

Regular Meeting  
Monday, November 21, 2022 7:00 PM

Central Office Conference Room  
225 Pleasant St  
Saranac, Michigan 48881

## **Agenda**

1. Call to Order\_\_\_\_\_
2. Pledge of Allegiance
3. Additions, Deletions & Modifications to the Agenda
4. Approval of Minutes
5. Treasurer's Report
6. Comments from Guests - Agenda Items
7. Action Items
  - 7.a. Accept Gifts
  - 7.b. Approve Bills
8. Reports/Presentations
  - 8.a. Board Meeting Dates Review for 2023
  - 8.b. NEOLA Policy Update - 2nd Reading
  - 8.c. Superintendent Contract
9. Comments from Guests - Non Agenda Items
10. Superintendent's Report
11. Board Requests/Reports
12. Communications
13. Other
14. Adjournment\_\_\_\_\_

Saranac Community Schools  
Board of Education  
Meeting # 6

The regular meeting of the Saranac Community Schools Board of Education was held on October 24th in the Conference Room, Saranac Central Office, 225 Pleasant St, Saranac, MI 48881.

Board President, Sarah Doll called the meeting to order at 7:00pm.

Present: Doll, Courtnay, Hawkins, Price, VanKuiken, Hesché  
Absent: Elliott

Mr. David Price led in the Pledge of Allegiance.

**ADDITIONS, DELETIONS, & MODIFICATIONS TO THE AGENDA:** None

**APPROVAL OF MINUTES:** Approved as presented

**TREASURER'S REPORT:** The Treasurer's report for September was approved as presented.

**COMMENTS FROM GUESTS - AGENDA ITEMS:** None

**ACCEPT GIFTS:** Motion by Price, supported by Hawkins and unanimously approved that the Saranac Board of Education accept the gifts as listed below totaling \$7,088.99 for the month of September and October as presented.

**Donations**

**FY: 2022-2023**

To:	Donation for:	Amount
Cheerleading Program	Homecoming	\$ 50.00
Cheerleading Program	Homecoming	\$ 50.00
Cheerleading Program	Homecoming	\$ 50.00
Cheerleading Program	Homecoming	\$ 50.00
Cheerleading Program	Homecoming	\$ 50.00
Cheerleading Program	Homecoming	\$ 50.00
Cheerleading Program	Homecoming	\$ 50.00
Cheerleading Program	Homecoming	\$ 250.00
Cheerleading Program	Homecoming	\$ 50.00

Cheerleading Program	Homecoming	\$ 50.00
Cheerleading Program	Homecoming	\$ 50.00
Cheerleading Program	Homecoming	\$ 50.00
Cheerleading Program	Homecoming	\$ 50.00
Cheerleading Program	Homecoming	\$ 50.00
Cheerleading Program	Homecoming	\$ 100.00
Cheerleading Program	Homecoming	\$ 100.00
Cheerleading Program	Homecoming	\$ 50.00
Cheerleading Program	Homecoming	\$ 50.00
Cheerleading Program	Homecoming	\$ 200.00
Cheerleading Program	Homecoming	\$ 50.00
Saranac Community Schools	Lunch Account Donation	\$ 388.99
Saranac Community Schools	Lunch Account Donation	\$ 300.00
Saranac Promise	Donation	\$ 150.00
Cheerleading Program	Homecoming	\$ 50.00
Saranac Promise	Donation	\$ 200.00
Saranac Community Schools	Lunch Account Donation	\$ 1,000.00
Saranac Promise	Donation	\$ 2,500.00
Saranac Promise	Donation	\$ 50.00
Saranac Promise	Donation	\$ 1,000.00
Total This Month		<b>\$ 7,088.99</b>
<b>Total Gifts for 2022-2023 Including This Month</b>		<b>\$ 22,777.13</b>

**BILLS PAID:** Motion by VanKuiken, supported by Courtney and unanimously approved that the Saranac Board of Education approve the bills paid from the General Fund for September and October in the amount of \$355,697.59 as presented.

**2022-2023 ANNUAL AUDIT REVIEW:** Steve Thompson and Andrew Seiler from Thompson, Seiler & Kolb, PLLC presented the annual audit. Once again Saranac Community Schools had a single audit done. The auditor's report is a clean opinion and the records are in good shape. Jammie Sprank does a great job and we never have any adjustments or journal entries we need to do. The fund balance is around 18.5%. Mr. Thompson reported the district is in good shape.

**LEARNING LOSS PLAN 98c:** Superintendent Smith presented to the Board of Education the district's Learning Loss Plan. As part of the application process for 98c funds the plan must be presented to the board at a meeting. Funds expected are \$30.00-\$55.00 per student depending on how many districts apply for the funds. The learning loss plan focuses on providing Accelerated Learning and not just remediation to combat learning loss created by the pandemic. Applications are due by the end of the fiscal year

**REVIEW POLICY ON BULLYING:** Superintendent Smith presented the board with the current policy regarding Bullying. This is just a refresher on what the district's policy pertaining to Bullying and Other Aggressive Behavior toward Students is. No changes to the policy were made.

**NEOLA POLICY UPDATES:** The board reviewed the September 2022 NEOLA Policy updates. This will be brought back to the November 21st meeting for a second reading.

**COMMENTS FROM GUESTS - NON AGENDA ITEMS:** Teri Brunette and Sarah Gallagher attended the meeting representing the Elementary school. The ladies took a moment to thank Superintendent Smith and the Board for the Pumpkin Carving activite at the last Professional Development Day. Staff in both the JSH and the Elementary broke into groups of 3-4 and carved their most creative pumpkin. The students in both buildings had an opportunity to vote on the best pumpkins. The winning pumpkin in the JSH was carved by the Special Education Team and the Elementary pumpkin was carved by our 5th grade teachers.

