/30/2022	JCS11282022	Accounts Payable	Resort Fees/Cell Phone Reimbursement/Oct-Dec.			273.80
Check	11/30/2022	65861	Accounts Payable	Social Thinking			251.24
Check	11/30/2022	266598	Accounts Payable	Order-Mike Catrell			251.24
Check	11/30/2022	65862	Accounts Payable	Thompson, Seiler & Kolb, PLLC			19,400.00
Check	11/30/2022	1420	Accounts Payable	2021/2022 Audit Cost			19,400.00
Check	11/30/2022	65863	Accounts Payable	Watkins , Shawn			292.53
Check	11/30/2022	JCS11152022	Accounts Payable	JSH Teaching Supplies			292.53
Check	11/30/2022	65864	Accounts Payable	West Michigan International			95.74

Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 11/30/2022

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	X101277139:01		11/14/2022	Bus Parts		95.74
Check	11/30/2022	65865	Accounts Payable	Wrecker's Sports		4,728.00
	Invoice		Date	Description		Amount
	000165		11/14/2022	JSH Boys Basketball Uniforms		4,728.00
GF CHECKING General Fund Checking Totals:						\$62,128.51
Checks: 36						\$62,128.51
Transactions: 36						

Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 12/01/2022

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking						
Check	12/01/2022	65866	Accounts Payable	SARANAC COMMUNITY SCHOOLS		98.45
	Invoice			Description		Amount
	MM11302022			Postage Reimbursement		98.45
GF CHECKING General Fund Checking Totals:						\$98.45

Transactions: 1

Checks: \$98.45

1

Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 12/09/2022

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking						
Check	12/09/2022	65867	Accounts Payable	American Fidelity Assurance		1,048.96
	Invoice			Description		Amount
	12.9.22	PAYROLL	12/09/2022	12.9.22	PAYROLL	1,048.96
Check	12/09/2022	65868	Accounts Payable	American Fidelity Assurance Company		225.40
	Invoice			Description		Amount
	2038130A		12/09/2022	CUSTOMER 95799		225.40
Check	12/09/2022	65869	Accounts Payable	Austin , Matthew		298.39
	Invoice			Description		Amount
	12.9.22	Reim	12/09/2022	Reimburse Deduction Withheld in Error		298.39
Check	12/09/2022	65870	Accounts Payable	HORACE MANN		1,178.16
	Invoice			Description		Amount
	12.9.22	PAYROLL	12/09/2022	GROUP 210403A		1,178.16
GF CHECKING General Fund Checking Totals:						\$2,750.91

Checks: 4 \$2,750.91

Transactions: 4

Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 12/08/2022

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	12/08/2022	65872 Accounts Payable	A PARTS WAREHOUSE		186.27
	Invoice	Date	Description	Amount	
	173029	12/01/2022	Bus Part	186.27	
Check	12/08/2022	65873 Accounts Payable	A.B. Dick Document Solutions		120.88
	Invoice	Date	Description	Amount	
	21AR1340814	12/01/2022	Stacy Sanders Printer Cost-ES	120.88	
Check	12/08/2022	65874 Accounts Payable	BLICK ART MATERIALS		12.40
	Invoice	Date	Description	Amount	
	9622837	12/01/2022	A Wallner Order	12.40	
Check	12/08/2022	65875 Accounts Payable	CATRELL, TINA		5.00
	Invoice	Date	Description	Amount	
	JCS12062022	12/01/2022	ES Teaching Supplies	5.00	
Check	12/08/2022	65876 Accounts Payable	CHROUCH COMMUNICATIONS		2,992.50
	Invoice	Date	Description	Amount	
	12072000	12/01/2022	Annual Repeater Rental Unit Fee	2,992.50	
Check	12/08/2022	65877 Accounts Payable	CONSUMERS ENERGY		23,961.77
	Invoice	Date	Description	Amount	
	JCS12012022	12/01/2022	November Natural Gas & Electric Cost	23,961.77	
Check	12/08/2022	65878 Accounts Payable	Encore Technology Group, LLC		3,724.26
	Invoice	Date	Description	Amount	
	166813	12/01/2022	November Phone Bill	3,724.26	
Check	12/08/2022	65879 Accounts Payable	ENGINEERED PROTECTION SYSTEMS / EPS		471.06
	Invoice	Date	Description	Amount	
	A1321457	12/01/2022	Quarterly Monitoring-JSH/1/1/23-3/31/23	250.59	
	A1321458	12/01/2022	Quarterly Monitoring-ES/1/1/23-3/31/23	220.47	
Check	12/08/2022	65880 Accounts Payable	ESS Midwest, Inc.		7,358.69
	Invoice	Date	Description	Amount	

Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 12/08/2022

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	85122		12/01/2022	Sub Salaries & Fees		3,431.33
	85253		12/01/2022	Salaries & Fees		3,927.36
Check	12/08/2022	65881	Accounts Payable	Gallagher Uniform		107.65
	Invoice		Date	Description		Amount
	10815102		12/01/2022	Towels & Uniforms		107.65
Check	12/08/2022	65882	Accounts Payable	GRAINGER		458.20
	Invoice		Date	Description		Amount
	9525748951		12/01/2022	Thermostats		458.20
Check	12/08/2022	65883	Accounts Payable	Grand Ledge High School		250.00
	Invoice		Date	Description		Amount
	JCS12012022		12/01/2022	XC Invite Fee		250.00
Check	12/08/2022	65884	Accounts Payable	Hedrick Associates		2,735.00
	Invoice		Date	Description		Amount
	HA55296		12/01/2022	Tech Order		2,735.00
Check	12/08/2022	65885	Accounts Payable	Heidi Wilker		160.00
	Invoice		Date	Description		Amount
	JCS12012022		12/01/2022	Wrestling Alpha Testing		160.00
Check	12/08/2022	65886	Accounts Payable	Hi-Tec Building Services		9,646.75
	Invoice		Date	Description		Amount
	029695		12/08/2022	November Custodian Cost		9,646.75
Check	12/08/2022	65887	Accounts Payable	Institute for Multi-Sensory Education		92.90
	Invoice		Date	Description		Amount
	188041		12/01/2022	SEF Sarah Gallagher		92.90
Check	12/08/2022	65888	Accounts Payable	IONIA COUNTY SHOPPER'S GUIDE		35.00
	Invoice		Date	Description		Amount
	1000-6751		12/01/2022	Veteran's Ad		35.00
Check	12/08/2022	65889	Accounts Payable	Johnson Controls		1,558.08
	Invoice		Date	Description		Amount

Saranac Community Schools

Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 12/08/2022

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	89319204 12/08/2022	65890	Accounts Payable	Labor & Materials-Replace Smoke Head in Duct Detector-Admin Kimball Midwest		1,568.08 167.50
	Invoice		Date	Description		Amount
Check	100541907 12/08/2022	65891	Accounts Payable	Maintenance Supplies Lakeview High School		167.50 225.00
	Invoice		Date	Description		Amount
Check	JCS12052022 12/08/2022	65892	Accounts Payable	Wrestling Invite Fee LANSING SANITARY SUPPLY, INC.		225.00 10,969.90
	Invoice		Date	Description		Amount
Check	1179484 1182296 12/08/2022	65893	Accounts Payable	Floor Scrubbers Custodial Supplies MENARDS-IONIA		9,998.00 971.90 45.49
	Invoice		Date	Description		Amount
Check	65622 12/08/2022	65894	Accounts Payable	Maintenance Supplies METS		45.49 7,287.81
	Invoice		Date	Description		Amount
Check	19074 12/08/2022	65895	Accounts Payable	Salaries & Fees MICHIGAN EDUCATION DIRECTORY		7,287.81 63.90
	Invoice		Date	Description		Amount
Check	JCS12022022 12/08/2022	65896	Accounts Payable	Directory-ES/JSH REAL PRO AUTO SERVICE		63.90 60.00
	Invoice		Date	Description		Amount
Check	0056329 12/08/2022	65897	Accounts Payable	Vehicle Repair REYNOLDS & SONS, INC		60.00 687.53
	Invoice		Date	Description		Amount
Check	105156 105174 12/08/2022	65898	Accounts Payable	Athletic Equipment Athletic Supplies RICHTER, ROBERT		637.99 49.54 200.00
	Invoice		Date	Description		Amount

Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 12/08/2022

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice			Description		Amount
	JCS12052022		12/01/2022	Cell Phone Reimbursement/July-Dec		200.00
Check	12/08/2022	65899	Accounts Payable	Sparta Track Boosters		125.00
	Invoice			Description		Amount
	JCS12052022		12/01/2022	JH XC Invite		125.00
GF CHECKING General Fund Checking Totals:						\$73,708.54

