

Instructor of Student Support and Learning

QUALIFICATIONS:

Certification:

- IL - Professional Educators License
- Elementary (K-9) endorsement
- Minimum 5 years teaching experience
- Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

REPORTS TO:

Direct Supervisor: Building Principal

VISION:

The Instructor of Student Support and Learning fulfills instructional roles defined by the school and district. During school time, the Instructor of Student Support and Learning teaches students in need of instruction as identified by the building principal, school instructional leadership team, and/or student identification teams. During district time, he or she accomplishes tasks essential to early identification of students at risk of failure, planning and facilitating school improvement, collection and analysis of data, and providing professional development. As a result, the school makes continuous improvement toward universal achievement of state and district expectations in both learning and social/emotional health.

JOB GOALS:

1. All students meet or exceed expectations for learning as assessed by state assessments.
2. Gaps between the highest and lowest achieving student groups lessen over time.
3. Instructional best practices in all subjects are consistently implemented in all classrooms.
4. Effective data collection and management informs child-find and planning processes at all levels of the school and district organizations.
5. Commit to attend all training sessions and staff development required by the district

6. Instructional Services to Students

- Teach and/or support students as assigned within the Every Student Succeeds Act Plan, and/or the School Improvement Plan.
- Teach and/or support students as assigned in support of student identification teams.

7. Services to Students and Staff

- Facilitate school teams that identify students in need of support
- Facilitate data collection, management, and analysis
- Facilitate continuous improvement and management of building documentation
- Facilitate the implementation of differentiated core instruction
- Facilitate the mentoring of new staff members

RESPONSIBILITIES:

Planning and Preparation

- Know current trends in specialty area and professional development
- Facilitate the school's program, and know levels of teacher skill in delivering that program
- Establish goals for the instructional support program appropriate to the setting and the teachers served
- Know resources, both within and beyond the school and district
- Plan the instructional support program, integrated with the overall school program
- Develop a plan to evaluate the instructional support program

Learning Environment

- Create an environment of trust and respect
- Establish a culture for ongoing instructional improvement
- Establish clear procedures for teachers to gain access to instructional support
- Establish and maintain norms of behavior for professional interactions
- Organize physical space

Delivery of Services

- Collaborate with teachers in the design of instructional units and lessons
- Engage teachers in learning new instructional skills
- Share expertise with staff e.g., through teaching model lessons, presenting workshops, facilitating study groups
- Locate resources for teachers to support instructional improvement
- Demonstrate flexibility and responsiveness

Professional Responsibility

- Reflect on practice
- Prepare and submit reports
- Coordinate work with other Instructional Facilitators
- Participate in a professional community
- Engage in professional development
- Show professionalism, including integrity and confidentiality

TERMS OF EMPLOYMENT:

Work Day:

Standard or Atypical Work Day per Contract

Work Year:

180 days plus summer per diem to be assigned by district supervisor as needed

Bargaining Unit:

Bargaining Unit

Salary and Benefits:

Per Contract

EVALUATION:

Per Contract