

Regular Meeting  
Monday, October 24, 2022 7:00 PM

Central Office Conference Room  
225 Pleasant St  
Saranac, Michigan 48881

## **Agenda**

1. Call to Order \_\_\_\_\_
2. Pledge of Allegiance
3. Additions, Deletions & Modifications to the Agenda
4. Approval of Minutes
5. Treasurer's Report - September
6. Comments from Guests - Agenda Items
7. Action Items
  - 7.a. Accept Gifts
  - 7.b. Pay Bills
8. Reports/Presentations
  - 8.a. Audit
  - 8.b. Learning Loss Plan 98c
  - 8.c. Review Bullying Policy
  - 8.d. NEOLA Updates
9. Comments from Guests - Non Agenda Items
10. Superintendent's Report
11. Board Requests/Reports
12. Communications
13. Other
14. Adjournment \_\_\_\_\_

Saranac Community Schools  
Board of Education  
Meeting # 5

The regular meeting of the Saranac Community Schools Board of Education was held on October 3rd in the Conference Room, Saranac Central Office, 225 Pleasant St, Saranac, MI 48881.

Board President, Sarah Doll called the meeting to order at 7:00pm.

Present: Doll, Courtnay, Hawkins, Price, VanKuiken, Hesche  
Absent: Elliott

President Doll led in the Pledge of Allegiance.

**ADDITIONS, DELETIONS, & MODIFICATIONS TO THE AGENDA:** None

**APPROVAL OF MINUTES:** Correction made to Board Requests. The Cross Country rankings were State rankings not CMAC. Correction made and minutes were approved with the one correction.

**COMMENTS FROM GUESTS - AGENDA ITEMS:** None

**SET TUITION AMOUNT:** Motion by Hesche, supported by Courtnay and unanimously approved that the Saranac Board of Education set the tuition amount for K-6 students in the amount of \$1,205.02, and 7-12 students in the amount of \$1,229.12 for fiscal year 2022-2023.

**APPROVE DISTRICT-WIDE PD ADVISORY COMMITTEE:** Motion by Hawkins, supported by VanKuiken that the Saranac Board of Education approved the Saranac District-Wide Professional Development Advisory Committees as listed below. Roll Call Vote: Yes Hawkins, Courtnay, Doll, VanKuiken. Abstained: Price and Hesche.

The Elementary Committee consists of: Mike Catrell, Sara Serne, Stephanie Smith, Bridget Harder, Dawn Petersen, Teri Brunette, Sarah Gallagher, and Amanda Germanese

The JSH Committee consists of: Josh Leader, Sara Serne, Sarah Milbratz, Stephanie Smith, Anna Assaf, Melissa Chaffins, Nancy Helminski, Jenn Johnson, Jeremy Winsor, and Sarah Wernet

District MCIP: Stephanie Smith, Sara Serne, Josh Leader, Mike Catrell, Jason Smith, Roy Hawkins, David Price, Jeremy Winsor, Becky Griffin, Ryan Hesche, Andrea Prins, Caroline Dibaba, Rob Richter, Mariah Slaughter, Amber Hubbard, Matt Austin, Shawn Watkins, Hunter Helminski, Kayla Sterzick, Rebecca Hopkins, Abbey Janson, and Robert Silvernail

**SUPERINTENDENT EVALUATION TIMELINE:** Superintendent Jason Smith presented the board with the 2022-2023 Proposed-Superintendent's Evaluation Timeline. Dates remained consistent with last year's evaluation timeline.

**STUDENT DATA:** Mrs. Stephanie Smith presented the board with the M-Step results from last spring along with fall Acadience and Star tests. M-Steps scores were presented as very good in comparison to the other County ISD schools. Assessment data shows we are starting to recover from the COVID shut down in ELA but not in Math. Social Studies and Science scores continue to be below state level. Board questioned what was done with this data? Data is brought to staff meetings, curriculum meetings, and to the MICIP team to set goals and priorities.

**STUDENT ENROLLMENT:** Superintendent Smith presented current enrollment information for the 2022-2023 school year. To date we have 445 enrolled in the Elementary school and 409 enrolled in the JSH. District total enrollment number is 854. Budgeted enrollment number for FY 22-23 is 853. Count Day is Wednesday October 5th. Superintendent Smith will bring enrollment numbers as of count day to the next board meeting.

**EMERGENCY OPERATION PLAN:** Superintendent Smith presented the Emergency Operation Plan to the board for their annual review.

**EXTENDED CONTINUITY OF LEARNING PLAN:** Superintendent Smith presented the current Extended Continuity of Learning Plan to the board. This is required by the Federal Government when federal money is still being used. The ECOL will be posted to the school website by October 15th.

**APPROVE EXECUTIVE SESSION MINUTES:** Executive Session minutes from September 19th were approved as presented.

**COMMENTS FROM GUESTS - NON AGENDA ITEMS:** None

**SUPERINTENDENT'S REPORT:** The Native American Heritage Fund budget is complete. This will be presented as part of the Treasurer's report at the next board meeting. There was no formal finance meeting this month. Superintendent Smith was able to meet individually with the members of the finance committee. Categorical funds are coming in. These are State funds allotted for specific use. Superintendent Smith asked the board to start looking at dates for the 2023 board meetings. We are only 3 board meetings away from Christmas.

**BOARD REQUESTS/REPORTS:** Kevin Courtnay would like to thank Ms. Helminski and Mr. Winsor for sending emails home to parents regarding their students progress in class and information on upcoming tests or projects coming up in their classrooms. He was thankful for these two teachers going above and beyond to keep parents informed. David Price mentioned ESSER III Funds that are used for one time expenses. What in the district needs to be

upgraded? Mr. Price also noted that the Saranac Promise Dinner was a great success. The committee's goal was to raise \$25,000 and it looks like they will exceed their goal this year. The finance committee and Superintendent Smith are working on negotiating the Superintendent Contract. Both sides are making good progress.

**COMMUNICATIONS:** None

**OTHER:** None

There being no further business to come before the Board at this time, and no objections, the meeting adjourned at 7:49pm.

Respectfully submitted,

Roy D. Hawkins  
Secretary

Saranac Community Schools  
Finance Committee Meeting  
October 18<sup>th</sup>, 2022

The meeting began at 8:30a.m at Central Office, 225 Pleasant Street, Saranac, MI adjourning at 9:50a.m.

Present: Roy Hawkins, Kevin Courtney, Jason Smith, and Stephanie Smith (partial attendance)

- Superintendent Contract – Discussed percent’s and 403b
- Township Mileage Fix – Reviewed process of fixing mileage error.
  - Yes, this is the L4029 we approved and yes, we would like them to correct the clerical error of levying 7 mills instead of the 9 mills approved for Easton Township. This was only Easton Township where the error existed.
- Headlee Rollback – Thrun will present at the December board meeting.
- Health textbook – Stephanie Smith shared a textbook update for Health Class.
- Survey – MiCIP – Survey was reviewed and sent out.
- 3<sup>rd</sup> Party Coaches – Discussed district paid coaches vs PCMI.
- ESSER/11t budget update – Shared update.
- Categorical – new section 98c (requirements) – discussed new 98c grant.
- Old Board Policy – Reviewed potential changes.
- Other – Next board meeting is October 24<sup>th</sup>, packets will be sent out Thursday.

**To date...**

CARES/ESSER funds

ESSER III	\$762,183.59 (\$508,121 released as of 12/15/21)
ESSER III Equalization payment (11t)-	\$217,729

Respectfully submitted,

Roy D. Hawkins  
Acting-Committee Chair

TO: Board of Education

FROM: Jason Smith, Superintendent

SUBJECT: Accept Gifts

Here are the latest gifts received for September and October

Donations

FY: 2022-2023

To:	Donation for:	Amount
Cheerleading Program	Homecoming	\$ 50.00
Cheerleading Program	Homecoming	\$ 50.00
Cheerleading Program	Homecoming	\$ 50.00
Cheerleading Program	Homecoming	\$ 50.00
Cheerleading Program	Homecoming	\$ 50.00
Cheerleading Program	Homecoming	\$ 50.00
Cheerleading Program	Homecoming	\$ 50.00
Cheerleading Program	Homecoming	\$ 250.00
Cheerleading Program	Homecoming	\$ 50.00
Cheerleading Program	Homecoming	\$ 50.00
Cheerleading Program	Homecoming	\$ 50.00
Cheerleading Program	Homecoming	\$ 50.00
Cheerleading Program	Homecoming	\$ 50.00
Cheerleading Program	Homecoming	\$ 50.00
Cheerleading Program	Homecoming	\$ 100.00
Cheerleading Program	Homecoming	\$ 100.00
Cheerleading Program	Homecoming	\$ 50.00
Cheerleading Program	Homecoming	\$ 50.00
Cheerleading Program	Homecoming	\$ 200.00
Cheerleading Program	Homecoming	\$ 50.00
Saranac Community Schools	Lunch Account Donation	\$ 388.99
Saranac Community Schools	Lunch Account Donation	\$ 300.00
Saranac Promise	Donation	\$ 150.00
Cheerleading Program	Homecoming	\$ 50.00
Saranac Promise	Donation	\$ 200.00
Saranac Community Schools	Lunch Account Donation	\$ 1,000.00
Saranac Promise	Donation	\$ 2,500.00
Saranac Promise	Donation	\$ 50.00
Saranac Promise	Donation	\$ 1,000.00
Total This Month		\$ 7,088.99
<b>Total Gifts for 2022-2023 Including This Month</b>		<b>\$ 22,777.13</b>

Suggested Resolution

I move that the Saranac Board of Education accept the gifts as listed above totaling \$7,088.99 for the month of September and October as presented.

