

Ringgold Elementary School - 2023-2024 Arkansas Engagement Plan

1: Jointly Developed

Describe how the School works with parents and families to develop and review relevant plans, policies, and strategies related to engagement.

Guiding Questions

- **1.1:** *How does the School - in collaboration with parents - establish an engagement plan that reflects the specific academic improvement needs of the School, and that includes programs and practices that enhance engagement and address the specific engagement needs of students and their families?*
[A.C.A. § 6-15-1702(a)]
- **1.2:** *What efforts have been made to ensure adequate representation of parents and families of participating children in the process (Title I families)?*
[ESSA § 1116(c)(3)]

The school parent and family engagement plan was developed by the committee for the 2023-2024 school year on March 29, 2023.

In December 2023 or January 2024 there will be a mid-year review of the parent engagement plan with committee input.

In March/April 2024 the plan will be evaluated and the 2024-2025 plan will be developed.

The committee is made up of the Parent Engagement Facilitator/Assistant Principal, 3 parents, 1 student and 2 members of faculty/staff.

Parents may request meetings with the Parent Engagement Facilitator or committee at any time throughout the year.

Parents are invited to participate on the committee with every attempt made to have the committee represent the population.

Responses from a needs survey are used to help the committee determine changes needed in the parent engagement plan - this meeting is held in the spring of each school year.

Academic parent nights will be planned based on the goals of the current school improvement plan.

2: Communication

Describe how the School will communicate with and distribute information to parents and families.

Guiding Questions

- **2.1:** *How does the School distribute an informational packet appropriate for the age and grade of each child annually, ensuring to include:*
 - *description of the engagement program*
 - *recommended roles for parents, students, teacher, and the School*
 - *ways for a family to get involved*
 - *survey regarding volunteer interests*
 - *schedule of activities planned throughout the school year*
 - *regular, two-way, and meaningful system for parents/teachers to communicate*
[A.C.A. § 6-15-1702(b)(3)(B)(i)]
- **2.2:** *How will the School ensure information related to school and parent programs, meetings, and other activities is provided to parents in a format and in a language that parents can understand (to the extent practicable)?*
 - *How is relevant information provided in a variety of ways? (For example, paper copies made available, as well as social media posts, website links, parent apps, etc.?)*
[ESSA § 1116(e)(5)]
- **2.3:** *How does the School offer flexible opportunities for meetings with families?*
[ESSA § 1116(c)(2)]

The parent engagement plan will be available by August 1 annually.

The parent engagement facilitator's contact information will be included in the plan. (Rhonda Redmond - Parent Engagement Facilitator - (501)778-3500 - redmond@bentonschools.org)

The plan will be made available in English and Spanish and both will be posted on the school/district website.

Annually, an interest survey regarding ways to volunteer and a needs survey will be made available to parents. These will include an opportunity for parents to ask questions or provide suggestions, comments, or requests.

The school weekly folder is a means of two way communication that also includes a calendar of the school year.

Parents sign the handbook annually that they have received the parent engagement plan for the district.

Meetings are offered throughout the year by request and through PTO.

2 parent/teacher conference events are scheduled for evenings each year.

Use of Thrillshare calling & texting to notify parents of events will be utilized in 2023-2024 school year.

Teachers will utilize Classroom Dojo as a means to communicate with parents.

Surveys will be utilized to adjust the plan annually

Ringgold send home a monthly newsletter that includes parenting tips, school notices and a calendar of events

Ringgold holds an annual open house event to introduce parents to Ringgold Faculty & Staff, meet teachers, and ensure parents receive important school information in their spoken language

Ringgold holds ESL information nights for our English Language Learners and their parents

Teachers communicate through class Dojo and email to give parents immediate feedback

Ringgold PTO keeps parents informed of events through a PTO Facebook page.

Ringgold Elementary posts on a school Facebook page to keep parents informed

3: Building Staff Capacity

Describe activities that will be used with School staff to build their capacity to work with parents as equal partners.

