



PALMYRA BOARD OF EDUCATION PALMYRA, NJ 08065

V2

Brian J. McBride, Ed.D.
Superintendent of Schools

Administrative Office
301 Delaware Avenue

Jared M. Toscano
Business Administrator/Board Secretary

Vision: Palmyra School District's teachers and community inspire all learners to excel, empowering students from our small and diverse community to change the world.

Mission: The mission of Palmyra School District is to develop critical thinkers, creative achievers, and compassionate community members. We foster a learning environment that embraces equity for all students while nurturing individual academic success and growth!

+Document Provided
*Added after meeting notice

FEBRAURY 8, 2023 AGENDA

1 Call to Order

The Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend meetings of the public bodies, at which time any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Palmyra Board of Education has caused notice of this meeting to be published by having the date, time, place and purpose thereof posted at Palmyra Borough Hall, the Palmyra Post Office, Charles Street School, Palmyra Middle & High School and the Board Offices, and mailed to the Palmyra Borough Clerk, Burlington County Times, and the Courier Post, on February 3, 2023.

2 Moment of Silent Meditation

3 Salute to the Flag

4 Roll Call

Sean Toner
Amy Austin
Kate Allen-Yoakum
Judy Belton
Cara Broadbelt
Erica Campbell
Erika Celley
James Dickinson
Leah Falicki, Riverton Representative
Olivia Ottenbreit, Student Representative
Beverly Representative

5 In accordance with Board Policy 0143 Board Member Election and Appointment, the floor is open to the nomination of candidates for the Board's vacant unexpired term ending on 12/31/2023.

Nomination: _____

Second: _____

Roll Call Vote by Full Board

5.01 Board Secretary administers the Oath of Office and seats the new member

6 Presentations

- 6.01 Students of the Month
- 6.02 SEL Presentation by Ms. Lianne Kane, Director of Student Services

7 Reports

- 7.01 Superintendent
- 7.02 Board Committees
 - 7.02a Policy & Curriculum
 - 7.02b Finance & Physical Plant
 - 7.02c Human Resources & Negotiation
 - 7.02d Strategic Planning
 - 7.02e Executive
- 7.03 Sending District Reports
 - 7.03a Beverly
 - 7.03b Riverton
- 7.04 Student Representative

8 Correspondence – Thank you note from the Pratt family

9 Public Forum for Agenda Items

The Board, pursuant to the Open Public Meetings Act, is providing an opportunity for the Board to hear the public's concerns. The Board will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting. If appropriate, the Superintendent will respond to your questions and concerns at a future time. We take your concerns and questions very seriously and want to have sufficient time to allow our administration to process and research issues, if need be.

Pursuant to Board Policy, the public comment portion of our meeting shall be limited to 30 minutes. In the event that the number of speakers will not be accommodated in 30 minutes, the Board President may limit each speaker to 3 minutes, in order to give everyone the opportunity to speak.

No member of the public may speak more than once on a given topic until all others who wish to speak have been heard.

We ask all speakers and members of the public show respect for other's views and maintain civility during the meeting

10 Consent Agenda Reports

10.01 BE IT RESOLVED that the following reports are hereby accepted and approved

- 10.01a +Enrollment Report – January 2023
- 10.01b +Health Report – January 2023
- 10.01c +HIB/SSDS Report – January 2023
- 10.01d +Volunteers
 - Michelle Bove, for Drama Club, Choirs, Music; pending criminal history clearance
- 10.01e +Fire & Safety Drills – January 2023
- 10.01f +Bill List – January 2023
- 10.01g +Board Secretary Report and the Treasurer Report for December 31, 2022 which have been found to be in agreement
- 10.01h +Transfer Report – December 31, 2022
- 10.01i +Student Activity Account Report - December 31, 2022

- 10.01j +Minutes of the Regular Meeting of January 11, 2023
- 10.01k +Travel and Professional Development
 - Van Zandt, Jennifer - NJAMLE Conference, Lincroft, NJ, 3/15/2023, \$125.00
 - Holt, Ronald - NJSB&GA Conference, Atlantic City, 3/19 to 3/22/2023, \$64.64
 - Moore, Jeffrey - NATME update to include lodging, 2/23 – 2/25/2023, \$505.43
 - Murtagh, Devon - What's New in Young Adult Literature, 3/8/2023, \$279.00
 - DiMartino, Travis - What's New in Young Adult Literature, 3/8/2023, \$279.00

11 Old Business - none

12 Policy and Curriculum

12.01 BE IT RESOLVED that the following Policy and Curriculum actions are hereby approved as recommended by the Superintendent