Motion by \_\_\_\_\_ Supported by \_\_\_\_\_

Discussion: Yes \_\_\_\_\_ No \_\_\_\_\_

Approved/Denied: Yes \_\_\_\_\_ No \_\_\_\_\_

TO: Board of Education

FROM: Jason Smith, Superintendent

SUBJECT: Approval of Bills

- Bills Paid: \$355,697.59 from General Fund for September/October

Suggested Resolution

I move that the Saranac Board of Education approve the bills paid from General Fund for September/October in the amount of \$355,697.59 as presented.

Motion by \_\_\_\_\_ Supported by \_\_\_\_\_

Discussion: Yes \_\_\_\_\_ No \_\_\_\_\_



# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 09/15/2022

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>						
Check	09/15/2022	65557	Accounts Payable	A.B. Dick Document Solutions		173.59
	Invoice		Date	Description		Amount
	21AR1292727		09/01/2022	B/W & Color Printer-JSH		159.57
	21AR1293360		09/01/2022	B/W & Color Printer-ES		14.02
Check	09/15/2022	65558	Accounts Payable	Allendale High School		180.00
	Invoice		Date	Description		Amount
	JCS09092022		09/01/2022	XC Invite Fee 10/1/22		180.00
Check	09/15/2022	65559	Accounts Payable	BLICK ART MATERIALS		14.00
	Invoice		Date	Description		Amount
	9187727		09/01/2022	B Kelly Order		14.00
Check	09/15/2022	65560	Accounts Payable	Catholic Central High School		250.00
	Invoice		Date	Description		Amount
	JCS09092022		09/01/2022	XC Invite Fee 9/24/22		250.00
Check	09/15/2022	65561	Accounts Payable	Chuck Prins Equipment Repair		160.00
	Invoice		Date	Description		Amount
	0025		09/01/2022	Mower Belt		160.00
Check	09/15/2022	65562	Accounts Payable	Crown Trophy		657.40
	Invoice		Date	Description		Amount
	178623		09/01/2022	XC Plaques		657.40
Check	09/15/2022	65563	Accounts Payable	CRYSTAL FLASH ENERGY		3,025.66
	Invoice		Date	Description		Amount
	8736030		09/01/2022	Unleaded Gas		2,148.30
	8736040		09/01/2022	Diesel Fuel		877.36
Check	09/15/2022	65564	Accounts Payable	ELLIS CLEANING CO.		1,800.00
	Invoice		Date	Description		Amount
	19674		09/01/2022	Aux Gym Floor Cleaning		1,800.00
Check	09/15/2022	65565	Accounts Payable	Encore Technology Group, LLC		3,753.79
	Invoice		Date	Description		Amount

# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 09/15/2022

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
	165200		August Phone Bill		3,753.79
Check	09/15/2022	65566 Accounts Payable	ENGINEERED PROTECTION SYSTEMS / EPS		471.06
	Invoice	Date	Description	Amount	
	A1309520	09/01/2022	Monthly Monitoring-JSH	250.59	
	A1309521	09/01/2022	Monthly Monitoring-Admin.	220.47	
Check	09/15/2022	65567 Accounts Payable	ESS Midwest, Inc.	3,781.14	
	Invoice	Date	Description	Amount	
	83500	09/01/2022	Sub Salaries & Fees	884.47	
	83624	09/01/2022	Salaries & Fees	2,896.67	
Check	09/15/2022	65568 Accounts Payable	Gallagher Uniform	261.02	
	Invoice	Date	Description	Amount	
	10801026	09/01/2022	Towels & Uniforms	101.33	
	10802124	09/01/2022	Towels & Uniforms	159.69	
Check	09/15/2022	65569 Accounts Payable	Gopher	2,000.00	
	Invoice	Date	Description	Amount	
	5048905/TW	09/01/2022	T Wernett Order	2,000.00	
Check	09/15/2022	65570 Accounts Payable	Granger	37.03	
	Invoice	Date	Description	Amount	
	24318996	09/01/2022	Curby Recyclers	37.03	
Check	09/15/2022	65571 Accounts Payable	GRANITE TELECOMMUNICATIONS	362.37	
	Invoice	Date	Description	Amount	
	574335192	09/01/2022	911 & Fax Lines	362.37	
Check	09/15/2022	65572 Accounts Payable	GreatAmerica Financial Services	1,112.26	
	Invoice	Date	Description	Amount	
	32337018	09/01/2022	Color Printers	1,112.26	
Check	09/15/2022	65573 Accounts Payable	Guernsey , Angela	28.75	
	Invoice	Date	Description	Amount	
	JCS09012022	09/01/2022	ECC Home Visits	16.06	

# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 09/15/2022

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	JCS09072022	09/01/2022	09/01/2022	ECC Teaching Supplies		12.69
	09/15/2022	65574	Accounts Payable	GULLIKSON, ROXANNE		38.65
	Invoice		Date	Description		Amount
Check	JCS09062022	09/01/2022	09/01/2022	ES Teaching Supplies		38.65
	09/15/2022	65575	Accounts Payable	Hesche , Keith		90.00
	Invoice		Date	Description		Amount
Check	JCS09012022	09/01/2022	09/01/2022	XC Starter		90.00
	09/15/2022	65576	Accounts Payable	IONIA COUNTY SHOPPER'S GUIDE		568.40
	Invoice		Date	Description		Amount
	1000-6416	09/01/2022	09/01/2022	Open House Ads		568.40
Check	09/15/2022	65577	Accounts Payable	IONIA PUBLIC SCHOOLS		200.00
	Invoice		Date	Description		Amount
Check	JCS09302022	09/01/2022	09/01/2022	Wrestling Tournament		200.00
	09/15/2022	65578	Accounts Payable	KERKSTRA PORTABLE RESTROOM , SERVICE, INC.		1,055.00
	Invoice		Date	Description		Amount
	208553	09/01/2022	09/01/2022	Portable Restrooms		455.00
	209087	09/01/2022	09/01/2022	Portable Restrooms		600.00
Check	09/15/2022	65579	Accounts Payable	Kimball Midwest		257.45
	Invoice		Date	Description		Amount
	100276640	09/01/2022	09/01/2022	Transportation Supplies		257.45
Check	09/15/2022	65580	Accounts Payable	LANSING SANITARY SUPPLY, INC.		9,846.11
	Invoice		Date	Description		Amount
	1169037	09/01/2022	09/01/2022	Custodial Supplies		5,340.56
	1169037-1	09/01/2022	09/01/2022	Custodial Supplies		2,880.50
	1169718	09/01/2022	09/01/2022	Custodial Supplies		1,625.05
Check	09/15/2022	65581	Accounts Payable	LEADER, JOSHUA		240.00
	Invoice		Date	Description		Amount
	JCS09012022	09/01/2022	09/01/2022	Cell Phone reimbursement/July-Sept.		240.00

