

# PFEC Back-to-School Retreat 2019

Day 1 - August 15	Day 2 - August 16											
<p>8:30 - 9:30</p> <ul style="list-style-type: none"><li>Washington School Auditorium - District Presentation</li></ul> <p>9:45 - 11:15</p> <ul style="list-style-type: none"><li>All staff work in rooms.</li></ul> <p>11:15 - 12:15</p> <ul style="list-style-type: none"><li>Lunch (On your own.)</li></ul> <p>12:15 - 1:30</p> <p>ALL STAFF - Room 1 w/ dessert.</p> <ul style="list-style-type: none"><li>Ice Breakers &amp; Team Building.</li><li>The WHY.</li><li>Resource Binder &amp; Emergency Procedures.</li></ul> <p>1:30 - 1:45</p> <ul style="list-style-type: none"><li>Break</li></ul> <p>1:45 - 3:30</p> <p>ALL STAFF - Room 1 (Continued)</p> <ul style="list-style-type: none"><li>Ice Breakers &amp; Team Building</li><li>The WHY.</li><li>Resource Binder</li></ul>	<p>8:00 - 11:00 (Various Locations)</p> <table><tr><td>Birth-to-Three</td><td>FLC</td><td>ETERS w/ Mount.</td></tr><tr><td>SPED/EC Teachers</td><td>Wash. PDS Room</td><td>Embrace IEP Training w/ Risen</td></tr><tr><td>EC Teachers, SLPs, PFA Family Educators, Paraprofessionals</td><td>Room 1</td><td>ECERS-3 Training w/ Kenny</td></tr></table> <p>11:00 - 12:00</p> <ul style="list-style-type: none"><li>Lunch (On your own.)</li></ul> <p>12:00 - 1:30</p> <table><tr><td><p><u>SWIP Team Presents:</u> Teachers, SLPs, and PFA Family Educators.</p><ul style="list-style-type: none"><li>Welcome!</li><li>Beginning of the year.</li><li>Activity Ideas</li><li>Portfolio</li><li>Data Collection</li><li>Creative Curriculum</li></ul></td><td><p><u>Birth-To-Three:</u> Home Visitors</p><ul style="list-style-type: none"><li>Components of a Quality Cohort: <u>Baby Talk</u></li><li>Recruit door-to-door.</li></ul></td></tr></table> <p>1:30 - 3:00</p> <ul style="list-style-type: none"><li>All staff work in rooms.</li></ul>	Birth-to-Three	FLC	ETERS w/ Mount.	SPED/EC Teachers	Wash. PDS Room	Embrace IEP Training w/ Risen	EC Teachers, SLPs, PFA Family Educators, Paraprofessionals	Room 1	ECERS-3 Training w/ Kenny	<p><u>SWIP Team Presents:</u> Teachers, SLPs, and PFA Family Educators.</p> <ul style="list-style-type: none"><li>Welcome!</li><li>Beginning of the year.</li><li>Activity Ideas</li><li>Portfolio</li><li>Data Collection</li><li>Creative Curriculum</li></ul>	<p><u>Birth-To-Three:</u> Home Visitors</p> <ul style="list-style-type: none"><li>Components of a Quality Cohort: <u>Baby Talk</u></li><li>Recruit door-to-door.</li></ul>
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**Scott Altman Primary School**  
**Thursday Retreat**  
**08.15.19**

*Purpose Makes All the Difference*

**GREETING/ENERGIZER/ACTIVITY/SHARE**

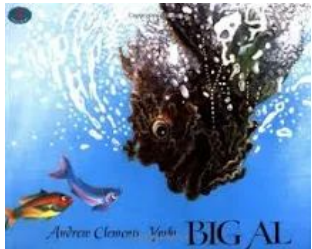


*Purpose and Voice*

**SAVE ME!**

Slogans

*What's New?*



#d108ourpurpose

***Parking Lot:***

*Tomorrow - bring your favorite children's book!*  
*Breakfast at 8:15!*

**HOPES AND DREAMS AND GOALS**

**CLM**

**Scott Altman Primary School  
Retreat  
08.16.19**

*Purpose Makes All the Difference*

**GREETING/ENERGIZER/ACTIVITY/SHARE**



*Meet Your Teacher*

*(12:00-3:00 or 3:30-6:30)*

Curriculum

Grade Level  
Planning

**PGP**

**HOT READS!**



***Parking Lot:***  
*Monday, 11:30-6:30*

Paperwork...