**SUPERINTENDENT'S REPORT:** Superintendent Smith reported that count day was October 5th. The final count is still in the process of being certified but enrollment numbers are still looking to be around our budgeted enrollment of 853. The district's Continuity of Learning Plan and Return to In-Person Instruction plan have had no changes this month. Superintendent Smith will continue to update the board on the status of the district's plans. Student behavior continues to be a concern at both the Elementary and the JSH. The administration team and the SEA continue to meet regarding how to continue to support staff. A Behavioral Interventionist position was created for the Elementary School to help combat this ongoing difficult time but the position remains open. Superintendent Smith will be at a conference during the November board meeting. President Doll will run the meeting in lieu of his absence. Superintendent Smith reported several inspections have been completed this month and a few more are on the calendar to be done before month end. Superintendent Smith passed out a memo with potential dates for 2023 board meetings. The board will need to vote at the December 19th meeting on the date of the Organizational Meeting held in January. The rest of the 2023 dates will be voted on at the Organizational Meeting. Superintendent Smith shared congratulations to the Men's Cross Country Team on their CMAC Championship and the Women's Cross Country Team coming in 2nd in the CMAC. Madeline Hill was CMAC Champion in the Women's division. Regionals will be this upcoming Saturday in Allendale. Good luck to the Cross Country program. Superintendent Smith shared with the board an update on the tax bills for Easton Township. There was a clerical error at the township level and the clerk only levied 7 mills instead of 9 mills. The township will levy 11 mills this tax season to

make up the difference. Thurn has sent the township our acknowledgment of the error and the townships plan to correct the error. Superintendent Smith has reached out to the class presidents of 1986 and 1987 regarding the Redskin sign at the JSH. The presidents will each reach out to classmates and offer input on how to proceed with the sign.

**BOARD REQUESTS/REPORTS:** Vice President Courtney presented the board with an outline of the Superintendent contract negotiations between Superintendent Smith and the Finance Committee. The information will be presented formally at the November 21st meeting. Roy Hawkins requested a meeting spot outdoors for board meetings when weather is nice.

**COMMUNICATIONS:** School Bus Week was last week. The bus drivers enjoyed some donuts from Superintendent Smith and the Board of Education as a token of appreciation for all their amazing work they do for our district. Principal Month is this month. Goodie bags are being assembled for our 3 principals. Superintendent Smith will deliver the gifts to each principal.

**OTHER:** None

There being no further business to come before the Board at this time, and no objections, the meeting adjourned at 7:54pm.

Respectfully submitted,

Roy D. Hawkins  
Secretary

Saranac Community Schools  
Finance Committee Meeting  
November 8th, 2022

The meeting began at 7:45a.m at Central Office, 225 Pleasant Street, Saranac, MI adjourning at 8:55a.m.

Present: Kevin Courtnay, David Price, Sarah Doll, and Jason Smith

- Superintendent Contract – Information regarding increases and loss to the district shared. This information will be brought to the November board meeting.
- Fine Arts Night - Discussed Schedule B option for fine arts night. Either \$27.54/hr approx 16 hours or as Prom is listed as one time payment of \$523.46.
- Headlee Rollback – Thrun will present at the December board meeting.
- 3<sup>rd</sup> Party Coaches: Pay difference for coaches who teach outside the district is \$6640 to \$8410 = increase of \$1770, new process for SESA coaches - Will bring back more information.
- ESSER/11t budget update – Moving forward with spending.
- MOU - Regarding SEA longevity pay. MOU ready for signatures.
- Old Board Policy/New Board Policy = admin retreat - Support for a June retreat.
- Board Meeting 11/21 - reviewed agenda for the November board meeting.
- Hi-Tech - Will update contract amounts.
- Other – None

**To date...**

CARES/ESSER funds

ESSER III \$762,183.59 (\$508,121 released as of 12/15/21)

ESSER III Equalization payment (11t)- \$217,729

Respectfully submitted,

Kevin Courtnay  
Acting-Committee Chair

SARANAC COMMUNITY SCHOOLS  
GENERAL FUND TRIAL BALANCE  
AS OF OCTOBER 31, 2022

Cash Checking	\$518,704.81
Cash Savings	\$261,618.47
Cash Payroll Checking	\$1,336.69
Petty Cash Petty Cash	\$400.00
Petty Cash Cash on Hand - Athletic Cash Box	\$800.00
Due From Other Funds Food Service	\$8.00
Inventory Supplies	\$59,224.27
Investments	\$1,007,603.76
Prepaid/Deferred Expenditures Apple iPad Apps	\$94.05
TOTAL ASSETS	<u>\$1,849,790.05</u>
Accounts Payable	\$270.00
Accounts Payable Workers Comp	\$3,568.87
Tax Anticipation Notes and Loans Payable	\$1,000,000.00
Due to Other Governmental Units Taxes Retirement	\$65,997.95
Payroll Related Accrual Liabilities State Withholding Tax EFT	\$12,193.10
Payroll Related Accrual Liabilities MESSA Employee Portion	(\$7.62)
Accrued Expenditures	\$305.58
Salaries Payable Terminal Leave Payable	\$3,994.55
Unearned Revenue	\$270,021.09
TOTAL LIABILITIES	<u>\$1,356,343.52</u>
Beginning Fund Balance	\$1,840,029.60
Fund Revenues	\$906,871.01
Fund Expenses	(\$2,253,454.08)
TOTAL FUND BALANCE	<u>\$493,446.53</u>
TOTAL LIABILITIES AND FUND BALANCE	<u>\$1,849,790.05</u>

SARANAC COMMUNITY SCHOOLS  
GENERAL FUND REVENUES  
AS OF OCTOBER 31, 2022

	Adopted Budget	Actual	Budget - Actual	% Used/Rec'd
100 - Revenue from Local Sources	\$1,103,062.00	\$186,688.73	\$916,373.27	16.92%
300 - Revenue from State Sources	\$8,364,265.00	\$691,024.46	\$7,673,240.54	8.26%
400 - Revenues from Federal Sources	\$680,912.00	\$26,727.15	\$654,184.85	3.93%
500 - Incoming Transfers and Other Transactions	\$210,831.00	\$1,473.17	\$209,357.83	0.70%
600 - Fund Modifications	\$14,917.00	\$957.50	\$13,959.50	6.42%
	<u>\$10,373,987.00</u>	<u>\$906,871.01</u>	<u>\$9,467,115.99</u>	<u>8.74%</u>