Saranac Community Schools

# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 09/15/2022

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	09/15/2022	65582	Accounts Payable	Les's Sanitary Service		630.00
	Invoice			Description		Amount
	JCS09062022	09/01/2022		Trash Removal Cost-September		630.00
Check	09/15/2022	65583	Accounts Payable	MANION, JOEL		56.04
	Invoice			Description		Amount
	JCS09062022	09/01/2022		JH Teaching Supplies		56.04
Check	09/15/2022	65584	Accounts Payable	MARSHALL MUSIC COMPANY		440.00
	Invoice			Description		Amount
	6465527	09/01/2022		Bass Clarinet Composite		440.00
Check	09/15/2022	65585	Accounts Payable	MENARDS-IONIA		923.10
	Invoice			Description		Amount
	60875	09/01/2022		PBIS Store Supplies-JSH		854.32
	61083	09/01/2022		Maintenance Supplies		68.78
Check	09/15/2022	65586	Accounts Payable	METS		5,291.38
	Invoice			Description		Amount
	18745	09/01/2022		Salaries & Fees		5,291.38
Check	09/15/2022	65587	Accounts Payable	MHSAA		40.00
	Invoice			Description		Amount
	JCS09092022	09/01/2022		Workshop		40.00
Check	09/15/2022	65588	Accounts Payable	Michigan Running Foundation		1,101.50
	Invoice			Description		Amount
	2181	09/01/2022		XC Registered Runners		1,101.50
Check	09/15/2022	65589	Accounts Payable	MobyMax, LLC		5,408.32
	Invoice			Description		Amount
	380124	09/01/2022		License Renewal		3,595.00
	380127	09/01/2022		JH License Renewal		1,813.32
Check	09/15/2022	65590	Accounts Payable	MSBOA		375.00
	Invoice			Description		Amount
	49358	09/01/2022		Membership Renewal		375.00

# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 09/15/2022

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	09/15/2022	65591	Accounts Payable	MUTSCHLER, MANDY		39.60
	Invoice		Date	Description		Amount
	JCS08292022		09/01/2022	Postage		39.60
Check	09/15/2022	65592	Accounts Payable	NAPA AUTO & TRUCK PARTS		215.12
	Invoice		Date	Description		Amount
	918671		09/01/2022	Parts & Supplies		215.12
Check	09/15/2022	65593	Accounts Payable	Nordhof, Danette		50.00
	Invoice		Date	Description		Amount
	JCS09132022		09/01/2022	Gas-Van		50.00
Check	09/15/2022	65594	Accounts Payable	PLUMLEY, PHYLLIS		27.38
	Invoice		Date	Description		Amount
	JCS09012022		09/01/2022	JSH Teaching Supplies		27.38
Check	09/15/2022	65595	Accounts Payable	QUILL CORP.		12.15
	Invoice		Date	Description		Amount
	27418499		09/01/2022	JSH Teaching Supplies		12.15
Check	09/15/2022	65596	Accounts Payable	REYNOLDS & SONS, INC		190.26
	Invoice		Date	Description		Amount
	104931		09/01/2022	Athletic Supplies		190.26
Check	09/15/2022	65597	Accounts Payable	SANDERS STACY		90.48
	Invoice		Date	Description		Amount
	JCS09062022		09/01/2022	ES Teaching Supplies		90.48
Check	09/15/2022	65598	Accounts Payable	SCHOOL SPECIALTY INC.		510.80
	Invoice		Date	Description		Amount
	208130801260		09/01/2022	T Rasmus & S Chipman Order		80.44
	308104076837		09/01/2022	B Kelly Order		430.36
Check	09/15/2022	65599	Accounts Payable	SERVICE REPRODUCTION COMPANY		300.12
	Invoice		Date	Description		Amount
	414326		09/01/2022	B Kelly Order		300.12
Check	09/15/2022	65600	Accounts Payable	SMITH, JASON		493.13

# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 09/15/2022

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice		Description		Amount
Check	JCS09012022	09/01/2022	Cell Phone Reimbursement/July-Sept.		493.13
	09/15/2022	65601	Accounts Payable	Sparta High School	225.00
	Invoice		Description		Amount
Check	JCS09092022	09/01/2022	XC Invite Fee		225.00
	09/15/2022	65602	Accounts Payable	STATE OF MICHIGAN	240.00
	Invoice		Description		Amount
Check	BLR471108	09/01/2022	Boiler Inspections		240.00
	09/15/2022	65603	Accounts Payable	The Math Learning Center	28.00
	Invoice		Description		Amount
Check	INV27219	09/01/2022	2nd Grade Math Book		28.00
	09/15/2022	65604	Accounts Payable	Therrrian , Jeff	65.00
	Invoice		Description		Amount
Check	JCS09092022	09/01/2022	Scale Certification		65.00
	09/15/2022	65605	Accounts Payable	Villanuera , Tessa	165.00
	Invoice		Description		Amount
Check	JCS09052022	09/01/2022	Conference & Membership		165.00
	09/15/2022	65606	Accounts Payable	Wallner , Ashley	173.00
	Invoice		Description		Amount
Check	JCS09122022	09/01/2022	Conference		173.00
GF CHECKING General Fund Checking Totals:					\$47,454.06
Checks: 50					\$47,454.06

# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 09/16/2022

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>					
Check	09/16/2022	65607 Accounts Payable	American Fidelity Assurance		1,108.27
	Invoice		Description		Amount
	9.16.22 PAYROLL	09/16/2022	9.16.22 PAYROLL		1,108.27
Check	09/16/2022	65608 Accounts Payable	American Fidelity Assurance Company		225.40
	Invoice		Description		Amount
	9.16.22 PAYROLL	09/16/2022	9.16.22 PAYROLL		225.40
Check	09/16/2022	65609 Accounts Payable	HORACE MANN		1,197.31
	Invoice		Description		Amount
	9.16.22 PAYROLL	09/16/2022	GROUP 210403A		1,197.31
Check	09/16/2022	65610 Accounts Payable	Transamerica Employee Benefits		47.30
	Invoice		Description		Amount
	9.16.22 PAYROLL	09/16/2022	9.16.22 PAYROLL		47.30
<b>GF CHECKING General Fund Checking Totals:</b>					<b>\$2,578.28</b>

Transactions: 4

Checks: 4 \$2,578.28

# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 09/16/2022

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>						
Check	09/16/2022	65611	Accounts Payable	Varsity Spirit Fashions & Supplies		4,000.00
	Invoice		Date	Description		Amount
	12911432		09/16/2022	Cheer Uniforms		3,968.50
	14711765		09/16/2022	Cheer Uniforms		31.50
<b>GF CHECKING General Fund Checking Totals:</b>						<b>\$4,000.00</b>

Checks: 1 \$4,000.00

Transactions: 1



# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 09/19/2022

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>						
Check	09/19/2022	65612	Accounts Payable	BLUE CROSS BLUE SHIELD		7,865.16
	Invoice		Date	Description		Amount
	007043024/1022		09/16/2022	October Insurance Premium		7,865.16
Check	09/19/2022	65613	Accounts Payable	FIRST UNUM LIFE INSURANCE COPANY		338.53
	Invoice		Date	Description		Amount
	04135500019/1022		09/15/2022	October Insurance Premium		338.53
Check	09/19/2022	65614	Accounts Payable	M.E.S.S.A.		9,811.31
	Invoice		Date	Description		Amount
	2210-0106019		09/15/2022	October Insurance Premium		9,811.31
<b>GF CHECKING General Fund Checking Totals:</b>						<b>\$18,015.00</b>

Transactions: 3

Checks: 3 \$18,015.00

# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 09/21/2022

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking						
Check	09/21/2022	65615	Accounts Payable	Bowen , Rebecca		198.00
	Invoice		Date	Description		Amount
	JCS09162022		09/19/2022	MASA Workshop		198.00
GF CHECKING General Fund Checking Totals:						\$198.00

Checks: 1 \$198.00

Transactions: 1

# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 09/22/2022

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>						
Check	09/22/2022	65616	Accounts Payable	Priority Health		5,122.95
	Invoice		Date	Description		Amount
	222580000589		09/21/2022	October Insurance Premium		5,122.95
Check	09/22/2022	65617	Accounts Payable	RENAISSANCE LEARNING, INC.		13,765.00
	Invoice		Date	Description		Amount
	INV5259501		09/19/2022	Renewal		13,765.00
<b>GF CHECKING General Fund Checking Totals:</b>						<b>\$18,887.95</b>