Checks: 28 \$73,708.54

Transactions: 28

Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 12/12/2022

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account:	GF CHECKING - General Fund Checking					
Check	12/12/2022	65900	Accounts Payable	GreatAmerica Financial Services		1,112.26
	Invoice			Description		Amount
	32937760		12/12/2022	Interest & Principal-Color Printer		1,112.26
GF CHECKING General Fund Checking Totals:						\$1,112.26

Transactions: 1

Checks: 1 \$1,112.26

TO: Board of Education

FROM: Jason Smith, Superintendent

SUBJECT: Set Organizational Meeting Date

POLICY: 0150 – (Board) Meetings

At the November 21st school board meeting you reviewed meeting dates for calendar year 2023. The Board of Education shall organize annually not earlier than January 1st immediately following an election held on a November regular election date, and not later than the third Thursday in January at a meeting held for that purpose.

The board agreed on the date of January 9th, 2023 to set this as the organizational meeting date.

Suggested Resolution

I move that the Saranac Board of Education set January 9th, 2023 as the Organizational Meeting Date as presented.

Motion by _____ Supported by _____

Discussion: Yes _____ No _____

Approved/Denied: Yes _____ No _____

TO: Board of Education

FROM: Jason Smith, Superintendent

SUBJECT: Neola Policy Updates (Sept-2022)

Bylaw 0144.1 - Compensation (Revised)

This policy revision is offered to accommodate the IRS guidance regarding payments to School Board members. See Legal Alert #5.

This revision should be adopted to maintain accurate policies.

NEW Policy 6108 - Authorization to Use Electronic Transfer of Funds and Automated Clearing House Arrangements (NEW)

This new policy is provided in response to client requests. In order to utilize electronic fund transfers and automated clearing house (ACH) arrangements and transactions, the District must have a written ACH policy in place. This policy includes the components required by Michigan statute.

This policy should be adopted in order to utilize electronic fund transfers and automated clearing house arrangements and transactions.

Policy 6460 – Vendor Relations (Revised)

This policy has been revised at client request to provide optional language that allows for preferred vendor access to students and their parent/guardian for non-district purchases.

This option is offered for consideration.

Policy 6700 - Fair Labor Standards Act (FLSA) (Revised)

More than a decade ago, Congress passed a law amending Section 7 of the Fair Labor Standards Act (“FLSA”), mandating that eligible employees be provided reasonable breaks and private facilities to express breast milk during the first year after the birth of their child. It is important to keep in mind that the FLSA overtime and lactation provisions only apply to certain employees in an organization, but not all of them. For public schools, typically nonteaching employees, such as bus drivers, custodians, and secretaries, are covered by the FLSA. However, professional employees like teachers, administrators, and IT staff are usually exempt from overtime and other FLSA provisions including those mandating breaks for lactation. However, school employers may elect to provide this type of benefit and support for exempt employees. Therefore, language has been added that summarizes a board of education’s obligation to provide reasonable breaks and private facilities for FLSA-eligible employees to express breast milk. In the new AG 6700, optional language provides the same benefit to FLSA-exempt employees to the extent the employees may be accommodated without materially disrupting school operations or employee duties. Such an option is not required and in some cases may be difficult or nearly impossible to accommodate. Many employers attempt to provide similar accommodations/benefits for all employees, regardless of status or assignment.

A legal alert accompanies this change and summarizes a board of education’s duties with regard to this topic.

Policy 7440.03 - Small Unmanned Aircraft Systems (sUAS) (Revised/Technical Correction)

Policy and AG 7440.03 have been updated to incorporate changes in Federal regulations pertaining to the operation of drones at night or over people.

The proposed revision to the policy adds the new Federal regulation citation to the policy. If, in reviewing the policy template, a change to the current policy would be considered a revision or the addition of a new policy. Otherwise, the change would be considered a Technical Correction. The proposed revisions to the AG are consistent with the current state of the law and should be adopted.

Policy 9150 - School Visitors (Revised)

The proposed revision to this policy reflects the recent changes required by amendments, approved by the Governor, to the Sex Offender Registration Act (SORA). The change was made to Policy 8400 in a recent update

This revision should be considered in order to have consistent policies and to remain compliant with Michigan law.

I move that the Saranac Board of Education approve the Neola Policy Updates for September-2022 as presented.