SARANAC COMMUNITY SCHOOLS  
GENERAL FUND EXPENDITURES  
AS OF OCTOBER 31, 2022

Function*	Function* Code	Adopted Budget	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
Function*	1111 - Elementary	\$3,353,201.00	\$2,565.99	\$592,471.84	\$2,758,163.17	17.75%
Function*	1112 - Middle/Junior High	\$746,317.00	\$0.00	\$133,403.57	\$612,913.43	17.87%
Function*	1113 - High School	\$1,568,021.00	\$3,860.89	\$320,088.76	\$1,244,071.35	20.66%
Function*	1119 - Summer School	\$17,227.00	\$0.00	\$6,501.95	\$10,725.05	37.74%
Function*	1122 - Special Education	\$931,288.00	\$251.24	\$157,584.30	\$773,452.46	16.95%
Function*	1125 - Compensatory Education	\$301,413.00	\$0.00	\$43,137.02	\$258,275.98	14.31%
Function*	1212 - Guidance Services	\$221,969.00	\$0.00	\$45,554.61	\$176,414.39	20.52%
Function*	1215 - Speech Pathology and Audiology Services	\$174,482.00	\$0.00	\$0.00	\$174,482.00	0.00%
Function*	1216 - Social Work Services	\$13,588.00	\$0.00	\$375.00	\$13,213.00	2.76%
Function*	1219 - Other Pupil Support Services	\$12,220.00	\$0.00	\$2,086.60	\$10,133.40	17.08%
Function*	1221 - Improvement of Instruction	\$302,003.00	\$2,995.00	\$71,964.45	\$227,043.55	24.82%
Function*	1222 - Educational Media Services	\$46,678.00	\$0.00	\$6,943.60	\$39,734.40	14.88%
Function*	1226 - Supervision and Direction of Instructional Staff	\$44,687.00	\$0.00	\$7,726.57	\$36,960.43	17.29%
Function*	1227 - Academic Student Assessment	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Function*	1231 - Board of Education	\$65,977.00	\$0.00	\$17,381.16	\$48,595.84	26.34%
Function*	1232 - Executive Administration	\$259,232.00	\$0.00	\$83,542.42	\$175,689.58	32.23%
Function*	1241 - Office of the Principal	\$331,555.00	\$0.00	\$92,294.58	\$239,260.42	27.84%
Function*	1242 - Junior High Sch Principal Admin	\$171,316.00	\$0.00	\$51,620.58	\$119,695.42	30.13%
Function*	1243 - Senior High Sch Principal Admin	\$174,814.00	\$0.00	\$55,456.04	\$119,357.96	31.72%
Function*	1249 - Other School Administration	\$2,000.00	\$0.00	\$31.85	\$1,968.15	1.59%
Function*	1252 - Fiscal Services	\$179,128.00	\$0.00	\$20,407.75	\$158,720.25	11.39%
Function*	1259 - Other Business Services	\$74,545.00	\$0.00	\$10,344.96	\$64,200.04	13.88%
Function*	1261 - Operating Buildings Services	\$860,912.00	\$0.00	\$306,279.46	\$554,632.54	35.58%
Function*	1271 - Pupil Transportation Services	\$566,176.00	\$0.00	\$125,844.96	\$440,331.04	22.23%
Function*	1284 - Non-Instructional Technology Services	\$166,670.00	\$31,002.76	\$22,298.78	\$113,368.46	31.98%
Function*	1285 - Pupil Accounting	\$10,781.00	\$0.00	\$0.00	\$10,781.00	0.00%
Function*	1291 - Pupil Activities	\$44,892.00	\$0.00	\$4,512.64	\$40,379.36	10.05%
Function*	1293 - Athletic Activities	\$202,816.00	\$17,087.10	\$71,151.59	\$114,577.31	43.51%
Function*	1411 - Payments to Other Public Schools Within the State of Michigan	\$9,114.00	\$0.00	\$0.00	\$9,114.00	0.00%
Function*	1511 - Debt Service - Long Term Only - Principal	\$13,348.00	\$0.00	\$4,449.04	\$8,898.96	33.33%
Function*	1641 - Fund Modification - Capital Proj	\$100,000.00	\$0.00	\$0.00	\$100,000.00	0.00%
		\$10,966,870.00	\$57,762.98	\$2,253,454.08	\$8,655,652.94	21.07%

School Days available	180
Complete to Date	45
% complete	25.00%

SARANAC COMMUNITY SCHOOLS  
FOOD SERVICES TRIAL BALANCE  
AS OF OCTOBER 31, 2022

Cash Checking	\$197,904.71
Petty Cash Petty Cash	\$40.00
Inventory Supplies	\$6,882.05
TOTAL ASSETS	<u>\$204,826.76</u>
Unearned Revenue	<u>\$14,699.55</u>
TOTAL LIABILITIES	<u>\$14,699.55</u>
Beginning Fund Balance	\$197,339.66
Fund Revenues	\$66,210.47
Fund Expenses	<u>(\$73,422.92)</u>
TOTAL FUND BALANCE	<u>\$190,127.21</u>
TOTAL LIABILITIES AND FUND BALANCE	<u>\$204,826.76</u>

SARANAC COMMUNITY SCHOOLS  
 FOOD SERVICE FUND REVENUES AND EXPENDITURES  
 AS OF OCTOBER 31, 2022

Function* Code	Adopted Budget	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
<b>REVENUES:</b>					
100 - Revenue from Local Sources	\$92,403.00	\$0.00	\$20,691.56	\$71,711.44	22.39%
300 - Revenue from State Sources	\$31,512.00	\$0.00	\$911.06	\$30,600.94	2.89%
400 - Revenues from Federal Sources	\$226,234.00	\$0.00	\$44,607.85	\$181,626.15	19.72%
	\$350,149.00	\$0.00	\$66,210.47	\$283,938.53	18.91%
<b>EXPENDITURES:</b>					
1297 Food Services	\$346,376.00	\$10,294.00	\$73,422.92	\$262,659.08	24.17%
1611 Fund Modifications	\$11,500.00	\$0.00	\$0.00	\$11,500.00	0.00%
	\$357,876.00	\$10,294.00	\$73,422.92	\$274,159.08	23.39%

TO: Board of Education

FROM: Jason Smith, Superintendent

SUBJECT: Accept Gifts

Here are the latest gifts received for October and November.