Transactions: 2

Checks: 2 \$18,887.95

Saranac Community Schools

# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 09/23/2022

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>						
Check	09/23/2022	65618	Accounts Payable	Priority Health		57,101.91
	Invoice			Description		Amount
	222580000572		09/21/2022	October Insurance Premium		57,101.91
Check	09/23/2022	65619	Accounts Payable	SYNCB/Amazon		5,745.01
	Invoice			Description		Amount
	453333956666		09/16/2022	Tech Supplies/JSH Spec Ed Chrome Cart		414.98
	596877387737		09/16/2022	SEF Grant Supplies		517.92
	694495994969		09/16/2022	JSH Teaching Supplies		10.99
	438399447987		09/16/2022	JSH Teaching Supplies/Tech Supplies		433.07
	436744377394		09/16/2022	JSH Teaching Supplies-ESSER		202.35
	45486667334		09/16/2022	Maintenance Supplies		59.48
	655776346459		09/16/2022	ES Spec Ed Teaching Supplies		142.65
	688764996638		09/16/2022	Tech Supplies		23.44
	756496993857		09/16/2022	JSH Textbooks		235.96
	463687867655		09/16/2022	Admin & Maintenance Supplies		25.94
	48673499497		09/16/2022	Admin Office Supplies		7.27
	986489368589		09/16/2022	Admin Office Supplies		33.65
	565579797366		09/16/2022	SEF Grant Supplies		951.28
	975684676345		09/16/2022	SEF Grant Supplies		679.94
	957774486453		09/16/2022	Laminating Film-JSH		119.96
	438866763449		09/16/2022	Tardy Slips-ES		39.99
	748893766534		09/16/2022	Tech Supplies/ID Badges & Lanyards		1,482.49
	473938683993		09/16/2022	Tech Supplies--Cables		26.69
	95539834558		09/16/2022	Admin Office & Maintenance Supplies		32.89
	757887996976		09/16/2022	Transportation Supplies		25.90
	438989335669		09/16/2022	Maintenance Supplies		174.82
	899746636697		09/16/2022	SEF Grant Supplies		83.36
	664866543796		09/16/2022	ES Spec Ed Supplies		19.99
<b>GF CHECKING General Fund Checking Totals:</b>						<b>\$62,846.92</b>
Checks: 2						\$62,846.92
Transactions: 2						

# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 09/27/2022

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>						
Check	09/27/2022	65620	Accounts Payable	Data Image Systems, Inc.		16,360.00
	Invoice		Date	Description		Amount
	53051		09/19/2022	JSH/ES Projectors-ESSER II		16,360.00
<b>GF CHECKING General Fund Checking Totals:</b>						<b>\$16,360.00</b>

Transactions: 1

Checks: 1 \$16,360.00

# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 09/30/2022

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>					
Check	09/30/2022	65621 Accounts Payable	HORACE MANN		1,194.27
	Invoice	Date	Description		Amount
	9/30/22 Payroll	09/30/2022	GROUP 210403A		1,194.27
<b>GF CHECKING General Fund Checking Totals:</b>					<b>\$1,194.27</b>

Checks: 1 \$1,194.27

Transactions: 1

# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 09/30/2022

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>						
Check	09/30/2022	65622	Accounts Payable	A PARTS WAREHOUSE		303.32
	Invoice		Date	Description		Amount
	171292		09/19/2022	Securement Vest-ES Spec Ed/Transportation Supplies		303.32
Check	09/30/2022	65623	Accounts Payable	A.B. Dick Document Solutions		1,203.17
	Invoice		Date	Description		Amount
	21AR1299155		09/19/2022	District Copier Cost		1,159.76
	21AR1301200		09/19/2022	District Printer Cost		43.41
Check	09/30/2022	65624	Accounts Payable	Academic Therapy Publications		237.60
	Invoice		Date	Description		Amount
	298639		09/19/2022	S Smith Order		237.60
Check	09/30/2022	65625	Accounts Payable	Amsterdam Printing & Litho		108.12
	Invoice		Date	Description		Amount
	7127046		09/19/2022	B Edwards Order		108.12
Check	09/30/2022	65626	Accounts Payable	BLICK ART MATERIALS		291.28
	Invoice		Date	Description		Amount
	9216512		09/19/2022	B Kelly Order		24.80
	9232786		09/19/2022	A Wallner Order		278.88
	9245294		09/19/2022	JSH Art Credit		(12.40)
Check	09/30/2022	65627	Accounts Payable	Capturing Kids' Hearts		6,750.00
	Invoice		Date	Description		Amount
	69796		09/19/2022	PD Day Training		6,750.00
Check	09/30/2022	65628	Accounts Payable	CATRELL, MIKE		18.99
	Invoice		Date	Description		Amount
	JCS09232022		09/19/2022	Office Supplies		18.99
Check	09/30/2022	65629	Accounts Payable	CDW GOVERNMENT, INC.		909.60
	Invoice		Date	Description		Amount
	2023-00000088		09/19/2022	ESSER II Tech Order		909.60
Check	09/30/2022	65630	Accounts Payable	CONSUMERS ENERGY		21,619.23

Saranac Community Schools

# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 09/30/2022

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice			Description		Amount
	JCS09222022		09/19/2022	JSH Natural Gas Cost		4,483.74
	JCS09262022		09/19/2022	September Electric & Natural Gas Cost		17,135.49
Check	09/30/2022	65631	Accounts Payable	COOPER, CATHY		7.16
	Invoice			Description		Amount
	JCS09192022		09/19/2022	ES Teaching Supplies		7.16
Check	09/30/2022	65632	Accounts Payable	DAHMS, TRACY		28.30
	Invoice			Description		Amount
	JCS09152022		09/19/2022	MS Teaching Supplies		28.30
Check	09/30/2022	65633	Accounts Payable	ESS Midwest, Inc.		9,237.57
	Invoice			Description		Amount
	83888		09/19/2022	Salaries & Fees		4,662.35
	83756		09/19/2022	Sub Salaries & Fees		4,575.22
Check	09/30/2022	65634	Accounts Payable	FislerData, LLC		389.00
	Invoice			Description		Amount
	5612		09/19/2022	ES Order		389.00
Check	09/30/2022	65635	Accounts Payable	Gallagher Uniform		207.93
	Invoice			Description		Amount
	10803140		09/19/2022	Towels & Uniforms		101.34
	10804153		09/19/2022	Towels & Uniforms		106.59
Check	09/30/2022	65636	Accounts Payable	GLAC		200.00
	Invoice			Description		Amount
	123456-2022		09/19/2022	Wrestling League Dues		200.00
Check	09/30/2022	65637	Accounts Payable	Gopher		400.00
	Invoice			Description		Amount
	IN216213		09/19/2022	T Wernette		400.00
Check	09/30/2022	65638	Accounts Payable	HOWE, TAMMY		14.95
	Invoice			Description		Amount
	JCS09222022		09/19/2022	ES Teaching Supplies		14.95



# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 09/30/2022

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	09/30/2022	65639	Accounts Payable	I-1430 WION		1,144.00
	Invoice			Description		Amount
	0458-009	09/19/2022		Advertising		1,144.00
Check	09/30/2022	65640	Accounts Payable	Institute for Multi-Sensory Education		60.00
	Invoice			Description		Amount
	190376	09/19/2022		SEF Grant Supplies		60.00
Check	09/30/2022	65641	Accounts Payable	JOSTENS		151.27
	Invoice			Description		Amount
	N003044627-1	09/19/2022		Athletic Plaques		151.27
Check	09/30/2022	65642	Accounts Payable	LANSING SANITARY SUPPLY, INC.		4,156.82
	Invoice			Description		Amount
	1169037-3	09/19/2022		Custodial Supplies		1,289.00
	1174236	09/19/2022		Custodial Supplies		959.19
	1169037-4	09/19/2022		Custodial Supplies		1,591.50
	1174236-1	09/19/2022		Custodial Supplies		317.13
Check	09/30/2022	65643	Accounts Payable	M.A.S.A.		450.00
	Invoice			Description		Amount
	JCS09212022	09/19/2022		Fall Conference		450.00
Check	09/30/2022	65644	Accounts Payable	METS		7,787.91
	Invoice			Description		Amount
	18797	09/19/2022		Salaries & Fees		7,787.91
Check	09/30/2022	65645	Accounts Payable	MHSAA		60.00
	Invoice			Description		Amount
	SALES1442	09/19/2022		CAP1 Amy Miles		60.00
Check	09/30/2022	65646	Accounts Payable	Montcalm Community College		34,364.14
	Invoice			Description		Amount
	8176-2023-20	09/19/2022		Fall Dual Enrollment		34,364.14
Check	09/30/2022	65647	Accounts Payable	Olivet High School		200.00
	Invoice			Description		Amount

# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 09/30/2022

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	JCS09222022 09/30/2022	65648	Accounts Payable	Volleyball Invite Fee QUILL CORP.		200.00 14,696.50
	Invoice		Date	Description		Amount
Check	27567440 09/30/2022	65649	Accounts Payable	Paper Order REED, LINETTE		14,696.50 190.76
	Invoice		Date	Description		Amount
Check	JCS09192022 09/30/2022	65650	Accounts Payable	ES Teaching Supplies REYNOLDS & SONS, INC		190.76 1,606.01
	Invoice		Date	Description		Amount
Check	104968 105024 09/30/2022	65651	Accounts Payable	XC Shorts XC Jerseys RIDDELL/ALL AMERICAN SPORTS Corp		583.50 1,022.51 39.89
	Invoice		Date	Description		Amount
Check	951705851 09/30/2022	65652	Accounts Payable	Football Girdle Royal Publishing		39.89 70.00
	Invoice		Date	Description		Amount
Check	8061145 09/30/2022	65653	Accounts Payable	XC Ad SANDERS STACY		70.00 51.68
	Invoice		Date	Description		Amount
Check	JCS09142022 09/30/2022	65654	Accounts Payable	ES Teaching Supplies SCHOOL SPECIALTY INC.		51.68 232.25
	Invoice		Date	Description		Amount
Check	2081430919638 208130969711 308104108368 09/30/2022	65655	Accounts Payable	B Kelly Order B Cizauskas Order B Edwards Office Order SEG WORKERS COMPENSATION FUND		99.15 19.16 113.94 902.00
	Invoice		Date	Description		Amount
Check	JCS09142022 09/30/2022	65656	Accounts Payable	Workers Comp Installment SMITH, JASON		902.00 60.04
	Invoice		Date	Description		Amount

# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 09/30/2022

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice		Description		Amount
	JCS09232022	09/19/2022	Conference Expense		60.04
Check	09/30/2022	65657	Accounts Payable Watkins , Shawn		220.94
	Invoice		Description		Amount
	JCS09152022	09/19/2022	Scripts-JSH		220.94
Check	09/30/2022	65658	Accounts Payable Young , Susann		69.33
	Invoice		Description		Amount
	JCS09202022	09/19/2022	JSH Teaching Supplies/At Risk Supplies		69.33
GF CHECKING General Fund Checking Totals:					
Checks: 37					\$108,439.76
Transactions: 37					
					\$108,439.76

# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 10/07/2022

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>						
Check	10/07/2022	65661	Accounts Payable	Hi-Tec Building Services		10,379.29
	Invoice		Date	Description		Amount
	029349		10/07/2022	September Custodian Cost		10,379.29
<b>GF CHECKING General Fund Checking Totals:</b>						<b>\$10,379.29</b>

Transactions: 1

Checks: 1 \$10,379.29

# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 10/13/2022

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>					
Check	10/13/2022	65663 Accounts Payable	A PARTS WAREHOUSE		338.68
	Invoice	Date	Description	Amount	
	171667	10/04/2022	Parts	338.68	
Check	10/13/2022	65664 Accounts Payable	A.B. Dick Document Solutions		361.17
	Invoice	Date	Description	Amount	
	21AR1303536	10/04/2022	Jr/Sr Copier Supplies	118.00	
	21AR1308655	10/04/2022	JSH Color Printer	243.17	
Check	10/13/2022	65665 Accounts Payable	BLICK ART MATERIALS		131.86
	Invoice	Date	Description	Amount	
	9289563	10/04/2022	Beth Kelly Order	85.46	
	9346257	10/04/2022	A Wallner Order	46.40	
Check	10/13/2022	65666 Accounts Payable	CATRELL, MIKE		144.00
	Invoice	Date	Description	Amount	
	JSC10122022	10/04/2022	Grammarly Software Subscription	144.00	
Check	10/13/2022	65667 Accounts Payable	CDW GOVERNMENT, INC.		107.73
	Invoice	Date	Description	Amount	
	DH63731	10/04/2022	Tech Order	107.73	
Check	10/13/2022	65668 Accounts Payable	Central Montcalm High School		250.00
	Invoice	Date	Description	Amount	
	JCS09282022	10/04/2022	XC Invite Fee	250.00	
Check	10/13/2022	65669 Accounts Payable	Chuck Prins Equipment Repair		256.65
	Invoice	Date	Description	Amount	
	0030	10/04/2022	Oil	256.65	
Check	10/13/2022	65670 Accounts Payable	COOPER, CATHY		13.25
	Invoice	Date	Description	Amount	
	JCS10052022	10/04/2022	ES Teaching Supplies	13.25	
Check	10/13/2022	65671 Accounts Payable	Crown Trophy		552.50
	Invoice	Date	Description	Amount	

Saranac Community Schools

# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 10/13/2022

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	179489				552.50
	10/13/2022	65672	XC Plaques		8,646.08
	Invoice		CRYSTAL FLASH ENERGY		Amount
					3,061.88
	8805980	10/04/2022	Unleaded Gas		1,588.49
	8805980	10/04/2022	Diesel Fuel		2,251.44
	8935540	10/04/2022	Unleaded Gas		1,744.27
	8935550	10/04/2022	Diesel Fuel		81.00
Check	10/13/2022	65673	Elliott , Nicole		Amount
	Invoice				81.00
	JCS09272022	10/04/2022	Dual Enrollment Books		8,011.26
Check	10/13/2022	65674	ESS Midwest, Inc.		Amount
	Invoice				2,958.14
	84022	10/04/2022	Sub Salaries & Fees		5,053.12
	84156	10/04/2022	Salaries & Fees		345.98
Check	10/13/2022	65675	Evans , Amy		Amount
	Invoice				345.98
	JCS10072022	10/04/2022	ES Teaching Supplies/Tuition		345.98
Check	10/13/2022	65676	Four Health Family Resource Center Inc.		375.00
	Invoice				Amount
	10640	10/04/2022	Bridging The Gap Contract Services		375.00
Check	10/13/2022	65677	Gallagher Uniform		261.02
	Invoice				Amount
	10805164	10/04/2022	Uniforms & Towels		101.33
	10806192	10/04/2022	Towels & Uniforms		159.69
Check	10/13/2022	65678	General Rental of Ionia		500.00
	Invoice				Amount
	JCS09282022	10/04/2022	Ditch Clean Out		500.00
Check	10/13/2022	65679	Global Industrial		166.64
	Invoice				Amount

# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 10/13/2022

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
	119700092	10/04/2022	CO Order		166.64
Check	10/13/2022	65680 Accounts Payable	Granger		27.81
	Invoice	Date	Description		Amount
	24533913	10/04/2022	Curby Recyclers		27.81
Check	10/13/2022	65681 Accounts Payable	GreatAmerica Financial Services		1,112.26
	Invoice	Date	Description		Amount
	32536550	10/04/2022	Color Printer		1,112.26
Check	10/13/2022	65682 Accounts Payable	HARDY, KATE		147.40
	Invoice	Date	Description		Amount
	JCS10052022	10/04/2022	Postage & Post Cards		147.40
Check	10/13/2022	65683 Accounts Payable	HOOPER PRINTING LLC		453.21
	Invoice	Date	Description		Amount
	65429	10/04/2022	Envelopes-ES		453.21
Check	10/13/2022	65684 Accounts Payable	Hudl		1,449.00
	Invoice	Date	Description		Amount
	INV01386811	10/04/2022	Boys Varsity Basketball-Assist Renewal		900.00
	INV01387965	10/04/2022	Boys Basketball Silver Addition		549.00
Check	10/13/2022	65685 Accounts Payable	Inn at Bay Harbor		371.80
	Invoice	Date	Description		Amount
	76268396	10/04/2022	Lodging-Jason Smith		371.80
Check	10/13/2022	65686 Accounts Payable	Institute for Multi-Sensory Education		203.27
	Invoice	Date	Description		Amount
	187107	10/04/2022	SEF Grant Supplies		25.00
	192042	10/04/2022	SEF Grant Supplies		25.00
	177902	10/04/2022	S Gallagher Order		153.27
Check	10/13/2022	65687 Accounts Payable	Ionia Lock & Key		34.00
	Invoice	Date	Description		Amount
	18031782	10/04/2022	Keys Cut		14.00
	18031805	10/04/2022	Keys Cut		20.00