Motion by _____ Supported by _____

Discussion: Yes _____ No _____

Approved/Denied: Yes _____ No _____

TO: Board of Education

FROM: Jason Smith, Superintendent

SUBJECT: Approve Safety and Security Project

District admin recommend grant funds be used for the presented project, this is part of the school safety plan and initiative. This project exceeds allowable expenditure costs per board policy and federal guidelines.

Suggested Resolution

I move that the Saranac Board of Education approve the camera expenditure, not to exceed quoted amount, as presented.

Motion by _____ Supported by _____

Discussion: Yes _____ No _____

Approved/Denied: Yes _____ No _____



December 13, 2022

Saranac Community Schools
Attn: Superintendent Jason Smith
Principal Sara Serne
Mr. Robert Silvernail
225 South Pleasant Street
Saranac, MI 48881

RE: District Safety & Security System

Thank you for the opportunity to work with you on the design of a video surveillance & security system for Saranac Community Schools. The following proposal includes the video surveillance portion of a robust Safer Schools platform offered by Motorola Solutions. The system design as proposed is based on a physical walk-through of the facilities conducted on December 1, 2022. This new system provides significant improvements in the capacity, capability, quality, and availability of internal and external video surveillance within the District utilizing the Motorola Solutions Avigilon product line.

Avigilon's system as proposed includes the following:

- Appearance search and tracking analytics
- Self-Learning AI for automatic pattern analysis
- Two-Way radio integration for pre-defined alerts such as open doors
- Two 96TB AI NVR (Network Video Recorder) servers to ensure adequate video throughput, storage, and redundancy
- 74 Individual cameras with mounting hardware for indoor and outdoor coverage
- Two Motorola ION Android based two-way radios
- Complete system installation
- User Training
- 30+ Days of video storage (based on proposed configuration)

The proposed camera distribution is as follows:

Saranac Jr/Sr. High:

- (9) Outside 270-degree digital cameras on each corner of the school
- (2) Outside 180-degree digital cameras at office entrance of school
- (1) Outside 8MP camera to cover north wooded area
- (21) Indoor digital cameras of various kinds from 4MP to 8MP with analytic capability
- (9) Indoor digital H5A dual head cameras

Elementary:

- (6) Outside 270-degree digital cameras on each corner of the school
- (3) Outside 8MP camera to cover parking areas
- (13) Indoor digital H5A dual head cameras
- (7) 4MP indoor dome camera with analytics



MOTOROLA SOLUTIONS

Mobile Solutions Channel Partner



Bus Garage/Admin Building:

- (3) Outside 270-degree digital cameras on north-east and north-west corners of the bus garage and south-east corner of admin building

The total cost of this proposal is \$195,715.44.

Our requested terms are a 50% down-payment with the balance due upon completed installation.

Saranac Community Schools is to provide the following:

- Standalone network PoE switches at necessary MDF/IDF locations which are all network accessible at Central Office.
- SFP+ ports with 10GbE available at Central Office preferred for server connections.
- All necessary AC power connections and battery backup systems
- Network connectivity between all buildings (fiber preferred)

Pricing is valid through December 23, 2022 and is based on the Motorola Solutions MI-Deal Contract 190000001544 with the State of Michigan.

A robust video system is part of the Safer Schools platform offered by Motorola Solutions. Other components of this platform to consider include:

- Camera system coverage at sports fields
- Enhanced two-way radio communications including expanded coverage, encryption, and additional radios with video capability
- Integrated Avigilon access control systems
- Orchestrate work-flow automation software
- GPS tracking system for District Vehicles
- Parent Portal for student transportation
- Ally incident management software

Each of these items can be stand-alone. However, when bundled over time, they provide for a complete system to ensure the safety and security of the students, staff, visitors, and facilities.

Thank you again for the opportunity to work with you on this project.

Sincerely,

Pete Przybysz, Account Manager
Chrouch Communications, Inc.



MOTOROLA SOLUTIONS

Mobile Solutions Channel Partner

TO: Board of Education

FROM: Jason Smith, Superintendent

SUBJECT: Special Election

Thrun Law Firm will present the board with the calendar and resolution to call a special election for the Operating Millage Renewal Proposal.