### Donations

**FY: 2022-23**

To:	Donation for:	Amount
Saranac Promise	Donation	\$ 300.00
Saranac Community Schools	Lunch Donation	\$ 2,000.00
Total This Month		<b>\$ 2,300.00</b>
<b>Total Gifts for 2022-2023 Including This Month</b>		<b>\$ 22,777.13</b>

### Suggested Resolution

I move that the Saranac Board of Education accept the gifts as listed above totaling \$2,300.00 for the month of October and November as presented.

Motion by \_\_\_\_\_ Supported by \_\_\_\_\_

Discussion: Yes \_\_\_\_\_ No \_\_\_\_\_

Approved/Denied: Yes \_\_\_\_\_ No \_\_\_\_\_

TO: Board of Education

FROM: Jason Smith, Superintendent

SUBJECT: Approval of Bills

- Bills Paid: \$263,625.28 from General Fund for October/November

Suggested Resolution

I move that the Saranac Board of Education approve the bills paid from General Fund for October and November in the amount of \$263,625.28 as presented.

Motion by \_\_\_\_\_ Supported by \_\_\_\_\_

Discussion: Yes \_\_\_\_\_ No \_\_\_\_\_

# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 10/25/2022

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>						
Check	10/25/2022	65720	Accounts Payable	CAPITAL EQUIPMENT & SUPPLY		6,850.00
	Invoice		Date	Description		Amount
	JCS10252022		10/25/2022	New PTO & Broom Package-Kubato		6,850.00
GF CHECKING General Fund Checking Totals:						\$6,850.00

Transactions: 1

Checks: 1 \$6,850.00

# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 10/26/2022

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>						
Check	10/26/2022	65721	Accounts Payable	BLUE CROSS BLUE SHIELD		7,865.16
	Invoice		Date	Description		Amount
	007043024/1122		10/26/2022	November Insurance Premium		7,865.16
Check	10/26/2022	65722	Accounts Payable	FIRST UNUM LIFE INSURANCE COPANY		338.53
	Invoice		Date	Description		Amount
	04135500019/1122		10/26/2022	November Insurance Premium		338.53
Check	10/26/2022	65723	Accounts Payable	Priority Health		5,122.95
	Invoice		Date	Description		Amount
	222880000522		10/26/2022	November Insurance Premium		5,122.95
<b>GF CHECKING General Fund Checking Totals:</b>						<b>\$13,326.64</b>
Checks: 3						\$13,326.64
Transactions: 3						

# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 10/26/2022

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking						
Check	10/26/2022	65724	Accounts Payable	Priority Health		56,475.78
	Invoice		Date	Description		Amount
	222880000519		10/26/2022	November Insurance Premium		56,475.78
GF CHECKING General Fund Checking Totals:						\$56,475.78

Transactions: 1

Checks: 1 \$56,475.78



# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 10/27/2022

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking						
Check	10/27/2022	65725	Accounts Payable	M.E.S.S.A.		9,730.42
	Invoice		Date	Description		Amount
	2211-0106542		10/26/2022	November Insurance Premium		9,730.42
GF CHECKING General Fund Checking Totals:						\$9,730.42

Checks: 1 \$9,730.42

Transactions: 1

# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 10/27/2022

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>						
Check	10/27/2022	65730	Accounts Payable	A PARTS WAREHOUSE		
	Invoice		Date	Description		Amount
	172034		10/17/2022	Parts		393.14
	172106		10/17/2022	Parts		160.28
						232.86
Check	10/27/2022	65731	Accounts Payable	A.B. Dick Document Solutions		
	Invoice		Date	Description		Amount
	21AR1313133		10/17/2022	Copier Cost		1,262.46
	21AR1314915		10/17/2022	Printers		58.73
Check	10/27/2022	65732	Accounts Payable	Allendale High School		
	Invoice		Date	Description		Amount
	JCS10122022		10/17/2022	XC Invite Fee		250.00
Check	10/27/2022	65733	Accounts Payable	BCAM		
	Invoice		Date	Description		Amount
	JCS10172022		10/17/2022	Basketball Coaches Membership		80.00
Check	10/27/2022	65734	Accounts Payable	BERT'S GLASS		
	Invoice		Date	Description		Amount
	4778		10/17/2022	Labor to Install Bus Windshield		270.00
Check	10/27/2022	65735	Accounts Payable	Chuck Prins Equipment Repair		
	Invoice		Date	Description		Amount
	055		10/17/2022	Batteries		570.00
Check	10/27/2022	65736	Accounts Payable	CONSUMERS ENERGY		
	Invoice		Date	Description		Amount
	JCS10272022		10/17/2022	October Gas & Electric Cost		21,238.94
Check	10/27/2022	65737	Accounts Payable	Country Stitch-N LLC/CSN Apparel		
	Invoice		Date	Description		Amount
	942		10/17/2022	Basketball Jerseys		1,825.00
Check	10/27/2022	65738	Accounts Payable	CRYSTAL FLASH ENERGY		
	Invoice		Date	Description		Amount
						3,561.72

# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 10/27/2022

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	9084980		10/17/2022	Unleaded Gas		2,387.74
	9084990		10/17/2022	Diesel Fuel		1,173.98
Check	10/27/2022	65739	Accounts Payable	Encore Technology Group, LLC		3,753.64
	Invoice		Date	Description		Amount
	166016		10/17/2022	September Phone Bill		3,753.64
Check	10/27/2022	65740	Accounts Payable	ESS Midwest, Inc.		8,887.13
	Invoice		Date	Description		Amount
	84292		10/17/2022	Sub Salaries & Fees		3,657.05
	84426		10/17/2022	Salaries & Fees		5,230.08
Check	10/27/2022	65741	Accounts Payable	Gallagher Uniform		207.93
	Invoice		Date	Description		Amount
	10807331		10/17/2022	Towels & Uniforms		101.33
	10808474		10/17/2022	Towels & Uniforms		106.60
Check	10/27/2022	65742	Accounts Payable	GALLAGHER, SARAH		78.30
	Invoice		Date	Description		Amount
	JCS10252022		10/17/2022	SEF Grant Supplies		78.30
Check	10/27/2022	65743	Accounts Payable	Global Industrial		589.27
	Invoice		Date	Description		Amount
	119710360		10/17/2022	Mail Cart		589.27
Check	10/27/2022	65744	Accounts Payable	Gopher		167.83
	Invoice		Date	Description		Amount
	IN221507		10/17/2022	T Wernette Order		167.83
Check	10/27/2022	65745	Accounts Payable	GRAINGER		343.65
	Invoice		Date	Description		Amount
	9482774917		10/17/2022	Maintenance Supplies		343.65
Check	10/27/2022	65746	Accounts Payable	GRANITE TELECOMMUNICATIONS		360.07
	Invoice		Date	Description		Amount
	576857759		10/17/2022	911 & Fax Lines		360.07
Check	10/27/2022	65747	Accounts Payable	Hefron , Robert		31.50

# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 10/27/2022

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice			Description		Amount
Check	JCS10182022		10/17/2022	Cups-XC Color Run		31.50
	10/27/2022	65748	Accounts Payable	Horgan , Heather		129.90
	Invoice			Description		Amount
Check	JCS10142022		10/17/2022	Dual Enrollment Book		129.90
	10/27/2022	65749	Accounts Payable	Hurst Mechanical		3,477.06
	Invoice			Description		Amount
Check	12466792		10/17/2022	Labor & Trip Charges to Test 3 Backflow Preventers-JSH		269.12
	12466793		10/17/2022	Provide Labor to Test One Backflow Preventer-ES		388.23
	12466964		10/17/2022	CSD Testing on Boiler in the ES & JSH		1,627.92
	12466965		10/17/2022	Labor & Materials to Inspect Boiler-JSH		1,191.79
Check	10/27/2022	65750	Accounts Payable	Hydro Chem Systems, Inc.		497.74
	Invoice			Description		Amount
Check	INV17036		10/17/2022	Bus Wash Cleaner		497.74
	10/27/2022	65751	Accounts Payable	IONIA COUNTY INT. SCH. DIST.		647.83
	Invoice			Description		Amount
Check	2023-2		10/17/2022	Skyward Maint. Renewal/GoDaddy Renewal/EAAP		647.83
	10/27/2022	65752	Accounts Payable	Johnson Controls		1,382.29
	Invoice			Description		Amount
Check	89228244		10/17/2022	Sprinkler Repairs-JSH		1,382.29
	10/27/2022	65753	Accounts Payable	JOSTENS		636.65
	Invoice			Description		Amount
Check	N003072395		10/17/2022	Sport Metal Inserts		636.65
	10/27/2022	65754	Accounts Payable	KERKSTRA PORTABLE RESTROOM , SERVICE, INC.		450.00
	Invoice			Description		Amount
Check	212018		10/17/2022	Portable Restrooms		450.00
	10/27/2022	65755	Accounts Payable	LANSING SANITARY SUPPLY, INC.		2,578.00
	Invoice			Description		Amount

# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 10/27/2022

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	1169037-2		10/17/2022	Custodial Supplies		2,578.00
Check	10/27/2022	65756	Accounts Payable	MASB-SEG Property/Casualty Pool, Inc.		125.00
	Invoice		Date	Description		Amount
	JCS10252022		10/17/2022	Increase Equipment Insurance		125.00
Check	10/27/2022	65757	Accounts Payable	MEEKHOF TIRE SALES & SERVICE		1,386.88
	Invoice		Date	Description		Amount
	22-0106466-009		10/17/2022	Bus Tires		1,386.88
Check	10/27/2022	65758	Accounts Payable	MENARDS-IONIA		281.76
	Invoice		Date	Description		Amount
	62834		10/17/2022	Maintenance Supplies		104.95
	62917		10/17/2022	Maintenance Supplies		59.38
	63072		10/17/2022	Maint. Supplies		29.99
	63190		10/17/2022	Maint. Supplies		29.16
	63214		10/17/2022	Return Maint. Supplies		(2.29)
	63519		10/17/2022	Maintenance Supplies		60.57
Check	10/27/2022	65759	Accounts Payable	METS		7,448.87
	Invoice		Date	Description		Amount
	18911		10/17/2022	Salaries & Fees		7,448.87
Check	10/27/2022	65760	Accounts Payable	Michigan Running Foundation		584.80
	Invoice		Date	Description		Amount
	2225		10/17/2022	Registered Runners		584.80
Check	10/27/2022	65761	Accounts Payable	O'REILLY AUTOMOTIVE, INC		1,418.81
	Invoice		Date	Description		Amount
	3861-140181		10/17/2022	Parts		32.94
	3861-140200		10/17/2022	Parts		72.48
	3861-140658		10/17/2022	Parts		1,313.39
Check	10/27/2022	65762	Accounts Payable	S & K PRINTING		250.00
	Invoice		Date	Description		Amount
	18127		10/17/2022	New Thank You Cards		250.00
Check	10/27/2022	65763	Accounts Payable	S.A. MORMAN & CO.		5,634.93

# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 10/27/2022

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice			Description		Amount
	707074			10/17/2022 New Handi-Cap Panel-JSH		5,610.00
	707515			10/17/2022 Blank Keys & Keys		24.93
Check	10/27/2022	65764	Accounts Payable	SANDERS STACY		437.88
	Invoice			Description		Amount
	JCS10132022			10/17/2022 ES Teaching & SEF Grant Supplies		437.88
Check	10/27/2022	65765	Accounts Payable	SCHOLASTIC, INC.		228.88
	Invoice			Description		Amount
	41978722			10/17/2022 Magazines		228.88
Check	10/27/2022	65766	Accounts Payable	SCHOOL SPECIALTY INC.		591.05
	Invoice			Description		Amount
	308104159785			10/17/2022 ES Office Order		44.54
	308104161641			10/17/2022 Doris McPherson Order		103.01
	208131219044			10/17/2022 Kerl Washburn Order		33.12
	308104166812			10/17/2022 JSH Office Supplies		354.28
	208131239643			10/17/2022 M Jorgensen Order		56.10
Check	10/27/2022	65767	Accounts Payable	SEG WORKERS COMPENSATION FUND		2,284.00
	Invoice			Description		Amount
	JCS10132022			10/17/2022 Audited Worker Comp Fund-2021/2022		2,284.00
Check	10/27/2022	65768	Accounts Payable	West Michigan International		367.16
	Invoice			Description		Amount
	X101274337-01			10/17/2022 Parts		137.13
	X105043658-01			10/17/2022 Parts		151.96
	X105043658-02			10/17/2022 Parts		78.07
Check	10/27/2022	65769	Accounts Payable	WESTERN TEL-COM, INC.		797.00
	Invoice			Description		Amount
	036136			10/17/2022 2nd Quarter Cable Protection		797.00
Check	10/27/2022	65770	Accounts Payable	Young , Susann		258.68
	Invoice			Description		Amount

# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 10/27/2022

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
	JCS10202022	10/17/2022	JSH/At risk Supplies		258.68
GF CHECKING General Fund Checking Totals:					
Checks:		41			\$75,824.48

# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 10/28/2022

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>						
Check	10/28/2022	65771	Accounts Payable	BLICK ART MATERIALS		43.30
	Invoice		Date	Description		Amount
	9003297		10/28/2022	B Kelly Order		43.30
Check	10/28/2022	65772	Accounts Payable	Five-Star Technology Solutions, LLC		1,800.00
	Invoice		Date	Description		Amount
	26673		10/28/2022	Pivot Renewal		1,800.00
<b>GF CHECKING General Fund Checking Totals:</b>						<b>\$1,843.30</b>

Transactions: 2

Checks: 2

\$1,843.30



# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 11/01/2022

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>						
Check	11/01/2022	65773	Accounts Payable	Comfort Inn Bay City-Riverfront		189.92
	Invoice			Description		Amount
		9157843067395		Lodging-Becky Bowen		189.92
<b>GF CHECKING General Fund Checking Totals:</b>						<b>\$189.92</b>

Checks: 1 \$189.92

Transactions: 1

# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 11/08/2022

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>					
Check	11/08/2022	65775 Accounts Payable	Hi-Tec Building Services		10,103.32
	Invoice		Description		Amount
	029514	11/08/2022	October Custodian Cost		10,103.32
<b>GF CHECKING General Fund Checking Totals:</b>					<b>\$10,103.32</b>

Checks: 1 \$10,103.32

Transactions: 1

# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 11/08/2022

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>						
Check	11/08/2022	65776	Accounts Payable	ArbiterSports		6,000.00
	Invoice			Description		Amount
	JCS11032020		11/01/2022	Fall/Winter Sports Officials		6,000.00
Check	11/08/2022	65777	Accounts Payable	CDW GOVERNMENT, INC.		4,140.37
	Invoice			Description		Amount
	DT34477		11/01/2022	Tech Order		640.37
	DV17215		11/01/2022	Tech Order		3,500.00
Check	11/08/2022	65778	Accounts Payable	COOPER, CATHY		20.78
	Invoice			Description		Amount
	JCS11032022		11/01/2022	ES Teaching Supplies		20.78
Check	11/08/2022	65779	Accounts Payable	Encore Technology Group, LLC		3,740.26
	Invoice			Description		Amount
	166395		11/01/2022	October Phone Bill		3,740.26
Check	11/08/2022	65780	Accounts Payable	ENGINEERED PROTECTION SYSTEMS / EPS		222.78
	Invoice			Description		Amount
	A1317413		11/01/2022	Quarterly Monitoring-ES 12/1/22-2/28/23		222.78
Check	11/08/2022	65781	Accounts Payable	ESS Midwest, Inc.		34,594.79
	Invoice			Description		Amount
	84567		11/01/2022	Sub Salaries & Fees		4,267.46
	84701		11/01/2022	Salaries & Fees		30,327.33
Check	11/08/2022	65782	Accounts Payable	Four Health Family Resource Center Inc.		112.50
	Invoice			Description		Amount
	10654		11/01/2022	Bridging The Gap Contract Services		112.50
Check	11/08/2022	65783	Accounts Payable	Gallagher Uniform		262.07
	Invoice			Description		Amount
	10809550		11/01/2022	Towels & Uniforms		155.48
	10810620		11/01/2022	Towels & Uniforms		106.59

# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 11/08/2022

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	11/08/2022	65784	Accounts Payable	Granger		27.79
	Invoice			Description		Amount
	24643466	11/01/2022		Curby Recyclers-JSH		27.79
Check	11/08/2022	65785	Accounts Payable	GreatAmerica Financial Services		1,112.26
	Invoice			Description		Amount
	32741802	11/01/2022		Color Printer Cost		1,112.26
Check	11/08/2022	65786	Accounts Payable	HOWE, TAMMY		22.80
	Invoice			Description		Amount
	JCS11012022	11/01/2022		ES Teaching Supplies		22.80
Check	11/08/2022	65787	Accounts Payable	Hudl		300.00
	Invoice			Description		Amount
	INV01386812	11/01/2022		Basketball Membership Renewal		300.00
Check	11/08/2022	65788	Accounts Payable	Hurst Mechanical		3,463.96
	Invoice			Description		Amount
	12464793	11/01/2022		Repairs to A/C in Server Room-Admin		1,815.21
	12467393	11/01/2022		Labor & Materials Replaced Backflow Preventer-ES		1,648.75
Check	11/08/2022	65789	Accounts Payable	IONIA COUNTY SHOPPERS GUIDE		113.00
	Invoice			Description		Amount
	1000-6623	11/01/2022		ES Ad		113.00
Check	11/08/2022	65790	Accounts Payable	KAPLAN SCHOOL SUPPLY		2,995.00
	Invoice			Description		Amount
	000641889	11/01/2022		Special Ed Order		2,995.00
Check	11/08/2022	65791	Accounts Payable	Les's Sanitary Service		630.00
	Invoice			Description		Amount
	JCS11072022	11/01/2022		October Trash Removal Cost		630.00
Check	11/08/2022	65792	Accounts Payable	MANION, JOEL		65.29
	Invoice			Description		Amount
	JCS10312022	11/01/2022		JH Teaching Supplies		65.29
Check	11/08/2022	65793	Accounts Payable	MCPHERSON, DORIS		9.02

Saranac Community Schools

# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 11/08/2022

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice			Description		Amount
	JCS10312022		11/01/2022	ES Teaching Supplies		9.02
Check	11/08/2022	65794	Accounts Payable	MENARDS-IONIA		153.08
	Invoice			Description		Amount
	63852		11/01/2022	Maintenance Supplies		28.15
	63892		11/01/2022	Maintenance Supplies		78.11
	63950		11/01/2022	Maintenance Supplies		46.82
Check	11/08/2022	65795	Accounts Payable	Michiana Timing		722.50
	Invoice			Description		Amount
	15082		11/01/2022	Saranac Invite/Base Fee Travel & Mileage		722.50
Check	11/08/2022	65796	Accounts Payable	Read Naturally		12.10
	Invoice			Description		Amount
	258064		11/01/2022	M Jorgensen Order		12.10
Check	11/08/2022	65797	Accounts Payable	SCHOOL SPECIALTY INC.		412.01
	Invoice			Description		Amount
	208131298404		11/01/2022	JSH Office Supplies		48.30
	208131301957		11/01/2022	A Germanese		363.71
Check	11/08/2022	65798	Accounts Payable	SPEED WRENCH INC.		8,105.67
	Invoice			Description		Amount
	9175		11/01/2022	Bus Repairs-193/Deer Accident		8,105.67
Check	11/08/2022	65799	Accounts Payable	UNEMPLOYMENT INSURANCE AGENCY		1,848.00
	Invoice			Description		Amount
	L0128810224		11/01/2022	Benefit Charges		1,848.00
Check	11/08/2022	65800	Accounts Payable	VSC, INC.		1,785.00
	Invoice			Description		Amount
	193979		11/01/2022	JSH Elmo Doc Cameras		1,785.00
Check	11/08/2022	65801	Accounts Payable	WESTERN TEL-COM, INC.		687.50
	Invoice			Description		Amount
	036433		11/01/2022	Third Quarter Cable Protection July-Sept.		687.50

# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 11/08/2022

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
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GF CHECKING General Fund Checking Totals:

Transactions: 26

Checks: \$71,558.53

\$71,558.53

# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 11/10/2022

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>						
Check	11/10/2022	65805	Accounts Payable	A.B. Dick Document Solutions		234.58
	Invoice			Description		Amount
	21AR1326811		11/08/2022	JSH Printer		234.58
Check	11/10/2022	65806	Accounts Payable	Allendale High School		70.00
	Invoice			Description		Amount
	JCS11092022		11/08/2022	JH XC Invite Fee		70.00
Check	11/10/2022	65807	Accounts Payable	BERT'S GLASS		31.33
	Invoice			Description		Amount
	4801		11/08/2022	Window-JSH		31.33
Check	11/10/2022	65808	Accounts Payable	Chuck Prins Equipment Repair		70.00
	Invoice			Description		Amount
	075		11/08/2022	Batteries		70.00
Check	11/10/2022	65809	Accounts Payable	CRYSTAL FLASH ENERGY		5,370.35
	Invoice			Description		Amount
	9236890		11/08/2022	Unleaded Gas		2,897.01
	9236900		11/08/2022	Diesel Fuel		2,473.34
Check	11/10/2022	65810	Accounts Payable	IONIA COUNTY INT. SCH. DIST.		93.48
	Invoice			Description		Amount
	2023-02		11/08/2022	Go Daddy Doman Renewal Fee		93.48
Check	11/10/2022	65811	Accounts Payable	Kimball Midwest		41.70
	Invoice			Description		Amount
	100463534		11/08/2022	Transportation Supplies		41.70
Check	11/10/2022	65812	Accounts Payable	LANSING SANITARY SUPPLY, INC.		187.99
	Invoice			Description		Amount
	1179830		11/08/2022	Custodial Supplies		187.99
Check	11/10/2022	65813	Accounts Payable	MENARDS-IONIA		7.38
	Invoice			Description		Amount

# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 11/10/2022

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	11/10/2022	64289	11/08/2022	Maintenance Supplies		7.38
	Invoice			METS		7,659.33
	18964			Salaries & Fees		7,659.33
Check	11/10/2022	65814	Accounts Payable	NAPA AUTO & TRUCK PARTS		87.06
	Invoice			Description		Amount
	918730		11/08/2022	Part Return		(133.89)
	918856		11/08/2022	Parts		63.90
	919641		11/08/2022	Parts Return		(124.48)
	919682		11/08/2022	Parts		19.60
	920397		11/08/2022	Transportation Supplies		20.70
	920699		11/08/2022	Parts		49.57
	921236		11/08/2022	Transportation Parts & Supplies		191.66
Check	11/10/2022	65816	Accounts Payable	SMITH, JASON		270.00
	Invoice			Description		Amount
	JCS10042022		10/04/2022	Mileage		270.00
Check	11/10/2022	65817	Accounts Payable	U. S. POSTMASTER		240.00
	Invoice			Description		Amount
	CU11082022		11/08/2022	Stamps		240.00
Check	11/10/2022	65818	Accounts Payable	West Michigan International		1,364.69
	Invoice			Description		Amount
	X101276530:01		11/08/2022	Parts		104.04
	X101276633:01		11/08/2022	Parts		552.52
	X101275700:01		11/08/2022	Parts		708.13
GF CHECKING General Fund Checking Totals:						\$15,727.89
Checks: 14						\$15,727.89