# DIRKSEN



## BACK TO SCHOOL INSTITUTE

**Thursday**

**August 15, 2019**

**8:30 a.m. - 11:30 a.m.**

**Washington  
Auditorium**



**Thursday**

**August 15, 2019**

**12:30 p.m. - 3:30 p.m.**

**Dirksen L.C.**



### **DISTRICT INSTITUTE**

- Start at Washington Auditorium
- Upon completion of the district institute, go to Dirksen.



### **LUNCH 11:30-12:30**

- Jason's Deli will be provided



### **AFTERNOON SWIP 12:30-3:30**



#### **Welcome Back! Activities**

- What's your origin story? (Purpose)



#### **Responsive Classroom Activities**

- Interactive Modeling, Hopes & Dreams



#### **Operational Items**

- Dirksen's Shared Google Folder, schedules, PGP



#### **CLM Institute Recap**

- Overview and takeaways from the June institute

# ***DIRKSEN***



## BACK TO SCHOOL SWIP

**Friday**

**August 16, 2019**

**8:30a.m. – 3:30p.m.**

**DIRKSEN**



***OUR STUDENTS***

***OUR PURPOSE***

***OUR COMMUNITY***



### **GRADE LEVEL PLANNING**

- Meet with your grade level partner
- Review Units of Study calendars
- Schedule Curriculum Meetings
- Plan and prep for first days of school



### **LUNCH 11:30-12:30**

- Chick-fil-a lunch will be provided.



### **ROOM PREP**

- Time for teachers to prepare for Meet the Teacher and first days of school



# Jefferson Primary School

## Back To School Retreat Agenda



Thursday, August 15		
Time	Responsible	Activity
12:30 -12:40	Luke	What I Did This Summer!
12:40-12:50	Luke	Welcome and theme for this year, Introduction of new staff, and review retreat agenda.
12:50-1:30	All Staff	Team Builder Activity – Finding your Super Power and your Purpose
1:30- 2:00	Luke	Staff Handbook and PGP Update <ul style="list-style-type: none"><li>Highlight changes, evaluation schedule, attendance etc.</li></ul>
2:00 – 2:10	Break	
2:10 - 2:15	Luke	Video – We are All in this Together
2:15-2:30	Luke	Leadership Challenge
2:30- 3:25	Deb	Update Progress on Summer Curriculum
3:25 – 3:30	All Staff	Evaluation – Google Form
Friday, August 16		
8:30- 8:35		On Your Own-Room Preparation
8:35 – 9:00	Deb	Responsive Classroom Updates and Goal
9:00-9:45	Deb	CLM Update-Activity
9:45-10:00	Break	
10:00-11:25	All Staff	Grade Level Planning Time <ul style="list-style-type: none"><li>Prepare for Meet the Teacher</li><li>Examine beginning of the year Units</li></ul>
11:25-11:30	All Staff	Evaluation-Google Form
11:30-12:30	All Staff	Lunch-On Your Own
12:30-3:30	All Staff	Teacher Room Time
Monday, August 19		
12:00- 3:00	All Staff	Meet the Teacher Night Session 1
3:30-6:30	All Staff	Meet the Teacher Night Session 2

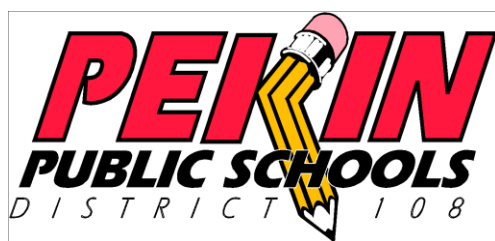
- **Please something to write with.**
- **Also, please bring your resources for Grade Level Planning and share out!**
- **Finally, please be prepared to share goals for upcoming school year!**

