



PALMYRA BOARD OF EDUCATION

PALMYRA, NJ 08065

V2

Brian J. McBride, Ed.D.
Superintendent of Schools

Administrative Office
301 Delaware Avenue

Jared M. Toscano
Business Administrator/Board Secretary

Vision: Palmyra School District's teachers and community inspire all learners to excel, empowering students from our small and diverse community to change the world.

Mission: The mission of Palmyra School District is to develop critical thinkers, creative achievers, and compassionate community members. We foster a learning environment that embraces equity for all students while nurturing individual academic success and growth!

+Document Provided
*Added after meeting notice

JUNE 14, 2023 AGENDA

1 Call to Order

The Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend meetings of the public bodies, at which time any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Palmyra Board of Education has caused notice of this meeting to be published by having the date, time, place and purpose thereof posted at Palmyra Borough Hall, the Palmyra Post Office, Charles Street School, Palmyra Middle & High School and the Board Offices, and mailed to the Palmyra Borough Clerk, Burlington County Times, and the Courier Post, on June 9, 2023. In addition, the change in meeting location was advertised in the Burlington County Times on May 17, 2023.

2 Moment of Silent Meditation

3 Salute to the Flag

4 Roll Call

Sean Toner
Amy Austin
Kate Allen-Yoakum
Judy Belton
Cara Broadbelt
Erica Campbell
Erika Celley
James Dickinson
Jennifer Mossgrove
Leah Falicki, Riverton Representative
Olivia Ottenbreit, Student Representative
Beverly Representative

5 Presentations

- 5.01 Students of the Month
- 5.02 Data Presentation by Dr. Lutchko, Dr. Norton, and Ms. Sabo

6 Closed Session

WHEREAS, N.J.S.A. 10:4-6, et. Seq. (Open Public Meetings Act) provides that the Palmyra Board of Education may exclude the public from that portion of the meeting at which the Board of Education discusses certain matters as set forth in N.J.S.A. 10:4-12; and

WHEREAS, the Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately **30 minutes** this evening

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- _____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public
- _____ Any matter in which the release of information would impair a right to receive funds from the federal government
- _____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy
- _____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public
- _____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed
- _____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection
- _____ Any investigations of violations or possible violations of the law
- _____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer
- X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed in public
- _____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility

BE IT FURTHER RESOLVED that the afore stated meeting shall be closed to the public for the reasons set forth above, in accordance with the OPEN PUBLIC MEETINGS ACT and that the discussion in closed session will be disclosed to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

Voice Vote by Full Board

Motion: _____
Second: _____
Vote: _____

Return from Closed Session

Voice Vote by Full Board

Motion: _____
Second: _____
Vote: _____

7 Reports

- 7.01 Superintendent
- 7.02 Board Committees
 - 7.02a Policy & Curriculum
 - 7.02b Finance & Physical Plant

- 7.02c Human Resources & Negotiation
- 7.02d Strategic Planning
- 7.02e Executive
- 7.03 Sending District Reports
 - 7.03a Beverly
 - 7.03b Riverton
- 7.04 Student Representative

8 Correspondence – none

9 Public Forum for Agenda Items

The Board, pursuant to the Open Public Meetings Act, is providing an opportunity for the Board to hear the public's concerns. The Board will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting. If appropriate, the Superintendent will respond to your questions and concerns at a future time. We take your concerns and questions very seriously and want to have sufficient time to allow our administration to process and research issues, if need be.

Pursuant to Board Policy, the public comment portion of our meeting shall be limited to 30 minutes. In the event that the number of speakers will not be accommodated in 30 minutes, the Board President may limit each speaker to 3 minutes, in order to give everyone the opportunity to speak.

No member of the public may speak more than once on a given topic until all others who wish to speak have been heard.

