

STANFORD SCHOOL DISTRICT # 12
OFFICIAL MINUTES for the REGULAR SCHOOL BOARD MEETING
Tuesday, May 18, 2021, 7:00 p.m. School Library

Attending: Chairman Jim Dye, Vice Chairman Billi Taylor; Trustees –Kurt Myllymaki, Sherry Berg, Karnes Neill, Clerk Kelly Bokma, Brad Moore – Supt., Vance Von Bergen, AD

Absent: None

I. Call to Order -The meeting was called to order at 7:00 P.M. Chairman Jim Dye welcomed everyone in attendance.

A)Pledge of Allegiance: Chairman Jim Dye opened the meeting with the Pledge of Allegiance at 7:00 PM

Public in Attendance: Treena Clark, Nancy Metcalfe, Jennifer Taylor, Cyndie Sherer, Jennifer Mitchell, ZOOM – Powell Becker

II. Public Comment - None

III. Review, Revise and Approve the Agenda - A motion was made and passed unanimously to approve the agenda as presented.
Taylor/Myllymaki Motion carries 5/0

IV. Consent Agenda - A motion was made and passed unanimously to approve the consent agenda which includes the May Claims, May Payroll, April 20, 2021 Regular Board Meeting minutes, Budget vs. Actual report for May

CLAIMS: 19196 - 19241 , PAYROLL 466239-46658ACH 87326 - 87290

Taylor/Berg Motion carries 5/0

V. Reports

A) Clerk's Report - Kelly Bokma, Clerk, stated that TR 5 and TR 6's are complete and sent to the County Superintendent. She is working on year- end orders, Classified Contract, Year-end payroll.

B) Athletic Director Report – Vance Von Bergen reviewed his April AD Report as attached to these minutes. He stated that the Divisional Track meet was slated for a two day schedule, but due to weather, they have moved it back to one day. State Track is in Missoula on May 28 and 29th. He stated that the DGS Co-op is still working on details for possible joining with Grass Range/Winnett for varsity football. Jr. High Football details are also being discussed. Student numbers are low for both programs. He also stated that school physicals will May 24th at the school. Thank you to Callie Probert, School Nurse, for scheduling with Central Montana Medical Center. Open positions for Jr. High Football and Jr. High Volleyball have been posted and advertised in the paper. He stated that the awards banquet in Geyser was well attended.

C) Superintendent Report – Supt. Moore stated that the district received accreditation status from OPI. He stated that Elementary and Jr. High were good and High School has an advise status as there is one positon that is currently not assigned correctly. The district should be receiving premium amounts for Payne West/liability insurance for the 2021-2022 school year. He was selected to serve on the board with Payne West. He also was re-elected as President of the Central Montana Administrators who meet monthly. He stated he would like to have trustee training with Jeff Weldon in August. He will work on a date to present to the trustees.

VI. Old Business

A) Safe School Reopening Plan Review - Supt. Moore stated that the plan will need some updating with new COVID monies coming in. This item will be addressed on the next board agenda.

B) Approve DGS Co-op Recommendations - There were no approvals.

C) School Improvement Committee Report – Supt. Moore stated that all surveys have been completed. The next step is for the board to take the information gathered and implement changes to the new school year. He stated that the survey participation was good. There was good information gathered and now to implement future changes.

D)Activity Bus Driver Wage - A motion was made and passed unanimously to increase the Activity Driver wage - \$14.00/per hour for 0-5 years, \$14.50 for 6-10 years, \$15.00 per hour for 11-15 years, and \$16.00/per hour for over 16 years of experience/employment in the district. This hourly wage is the same for drive and sit time. The board stated that the increase will start immediately.

Taylor/Berg

Motion carries

5/0

E)Certified Contracts – A motion was made and passed unanimously to hire Tea Thiessen for the Math position for the 2021-2022 school year. Supt. Moore stated that he is working on filling other open positions. He will keep the board informed of future interviews.

Taylor/Berg

Motion carries

5/0

F) Board Policies – 2nd Reading - 1700- Uniform Complaint Procedure,3130- Students of Legal Age, 3225P- Sexual Harassment Grievance Procedure-Students, 3310- Student Discipline, 5012P- Sexual Harassment Grievance Procedures- Employees, 5120F- Determination Form- Privacy Act Statement, 5120F- Criminal History Dissemination Log, 5120P- Fingerprint Background Handling Procedure, 5122F- Applicant Rights and Consent to Fingerprint, 5228F- Acknowledgement of Receipt Form, 5228F2- Request for Records, 5228P- Transportation Drug Testing, 5232- Abused and Neglected Child Reporting, 5328P- FMLA Procedures, 7220P- Title I Methodology, 7220-Supplement Not Supplant – A motion was made and passed unanimously to approve the above policies as 2nd readings.