- 12.01a Approve a delayed opening for Grades 9, 10, and 12, due to NJGPA testing for Grade 11 from 3/13/2023 through 3/16/2023
- 12.01b +Approve student #6818220964 to participate in spring golf tournaments including, but not limited to, the BCSL Golf Open, The Burlington County Open, the Carl Arena Open and any NJSIASA open competition that the student qualifies for.
- 12.01c Approve guest speakers from the local police and fire departments, current and retired, to speak in Ms. Jones' forensic classes during the remainder of the 2022-2023 school year
- 12.01d +Approve the following field trip(s):
 - Class of 2025 Officers, Camden Aquarium, 2/15/2023
 - PHS Choir, Great Adventure, 5/19/2023
- 12.01e +Approve the following fundraiser(s) with all money raised going toward the club, team, or organization unless otherwise specified:
 - PHS Art Boosters, Concession sales at the Play, 3/10/2023 to 3/12/2023
 - Class of 2025 and 2026, Winter Dance, 2/24/2023
 - Class of 2024, Pura Vida Bracelet sales, February 2023
 - Junior Student Council, Spring Dance, 4/28/2023, PHS Gym
 - PHS Choir, Chocolate Covered Pretzel Sales, 2/9/2023 to 3/5/2023
 - Panthers with Hearts, Valentine Activity Day for children 12 and under, 2/14/2023, all proceeds will be donated to Doctors and Nurses without Borders
 - Class of 2023, final basketball concession sales following final game

13 Business, Finance and Operations

13.01 CERTIFICATION

Pursuant to NJAC 6:20-2.13(e), we certify that as of December 31, 2022, after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of NJAC 6A:23-A-16.10(c) 3 & 4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

13.02 BE IT RESOLVED that the following Business, Financial and Operational actions are hereby approved as recommended by the Superintendent:

A RESOLUTION BINDING THE PALMYRA SCHOOL DISTRICT
TO PURCHASE ELECTRIC GENERATION SERVICES
THROUGH THE ALLIANCE FOR COMPETITIVE ENERGY SERVICES ("ACES") Bid
Cooperative Pricing System ID#E8801-ACESCPS

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as "ACES"), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as "NJSBA"), the New Jersey Association of School Administrators, and the New Jersey Association

of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the "Public School Contracts Law", N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* ("EDECA") and the regulations promulgated thereunder; and

WHEREAS, the Palmyra School District is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2028 hereinafter referred to as "Effective Period") issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

WHEREAS, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain electric generation

services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2028 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

- 13.03 BE IT RESOLVED that the following Business, Financial and Operational actions are hereby approved as recommended by the Superintendent:

A RESOLUTION BINDING THE PALMYRA SCHOOL DISTRICT
TO PURCHASE NATURAL GAS SERVICES
THROUGH THE ALLIANCE FOR COMPETITIVE ENERGY SERVICES ("ACES") Bid
Cooperative Pricing System ID#E8801-ACESCPS

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as "ACES"), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as "NJSBA"), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from natural gas suppliers for retail natural gas supply services including interstate transportation to the local natural gas distribution utility company (Natural Gas Supply Services) through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the "Public School Contracts Law", N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* ("EDECA") and the regulations promulgated thereunder; and

WHEREAS, the Palmyra School District is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain natural gas services for its own use through one or more contracts to be awarded to natural gas suppliers following said bids for natural gas services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2028, hereinafter referred to as "Effective Period") issue one or more Requests for Bids for natural gas services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale natural gas market, Participating Members will preauthorize the Lead Agency to award contracts for Natural Gas Supply Service in each service territory to one or more natural gas suppliers that submits bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous natural gas usage and utility provided Basic Gas Supply Service rates; and

WHEREAS, the Lead Agency will only award contracts for said Natural Gas Supply Services to natural gas suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic gas supply service; and

WHEREAS, the District agrees to purchase all Natural Gas Supply Services for its own use during the Effective Period through any natural gas supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law; and

WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for natural gas supply

services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all natural gas supply services needed for its own use during the Effective Period from the natural gas supplier or suppliers awarded a contract for natural Gas supply services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase natural gas at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the districts relative to the price charged for basic gas supply service by the natural gas public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain natural gas services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2028 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

13.04 BE IT RESOLVED that the following Business, Financial and Operational actions are hereby approved as recommended by the Superintendent:

13.04a Approve student #1128408741 to be placed on homebound instruction beginning on 1/16/2023 for 5 hours pers week through re-evaluation on 4/16/2023; instruction provided by Jamie Patchel; rate in accordance with the current Collective Bargaining Agreement.

13.04b Approve student #6964286124 to be placed on homebound instruction beginning on 2/1/2023 through date TBD; instruction provided by Lauren Schmidt; rate in accordance with the current Collective Bargaining Agreement.