**C.B. Smith Primary School**  
**Building Retreat**  
**August 15, 2019**  
**12:30-3:30**



Item	Method	Purpose
Morning Meeting	Laura will welcome us back with a Morning Meeting!	Come together to start the year
Announcements	Share reminders and need-to-know information to start the year	Stay informed about school processes and happenings
Consensus Building Activity: Lost at Sea	Group activity	Practice consensus-building, listening, and communication
School Improvement areas for the year <ul style="list-style-type: none"> <li>• ELA</li> <li>• Math</li> <li>• SEB</li> </ul>	Share last year's data and ideas for the upcoming year	Preview focus areas for school improvement
Certified Staff: PGP	Ask and answer questions about the PGP Process	Understand key procedures and timelines
Classroom Teachers: Summer Curriculum Update	Share highlights from Summer Curriculum work	Understand updates to Curriculum

***Our Students***  
***Our Community***  
***Our Purpose***



# L.E. Starke Primary School

Matt Green ☐ Principal  
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1610 Holiday Drive ☐ Pekin, Illinois 61554 ☐ 309/477-4714 ☐ Fax: 309/477-4763

## 2019 Starke Back-to-School Institute Thursday, August 15 (Learning Center)

What	When	Who
<b><u>INTRODUCTIONS/TEAM-BUILDING</u></b> <ul style="list-style-type: none"> <li>• Appreciation/kind text</li> <li>• Slogan activity</li> <li>• Know Your Why?</li> <li>• Make the first day count</li> <li>• Hope and Dreams</li> <li>• Challenges</li> </ul>	12:30-2:00	Matt, all
<b><u>OPERATIONAL</u></b> <ul style="list-style-type: none"> <li>• Melissa (misc.)</li> <li>• Meet the Teacher</li> <li>• Key Cards</li> <li>• Calendars (master, LC, PS)</li> <li>• Handbook</li> <li>• Duty</li> <li>• Amy (read-alouds)</li> <li>• Summer curriculum work</li> <li>• Assessments</li> <li>• PGP</li> <li>• Reading/Math/Writing Blocks</li> <li>• RtI, Problem-Solving</li> <li>• Lunch practice (calendar), count</li> <li>• Furniture needs</li> <li>• SILT</li> </ul>	2:00-3:00	Matt, all
Forms/Misc.	3:00-3:30	All

### **Thursday, August 15**

8:30-11:30 District Retreat (bus leaves around 8:00)  
11:30-12:30 Lunch (Qdoba, provided by Richwoods)  
12:30-3:30 Building SWIP

### **Friday, August 16**

8:30-11:30 Grade Level Time  
11:30-12:30 Lunch (Panera)  
12:30-3:30 Individual Work Time

### **Monday, August 19 (staff work day is 11:30-6:30)**

12:00-3:00 Meet the Teacher  
3:00-3:30 Pizza in lounge  
3:30-6:30 Meet the Teacher





**Willow Primary School**

**Vickie Armbrust ♦ Principal**

[www.pekin.net/pekin108](http://www.pekin.net/pekin108)

1110 Veerman Street ♦ Pekin, Illinois 61554 ♦ 309/477-4716  
Fax: 309/477-4765 ♦ email: [vickie.armbrust@pekin.net](mailto:vickie.armbrust@pekin.net)

## WILLOW RETREAT SWIP MEETING AGENDA

### August 15 & 16, 2019 Community Room

<i>Activity</i>	<i>Date/Time</i>	<i>Description of Activity/Presenter</i>
Thursday	AUGUST 15	
District Institute at Washington	8:30-10:30 AM	Central Office Administrators
School Business at Willow	10:30-11:30 Community Room	Operational Items/Team Builders Vickie
	11:30-12:30	Lunch on your own
School Business at Willow	12:30-3:30 PM	Operational Items/Team Builders/PGP Brittney/Christy/Vickie
Friday	AUGUST 16	
School Business at Willow	Start in the Community Room 8:30-11:30 AM	Grade Level Time/Grade Level Planning/Phonics/PGP Vickie
Luncheon	11:30-12:30	Lunch provided in Lounge
Classroom Preparation	12:30-3:30	On your own
<b><u>Monday</u></b> Report at 11:30		
Meet the Teacher Session	12:00-3:00 and 3:30-6:30 PM	

