



# USD 330 Mission Valley School District

## *Home of the Vikings*

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## **STUDENT FEES, EXEMPTIONS & CHARGES**

**Exemption from certain fees**--Students who qualify for free meals will also qualify for free textbooks, and consumable fees for any class that is a required course. (Qualifying for reduced-price meals does not qualify for free textbooks and consumable fees.)

**Applying for exemption from fees**--Application for free fees must be made separately from the free meal application (federal regulations regarding the food service program). A separate waiver form is used for the application and is available at all school offices. If a student is approved for exemption from any fees, the district office will notify the parent/guardian of the exemption.

**Appeal procedure**--Anyone who has been denied an exemption for textbook rental and consumable fees may appeal the decision to the superintendent of schools. The superintendent will schedule a time to hear the appeal and make a final decision.

**Fee Accounting**--Fees will be collected at the school offices and submitted to the district office at the end of each month. Fees may also be submitted directly to the district office. The general textbook rental and general consumable fees will be deposited into the textbook/consumable fund. Special fees for specific classes or purposes will be deposited directly to the fund that bears the original expense related to the student fee.

**Due Dates:** All fees are due before any class begins.

**Fee Refunds**--Textbook rental and many fees are a one-time fee and no portion of the fee would be reimbursable. General consumable fees may be prorated and a portion of the fee returned to any student that withdraws from USD 330 classes. Generally, these fees are prorated by academic quarter.

**Debt Collection**--Three written attempts will be made to collect any fees that are due to the school district. Written collection attempts may begin as early as 10 days after the fees are due. After the third written attempt, the past due account will be turned over for collection through the Kansas Debt Recovery System.

Also refer to USD 330 Board of Education Policy: JS Student Fees & Charges

Jim Rudeen--President  
Clinton Lambotte

Jon Deters

USD 330 Board of Education  
Mistina Kraus

Jacob Durkes

Clipper Goodrich--Vice President  
Tuff Stephenson

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