Saranac Community Schools

# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 10/13/2022

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	10/13/2022	65688	Accounts Payable	Johnson Controls		1,349.20
	Invoice		Date	Description		Amount
	89184777		10/04/2022	Repairs to ES Simplex System		1,349.20
Check	10/13/2022	65689	Accounts Payable	JORGENSEN, MAUREEN		106.23
	Invoice		Date	Description		Amount
	JCS10042022		10/04/2022	ES Teaching Supplies		106.23
Check	10/13/2022	65690	Accounts Payable	KERKSTRA PORTABLE RESTROOM , SERVICE, INC.		455.00
	Invoice		Date	Description		Amount
	210737		10/04/2022	Portable Restrooms		455.00
Check	10/13/2022	65691	Accounts Payable	Kleen Slate		201.44
	Invoice		Date	Description		Amount
	12153		10/04/2022	Tammy Howe Order		201.44
Check	10/13/2022	65692	Accounts Payable	LANSING SANITARY SUPPLY, INC.		463.84
	Invoice		Date	Description		Amount
	1176465		10/04/2022	Vacuum Partrs		463.84
Check	10/13/2022	65693	Accounts Payable	Les's Sanitary Service		630.00
	Invoice		Date	Description		Amount
	JCS10072022		10/04/2022	Trash Removal		630.00
Check	10/13/2022	65694	Accounts Payable	M.A.P.T.		19.22
	Invoice		Date	Description		Amount
	4625		10/04/2022	SEF Grant-Shipping Cost		19.22
Check	10/13/2022	65695	Accounts Payable	M.A.S.A.		350.00
	Invoice		Date	Description		Amount
	11912		10/04/2022	Small & Rural School Conference		350.00
Check	10/13/2022	65696	Accounts Payable	MARSHALL MUSIC COMPANY		900.00
	Invoice		Date	Description		Amount
	9509722		10/04/2022	2022-2023 Maintenance Contract		900.00
Check	10/13/2022	65697	Accounts Payable	MENARDS-IONIA		360.83



# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 10/13/2022

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice		Description		Amount
	61984	10/04/2022	Maintenance Supplies		10.17
	62072	10/04/2022	Maintenance Supplies		317.52
	62562	10/04/2022	Maintenance Supplies		33.14
Check	10/13/2022	65698 Accounts Payable	METS		7,942.40
	Invoice		Description		Amount
	18849	10/04/2022	Salaries & Fees		7,942.40
Check	10/13/2022	65699 Accounts Payable	PIONEER MANUFACTURING COMPANY		70.50
	Invoice		Description		Amount
	INV860355	10/04/2022	Field Paint		70.50
Check	10/13/2022	65700 Accounts Payable	Price , Melissa		45.50
	Invoice		Description		Amount
	JCS10052022	10/04/2022	ES Spec Ed Teaching Supplies		45.50
Check	10/13/2022	65701 Accounts Payable	RaizedUp LLC		1,432.68
	Invoice		Description		Amount
	1317	10/04/2022	Softball Jerseys		1,432.68
Check	10/13/2022	65702 Accounts Payable	REYNOLDS & SONS, INC		356.60
	Invoice		Description		Amount
	105049	10/04/2022	Athletic Equipment		356.60
Check	10/13/2022	65703 Accounts Payable	SCHOOL SPECIALTY INC.		220.41
	Invoice		Description		Amount
	208131079403	10/04/2022	Beth Kelly Order		53.08
	208131117544	10/04/2022	JSH Office		167.33
Check	10/13/2022	65704 Accounts Payable	SCOTTYS REAL PRO AUTO		576.67
	Invoice		Description		Amount
	0055595	10/04/2022	Tires		412.30
	0055941	10/04/2022	Mount & Balance One Tire		164.37
Check	10/13/2022	65705 Accounts Payable	SMITH, CARRIE		39.99
	Invoice		Description		Amount

# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 10/13/2022

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	JCS1004/2022	10/04/2022	Filter Replacements			39.99
	10/13/2022	65706	Accounts Payable	Sterzick , Sara		367.26
	Invoice		Date	Description		Amount
Check	JCS0927/2022	10/04/2022	Dual Enrollment Books			367.26
	10/13/2022	65707	Accounts Payable	THRUN LAW FIRM, P.C.		137.50
	Invoice		Date	Description		Amount
Check	280706	10/04/2022	Legal Services			137.50
	10/13/2022	65708	Accounts Payable	Vanderkolk , Kylie		64.95
	Invoice		Date	Description		Amount
Check	JCS0928/2022	10/04/2022	Dual Enrollment Books			64.95
	10/13/2022	65709	Accounts Payable	Varsity Scoreboards		5,615.00
	Invoice		Date	Description		Amount
Check	257082	10/04/2022	J Smith Order			5,615.00
	10/13/2022	65710	Accounts Payable	VILLAGE OF SARANAC		4,225.34
	Invoice		Date	Description		Amount
Check	JCS1007/2022	10/04/2022	Water/Sewer Cost July-September			4,225.34
	10/13/2022	65711	Accounts Payable	WASHBURN, KERI		21.32
	Invoice		Date	Description		Amount
Check	JCS0930/2022	10/04/2022	ES Teaching Supplies			21.32
	10/13/2022	65712	Accounts Payable	West Michigan International		2,213.78
	Invoice		Date	Description		Amount
Check	X101271870:01	10/04/2022	Parts			585.64
	X101271229:01	10/04/2022	Parts			280.02
	X101273515:01	10/04/2022	Parts			1,348.12
Check	10/13/2022	65713	Accounts Payable	Woodland Equipment		75.07
	Invoice		Date	Description		Amount
	37315	10/04/2022	Maintenance Supplies			75.07
GF CHECKING General Fund Checking Totals:						Transactions: 51
						\$52,582.30

Saranac Community Schools

# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 10/13/2022

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
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Checks: 51 \$52,582.30

# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 10/14/2022

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>						
Check	10/14/2022	65715	Accounts Payable	American Fidelity Assurance		806.99
	Invoice		Date	Description		Amount
	10.14.22	PAYROLL	10/14/2022	10.14.22 PAYROLL		806.99
Check	10/14/2022	65716	Accounts Payable	American Fidelity Assurance Company		225.40
	Invoice		Date	Description		Amount
	2038126A		10/14/2022	CUSTOMER 95799		225.40
Check	10/14/2022	65717	Accounts Payable	HORACE MANN		1,206.63
	Invoice		Date	Description		Amount
	10.14.22	PAYROLL	10/14/2022	GROUP 210403A		1,206.63
<b>GF CHECKING General Fund Checking Totals:</b>						<b>\$2,239.02</b>
Checks: 3						\$2,239.02
Transactions: 3						

# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 10/18/2022

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>						
Check	10/18/2022	65718	Accounts Payable	Data Image LLC		7,640.00
	Invoice			Description		Amount
	53003		10/04/2022	Tech Order		7,640.00
Check	10/18/2022	65719	Accounts Payable	SYNCB/Amazon		2,882.74
	Invoice			Description		Amount
	437854996837		10/17/2022	ECSEC Teaching Supplies		14.99
	453773736569		10/17/2022	JSH Spec Ed Teaching Supplies		20.02
	585848594694		10/17/2022	Maintenance Supplies		25.26
	744749453339		10/17/2022	ES Spec Ed Teaching Supplies		44.68
	787769653565		10/17/2022	JSH Textbook		56.14
	444948565954		10/17/2022	SEF Grant Supplies		215.85
	448596847533		10/17/2022	JSH Textbooks		99.89
	673495383899		10/17/2022	Misc. Board Supplies		8.99
	454899996567		10/17/2022	ES Office Supplies		119.97
	94464659493		10/17/2022	Fiscal Office Supplies		20.98
	453676889545		10/17/2022	SEF Grant Supplies		213.94
	737494746573		10/17/2022	JSH Spec Ed Teaching Supplies		199.99
	657639464547		10/17/2022	ES Teaching Supplies/Fiscal Office		21.34
	694364454985		10/17/2022	ES Teaching Supplies/Fiscal Office Supplies		26.78
	78865775995		10/17/2022	Tech Supplies		9.20
	774773859849		10/17/2022	Transportation Office Supplies		22.99
	593933577866		10/17/2022	ES Teaching Supplies		11.89
	743457896838		10/17/2022	Custodial Supplies		45.72
	595395598677		10/17/2022	SEF Grant Supplies		719.96
	644974893644		10/17/2022	ES Teaching Supplies		14.97
	458375346599		10/17/2022	SEF Grant Supplies		99.99
	736995654544		10/17/2022	ECSES Supplies		33.50
	945333998559		10/17/2022	Custodial Supplies		217.06
	644674598663		10/17/2022	SEF Grant Supplies		399.96
	65475747735		10/17/2022	JSH Textbook		41.97
	79876683686		10/17/2022	JSH Textbook		41.04
	593878348744		10/17/2022	ES Spec Ed Teaching Supplies		29.99

# Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 10/18/2022

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	838894943755		10/17/2022	ES Spec Ed Teaching Supplies		42.99
	987753647776		10/17/2022	Tech Supplies		35.90
	569765534867		10/17/2022	JSH Spec Ed Teaching Supplies		26.79
GF CHECKING General Fund Checking Totals:						\$10,522.74

Transactions: 2

Checks: 2 \$10,522.74

TO: Board of Education

FROM: Jason Smith, Superintendent

SUBJECT: 2022-2023 Annual Audit Review

Our annual audit is complete and Steve Thompson from BHT&D (Biggs, Hausserman, Thompson & Dickinson) will be presenting the findings by his staff. I want to thank Jammie Sprank, Finance Director, and the business office personnel for all of their hard work and continual efforts in providing exceptional service for our staff. Mr. Thompson will be bringing the financial audit information to the meeting to review with the Board.