We ask all speakers and members of the public show respect for other's views and maintain civility during the meeting

10 Consent Agenda Reports

10.01 BE IT RESOLVED that the following reports are hereby accepted and approved

- 10.01a +Enrollment Report – May 2023
- 10.01b +Health Report – May 2023
- 10.01c +HIB/SSDS Report – May 2023
- 10.01d +Volunteers:
 - Tait, Liza, volunteer with Girls Soccer Team, pending criminal history check
 - Approve the paraprofessional volunteer coaches on Appendix A pending criminal history background checks if necessary
- 10.01e +Fire & Safety Drills – May 2023
- 10.01f +Bill List – May 31, 2023
- 10.01g +Board Secretary Report and the Treasurer Report for April 30,2023 which have been found to be in agreement
- 10.01h +Transfer Report – April 30,2023
- 10.01i +Student Activity Account Report - April 30,2023
- 10.01j +Minutes of the Regular Meeting of May 10, 2023
- 10.01k +Travel and Professional Development:
 - Devon Murtagh, 2023 Data Forward Summer Institute, July 24-25, 2023, Barnegat High School, \$250.00
 - John Yoon, 2023 Data Forward Summer Institute, July 24-25, 2023, Barnegat High School, \$250.00

11 Old Business – none

12 Policy and Curriculum

12.01 BE IT RESOLVED that the following Policy and Curriculum actions are hereby approved as recommended by the Superintendent:

12.01a +Approve the following new and revised policies and regulations

- P 4217 Use of Corporal Punishment – new, 1st reading
- R 6115.01 Federal Awards/Funds Internal Controls – Allowability of Costs – new, 1st reading
- P 6115.04 Federal Funds – Duplication of Benefits – new, 2nd reading
- P 9100 Public Relations – abolished
- R 9140 Citizens Advisory Committee – abolished
- P 0144 Board Member Orientation and Training – revised
- P & R 2520 Instructional Supplies – revised
- P 3217 Use of Corporal Punishment - revised
- P 5303 Health Services Personnel – revised
- P & R 5308 Student Health Records – revised
- P & R 5310 Health Services – revised
- P 6112 Reimbursement of Federal and Other Grant Expenditures – revised
- P 6311 Contracts for Goods or Services Funded by Federal Grants – revised
- P 7440 School District Security – revised
- P 9140 Citizens Advisory Committee - revised

12.02 BE IT RESOLVED that the following Policy and Curriculum actions are hereby approved as recommended by the Superintendent:

12.02a +Approve the revised 2023-2024 School Calendar showing that the PHS Prom and early dismissal for grades 6-12 was moved from 5/10/2024 to 5/31/2024

12.02b +Approve the use of Savvas My World Interactive for Grades 5 – 11 for the 2023-2024 school year

12.02c +Approve the 2022-2023 School Security Drill SOA for submission to the County

12.02d +Approve the TCNJ Articulation Agreement for 2023-2024

12.02e Approve the 2023-2024 District Goals and Objectives

12.02f +Approve the revised Emergency Virtual or Remote Instruction Plan; updated as of 6/14/2023

12.02g +Accept the 2023-2024 Bilingual Waiver as submitted to the NJDOE

12.02h +Approve the PEA-BOE Collective Bargaining Agreement for 2023-2027

12.03 BE IT RESOLVED that the following Policy and Curriculum actions are hereby approved as recommended by the Superintendent:

12.03a +Approve the Fall 2023 Athletic Schedules for Palmyra Middle and High School

12.03b +Approve the Palmyra High School athletic teams to practice on school property during the NJSIAA Summer Recess Period in accordance with the NJSIAA Summer Recess Policy and following all NJSIAA and NJDOH guidelines

12.03c +Approve the Start Dates for Fall 2023 athletic practices per NJSIAA rules

12.03d +Approve Riverton Elementary School students in grades 6, 7 and 8 to join the Palmyra Middle School field Hockey and Wrestling teams for the 2023-2024 school year