Guiding Questions

- **3.1:** *How does the School build staff capacity to work with parents as equal partners? This may include workshops, conferences, trainings, webinars, and online resources that will be used to ensure ALL School staff (including teachers, specialized instructional personnel, principals, and other School leaders) are aware of:*
 - *the value and utility of contributions of parents [Title I schools]*
 - *how to reach out to, communicate with, and work with parents as equal partners [Title I schools]*
 - *how to implement and coordinate parent programs and build ties between home and the School [Title I schools]*
 - *how to respond to parent requests for parent and family engagement activities [Title I schools]*
 - *that parents play an integral role in assisting student learning [all schools]*
 - *how to welcome parents into the School and seek parental support and assistance [all schools]*
 - *the School's process for resolving parent concerns as outlined in the School handbook,*

including how to define a problem, whom to approach first, and how to develop solutions [all schools]
[ESSA § 1116(e)(3)(14); A.C.A. § 6-15-1702(b)(5-7); A.C.A. § 6-15-1702(b)(3)(B(ii))]

Teachers and administrators receive 2-3 hours per year of professional development in the area of parent/community engagement.

Capturing Kids Hearts is used to train teachers and staff in engaging parents and community in the school culture.

Parents and administrators use parent surveys to adjust our school improvement plan annually and our parent engagement plan.

Parent engagement will seek interpreter to assist in ensuring information sent home is in languages spoken by parent populations represented at Ringgold.

The Benton Student handbook addresses how to handle conflict and ensures parents know we are in full partnership with them.

4: Building Parent Capacity

Describe how the School provides opportunities to build parents' capacity to play a role in their children's academic success. This may include conducting workshops, conferences, classes, online resources, Academic Parent-Teacher Team meetings or providing equipment or other materials.

Guiding Questions

- **4.1:** *How does the School provide timely information about the following:*
 - *a description and explanation of the curriculum in use at the School*
 - *the forms of State and Local academic assessments used to measure student progress, including alternate assessments*
 - *the achievement levels of the challenging State academic standards students are expected to meet*
[ESSA § 1116(c)(4)(B)]
- **4.2:** *How does the School provide assistance to parents in understanding the following:*
 - *the requirements of Title I, Part A*
 - *how to monitor their child's progress*
 - *how to work with educators to improve the achievement of their children.*
[ESSA § 1116(e)(1)]
- **4.3:** *What types of materials and training does the School provide to help parents work with their children to improve their children's achievement? This may include:*

- *literacy training*
- *technology training, including education about copyright piracy and safe practices*
- *resources that describe or assist with the child's curriculum*
- *other activities such as workshops, conferences, online resources like tutorials or webinars, and any equipment or other materials, including parent resource centers* [ESSA § 1116(e)(2)]
- **4.4:** *Involve parents of students at all grade levels in a variety of roles, including without limitation:*
 - *involvement in the education of their children*
 - *volunteer activities*
 - *learning activities and support classroom instruction*
 - *participation in School decisions*
 - *collaboration with the community*
 - *development of School goals and priorities*
 - *evaluating the effectiveness of the School-level Improvement Plan* [A.C.A. § 6-15-1702(b)(1); ADE Rules Governing Parental Involvement Section 3.03]
- **4.5:** *How does the School promote and support responsible parenting? The School shall, as funds are available:*
 - *purchase parenting books, magazines, and other informative material regarding responsible parenting through the School library, advertise the current selection, and give parents an opportunity to borrow the materials for review*
 - *create parent centers* [A.C.A. § 6-15-1702(b)(4)(A)]
- **4.6:** *How does the School provide instruction to parents on how to incorporate developmentally appropriate learning activities in the home environment, including without limitation:*
 - *role play and demonstration by trained volunteers*
 - *the use of and access to Division of Elementary and Secondary Education website tools for parents* [<https://dese.ade.arkansas.gov/>]
 - *assistance with nutritional meal planning* [A.C.A. § 6-15-1702(b)(5)(B)(ii)(a-d)]

Ringgold PTO has regular meetings to discuss ways parents can participate in the educational programs.

Parents may request meetings with teachers and administrators.

There are two Parent/Teacher conferences every year.

Parents will have communication about curriculum through classroom teachers newsletters and reports to parents.

Parents will receive information about high stakes testing coming up.

Parents will receive ACT Aspire results annually, NWEA results, and be notified if their child

requires level I and/or II dyslexia screening.