# Washington Intermediate School

## Back-to-School Retreat



<b>Meeting Called By:</b>	D108	<b>Meeting Location:</b>	Various Locations
<b>Type of Meeting:</b>	Back-to-School Retreat	<b>Please Bring:</b>	Agenda / See Notes Below

### Thursday, August 15, 2019

- ❖ All D108 staff will be on campus. **Suggestion:** Arrive at a time so you can get a parking spot.
- ❖ All Washington Staff participate in all of the Thursday, August 15th activities
- ❖ All Activities - Dress Comfortably (You will also be up and moving "quickly" so wear appropriate footwear also)

<b>7:30 - 8:15</b>	Pick Up 2019-20 Staff Shirt (Office)
<b>8:30 - 9:30</b>	D108 Institute (Auditorium)
<b>9:45 - 10:00</b>	Welcome Back & Introductions (PDS Rooms 108 & 109)
<b>10:00 - 11:30</b>	Washington Excellent Adventure, Summer CLM, Operational Topics
<b>11:30 - 12:30</b>	Lunch Provided
<b>12:30 - 1:00</b>	PGP Expectations
<b>1:00 - 3:30</b>	Washington Warrior Games

### Friday, August 16, 2019

- ❖ All Washington Staff participate in all of the Friday, August 16th activities
- ❖ Meet in Washington Cafe
- ❖ Dress Comfortably

<b>8:30 - 10:00</b>	Breakfast (Provided) & Science / Social Studies Grade Level Planning
<b>10:00 - 11:00</b>	R.E.S.P.E.C.T. Rollout Planning
<b>11:00 - 11:30</b>	Parent Orientation Planning
<b>11:30 - 12:30</b>	Lunch (On Your Own)
<b>12:30 - 3:30</b>	Classroom Preparation

# Washington Intermediate School

## Back-to-School Retreat



### Monday, August 19, 2019

❖ Dress Professionally

<b>8:00 - 11:29</b>	On Your Own - All Staff Must be in Building Prior to 11:30
<b>11:30 - 12:00</b>	Break #1
<b>12:00 - 3:00</b>	Parent Orientation Open House Session 1
<b>3:00 - 3:30</b>	Break #2
<b>3:30 - 6:30</b>	Parent Orientation Open House Session 2

### Tuesday, August 20, 2019

- ❖ Dress Professionally
- ❖ Contractual Workday with Flex Times

<b>8:00 - 2:40</b>	First Day of Student Attendance - Day 1
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# Wilson Intermediate School