Neill/Taylor

Motion carries

5/0

VII. New Business

A)Canvas Votes– Kurt Myllymaki and Cyndie Sherer were appointed by acclamation as two positions were open and two applications were filed. These positions are for three year terms as attached to the minutes.

The General Fund Mill Levy Proposition of \$54,073.73 passed with 197 votes for the additional levy and 113 against the levy. A motion was made and passed unanimously to approve the canvas of votes for the levy as attached to these minutes.

Myllymaki/Taylor

Motion carries

5/0

B) Swear in New Trustees – Kurt Myllymaki/Cyndie Sherer - Jennifer Taylor, County Superintendent, swore in new trustees Kurt Myllymaki and Cyndie Sherer as attached to these minutes.

C) Reorganization of the Board of Trustees– A nomination was made to appoint Kurt Myllymaki as Board Chairman for the 2021-2022 school year. A motion was so made and passed unanimously for this appointment.

Taylor/Berg

Motion carries

5/0

A nomination was made to appoint Billi Taylor as Vice Chairman of the Board for the 2021-2022 school year. A motion was so made and passed unanimously for this appointment.

Myllymaki/Berg

Motion carries

5/0

Reorganization documents are attached to these minutes.

D) Appoint a District Clerk – A motion was made and passed unanimously to appoint Kelly Bokma as District Clerk for the 2021-2022 school year. Jennifer Taylor, County Superintendent, swore in the clerk as attached to these minutes

Taylor/Sherer

Motion carries

5/0

E) Extra Duty Stipends - A motion was made and passed unanimously for assignments for extra duty stipends within the district as attached to these minutes. Clerk Kelly Bokma will send out the assigned contracts for the 2021-2022 school year.

Berg/Taylor

Motion carries

5/0

F) Negotiations - Supt. Moore stated that with the passing of HB 143, the SEA has submitted a formal request for discussion of adjusting the beginning salary on the salary schedule. The starting base on the bill is \$33,850 for the 2021-2022 school year and \$34,000 for the 2022-2023 school year. This increase affects the salary only not any other benefits. There needs to be discussion with the board and a decision determined. We will have two employees that would qualify coming into the district this year. This is for new teachers with 0-3 years experience of their career to help with beginning salaries. No action is needed. The board will meet with the union and discuss at the June 15, 2021 Regular meeting.

G) Baseball Concessions Stand - Supt. Moore stated that the baseball league has purchased a new concession stand. It is a pre-made 12x20 shed on skids and will be mobile to be moved if necessary. He stated he wanted the board to be aware of the placement/addition to the baseball field for insurance purposes.

H) Housing- Supt. Moore stated that he has been working on options for housing district employees as there is a shortage of available rentals in Stanford. He placed an article in the paper and has some response regarding possible leasing of houses with the district taking all the risk for minor repairs, rent, etc. He also has looked into buying modular/trailer units as a possible solution with

COVID/ESSER funding. He will keep the board informed of new information and this agenda will be discussed at the next board meeting.

I) Fire Suppression/Fire Alarm - Supt. Moore stated that he sent a letter of concern to Fire Suppression regarding the fire alarm system and intercom system. He stated that one of the owners of the company did come to the school to visit with Mr. Moore regarding the frustration of the system. They stated they will continue to work on the reoccurring issues with the system and make it right for the district.

J) Summer Year-end Projects - Supt. Moore stated that there will be some plumbing updates for on demand hot water heaters throughout the building. It will be a great improvement as there has not been hot water at some locations in the building. There is also one room that will have carpet removed and replaced with linoleum flooring. He will continue to inform the board of other possible summer year-end projects.

K) Graduation - Supt. Moore stated that Senior Graduation is May 22, 2021 at 1:00 PM. Board Members presenting diplomas will be Kurt Myllymaki, Billi Taylor, and Karnes Neill. Sandy Mikeson is the graduation speaker. 8th grade promotion is May 26, 2021 at 7:00 PM. Board Member Billi Taylor will present promotion certificates. Nancy Metcalfe is the speaker.

VIII. Future Agenda –Safe Schools Re-opening Plan, Approve DGS Co-op Recommendations, Summer Projects, Negotiations, Housing, Fire Suppression, Policy Updates, Summer Help, COVID Protocols, Clerk Contract, Certified Contracts

IX. Adjourn - A motion was made and passed unanimously to adjourn the meeting at 9:17 PM.
Neill/Taylor **Motion carries**

5/0

Respectively Submitted

Kelly Bokma/Clerk

Kurt Myllymaki/Board Chairman

Date