TO: Board of Education

FROM: Jason Smith, Superintendent

SUBJECT: Learning Loss Plan – 98c

Superintendent Smith will present the Learning Loss Plan to the school board.





# Saranac Community Schools

## Section 388.1698c “Learning Loss Plan”

Updated 10/24/2022

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- a) Date of presentation to the board, to the parents and legal guardians of pupils enrolled in the district, and to other members of the community: **October 24, 2022 @ 7pm: Agenda**
  - b) Location of plan posted on the website:  
<https://saranacmi.sites.thrillshare.com/page/transparency>
  - c) Location of updates to the plan on the website:  
<https://saranacmi.sites.thrillshare.com/page/transparency>
- 

As with all school districts, Saranac Community Schools is combating learning loss created by the COVID-19 pandemic. At all grade levels and buildings, the district has identified students who are the most impacted and developed programs to support those students as well as all students to support the remediation of learning loss. The “98c Learning Loss” plan is just a piece of a larger plan to support our students both academically and behaviorally.

In order to combat learning loss, our focus is on Accelerated Learning and not just remediation. Since all students struggle with some sort of learning loss created by the disruption of education, the district is focused on providing Accelerated Learning as a tier 1 strategy within our MTSS system.

Accelerated Learning, as described by the Michigan Department of education, is focused on moving students forward while providing “just in time” teaching and supports. In order to do this a district needs to review the curriculum, resources, and methods for delivering student instruction.

The SCS plan is to support students through accelerated learning competencies including the whole child, student engagement, assessment practices, a focus on essential skills, and professional learning. All five competencies impact student learning and are supported by district assessment data.

Data that was presented to the Board of Education (August, October 2022) and to the District MICIP team (June, October 2022) have led to conversations around the five accelerated learning competencies including, but not limited to, the following:

- Supporting the Whole Child by implementing programs to support the transition of students at the JSH for grades 7, 9, and 12.

### What is Accelerated Learning?

Too often students with perceived academic gaps are put into remediation classes. Their access to grade-level content is delayed until all their academic gaps are filled. Research has shown again and again that this does not work (Rollins, 2014). Instead, learning should be accelerated. Accelerated learning keeps students moving forward on their intended grade-level trajectories by strategically preparing them for success in current grade-level content.

Acceleration prepares students for new learning combined with “just-in-time” teaching of missing key skills and concepts in the purposeful context of current lessons.

Opportunities to accelerate learning rely on robust Tier 1 instruction that includes grade-appropriate assignments, strong instruction, deep engagement, and teachers who hold high expectations for students. This robust instruction should be enhanced with supports targeted to the skills and services students need to stay on grade level.

- Updating curriculum materials to enhance Tier 1 instruction and to include formative assessment tools to identify and address deficits in the moment.
- Providing supplemental programs to support accelerated learning.
- Developing programs to encourage student and family engagement
- Providing professional development by hosting an Ed Camp in June 2023 for teachers to develop systems to support accelerated learning and to plan implementation of those systems for the 2023-2024 school year.

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*LEAs will be asked to report out on the services provided and funded with the grant dollars, the students reached, and the impact on student achievement, and so we would expect the plan to include the information on students and services.*

1. What services will be provided and funded with grant dollars?
2. What students will be reached with this plan?
3. Identify how the impact of the plan on learning loss will be measured?

TO: Board of Education

FROM: Jason Smith, Superintendent

SUBJECT: Review Policy on Bullying

POLICY: 5517.01

Superintendent Smith will review Policy 5517.01 Bullying and Other Aggressive Behavior toward Students.

Book	Policy Manual
Section	5000 Students
Title	BULLYING AND OTHER AGGRESSIVE BEHAVIOR TOWARD STUDENTS
Code	po5517.01
Status	Active
Adopted	September 15, 2016
Last Revised	August 17, 2017

#### 5517.01 - BULLYING AND OTHER AGGRESSIVE BEHAVIOR TOWARD STUDENTS

It is the policy of the District to provide a safe and nurturing educational environment for all of its students.

This policy protects all students from bullying/aggressive behavior regardless of the subject matter or motivation for such impermissible behavior.

Bullying or other aggressive behavior toward a student, whether by other students, staff, or third parties, including Board members, parents, guests, contractors, vendors, and volunteers, is strictly prohibited. This prohibition includes written, physical, verbal, and psychological abuse, including hazing, gestures, comments, threats, or actions to a student, which cause or threaten to cause bodily harm, reasonable fear for personal safety or personal degradation.

Demonstration of appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment or bullying is expected of administrators, faculty, staff, and volunteers to provide positive examples for student behavior.

This policy applies to all "at school" activities in the District, including activities on school property, in a school vehicle, and those occurring off school property, if the student or employee is at any school-sponsored, school-approved or school-related activity or function, such as field trips or athletic events where students are under the school's control, or where an employee is engaged in school business. Misconduct occurring outside of school may also be disciplined if it interferes with the school environment.

#### Notification

Notice of this policy will be **annually** circulated to and posted in conspicuous locations in all school buildings and departments within the District and discussed with students, as well as incorporated into the teacher, student, and parent/guardian handbooks. State and Federal rights posters on discrimination and harassment shall also be posted at each building. All new hires will be required to review and sign off on this policy and the related complaint procedure.

Parents or legal guardians of the alleged victim(s), as well as of the alleged aggressor(s), shall be promptly notified of any complaint or investigation as well as the results of the investigation to the extent consistent with student confidentiality requirements. A record of the time and form of notice or attempts at notice shall be kept in the investigation file.

To the extent appropriate and/or legally permitted, **confidentiality** will be maintained during the investigation process. However, a proper investigation will, in some circumstances, require the disclosure of names and allegations. Further, the appropriate authorities may be notified, depending on the nature of the complaint and/or the results of the investigation.

#### Reporting

No later than September 30, 2015, the District shall submit to the Department of Education a copy of this Policy.

The District shall report incidents of bullying to the Department of Education on an annual basis according to the form and procedures established by the Department of Education.

Should this Policy be amended or otherwise modified, the District shall submit a copy of the amended or modified Policy to the Department of Education no later than thirty (30) days after adopting the modification.

#### Implementation

The Superintendent is responsible to implement this policy, and may develop further guidelines, not inconsistent with this policy.

This policy is not intended to and should not be interpreted to interfere with legitimate free speech rights of any individual. However, the District reserves the right and responsibility to maintain a safe environment for students, conducive to learning and other legitimate objectives of the school program.

#### Procedure

Any student who believes s/he has been or is the victim of bullying, hazing, or other aggressive behavior should immediately report the situation to the Principal or assistant principal. The student may also report concerns to a teacher or counselor who will be responsible for notifying the appropriate administrator or Board official. Complaints against the building principal should be filed with the Superintendent. Complaints against the Superintendent should be filed with the Board President.

A student may also submit a report or complaint to any of the above designated individuals through email, voicemail, regular mail or by leaving a sealed note addressed to the individual at that person's office or desk. The student may submit a report or complaint anonymously, but this may affect the ability to fully investigate the matter, when the complaining student is not available to provide additional information during the course of the investigation.

The identity of a student who reports bullying, hazing or aggressive behavior, as well as those students who provide information during an investigation will remain confidential to the extent possible and to the extent allowable by law. Only school personnel directly involved in the investigation of the complaint or responsible for remedying any violations will be provided access to the identity of the complaining student(s) and student witnesses, and then only to the extent necessary to effectively deal with the situation.

The identity of the student who files the report or complaint will not be voluntarily shared with the alleged perpetrator(s) or the witnesses unless the student (and his/her parent/guardian) give written permission to do so. Any investigation report will likewise not be voluntarily produced with the names of the reporting student(s) or witnesses. However, under certain circumstances, the District may be required by law to disclose the report and/or the student(s) names. Also, under certain circumstances, the identity of the reporting student may become obvious even without disclosure by school personnel.