13.04c Approve student #5005001307 to be placed on homebound instruction from 2/3/2023 through 6/15/2023 to supplement remote instruction in addition to OOD placement; instruction provided by Lauren Schmidt; rate in accordance with the current Collective Bargaining Agreement.

13.04d Approve the following out-of-district placements

- Student #2197284548, BCSSSD, 10/6/2022 – 6/19/2023, \$43,371.00
- Student #5005001307, Burlington County Alternative HS, remainder of 2022-2023

13.04e Approve student #8107588467 to be placed on homebound instruction beginning 2/7/2023 through 3/2/2023 due to medical condition; instruction provided by Jamie Patchel; rate in accordance with the current Collective Bargaining Agreement.

13.05 BE IT RESOLVED that the following Business, Financial and Operational actions are hereby approved as recommended by the Superintendent:

13.05a Authorize Garrison Architects to prepare and submit to the NJ Department of Education an *Other Capital Project* for the Early Childhood Center Renovations at the Delaware Avenue School and the district acknowledges that it will receive no state aid for this project. The

Board further authorizes Garrison Architects to amend the Long-Range Facility Plan to include this project.

- 13.05b Authorize the Superintendent and/or the Business Administrator to contact McManimon, Scotland & Baumann, LLC, bond counsel for Palmyra School District, for matters pertaining to district bonds and referendum projects

14 Personnel

- 14.01 BE IT RESOLVED that the following personnel actions are hereby approved as recommended by the Superintendent
- 14.01a Accept a letter of retirement from Gerald Bongard, Maintenance Dept, effective March 30, 2023
- 14.01b Recognize Dr. Peter Lutchko for his acceptance in the Fulbright Hays Group Abroad Program funded by the US Department of Education and the College of New Jersey, and approve his full participation in the 2023 project: *Advancing Core Taiwanese Values in Turbulent Times: A post-COVID Reflection and Curricular Exploration.*
- 14.01c Approve Tiffany Ballard-Blair as a substitute teacher for the remainder of the 2022-2023 school year pending Criminal History Clearance and completed district employment packet
- 14.01d Approve Joseph Ryan Stillitano as a substitute teacher for the remainder of the 2022-2023 school year pending Criminal History Clearance and completed district employment packet

Roll Call Vote Full Board

Motion: _____ Second: _____

15 Policy and Curriculum – PreK-8

- 15.01 BE IT RESOLVED that the following Policy and Curriculum actions affecting grades PK-8 only are hereby approved as recommended by the Superintendent:
- 15.01a Approve pilot for 2023-2024: Ready Classroom Math for Grades 3 - 7; cost: \$5,565.70
- 15.01b +Approve the following fundraiser(s) with all money raised going toward the club, team, or organization unless otherwise specified:
- 8th Grade Dance, Stock’s Pound Cake Sales through February 10, 2023
 - 5th Grade Dance, St. Patrick’s Day Candy Gram Sales, 2/27 to 3/10/2023
 - 5th Grade Dance, Dine & Donate at Milanese Pizza in Riverton, 2/7/2023
 - PTA, Big Basket Bonanza, 3/3/2023, proceeds toward educational assemblies, field trips and PTA gift to school
- 15.01c +Approve the following field trip(s):
- 3rd Grade Trip, Philadelphia Zoo, 4/21/2023
 - 1st Grade Trip, Fernbrook Farms, 5/17/2023
 - 4th Grade Trip, Franklin Institute, 3/31/2023
 - 4th & 5th Grade Walking Trip to PHS to see dress rehearsal of Shrek, 3/9/2023
- 15.01d +Approve CSS to participate in Virtua Hospital’s “Ruff Days” therapy dog program; fully funded program is offered at no cost to participating school districts

Roll Call Vote Palmyra Board

Motion: _____ Second: _____

16 Public Forum for Additional Topics

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Superintendent will respond to your questions and concerns at a future time. We take your concerns and questions very seriously and want to have sufficient time to allow our administration to process and research issues, if need be.

Pursuant to Board Policy, the public comment portion of our meeting shall be limited to 30 minutes. In the event that the number of speakers will not be accommodated in 30 minutes, the Board President may limit each speaker to 3 minutes, in order to give everyone the opportunity to speak.

No member of the public may speak more than once on a given topic until all others who wish to speak have been heard.

We ask all speakers and members of the public show respect for other's views and maintain civility during the meeting.

16.01 Recognition of members of the Public

16.02 Recognition of members of the Board

17 Adjournment

Voice Vote by Full Board

Motion: _____

Second: _____

Vote: _____

Time: _____