**SARANAC COMMUNITY SCHOOLS
IONIA COUNTY, MICHIGAN**

**CALENDAR FOR SPECIAL ELECTION ON
MAY 2, 2023**

1. **Monday, December 19, 2022** - Board of Education regular meeting to adopt the resolution calling the election.
2. **On or before 4:00 p.m. on Tuesday, February 7, 2023** - Forward ballot wording and resolution to Election Coordinator. **Failure to timely file a certified copy of ballot language may jeopardize the School District's ability to place the question on the ballot.**
3. **On or before Saturday, March 18, 2023** - Absent voter ballots must be available to be sent to voters serving in the military or living overseas. Absent voter ballots must be available by **Thursday, March 23, 2023** to be sent to members of the general public.
4. **On or before Monday, April 3, 2023** - Registration notice must be published by the Election Coordinator once in a newspaper of general circulation in the School District.
5. **Monday, April 17, 2023** - Last day for voters to register by mail. Voters may register **in person** through **Tuesday, May 2, 2023** (election day) with the required documentation.
6. **On or before Tuesday, April 25, 2023** - Election notice must be published by the Election Coordinator once in a newspaper of general circulation in the School District.
7. Election clerk offices must be open for at least 8 hours on the last Saturday (**April 29, 2023**) and/or Sunday (**April 30, 2023**) before the election to issue and receive absent voter ballots. The election clerk must post notice of those date(s) and time(s) at least 30 days before the election.
8. **Tuesday, May 2, 2023** - The polls of election will open at 7:00 a.m. and close at 8:00 p.m.

Saranac Community Schools, Ionia County, Michigan (the "District")

A regular meeting of the board of education of the District (the "Board") was held in the _____, within the boundaries of the District, on the 19th day of December, 2022, at _____ o'clock in the ____m. (the "Meeting").

The Meeting was called to order by _____, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS:

1. This Board intends to submit a proposition at a special election to be held on Tuesday, May 2, 2023.

2. On or before 4:00 p.m. on Tuesday, February 7, 2023, the Board shall certify any ballot proposition to be submitted to the voters at such election to the election coordinator or coordinators designated to conduct elections within the District (the "Election Coordinator").

NOW, THEREFORE, BE IT RESOLVED THAT:

1. A special election of the school electors of the District be called and held on Tuesday, May 2, 2023.

2. The proposition to be voted on at the special election shall be stated on the ballots in substantially the form as set forth in Exhibit A.

3. The Election Coordinator is requested to:

a. Utilize _____, a newspaper published or of general circulation within the District, for publication of notices in accordance with the election law requirements.

b. Utilize ballot proposition summary information, as prepared by legal counsel, in the forms of the notices of last day of registration and election in substantially the form as set forth in Exhibit B attached hereto.

c. Provide a proof copy of the ballot to the District and its legal counsel in sufficient time to allow the ballot to be proofread prior to printing.

4. The Secretary of this Board is hereby authorized and directed to file a copy of this resolution with the Election Coordinator and with any Election Clerk or clerks designated to conduct elections within the District by 4:00 p.m., on Tuesday, February 7, 2023.

5. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Saranac Community Schools, Ionia County, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at the Meeting, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the Meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).

Secretary, Board of Education

IFK/jmw



EXHIBIT A

**SARANAC COMMUNITY SCHOOLS
OPERATING MILLAGE RENEWAL PROPOSAL**

This proposal will allow the school district to continue to levy the statutory rate of not to exceed 18 mills on all property, except principal residence and other property exempted by law, required for the school district to receive its revenue per pupil foundation allowance. The remaining 1.4411 mills are only available to be levied to restore millage lost as a result of the reduction required by the “Headlee” amendment to the Michigan Constitution of 1963 and will only be levied to the extent necessary to restore that reduction.

Shall the currently authorized millage rate limitation on the amount of taxes which may be assessed against all property, except principal residence and other property exempted by law, in Saranac Community Schools, Ionia County, Michigan, be renewed by 19.4411 mills (\$19.4411 on each \$1,000 of taxable valuation) for a period of 10 years, 2024 to 2033, inclusive, to provide funds for operating purposes; the estimate of the revenue the school district will collect if the millage is approved and 18 mills are levied in 2024 is approximately \$768,456 (this is a renewal of millage that will expire with the 2023 tax levy)?

EXHIBIT B

**SUMMARY OF BALLOT PROPOSITION TO BE INSERTED IN THE
NOTICES OF LAST DAY OF REGISTRATION AND ELECTION:**

SARANAC COMMUNITY SCHOOLS
OPERATING MILLAGE RENEWAL PROPOSAL
EXEMPTING PRINCIPAL RESIDENCE
AND OTHER PROPERTY EXEMPTED BY LAW
19.4411 MILLS FOR 10 YEARS

Full text of the ballot proposition may be obtained at the administrative offices of Saranac Community Schools, 225 Pleasant Street, Saranac, Michigan 48881-9708, telephone: (616) 642-1400.