## Back To School Retreat Agenda

### “Being a HERO for Students”

Time	Responsible	Activity
12:30 -12:40	Meg	<ul style="list-style-type: none"> <li>What I Did This Summer!</li> </ul>
12:40-12:50	Josh	<ul style="list-style-type: none"> <li>Welcome and theme for this year, introduction of new staff, and review retreat agenda.</li> </ul>
12:50-1:30	All Staff	<ul style="list-style-type: none"> <li>Team Builder Activity – What is Your Superpower!</li> </ul>
1:30- 2:00	Josh and Annie	<ul style="list-style-type: none"> <li>Staff Handbook and PGP Update                             <ul style="list-style-type: none"> <li>Highlight changes, evaluation schedule, attendance, Meet The Teacher, etc.</li> </ul> </li> </ul>
2:00 – 2:10	<b>Break</b>	
2:10 - 2:15	Josh	<ul style="list-style-type: none"> <li>Video – We are All in This Together</li> </ul>
2:15-2:30	Tiffany	<ul style="list-style-type: none"> <li>DCFS Update</li> </ul>
2:30- 3:30	Grade Level Updates	<ul style="list-style-type: none"> <li>Update Progress on Summer Curriculum</li> </ul>
<b>Friday, August 16, 2019</b>		
8:30-8:35	Josh	<ul style="list-style-type: none"> <li>Review Agenda</li> </ul>
8:35-9:30	All Staff	<ul style="list-style-type: none"> <li>Team Builder - ???</li> </ul>
9:30-10:30	Responsive Classroom	<ul style="list-style-type: none"> <li>Three Rotation - Around Responsive Classroom Goal (15 Minute Rotations)                             <ul style="list-style-type: none"> <li>SCORE Code 2.0</li> <li>Hopes and Dreams</li> <li>Morning Meeting and Power of our Words</li> </ul> </li> </ul>
10:30 – 10:40	<b>Break</b>	
10:40- 10:50	All Staff	<ul style="list-style-type: none"> <li>Video - Hopes and Dreams!                             <ul style="list-style-type: none"> <li>Good Call of the Day</li> </ul> </li> </ul>
10:50 - 11:30	Grade Level Time	<ul style="list-style-type: none"> <li>Grade Level Time                             <ul style="list-style-type: none"> <li>Discuss Meet the Teacher Night and Hopes and Dreams Activity</li> </ul> </li> </ul>
11:25 - 11:30	All Staff	<ul style="list-style-type: none"> <li>Evaluation - Google Form</li> </ul>
11:30 - 12:30	<b>Lunch</b>	
12:30 - 3:30	All Staff	<ul style="list-style-type: none"> <li>Classroom Preparation</li> </ul>

- **Please bring something to write with.**
- **Reminder Meet the Teacher Night is Monday, August 19th**
  - **Session 1 - Noon - 3pm (Open House)**
  - **Session 2 - 3:30pm - 6:30pm (Open House)**





# It's a GREAT day to be a BRUIN!



*Attitude Drives Action!*

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**Thursday, August 15, 2019**

**District Inservice at Washington Intermediate School 8:30 - 10:00**

**Special Education Meeting 10:30 - 11:30, at BJHS**

**Topics: Student Schedules, Paraprofessional Schedules**

**BJHS classroom work time 12:30 - 3:30**

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*The grass is GREENER where you water it!*

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**Friday, August 16, 2019**

**Building Retreat**

**Location: Computer Lab Time: 8:30 11:30**

Welcome Back / Introductions of new staff.

- |                   |                 |                   |
|-------------------|-----------------|-------------------|
| ○ Admin Assistant | - Amber Irby    | Office            |
| ○ Team B          | - Susan Schrock | Art               |
| ○ Team S          | - Ronda Ross    | Special Education |
| ○ Team B          | -               | Language Arts     |
- **Complete required office paperwork**
  - **Slogan Activity**
  - **Celebrations**
    - Personal
    - School Wide
      - Building Coach (Coaching Cycles, Interventions, Lab Classroom)
      - Roar 4
      - Discourse (increase in meaningful discussions and teacher questioning)
      - Technology
      - How Broadmoor was represented (Scholastic bowl, cheer, Sports, DI) Softball
  - **Technology Update**
    - Chromebooks
    - Phones - voicemail
    - Twitter account



# It's a GREAT day to be a BRUIN!



- **CLM Takeaways**
  - Power and Importance of being a READER!
- **Building Goals for the year.**
  - ESAIL / IPI (Review PCL)
    - Workshop Model of Instruction
  - Literacy rich environment. Everyone's a "Reader".
    - Tags at your door.
    - Friday book review on announcements.
  - Increase discourse in our classrooms, questioning.
- **Interventions**
  - Independent Reading
    - Structure, 10 min Mentor Sentences, 10 min Teacher Read Aloud, 20 min student reading and conferring time.
- **Orientation**
  - Arrive at 11:30
  - Session 1: 12:00 - 1:30
  - Session 2: 1:30 - 3:00
  - Break 3:00 - 3:30 Jimmy John's sandwiches will be in the teachers lounge.
  - Session 3: 3:30 - 5:00
    - Session 4: 5:00 - 6:30