Every student is encouraged, and every staff member is required, to report any situation that they believe to be aggressive behavior directed toward a student. Reports shall be made to those identified above. While reports may be made anonymously, formal disciplinary action may not be taken solely on the basis of an anonymous report without other corroborating evidence.

The Principal (or other designated administrator) shall promptly investigate and document all complaints about bullying, aggressive or other behavior that may violate this policy. The investigation must be completed as promptly as the circumstances permit after a report or complaint is made.

If the investigation finds an instance of bullying or aggressive behavior has occurred, it will result in prompt and appropriate remedial action. This may include up to expulsion for students, up to discharge for employees, exclusion for parents, guests, volunteers and contractors, and removal from any official position and/or a request to resign for Board members. Individuals may also be referred to law enforcement or other appropriate officials.

If, during an investigation of a reported act of harassment, intimidation and/or bullying/cyberbullying, the Principal or appropriate administrator believes that the reported misconduct may have created a hostile learning environment and may have constituted unlawful discriminatory harassment based on a Protected Class, the Principal will report the act of bullying and/or harassment to one of the Anti-Harassment Compliance Officers so that it may be investigated in accordance with the procedures set forth in Policy 5517 - Anti-Harassment.

The individual responsible for conducting the investigation shall document all reported incidents and report all verified incidents of bullying, aggressive or other prohibited behavior, as well as any remedial action taken, including disciplinary actions and referrals, to the Superintendent. The Superintendent shall submit a compiled report to the Board on an annual basis.

#### Non-Retaliation/False Reports

Retaliation or false allegations against any person who reports, is thought to have reported, files a complaint, participates in an investigation or inquiry concerning allegations of bullying or aggressive behavior (as a witness or otherwise), or is the target of the bullying or aggressive behavior being investigated, is prohibited and will not be tolerated. Such retaliation shall be considered a serious violation of Board policy, independent of whether a complaint of bullying is substantiated. Suspected retaliation should be reported in the same manner as bullying/aggressive behavior.

Making intentionally false reports about bullying/aggressive behavior for the purpose of getting someone in trouble is similarly prohibited and will not be tolerated. Retaliation and intentionally false reports may result in disciplinary action as indicated above.

#### Definitions

The following definitions are provided for guidance only. If a student or other individual believes there has been bullying, hazing, harassment or other aggressive behavior, regardless of whether it fits a particular definition, s/he should report it immediately and allow the administration to determine the appropriate course of action.

**"Aggressive behavior"** is defined as inappropriate conduct that is repeated enough, or serious enough, to negatively impact a student's educational, physical, or emotional well-being. Such behavior includes, for example, bullying, hazing, stalking, intimidation, menacing, coercion, name-calling, taunting, making threats, and hitting/pushing/shoving.

**"At School"** is defined as in a classroom, elsewhere on school premises, on a school bus or other school-related vehicle, or at a school-sponsored activity or event whether or not it is held on school premises. It also includes conduct using a telecommunications access device or telecommunications service provider that occurs off school premises if either owned by or under the control of the District.

**"Bullying"** is defined as any written, verbal, or physical acts, including cyber bullying (i.e. any electronic communication, including, but not limited to electronically transmitted acts, such as internet, telephone or cell phone, personal digital assistant (PDA), or wireless hand held device) that, without regard to its subject matter or motivating animus, is intended or that a reasonable person would know is likely to harm one (1) or more students either directly or indirectly by doing any of the following:

- A. substantially interfering with educational opportunities, benefits, or programs of one (1) or more students;
- B. adversely affecting the ability of a student to participate in or benefit from the school district's educational programs or activities by placing the student in reasonable fear of physical harm or by causing substantial emotional distress;
- C. having an actual and substantial detrimental effect on a student's physical or mental health; and/or
- D. causing substantial disruption in, or substantial interference with, the orderly operation of the school.

Bullying can be physical, verbal, psychological, or a combination of all three. Some examples of bullying are:

- A. Physical – hitting, kicking, spitting, pushing, pulling; taking and/or damaging personal belongings or extorting money, blocking or impeding student movement, unwelcome physical contact.
- B. Verbal – taunting, malicious teasing, insulting, name calling, making threats.
- C. Psychological – spreading rumors, manipulating social relationships, coercion, or engaging in social exclusion/shunning, extortion, or intimidation. This may occur in a number of different ways, including but not limited to notes, emails, social media postings, and graffiti.

**"Harassment"** includes, but is not limited to, any act which subjects an individual or group to unwanted, abusive behavior of a nonverbal, verbal, written or physical nature, often on the basis of age, race, religion, color, national origin, marital status or disability, but may also include sexual orientation, physical characteristics (e.g., height, weight, complexion), cultural background, socioeconomic status, or geographic location (e.g., from rival school, different state, rural area, city, etc.).

**"Intimidation/Menacing"** includes, but is not limited to, any threat or act intended to: place a person in fear of physical injury or offensive physical contact; to substantially damage or interfere with person's property; or to intentionally interfere with or block a person's movement without good reason.

**"Staff"** includes all school employees and Board members.

**"Third parties"** include, but are not limited to, coaches, school volunteers, parents, school visitors, service contractors, vendors, or others engaged in District business, and others not directly subject to school control at inter-district or intra-district athletic competitions or other school events.

For further definition and instances that could possibly be construed as:

Harassment, see Policy 5517;

Hazing, see Policy 5516.

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Legal M.C.L. 380.1310b (Matt's Safe School Law, PA 241 of 2011), PA 478 of 2014  
Policies on Bullying, Michigan State Board of Education  
Model Anti-Bullying Policy, Michigan State Board of Education

TO: Board of Education

FROM: Jason Smith, Superintendent

SUBJECT: Neola Policy Updates (Sept-2022)

**Bylaw 0144.1 - Compensation (Revised)**

This policy revision is offered to accommodate the IRS guidance regarding payments to School Board members. See Legal Alert #5.

This revision should be adopted to maintain accurate policies.

**NEW Policy 6108 - Authorization to Use Electronic Transfer of Funds and Automated Clearing House Arrangements (NEW)**

This new policy is provided in response to client requests. In order to utilize electronic fund transfers and automated clearing house (ACH) arrangements and transactions, the District must have a written ACH policy in place. This policy includes the components required by Michigan statute.

This policy should be adopted in order to utilize electronic fund transfers and automated clearing house arrangements and transactions.

**Policy 6460 – Vendor Relations (Revised)**

This policy has been revised at client request to provide optional language that allows for preferred vendor access to students and their parent/guardian for non-district purchases.

This option is offered for consideration.

**Policy 6700 - Fair Labor Standards Act (FLSA) (Revised)**

More than a decade ago, Congress passed a law amending Section 7 of the Fair Labor Standards Act (“FLSA”), mandating that eligible employees be provided reasonable breaks and private facilities to express breast milk during the first year after the birth of their child. It is important to keep in mind that the FLSA overtime and lactation provisions only apply to certain employees in an organization, but not all of them. For public schools, typically nonteaching employees, such as bus drivers, custodians, and secretaries, are covered by the FLSA. However, professional employees like teachers, administrators, and IT staff are usually exempt from overtime and other FLSA provisions including those mandating breaks for lactation. However, school employers may elect to provide this type of benefit and support for exempt employees. Therefore, language has been added that summarizes a board of education’s obligation to provide reasonable breaks and private facilities for FLSA-eligible employees to express breast milk. In the new AG 6700, optional language provides the same benefit to FLSA-exempt employees to the extent the employees may be accommodated without materially disrupting school operations or employee duties. Such an option is not required and in some cases may be difficult or nearly impossible to accommodate. Many employers attempt to provide similar accommodations/benefits for all employees, regardless of status or assignment.

A legal alert accompanies this change and summarizes a board of education’s duties with regard to this topic.

**Policy 7440.03 - Small Unmanned Aircraft Systems (sUAS) (Revised/Technical Correction)**

Policy and AG 7440.03 have been updated to incorporate changes in Federal regulations pertaining to the operation of drones at night or over people.

The proposed revision to the policy adds the new Federal regulation citation to the policy. If, in reviewing the policy template, a change to the current policy would be considered a revision or the addition of a new policy. Otherwise, the change would be considered a Technical Correction. The proposed revisions to the AG are consistent with the current state of the law and should be adopted.

**Policy 9150 - School Visitors (Revised)**

The proposed revision to this policy reflects the recent changes required by amendments, approved by the Governor, to the Sex Offender Registration Act (SORA). The change was made to Policy 8400 in a recent update

This revision should be considered in order to have consistent policies and to remain compliant with Michigan law.