[SCHOOL DISTRICT LETTERHEAD]

CERTIFICATION OF BALLOT PROPOSITION

TO: _____

In compliance with Public Act 116, Public Acts of Michigan, 1954, as amended (the “Act”), attached is a certified copy of the ballot proposition language approved by the Board of Education of Saranac Community Schools to be placed before the voters at the election to be held on Tuesday, May 2, 2023.

Pursuant to the Act, a summary of the ballot proposition and an address where the full text of the proposal may be obtained must be included in the registration and election notices.

Please provide us with a proof copy of the ballot proposition language prior to printing the ballots.

Dated: _____

By _____
Secretary, Board of Education

Saranac Community Schools

Jason Smith, Superintendent
225 Pleasant Street
Saranac, Michigan 48881

www.saranac.k12.mi.us

Telephone 616-642-1400
Fax 616-642-1405

TO: Saranac Community Schools Board of Education
FROM: Jason
DATE: December 19, 2022
RE: 2023 Board meeting dates

2023 meeting dates

The Board has been using the 3rd Monday of the month when possible. The following dates represent mostly corresponding dates.

January 9 th (organizational meeting)	
February 20	Feb 25 (Workshop) Strategic Plan update
March 13	March 27 (Sup't eval)
April 17	
May 15	
June 5	June 26 (Budget Hearing)
July 24	
August 7	August 21 (New Hires)
September 18	
October 23 (Audit)	
November 20	
December 18	

Saranac Elementary
Mike Catrell, Principal
Phone 616.642.1200
Fax 616.642.1205

Sara Serne, K-12 Principal
Phone: 616.642.1100

Saranac Junior Senior High
Josh Leader, Principal
Phone 616.642.1100
Fax 616.642.1105

Be the change you wish to see in the world...

Saranac Community Schools

Jason Smith, Superintendent
225 Pleasant Street
Saranac, Michigan 48881

www.saranac.k12.mi.us

Telephone 616-642-1400
Fax 616-642-1405

NOTICE OF SCHEDULE OF REGULAR MEETINGS OF THE BOARD OF EDUCATION OF SARANAC COMMUNITY SCHOOL DISTRICT TO BE HELD FROM JANUARY 1 THROUGH DECEMBER 31, 2023.

TO ALL PERSONS INTERESTED IN THE MEETINGS OF THE BOARD OF EDUCATION OF SARANAC COMMUNITY SCHOOL DISTRICT OF IONIA COUNTY.

PLEASE TAKE NOTICE THAT the Board of Education of Saranac Community School District, Saranac, MI 48881, telephone (616) 642-1400, will hold regular meetings on the following days, at 7:00 p.m., in the Conference Room, Central Office, 225 Pleasant Street, Saranac, MI.

1/9/2023	
2/20/2023 Workshop	2/25/2023 workshop
3/13/2023	3/27/2023
4/17/2023	
5/15/2023	
6/5/2023	6/26/2023
7/24/2023	
8/7/2023	8/21/2023
9/18/2023	
10/23/2023	
11/20/2023	
12/18/2023	

Proposed minutes of each of the meetings listed above will be available for public inspection during regular business hours, at the Superintendent's office, Saranac Community Schools, Saranac, MI 48881, telephone 616-642-1400, not more than eight business days after the day of said meeting, and approved minutes of each meeting will be available for public inspection during regular business hours, at 225 Pleasant Street, not more than five business days after the meeting at which the minutes are approved. Copies of the minutes shall also be available at the reasonable estimated cost for printing or copying.

Upon oral or written request for a subscription and payment of a fee established by the Board, minutes shall be mailed to any person or business by first class mail. The subscription may be valid for up to 6 months.

This notice is given in compliance with Act No. 267 of the Public Acts of Michigan, 1976.

Roy Hawkins
Secretary, Board of Education

Saranac Elementary
Mike Catrell, Principal
250 Pleasant St
Saranac, MI 48881
616-642-1200 phone
catrellmik@scs-staff.org

Sara Serne, K-12 Principal/MTSS Coordinator
sernesar@scs-staff.org
JSH (616) 642-1100
ES (616) 642-1200

Saranac Junior Senior High
Josh Leader, Principal
150 Pleasant St
Saranac, MI 48881
616-642-1100 phone
leaderjos@scs-staff.org