13 Business, Finance and Operations

13.01 CERTIFICATION

Pursuant to NJAC 6:20-2.13(e), we certify that as of April 30, 2023, after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of NJAC 6A:23-A-16.10(c) 3 & 4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- 13.02 BE IT RESOLVED that the following Business, Financial and Operational actions are hereby approved as recommended by the Superintendent:
- 13.02a +Approve Real Results Basketball Camp to use the PHS Gym from 6/19/2023 to 6/23/2023 per facilities request on file
 - 13.02b +Approve the payment of membership fees to the NJSIAA and BCSL for the 2023-2024 school year
 - 13.02c +Approve the contract for the YMCA to run Before and After School Care at the Delaware Avenue Preschool for the 2023-2024 school year
 - 13.02d Approve Patient First to provide chemical screening services for students and employees as needed for the 2023-2024 school year per contract on file in the Business Office
 - 13.02e Approve Bayada Home Health Care Services, Mt. Laurel, NJ, to provide site and transportation-based nursing services for the 2022-2023 school year pursuant to contract on file in the Business Office.
 - 13.02f Approve entering into a Cooperative Purchasing Agreement with the Burlington County Special Services School District – Educational Services Unit, materials and supplies for the 2023-2024 school year.
 - 13.02g Approve Lincoln Investment and Equitable AXA as the district’s 403(b) providers
 - 13.02h Approve Lincoln Investment as the district’s 403(b) Roth provider.
 - 13.02i Approve the creation of Student Activity Funds for Disney and Class accounts for the Class of 2027
 - 13.02j +Approve the Unit Pricing Rates as presented to the Finance Committee be utilized and applied as required for the 2023-2024 school year
- 13.03 BE IT RESOLVED that the following Business, Finance and Operations actions are hereby approved as recommended by the Superintendent:
- 13.03a That the following Professional Service contracts are awarded pursuant to N.J.S.A. 18A:18A 5(a)(1). The contract period for all contracts listed below is one-year beginning 1 July, 2023 and ending on 30 June, 2024. That a copy of this action as well as the contracts be placed on file with the Board Secretary and that a notice specifying these awards be published in accordance with the Public-School Contracts Law (Attachment D):
- Joseph Betley, Esq. of Capehart & Scatchard school solicitor - not to exceed \$25,000
 - McManimon, Scotland & Baumann LLC, Bond Counsel of Record – cost vary depending upon services rendered, no costs anticipated at this time
 - Nightlinger, Colavita, & Volpa PA, Auditor – audit fee \$25,500 (anticipated)
 - Garrison Architects, Architect of Record – cost vary depending upon services rendered
 - The Barclay Group Risk Management Consultant - no costs anticipated
 - Brown & Brown Insurance, Health Benefits Advisor - no costs anticipated
 - Phoenix Advisors Continuing Disclosure Agent Services and Independent Registered Municipal Advisor of Record – not to exceed \$1,250.00
 - Dr. Anthony W. Bonett, MD, school physician - not to exceed \$20,000.00
- 13.04 BE IT RESOLVED that the following Business, Finance and Operations actions are hereby approved as recommended by the Superintendent:
- 13.04a Renew CSI Accounting & Personnel software contract for 2023-2024 school year pursuant to the proposal on file in the Business Office.
 - 13.04b Renew Frontline software (AESOP, IEP Direct, and Professional Learning Management) contract for 2023-2024 school year in accordance with contract on file in the Business Office.
 - 13.04c Renew the District’s dental insurance with Delta Dental under the Barclay Group, utilizing the Two-Year renewal rate for the 2022-2023 and 2023-2024 school years.
 - 13.04d Renew the District’s health insurance with AmeriHealth under Brown & Brown pursuant to the proposal on file in the Business Office for the 2023-2024 school year.

- 13.04e Renew the agreement with OMNI to serve as the District third-party cafeteria plan administrator.
- 13.04f Renew agreement with SAIF for 2023-2026 per the documents on file in the Business office
- 13.04g +Pursuant to PL 2015, Chapter 47, renew, award, or permit to expire the contracts previously awarded by the Board of Education per Attachment. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et. seq, N.J.A.C. Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200.
- 13.04h +Approve the contract with Teacher Coach, LLC for the 2023-2024 school year to support district SEL program

13.05 BE IT RESOLVED that the following Business, Finance and Operations actions are hereby approved as recommended by the Superintendent:

13.05a That petty cash accounts be established for the 2023-2024 school year in accordance with District Policy 6620 in the amounts and under the direction of staff as follows with the maximum expenditure that may be made from each school or department account is seventy-five dollars (\$75). The maximum expenditure that may be made from the Business Office account is two-hundred dollars (\$200).