Test results sent home include explanation of what those results mean and what they indicate in regards to student achievement.

Our annual report to the public & title 1 meeting presents to parents information about how Title 1 funds are spent, how Ringgold students score on State Assessments, how to find the Title 1 plan and standards for Arkansas students.

Parent nights for academic subjects (science night, literacy night, & math night) will be used to provide instruction and materials to assist parents in helping their child at home and explaining the Arkansas State Standards in those subject areas.

Our school compact supports responsible parenting.

Our school handbook supports responsible parenting.

HIPPY goes to families homes to give assistance in getting young children ready for school.

Resources shared online to assist parents and families with at home instruction.

5: Coordination

Describe how the School will coordinate with other organizations, businesses, and community partners, including alumni, to provide additional supports, services, and resources to families.

Guiding Questions

- **5.1:** *How does the School investigate and utilize community resources in the instructional program?*
[ADE Rules Governing Parental Involvement Section 5.06]
- **5.2:** *How does the School coordinate and integrate programs and activities with other Federal, State, and local programs? Some examples include:*
 - *public preschool programs such as Head Start*
 - *organizations/activities to help students transition to elementary, middle, high, and postsecondary schools or careers*
 - *wraparound services that allow families to send their children to school ready and able to focus on learning*[ESSA §1116(e)(4)]
- **5.3:** *In what ways does the School enable the formation of a Parent Teacher Association or organization and ensure leaders of said organization will be included in appropriate decisions?*
[A.C.A. § 6-15-1702(b)(8)(B)(ii)]

Ringgold partners with community to promote the instructional programs such as: volunteers from the community for career day, partnering with Ralph Bunch with essay writings, LR Marathon partnership for Kids Marathon, Benton Fire Department Smoke House and educational programs, Benton PD Safety Programs.

Ringgold Elementary houses the Pre-K program in Benton as well as the HIPPY program that provides parents with resources for upcoming students and their families.

Ringgold has a PTO program that meets monthly and organizes events and volunteer opportunities.

Ringgold partners and involves students and parents in recycling programs through Trex recycling program & Recycle Saline – students are recruited to be members of the Green Team

In partnership with a local church, Ringgold is able to provide back pack snacks to approximately 75 students every Friday. Foods include items such as: peanut butter, peanut butter crackers, macaroni and cheese, ramen noodles, etc.

Ringgold participates in giving back projects such as the peanut butter annual drive in August & creating holiday cards for a local nursing home or veterans in December

6: Annual Title I Meeting *(Title I schools)*

Describe the details regarding the Annual Title I meeting used to inform parents of the requirements of Title I, the School's participation, and the parents' rights to be involved.

Guiding Questions

- **6.1:** *How and when (month/year) does the School conduct the Annual Title I meeting, ensuring that parents are informed of the following? (*Include a link to the detailed agenda, meeting minutes, and/or slide deck for this year's Annual Title I Meeting, if available.)*
 - *the requirements of Title I and the School's participation*
 - *the parents' rights under Title I (The Right to Know Teacher Qualifications, Right to Request Meetings)*
[ESSA § 1116(c)(1)]

The purpose of the annual Title I meeting is to disseminate information only and cannot be used as an opportunity for gathering input into the Parent and Family Engagement Plan and School-Parent Compacts. Ringgold's Title I meeting for the 2023-2024 school year will be held

in September, 2023 where parents will be informed of requirements of Title I funds and Ringgold's participation as well as their right to know teacher qualifications and right to request meetings.

7: School-Parent Compact *(Title I schools)*

Describe the process School will follow to jointly develop with parents a School-Parent Compact as required under Title I, Part A.

Guiding Questions

- **7.1:** *How does the School jointly develop a School-Parent Compact which does the following:*
 - *Outlines how parents, the entire School staff, and students will share the responsibility for improved student academic achievement*
 - *Addresses the importance of regular two-way, meaningful communication through:*
 - *conferences (no fewer than 2 each year)*
 - *frequent reports on progress*
 - *reasonable access to staff*
 - *opportunities to volunteer*
 - *observation of classroom activities*

[ESSA § 1116(d)]
- **7.2:** *How do families access the compact in order to understand the shared responsibility for improved student academic achievement?*
 - *including parent-teacher conferences in elementary Schools, at least annually*
 - *Include a link or insert the language of the compact to demonstrate this requirement has been met.*

[ESSA § 1116(d)(2)(A)]

The parent engagement committee reviews the school-parent compact each year at the parent engagement committee meeting to develop the parent engagement plan. (March 29, 2023 for the 2023-2024 school year plan)

The school-parent compact informs parents of the two parent/teacher conference events scheduled.