Transactions: 14



# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 11/14/2022

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>						
Check	11/14/2022	65819	Accounts Payable	Munetrix, LLC		1,995.00
	Invoice			Description		Amount
	3563		11/14/2022	License Renewal		1,995.00
<b>GF CHECKING General Fund Checking Totals:</b>						<b>\$1,995.00</b>

Checks: 1 \$1,995.00

Transactions: 1

# Saranac Community Schools

Jason Smith, Superintendent  
225 Pleasant Street  
Saranac, Michigan 48881

www.saranac.k12.mi.us

Telephone 616-642-1400  
Fax 616-642-1405

TO: Saranac Community Schools Board of Education  
FROM: Jason  
DATE: November 21, 2022  
RE: 2023 Board meeting dates

Potential 2023 meeting dates

The Board has been using the 3<sup>rd</sup> Monday of the month when possible. The following dates represent mostly corresponding dates.

January 9<sup>th</sup> (organizational meeting)

February 20

March 13

April 17

May 15

June 5

July 17

August 7

September 18

October 2

November 20

December 18

Feb 25 (Workshop) if interested

March 27 (Sup't eval if we want a 2<sup>nd</sup> Mar. mtg)

June 26 (Budget Hearing)

August 21 (New Hires)

October 23 (Audit)

## Considerations

- 1) Jan 9<sup>th</sup> organizational meeting, I will be out of the office the week of Jan 16.
- 2) March 13, I will be out of the office the week of March 6. Do we want/need a 2<sup>nd</sup> March meeting??
- 3) IFF is July 14-22
- 4) Homecoming will probably be October 6 & 7. Oct. meetings could be the 9<sup>th</sup> and 23<sup>rd</sup>?
- 5) I very well may be gone to MASA Nov 20

Saranac Elementary  
Mike Catrell, Principal  
Phone 616.642.1200  
Fax 616.642.1205

Sara Serne, K-12 Principal  
Phone: 616.642.1100

Saranac Junior Senior High  
Josh Leader, Principal  
Phone 616.642.1100  
Fax 616.642.1105

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*Be the change you wish to see in the world...*

TO: Board of Education

FROM: Jason Smith, Superintendent

SUBJECT: Neola Policy Updates (Sept-2022) – 2<sup>nd</sup> Reading

**Bylaw 0144.1 - Compensation (Revised)**

This policy revision is offered to accommodate the IRS guidance regarding payments to School Board members. See Legal Alert #5.

This revision should be adopted to maintain accurate policies.

**NEW Policy 6108 - Authorization to Use Electronic Transfer of Funds and Automated Clearing House Arrangements (NEW)**

This new policy is provided in response to client requests. In order to utilize electronic fund transfers and automated clearing house (ACH) arrangements and transactions, the District must have a written ACH policy in place. This policy includes the components required by Michigan statute.

This policy should be adopted in order to utilize electronic fund transfers and automated clearing house arrangements and transactions.

**Policy 6460 – Vendor Relations (Revised)**

This policy has been revised at client request to provide optional language that allows for preferred vendor access to students and their parent/guardian for non-district purchases.

This option is offered for consideration.

**Policy 6700 - Fair Labor Standards Act (FLSA) (Revised)**

More than a decade ago, Congress passed a law amending Section 7 of the Fair Labor Standards Act (“FLSA”), mandating that eligible employees be provided reasonable breaks and private facilities to express breast milk during the first year after the birth of their child. It is important to keep in mind that the FLSA overtime and lactation provisions only apply to certain employees in an organization, but not all of them. For public schools, typically nonteaching employees, such as bus drivers, custodians, and secretaries, are covered by the FLSA. However, professional employees like teachers, administrators, and IT staff are usually exempt from overtime and other FLSA provisions including those mandating breaks for lactation. However, school employers may elect to provide this type of benefit and support for exempt employees. Therefore, language has been added that summarizes a board of education’s obligation to provide reasonable breaks and private facilities for FLSA-eligible employees to express breast milk. In the new AG 6700, optional language provides the same benefit to FLSA-exempt employees to the extent the employees may be accommodated without materially disrupting school operations or employee duties. Such an option is not required and in some cases may be difficult or nearly impossible to accommodate. Many employers attempt to provide similar accommodations/benefits for all employees, regardless of status or assignment.

A legal alert accompanies this change and summarizes a board of education’s duties with regard to this topic.

**Policy 7440.03 - Small Unmanned Aircraft Systems (sUAS) (Revised/Technical Correction)**

Policy and AG 7440.03 have been updated to incorporate changes in Federal regulations pertaining to the operation of drones at night or over people.

The proposed revision to the policy adds the new Federal regulation citation to the policy. If, in reviewing the policy template, a change to the current policy would be considered a revision or the addition of a new policy. Otherwise, the change would be considered a Technical Correction. The proposed revisions to the AG are consistent with the current state of the law and should be adopted.

**Policy 9150 - School Visitors (Revised)**

The proposed revision to this policy reflects the recent changes required by amendments, approved by the Governor, to the Sex Offender Registration Act (SORA). The change was made to Policy 8400 in a recent update

This revision should be considered in order to have consistent policies and to remain compliant with Michigan law.

TO: Board of Education

FROM: Kevin Courtney, Finance Committee Rep

SUBJECT: Superintendent Contract

Mr. Courtney will present to the board the current negotiation and contract for Superintendent Smith.