Business Office	\$350	Business Administrator
Charles Street School	\$125	Principal
Palmyra High School	\$125	Principal
Buildings & Grounds	\$125	Maintenance Supervisor

13.06 BE IT RESOLVED that the following Business, Finance and Operations actions are hereby approved as recommended by the Superintendent:

13.06a That Citizens Bank is hereby appointed as the depository for school district funds for the 2023-2024 school year;

That checks drawn on the Palmyra School District General Account, #1000585209, Payroll Account #1000585214 and Agency Account #1000585228 in Citizens Bank, be signed by the Board President, Business Administrator, and School Treasurer;

That checks drawn on the Palmyra School District Unemployment Account, #1000585247, Cafeteria Account #1000585252, Child Care Account #1000585266, Flexible Spending Account #1000585271, and Reserve Account #1000585285 in Citizens Bank, be signed by the Business Administrator;

That checks drawn on the Palmyra School District Student Activity Account #1000585233 in Citizens Bank, be signed by the Superintendent and Business Administrator; and

That the Business Administrator is hereby authorized to initiate fund transfers on all Palmyra School District accounts in Citizens Bank.

That the Business Administrator is authorized to process invoices for payment with Board confirmation at the next regular meeting. The Business Administrator is authorized to complete account transfers with Board confirmation at the next regular meeting.

13.07 BE IT RESOLVED that the following Business, Finance and Operations actions are hereby approved as recommended by the Superintendent:

13.07a WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Palmyra Board of Education wishes to deposit anticipated current year surplus into a capital reserve and maintenance reserve account at year end, and

WHEREAS, the Palmyra Board of Education anticipates current year surplus will be available for this purpose,

NOW THEREFORE BE IT RESOLVED that the School Business Administrator is hereby authorized to make a transfer of up to \$1,000,000 to capital reserve and a transfer up to \$500,000 to maintenance reserve consistent with all applicable laws and regulations.

13.08 BE IT RESOLVED that the following Business, Finance and Operations actions are hereby approved as recommended by the Superintendent:

13.08a Authorization to submit the following grant applications pursuant to this action:

- IDEA Basic
- IDEA Pre-K
- Title I
- Title I Reallocated
- Title II
- Title IV
- Title I SIA

13.09 BE IT RESOLVED that the following Business, Finance and Operations actions are hereby approved as recommended by the Superintendent:

13.09a +Approve the Memorandum of Understanding (MOU) between William Paterson University and the Palmyra Board of Education for the 2023-2024 school year

13.09b That Nutri-Serve Food Management Inc., pursuant to RFP, be awarded the contract to manage food service operations as specified in the RFP documents for the period of 2023-2024 through 2027-2028 term as specified in accordance with the terms and conditions of said contract, for a set amount not to exceed \$464,686.86.

13.09c Approve the purchase of new cafeteria tables for Palmyra High school from New Jersey State approved vendor School Fix at a cost of approximately \$60,000.00

13.09d Approve New Jersey State approved vendor WJ Gross Incorporated to complete Phase I and Phase II renovations at Delaware Avenue School at a cost of approximately \$280,000.00

13.09e Approve New Jersey State approved vendor WJ Gross Incorporated to install a new playground at Delaware Avenue School at a cost of approximately \$255,000.00

13.09f Approve New Jersey State approved vendor WJ Gross Incorporated to repave the Charles Street School parking lot at a cost of approximately \$84,000.00

13.09g Approve the payment of travel costs for the Palmyra Fire Department trip to the Philadelphia Phillies baseball game on June 6, 2023

13.09h Approve New Jersey State approved vendor Don J. Urie Associated to supply and install a steamer for the cafeteria at a cost of approximately \$37,000.00

13.09i +Approve the professional services contract with Millennium Strategies for the 2023-2024 school year

13.09j Accept the Climate Change Awareness Grant in the amount of \$6,460.00 for the 2022-2023 school year

14 Personnel

14.01 BE IT RESOLVED that the following Personnel actions are hereby approved as recommended by the Superintendent:

14.01a Approve Michael Maratea as a substitute custodian for the district pending criminal history background check and completion of district employment paperwork packet

14.01b +Approve Jamie Patchel to serve as Extended School Year staff from 7/5/2023 to 8/3/2023; rate in accordance with the collective bargaining agreement

14.01c Approve Ashley Maniscalco, ASP Tier 1 Counselor to move to ASP Tier 2 Counselor, at a rate of \$18.54/hour, for the 2023-2024 school year