In partnership with the PTO – volunteer surveys are collected each year in August.

The parent engagement plan and school-parent compact will be shared electronically through class Dojo in September 2023 for the 2023-2024 school year as well as on the school website and will encourage parent feedback.

8: Reservation of Funds (Title I schools)

Describe how the School uses Title I, Part A funds set-aside for parent and family engagement programs and activities.

Guiding Questions

- **8.1:** *If the School is a recipient of set aside funds for parent and family engagement (as part of receiving a Title I, Part A allocation greater than \$500,000):*
 - *How is the School spending those funds?*
 - *How does the School determine the priority of how funds are spent?*
 - *Who is involved in determining that?**[ESSA § 1116(a)(3)(A)]*
- **8.2:** *How does the School provide opportunities for parents and family members to be involved in providing input into how the funds are used?*
[ESSA § 1116(a)(3)(B); ESSA § 1116(a)(3)(C); ESSA § 1116(a)(3)(D)(i-v)]

Ringgold will use Title 1 funds for take home packets & materials for curriculum based events such as Math Night, Literacy Night, & Science Night.

Title 1 Funds will be used for family night materials &/or presenters.

Title 1 funds will be used to get parents necessary information about events and educational practices.

Assurances

Please read the following statements closely. By checking these boxes, the School understands the legal requirements and will meet them accordingly.

- ☒ **A.1:** ~~The School understands that annually by August 1, the public School's Engagement Plan shall be developed, or reviewed and updated.~~
[ADE Rules Governing Parental Involvement Section 3.02.3]
- ☒ **A.2:** ~~The School understands that the following must be made available to families and the local community on the School or District website no later than August 1st:~~
 - the School Engagement Plan
 - a parent-friendly explanation of the School and District's Engagement Plan
 - the informational packet
 - contact information for the parent facilitator designated by the School.*[A.C.A. § 6-15-1704(a); ADE Rules Governing Parental Involvement Section 3.02.4]*
- ☒ **A.3:** ~~The School understands that a parent-friendly summary/explanation of the Engagement Plan should be included in the current student handbook.~~
[A.C.A. § 6-15-1704(a); ADE Rules Governing Parental Involvement Section 3.02]

- ☒ **A.4:** The School understands its obligation for ensuring professional development requirements related to parent and family engagement are met and that records are maintained accordingly. (2 hours every 4 years with 2022 being a required year)
 [A.C.A. § 6-15-1703(a); A.C.A. § 6-17-709; *Standards for Accreditation of Arkansas Public Schools and School Districts July 2020 Standard 4-G.1 Professional Development (D/C)*]
- ☒ **A.5:** The School understands its obligation to obtain signatures for each parent acknowledging receipt of the District's Engagement Plan summary/explanation:
 [A.C.A. § 6-15-1704(a)(3)(B)]
- ☒ **A.6:** The School Principal understands their obligation to designate and pay a licensed staff member to serve as Parent Facilitator:
 - o to help organize meaningful training for staff and parents,
 - o to promote and encourage a welcoming atmosphere, and
 - o to undertake efforts to ensure that engagement is recognized as an asset to the School.
 [A.C.A. § 6-15-1702(c)(1-2)]
- ☒ **A.7:** The School understands its obligation to encourage school staff to use volunteer surveys to compile a volunteer resource book:
 [A.C.A. § 6-15-1702(b)(6)(B)(ii)]
- ☒ **A.8:** The School understands its obligation to conduct no fewer than two parent-teacher conferences per school year:
 [A.C.A. § 6-15-1702(b)(3)(B)(ii)]
- ☒ **A.9:** The School understands its obligation to incorporate the Engagement Plan into the School Improvement Plan:
 [ADE Rules Governing Parental Involvement Section 3.02.2]
- ☒ **A.10:** The School understands its obligation to schedule regular parent involvement meetings at which parents are given a report on the state of the School and an overview of:
 - o what students will be learning
 - o how students will be assessed
 - o what a parent should expect for his or her child's education
 - o how a parent can assist and make a difference in his or her child's education.
 [A.C.A. § 6-15-1702(b)(5)(B)(i)(a-d)]
- ☒ **A.11:** Any School serving high school students understands its obligation to educate parents about their role in decisions affecting course selection, career planning, and preparation for postsecondary opportunities:
 [A.C.A. § 6-15-1702(b)(7)(B)(ii)]
- ☒ **A.12:** The School understands its obligation to welcome parents into the School, and more specifically, not have any school policies or procedures that would discourage a parent from visiting the School or from visiting a child's classrooms:
 [A.C.A. § 6-15-1702(b)(6)(B)]
- ☒ **A.13:** The School understands its obligation to reserve at least 1 percent of its Title I, Part A allocation for engagement purposes should such total allocation amount to \$500,000 or more. Nothing limits LEAs from reserving more than 1 percent of its allocation for engagement purposes:
 [ESSA § 1116(a)(3)(A)]
- ☒ **A.14:** The School understands that all Title I, Part A funded engagement activities and strategies should remain consistent with all information set forth in this parent and family engagement plan:
 [ESSA § 1116(a)(3)(D)]

