



# PALMYRA BOARD OF EDUCATION PALMYRA, NJ 08065

V2

Brian J. McBride, Ed.D.  
Superintendent of Schools

Administrative Office  
301 Delaware Avenue

Jared M. Toscano  
Business Administrator/Board Secretary

**Vision:** Palmyra School District's teachers and community inspire all learners to excel, empowering students from our small and diverse community to change the world.

**Mission:** The mission of Palmyra School District is to develop critical thinkers, creative achievers, and compassionate community members. We foster a learning environment that embraces equity for all students while nurturing individual academic success and growth!

+Document Provided  
\*Added after meeting notice

## JANUARY 11, 2023 AGENDA

### 1 Call to Order

The Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend meetings of the public bodies, at which time any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Palmyra Board of Education has caused notice of this meeting to be published by having the date, time, place and purpose thereof posted at Palmyra Borough Hall, the Palmyra Post Office, Charles Street School, Palmyra Middle & High School and the Board Offices, and mailed to the Palmyra Borough Clerk, Burlington County Times, and the Courier Post, on **January 6, 2023**.

### 2 Moment of Silent Meditation

### 3 Salute to the Flag

### 4 Roll Call

Sean Toner  
Amy Austin  
Kate Allen-Yoakum  
Judy Belton  
Cara Broadbelt  
Erica Campbell  
Erika Celley  
James Dickinson  
Leah Falicki, Riverton Representative  
Olivia Ottenbreit, Student Representative  
Beverly Representative

### 5 Presentations

5.01 Students of the Month

### 6 Reports

6.01 Superintendent  
6.02 Board Committees  
6.02a Policy & Curriculum

- 6.02b Finance & Physical Plant
- 6.02c Human Resources & Negotiation
- 6.02d Strategic Planning
- 6.02e Executive
- 6.03 Sending District Reports
  - 6.03a Beverly
  - 6.03b Riverton
- 6.04 Student Representative

7 Correspondence – none

8 Public Forum for Agenda Items

The Board, pursuant to the Open Public Meetings Act, is providing an opportunity for the Board to hear the public's concerns. The Board will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting. If appropriate, the Superintendent will respond to your questions and concerns at a future time. We take your concerns and questions very seriously and want to have sufficient time to allow our administration to process and research issues, if need be.

Pursuant to Board Policy, the public comment portion of our meeting shall be limited to 30 minutes. In the event that the number of speakers will not be accommodated in 30 minutes, the Board President may limit each speaker to 3 minutes, in order to give everyone the opportunity to speak.

No member of the public may speak more than once on a given topic until all others who wish to speak have been heard.

We ask all speakers and members of the public show respect for other's views and maintain civility during the meeting

9 Consent Agenda Reports

9.01 BE IT RESOLVED that the following reports are hereby accepted and approved

- 9.01a +Enrollment Report – December 2022
- 9.01b +Health Report – December 2022
- 9.01c +HIB/SSDS Report – December 2022
- 9.01d +Fire & Safety Drills – December 2022
- 9.01e +Bill List – January 5, 2023
- 9.01f +Board Secretary Reports and the Treasurer Reports for October 31, 2022 and November 30, 2022 which have been found to be in agreement
- 9.01g +Transfer Report – November 30, 2022
- 9.01h +Student Activity Account Report – November 30, 2022
- 9.01i +Minutes
  - Regular Meeting 12/14/2022
  - Reorganization Meeting 1/4/2023
- 9.01j +Travel and Professional Development
  - Bove, Kathryn - NJMEA State Conference, Atlantic City, 2/25/2023, \$357.00
  - Lutchko, Peter - TechSpo, Atlantic City, 1/27/2023, \$925.00
  - Moore, Jeffrey - SJBODA Mtg/Rehearsal/Concert, Glassboro, 1/15/2023, \$75.86
  - Moore, Jeffrey - All State Band Auditions, Edison, 1/21/2023, \$59.88
  - Moore, Jeffrey - NAFME Convention, Atlantic City, 2/25/2023, \$324.95
  - Reimer, Robert - TechSpo, Atlantic City, 1/27/2023, \$609.00
  - Robinson, Joshua - TechSpo, Atlantic City, 1/28/2023, \$845.00
  - Adams, Chris – TechSpo, Atlantic City, 1/24/2023, \$923.00
  - Haines, Aiden – TechSpo, Atlantic City, 1/24/2023, \$765.00

10 Old Business – none

11 Policy and Curriculum

- 11.01 BE IT RESOLVED that the following Policy and Curriculum actions are hereby approved as recommended by the Superintendent
- 11.01a +Accept the Paraprofessional SOA for January 2023
- 11.01b +Accept the 2022-2023 SSDS Submission for Period 1
- 11.01c +Approve the following novels/textbooks for AP Language and Composition:
- The Road, by Cormac McCarthy
  - The Tragedy of Julius Caesar, by William Shakespeare
  - Ideas in Argument, textbook from BFW Publishers, Williamson, Zell and Davis
- 11.01d +Approve the following novels/plays for English IV and/or Underrepresented Voices:
- The Bluest Eye, by Toni Morrison
  - The Miseducation of Cameron Post, by Emily M. Danforth
  - In the Blood, a play by Suzan-Lori Parks
  - Looking for Normal, a play by Jane Anderson
- 11.01e +Approve a cooperative high school field hockey program in conjunction with Riverside High School for the 2023-2024 and 2024-2025 school years
- 11.01f +Approve the following fundraiser(s) with all money raised going toward the club, team, or organization unless otherwise specified:
- PHS Art Boosters, Broadway Breakfast, PHS Auditorium, 1/21/2023
- 11.01g +Approve the following field trip(s):
- Interact Officers, Moorestown Community House/Moorestown Rotary Luncheon, 1/26/2023
- 11.02 BE IT RESOLVED that the Board hereby authorizes the Negotiating Committee to enter into negotiations with the Palmyra Education Association concerning successor collective bargaining agreements.