14.01d +Approve the Athletic Event Staff for 2023-2024 on Appendix B

- 14.01e Approve the contract for Jared M. Toscano, Business Administrator/Board Secretary, for the period of July 1, 2023 through June 30, 2024 pursuant to Executive County Superintendent review and approval.
- 14.01f Reappoint Megan McQuoid as an English Teacher for the 2023-2024 school year
- 14.02 BE IT RESOLVED that the following Personnel actions are hereby approved as recommended by the Superintendent
 - 14.02a +Approve the following staff members to write curriculum for PHS 2023-2024; rate in accordance with the current collective bargaining agreement:
 - Christine Nevitt (World Cultures)
 - Ken Miller (US I, 2, AP)
 - Katie DeMarco (German 1,2,3,4)
 - Katie Salvo (Spanish 1,2,3,4)
 - Jamie Patchel (English 2)
 - Sabrina Bonner (AP Lit and Comp)
 - Devon Murtagh (English 1, 3, 4)
 - Corey Romeyn (AP Lang & Comp, Underrepresented Voices)
 - John Yoon (AP Chem, Chem, Astronomy, Meteorology)
 - Jennifer Mastrangelo (Introduction to Business and Business Law)
 - 14.02b +Approve the following staff members to serve on the District Behavior Assessment Management (BTAM) Team for the 2023-2024 school year:
 - Brian McBride – Superintendent/School Safety Security Specialist
 - Lianne Kane – Director of Student Services
 - Florencia Norton – Director of Curriculum and Instruction
 - Devon Murtaugh – Teacher/Association President
 - School Resource Officer
 - 14.02c +Approve the following staff members to serve on the Palmyra High School Behavior Assessment Management (BTAM) Team for the 2023-2024 school year:
 - Lisa Sabo – Principal
 - Jennifer McCoy – Guidance Counselor
 - Karyn Frengs – Child Study Team
 - Kathy McClure – School Nurse
 - Lorita Foster – Teacher
 - School Resource Officer
 - 14.02d +Approve the PHS and the PMS-PHS Combined Extracurricular and Athletics appointments for 2023-2024 on Appendix C

14.03 BE IT RESOLVED that the following personnel actions are hereby approved as recommended by the Superintendent:

That the Superintendent is authorized to appoint and transfer certificated and non-certificated staff during the periods of June 15, 2023 through August 29, 2023 and August 31, 2023 through September 12, 2023 with Board confirmation at the next regular meeting

Roll Call Vote Full Board

Motion: _____ Second: _____

15 Policy and Curriculum – PreK-8

15.01 BE IT RESOLVED that the following Policy and Curriculum actions affecting grades PK-8 only are hereby approved as recommended by the Superintendent:

15.01a Approve the use of Ready Math Classroom for Grade 8 for the 2-23-2024 school year