- ☒ **A.15:** The School understands its obligation to submit to the State any comments from parents who deem the Title I Schoolwide Plan unsatisfactory. These comments can be sent to ade.engagementmatters@ade.arkansas.gov
[ESSA § 1116(b)(4)]
- ☒ **A.16:** The School understands its obligation, if requested by parents, to provide opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible.
[ESSA § 1116(c)(4)(C)]

References

State

- [Ark. Code Ann. § 6-15-1701 et seq.](#)
- [Arkansas Department of Education Rules Governing Parental Involvement Plans and Family and Community Engagement](#)

Federal

- [Elementary and Secondary Education Act, as amended by Every Student Succeeds Act, 114 P.L. 95, 20 U.S.C. §§ 6312, 6318, 6320](#)

School Name:	Ringgold Elementary
School Engagement Facilitator Name:	Rhonda Redmond
Plan Revision/Submission Date:	
District Level Reviewer Name, Title:	Shara Rickett, Parent Engagement Coordinator
District Level Approval Date:	

Committee Members, Role

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Role <i>(Teacher, Staff, Parent, Student, or Community Member)</i>
Fifi	Faulkner	Instructional Aide
Amy	Ford	Parent
Hannah	Fulks	Parent
Rhonda	Redmond	Parent Engagement Coordinator
Sarah	Ridgeway	Parent
Isabell	Ruff	Student
Brynn	Stout	Teacher

(Find additional guidance on the [DESE Parent and Family Engagement Requirements](#) webpage. For any questions about completing this form or meeting legal compliance, please contact the DESE Engagement Unit at ade.engagementmatters@ade.arkansas.gov or 501-371-8051.)

District Reviewer Responses

Section 1 - Jointly Developed

- ☐ Changes Required
- ☒ ~~Compliance is Met~~

[Text box for responses]

Section 2 - Communication

- ☐ Changes Required
- ☒ ~~Compliance is Met~~

[Text box for responses]

Section 3 - Building Staff Capacity

- ☐ Changes Required
- ☒ ~~Compliance is Met~~

[Text box for responses]

Section 4 - Building Parent Capacity

- ☐ Changes Required
- ☒ ~~Compliance is Met~~

[Text box for responses]

Section 5 - Coordination

- ☐ Changes Required
- ☒ ~~Compliance is Met~~

[Text box for responses]

Section 6 - Annual Title I Meeting

- ☐ Changes Required
- ☒ ~~Compliance is Met~~

[Text box for responses]

Section 7 - School-Parent Compact

- ☐ Changes Required
- ☒ ~~Compliance is Met~~

[Text box for responses]

Section 8 - Reservation of Funds

☐ Changes Required

☒ ~~Compliance is Met~~

[Text box for responses]