## First Day of School

- Schedule
  - Students will report to first hour. After announcements and attendance the office will call teams down to the gymnasium. At that time, I will review building wide expectations.
  - Students return to 1st hour and then transition to 2nd hour.
- Dismissal
  - 7<sup>th</sup> grade bus riders at the end of announcements.
  - 8<sup>th</sup> grade bus riders at the 2:40 bell.
  - All walkers at 2:45.
  - Do not let students get bags before study hall/advisory.
  - CPR Meetings will be held on Wednesdays.
- [BJHS Teacher Handbook](#)
- **Teacher Expectations**
  - Learning is a social process, get to know all of your students.
  - Advisory is on Tuesday & Thursday. Follow the lesson and format provided by Mr. Stickling.
  - Study Hall is time for you to circulate the room and help students with homework.
    - Assignment notebooks
  - Supervise outside of your classroom between each hour.
  - Students must sign out and use a pass to leave the classroom.



## It's a GREAT day to be a BRUIN!



- Keep all lines of communication up to date.
- Make sure you are on time to supervise.
  - If you are outside, have your students sit on the bench in the Commons.
- Keep students QUIET and listening to announcements.
- Students should not be standing at the doors waiting for the bell to ring.

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### PGP Evaluation

[https://docs.google.com/presentation/d/17IEpjGMCMEUWvM1\\_WWhY0m6IW6bPNl2O8nGwPsZNimo/edit#slide=id.p1](https://docs.google.com/presentation/d/17IEpjGMCMEUWvM1_WWhY0m6IW6bPNl2O8nGwPsZNimo/edit#slide=id.p1)

### SLO

<https://docs.google.com/document/d/1qJuuoZjab-LOEuLRKE12YqmJVDW3FmRsN-e8hklHTUK/edit>

### Evaluation Schedule

[https://docs.google.com/spreadsheets/d/10fR\\_icWv2evJC08qqmaI7UBS2SIJftA8IlongUCqOj0/edit#gid=2114464477](https://docs.google.com/spreadsheets/d/10fR_icWv2evJC08qqmaI7UBS2SIJftA8IlongUCqOj0/edit#gid=2114464477)

- Moms who care.
- Mr. Stickling
- Mrs. Schorr & Miss Owdom

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*The more words/vocabulary you know, the more complex you can think and express yourself.*

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Lunch on your own. 11:30 - 12:30

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Special Education Training	12:30 - 3:30	Washington PDS Room
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Subject Area Meetings	12:30 - 2:30	Computer lab
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We will review summer curriculum work and look at department goals for the year.

Sponsors Meeting	2:30 - 3:00	Room 30
Please bring your schedules.		
Google Classroom (Owdom)	3:00 - 3:30	Room 7

*More knowledge you have, the more power you have.*



Meeting Agenda and Minutes			
<b>Group:</b>	Whole Staff	<b>Location:</b>	EJHS Learning Center
<b>Date:</b>	August 16	<b>Time:</b>	8:00 - 11:00 & 12:00 - 3:00

Group Leader: Bill		Recorder:	
Group members in attendance:		All staff	
Guests in attendance:			
Agenda Item	Facilitator / SME	Desired Outcome	Notes
Arrival/Welcome	Bill	Celebrations	
Announcements	Kevin and Bill	Information	
District Theme	Bill	Share Thoughts	
Why?	Bill	Understanding	

We will prepare all students socially, emotionally, and academically to become independent learners and cooperative problem solvers.



3Rs and Weekly Advisory Meetings	Traci	Information/Understanding	
PGP	Bill	Address Questions	
Staff Procedure Manual	Kevin and Bill	Understanding	
Orientation Procedures	Kevin and Bill	Understanding	
Team Meetings	Kevin and Bill	Understanding	
Department Meetings	Kevin and Bill	Understanding	
Team Activity	Traci	Cooperation	
Counseling Information	Kaelynn	Information	
Enrichment	Traci and Kaelynn	Understanding	
Advisory	Traci and Kaelyn	Understanding	
Parking Lot	Kevin and Bill	Identify/Address Issues	
Team Planning		Address needs	
Department Planning		Review Plans	

We will prepare all students socially, emotionally, and academically to become independent learners and cooperative problem solvers.