16 Personnel – PreK-8

- 16.01 BE IT RESOLVED that the following Personnel actions affecting grades PK-8 only are hereby approved as recommended by the Superintendent:
- 16.01a +Accept a letter of resignation from Jacqueline Garrison, elementary teacher, effective 6/30/2023
 - 16.01b +Accept a letter of resignation from Kristin Tyler, middle school teacher, effective 6/30/2023
 - 16.01c +Accept a letter of resignation from Michelle McCann, elementary special education teacher, effective 6/30/2023
 - 16.01d +Appoint Samantha Mazziotti to the position of Preschool Teacher for the 2023-2024 school year at a salary of \$55,795.00 (BA, Step 1) pending increase with settlement of PEA collective bargaining agreement; also pending criminal history background check and completed district employment paperwork packet.
 - 16.01e +Appoint Dominic Coppola to the position of Health and Physical Education Teacher at Charles Street School for the 2023-2024 school year at a salary of \$55,795.00 (BA, Step 1) pending increase with settlement of PEA collective bargaining agreement; also pending criminal history background check and completed district employment paperwork packet
 - 16.01f +Accept a letter of resignation from Elsa Svekla, ESL/ELL teacher, effective 6/30/2023
- 16.02 BE IT RESOLVED that the following Personnel actions affecting grades PK-8 only are hereby approved as recommended by the Superintendent:
- 16.02a +Approve the following staff to write curriculum for CSS 2023-2024; rate in accordance with the current collective bargaining agreement:
 - Amanda Ehret (5th)
 - Karla O'Connell (1st)
 - Lauren Bowen (3rd)
 - CJ Blatchley (2nd)
 - Nicole Michaels (K/4th)
 - 16.02b +Approve the following staff to write curriculum for PMS 2023-2024; rate in accordance with the current collective bargaining agreement:
 - Kate Futia (Math 8, Algebra 1)
 - Matthew Bowen (Math 6, Geometry)
 - Tracy Sokolowski (Math 7, Algebra 2)
 - Jennifer VanZandt (LA 6, 7, 8)
 - Margaret Schweikert (Science 6, 7, 8)
 - 16.02c +Approve the following staff members to serve on the Delaware Avenue School Behavior Assessment Management (BTAM) Team for the 2023-2024 school year:
 - Lianne Kane – Principal
 - Mitchell Leysath – Social Worker
 - Cynthia Kelly – Child Study Team
 - Mary Del Rossi Bishop – School Nurse
 - Stacy Pogoda – Teacher
 - 16.02d +Approve the following staff members to serve on the Charles Street School Behavior Assessment Management (BTAM) Team for the 2023-2024 school year:
 - Octavia Lee – Principal
 - Victoria Berenato – Guidance Counselor
 - Cynthia Kelly – Child Study Team
 - Mary Del Rossi Bishop – School Nurse
 - Melanie Gerner - Teacher

- School Resource Officer
- 16.02e +Approve the following staff members to serve on the Palmyra Middle School Behavior Assessment Management (BTAM) Team for the 2023-2024 school year:
- Ken Holloway – Principal
 - Kyra Denish – Guidance Counselor
 - Kathy McClure – School Nurse
 - Kent MacDougall – Child Study Team
 - Kim Martino - Teacher
 - School Resource Officer
- 16.02f +Approve the PMS Extracurricular and Athletics appointments for 2023-2024 on Appendix D
- 16.02g +Approve the CSS Extracurricular and Athletics appointments for 2023-2024 on Appendix E

Roll Call Vote Palmyra Board

Motion: _____ Second: _____

17 Public Forum for Additional Topics

The Board, pursuant to the Open Public Meetings Act, is providing an opportunity for the Board to hear the public’s concerns. The Board will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting. If appropriate, the Superintendent will respond to your questions and concerns at a future time. We take your concerns and questions very seriously and want to have sufficient time to allow our administration to process and research issues, if need be.

Pursuant to Board Policy, the public comment portion of our meeting shall be limited to 30 minutes. In the event that the number of speakers will not be accommodated in 30 minutes, the Board President may limit each speaker to 3 minutes, in order to give everyone the opportunity to speak.

No member of the public may speak more than once on a given topic until all others who wish to speak have been heard.

We ask all speakers and members of the public show respect for other’s views and maintain civility during the meeting

- 17.01 Recognition of members of the Public
- 17.02 Recognition of members of the Board

18 Closed Session

WHEREAS, N.J.S.A. 10:4-6, et. Seq. (Open Public Meetings Act) provides that the Palmyra Board of Education may exclude the public from that portion of the meeting at which the Board of Education discusses certain matters as set forth in N.J.S.A. 10:4-12; and

WHEREAS, the Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately **45 minutes** this evening

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- _____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public
- _____ Any matter in which the release of information would impair a right to receive funds from the federal government
- _____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy
- _____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public
- _____ Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed
- _____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection
- _____ Any investigations of violations or possible violations of the law
- _____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer
- X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed in public
- _____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility

BE IT FURTHER RESOLVED that the afore stated meeting shall be closed to the public for the reasons set forth above, in accordance with the OPEN PUBLIC MEETINGS ACT and that the discussion in closed session will be disclosed to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed. Upon its return from Closed Session, the Board will take action.

Voice Vote by Full Board

Motion: _____
 Second: _____
 Vote: _____

Return from Closed Session

Voice Vote by Full Board

Motion: _____
 Second: _____
 Vote: _____

19 Personnel

19.01 BE IT RESOLVED that the following Personnel actions are hereby approved as recommended by the Superintendent:

Accept the Chief School Administrator evaluation for the 2022-2023 school year

Roll Call Vote Full Board

Motion: _____ Second: _____

20 Adjournment

Voice Vote by Full Board

Motion: _____
 Second: _____
 Vote: _____
 Time: _____

SEE APPENDICES BELOW

APPENDIX A: PARAPROFESSIONAL VOLUNTEER COACHES 2023-2024

Kevin Murphy	Boys Soccer
Tim Brett	Boys Soccer
Jason Ewing	Boys Soccer
Liam Brett	Boys Soccer
Celena King	Girls Soccer
Mike Pettigrew	Girls Soccer
Madison Hartman	Girls Soccer
Rachel Losinno	Boys & Girls Tennis
Anthony Carmichael	Football
Max Smyth	Football
Takashi Johnson	Football
Ricky Bailey	Wrestling
Tyler Domask	Wrestling
Alex Moritz	Wrestling
Geoff Wade	Wrestling
Zach Speers	Wrestling
David LaMaina	Baseball
Paul Gerstle	Baseball
John Begonja	Baseball
Giovanni Nahrwold	Baseball
Julianne Mackafee	Softball
Dan Mackafee	Softball
Sean Thomson	Boys Basketball
Chris Rodgers	Boys Basketball
Charles Atkins	MS Boys Basketball
David Currie	MS Boys Basketball
Tim Beck	Winter and Spring Track
Gerald Griffin	Winter and Spring Track

APPENDIX B: ATHLETIC EVENT STAFF 2023-2024

Ken Miller	Event Security/Clock Operator/Site Coordinator
Kent MacDougall	Event Security/Clock Operator/Site Coordinator
Aaron Mackenzie	Event Security/Clock Operator/Site Coordinator
Matt Papenberg	Event Security/Clock Operator/Site Coordinator
Nick Nahrwold	Event Security/Clock Operator/Site Coordinator
Sean Brady	Event Security/Clock Operator/Site Coordinator
Greg Rizzo	Event Security/Clock Operator/Site Coordinator
Eric Mehler	Event Security/Clock Operator/Site Coordinator
Melanie Sharkey	Event Security/Clock Operator/Site Coordinator
Joy Butler	Event Security/Clock Operator/Site Coordinator
Linda Furter	Event Security/Ticket Seller/Ticket Taker
Vicki Agnew	Event Security/Ticket Seller/Ticket Taker
Helene Mantagas	Event Security/Ticket Seller/Ticket Taker
Mary DelRossi-Bishop	Event Security/Ticket Seller/Ticket Taker
Jack Geisel	Event Security/Clock Operator/Site Coordinator
Karen Adams	Event Security/Clock Operator/Site Coordinator
Matthew Bowen	Event Security/Clock Operator/Site Coordinator
Bud Maurer	Site Coordinator (Wrestling Tournament)

**APPENDIX C: PHS AND PMS/PHS COMBINED EXTRACURRICULAR
AND ATHLETICS APPOINTMENTS 2023-2024**

Jeff Moore	Band and Travel Director	PMS/PHS
Luke Ambrose	Chess Club	PMS/PHS
Carrie Tretola	Environmental Club	PMS/PHS
Katie DeMarco	GSA Club	PMS/PHS
Katie Bove	Palmyra Players Director	PMS/PHS
Jennifer McCoy	Renaissance Club	PMS/PHS
Kyra Denish	Renaissance Club	PMS/PHS
John Yoon	Robotics Club	PMS/PHS
Jeremy Nevitt	STEAM Technology	PMS/PHS
Laurel Deming	Volleyball	PMS/PHS
Michael George	Art Club	PHS
Katherine Futia	Book Club	PHS
Megan McQuoid	BSU & Cultivating Culture Club	PHS
Travis DiMartino	Class Advisor – Freshmen	PHS
Alex Torrance	Class Advisor – Sophomore	PHS
Danielle Willard	Class Advisor – Junior	PHS
Nicholas Nahrwold	Class Advisor - Senior PHS	PHS
Jennifer Mastrangelo	Future Business Leaders of America	PHS
Katie DeMarco	German Club/German NHS	PHS
Kelly Jones	Health Occupations Students of America	PHS
Christine Nevitt	Interact Grades 9 - 12	PHS
Sabrina Bonner	National Honor Society	PHS
Ken Miller	Panthers with Heart	PHS
Elizabeth Haws	RISE Peer Mentoring Club	PHS
Katie Salvo	Spanish NHS	PHS
Kim Martino	Student Council Grades 9 - 12	PHS
Kelly Jones	Student Council Grades 9 - 12	PHS
Jeremy Nevitt	Technology Student Association	PHS
Meredith McGrath	Tillicum - HS Yearbook	PHS
Nicholas Nahrwold	Baseball - Varsity Coach	PHS
Matthew Papenberg	Baseball - JV Coach	PHS
Michael McCarron	Boys Basketball - Varsity Coach	PHS
Mark Tumelty	Boys Basketball - JV Coach	PHS
Sean Brady	Girls Basketball - Varsity Coach	PHS
Kenneth Miller	Girls Basketball - JV Coach	PHS
Leigh Bridge	Cheerleaders – Fall	PHS
Jennifer Walter	Cheerleaders – Winter	PHS
John Slocum	Cross Country	PHS
Danielle Willard	Field Hockey – Varsity Coach	PHS
John Geisel	Football – Varsity Coach	PHS
Mitchell Leysath	Football – JV Coach	PHS
Kevin Potor	Football – JV Coach	PHS
Michael Papenberg	Boys Soccer – Varsity Coach	PHS
Nicholas Nahrwold	Boys Soccer – JV Coach	PHS
Matthew Papenberg	Girls Soccer – Varsity Coach	PHS
Kenneth Miller	Girls Soccer – JV Coach	PHS
Kenneth Miller	Softball – Varsity Coach	PHS
Melanie Sharkey	Softball – JV Coach	PHS
Jeremy Nevitt	Boys Tennis Coach	PHS
Jeremy Nevitt	Girls Tennis Coach	PHS
John Slocum	Winter Track – Varsity Coach	PHS

Michele Trefz	Winter Track – JV Coach	PHS
John Slocum	Boys Spring Track – Varsity Coach	PHS
Jack Geisel	Boys Spring Track – JV Coach	PHS
Michele Trefz	Girls Spring Track – Varsity Coach	PHS
Dwayne Robinson	Girls Spring Track – JV Coach	PHS
Nicholas Nahrwold	Wrestling – Varsity Coach	PHS
Scott Warnock	Wrestling – JV Coach	PHS

APPENDIX D: PMS EXTRACURRICULAR & ATHLETICS APPOINTMENTS 2023-2024

Michael George	Art Club	PMS
Terry Wallace	Junior National Honor Society	PMS
Jennifer Van Zandt	Student Council Grades 6 - 8	PMS
Katherina Futia	Tillicum – MS Yearbook	PMS
Raleigh Ruff	Field Hockey Coach	PMS
Amanda Fox	Girls Soccer Coach	PMS
Matthew Bowen	Boys Soccer Coach	PMS
Matthew Bowen	Boys & Girls Spring Track Coach	PMS
Michael George	Boys & Girls Spring Track Coach	PMS
Christiana Quinton	Girls Basketball Coach	PMS
Mitchell Leysath	Boys Basketball Coach	PMS
Stan Young	Wrestling Coach	PMS

APPENDIX E: CSS EXTRACURRICULAR APPOINTMENTS 2023-2024

Renee Hoffecker	Art Club	CSS
Marina Graovac	Book Club Grades 3 – 4	CSS
Hagmann, Kathryn	Computer Club	CSS
Nicole Michaels	Drama Club	CSS
Tori Berenato	Kids for Character	CSS
Katie Bove	Choir	CSS
Jacqueline Gaffney	Student Council Grades 4 – 5	CSS
Raleigh Ruff	Safety Patrol	CSS
Marina Graovac	STEAM Club Grades 3 – 4	CSS
Marina Graovac	STEAM Club Grades 4 – 5	CSS
Tori Berenato	Wellness Activity - Fall	CSS
Tori Berenato	Wellness Activity – Winter	CSS
Tori Berenato	Wellness Activity - Spring	CSS
Jacqueline Gaffney	Central Detention	CSS