The Negotiating Committee is directed to negotiate in good faith on all terms and conditions of employment relating to successor agreements. The Board of Education reserves to itself the final authority to review, ratify or reject any tentative agreement reached by the Negotiating Committee of the Board.

## 12 Business, Finance and Operations

### 12.01 CERTIFICATION

Pursuant to NJAC 6:20-2.13(e), we certify that as of November 30, 2022, after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of NJAC 6A:23-A-16.10(c) 3 & 4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- 12.02 BE IT RESOLVED that the following Business, Financial and Operational actions are hereby approved as recommended by the Superintendent:

12.02a To enter into Joint Transportation Agreements with Riverton School District in accordance with the terms and conditions as set forth in the agreements for the 2022-2023 school year; for this agreement we will title the route number as EP1. The term of the contract will be from September 1, 2022 to June 30, 2023 and the cost of the contract will be \$10,000.00.

## 13 Personnel

- 13.01 BE IT RESOLVED that the following personnel actions are hereby approved as recommended by the Superintendent

13.01a Remove Lauren Schmidt from the position of PD Data Liaison - HS Math as of 1/1/2023

13.01b Appoint Lauren Schmidt to the position of PD Data Liaison – SEL and Attendance for the remainder of the 2022-2023 school year, at a stipend of \$3,500.00 paid out on 6/15/2023

13.01c Appoint Alex Torrance to the position of PD Data Liaison – HS Math for the remainder of

- the 2022-2023 school year, at a stipend of \$3,500.00 paid out on 6/15/2023
- 13.01d Accept Kathleen Huder, BA for Lindenwold Public Schools, as a mentor for Jared Toscano per certification requirements for his School Business Administrator certificate, and approve the reimbursement of the mentoring fee as per Mr. Toscano's contact.
  - 13.01e +Approve the following staff members to facilitate ELA and Math lunch labs for PMS/PHS for the remainder of the 2022-2023 school year; compensation in accordance with the current Collective Bargaining Agreement
    - Casey Megna
    - Travis DiMartino
    - Matthew Bowen
    - Devon Murtagh
    - Eric Mehler
    - Jamie Patchel
    - Lorita Foster
    - Danielle Willard
    - Kathleen Faucett
  - 13.01f +Approve Kim Martino as VHS coordinator for the remainder of the 2022-2023 school year; compensation in accordance with the current Collective Bargaining Agreement
  - 13.01g +Approve the following staff members to chaperone the Senior Class Trip to Disney World, March 15-18, 2023:
    - Lisa Sabo
    - Travis DiMartino
    - Christine Nevitt
    - Jeremy Nevitt
  - 13.01h Accept Dr. Brian Brotschul, Superintendent of Delran Township Schools, as the mentor for Dr. Peter Lutchko per certification requirements for his School Administrator certificate; mentoring fee to be reimbursed as per current PAA Collective Bargaining Agreement
  - 13.01i Accept Christopher Giannotti, Assistant Superintendent for Special Education and Early Childhood Development, as the mentor for Lianne Kane per certification requirements for her School Administrator certificate; mentoring fee to be reimbursed as per current PAA Collective Bargaining Agreement certificate
  - 13.01j +Appoint Jennifer Mastrangelo to the position of PHS Business Teacher for the 2022-2023 school year at a salary of \$61,820.00 (MA, Step 5), pro-rated to reflect a start date of 1/17/2023
  - 13.01k +Approve Jennifer Mastrangelo as the advisor for the Future Business Leaders of America for the remainder of the 2022-2023 school year; rate in accordance with the current Collective Bargaining Agreement.

**Roll Call Vote Full Board**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

14 Policy and Curriculum – PreK-8

- 14.01 BE IT RESOLVED that the following Policy and Curriculum actions affecting grades PK-8 only are hereby approved as recommended by the Superintendent
  - 14.01a +Approve the following fundraisers with all money raised going toward the club, team, or organization unless otherwise specified:
    - PTA Penny Wars at CSS, 1/17 to 1/27/2023, funds toward PTA 2022-2023 school gift
    - Junior Student Council, Roller Skating, 3/23/2023 6:00 pm to 8:30 pm
    - Junior Student Council, Valentine's Flower Grams, 2/1 to 2/14/2023
  - 14.01b +Approve the following field trip(s):
    - 5<sup>th</sup> Grade Trip, Funplex, Mt. Laurel 6/8/2023
  - 14.01c +Approve Read Across America Story Time, March 2, 2023, 6:00 – 7:30 pm, CSS Gym/Cafeteria

15 Personnel – PreK-8

- 15.01 BE IT RESOLVED that the following personnel actions affecting grades PK-8 only are hereby approved as recommended by the Superintendent
- 15.01a +Appoint Ashley Horta as a long-term teacher replacement for Basic Skills starting 1/3/2023 through 3/29/2023 at a salary of \$55,795.00 (BA Step 1), pro-rated
  - 15.01b +Approve Stacy Pogoda as a mentor for Heather Nikiperowicz, Preschool teacher, for the 2022-2023 school year
  - 15.01c Approve the following teachers to teach in the grant-funded Extended Day Program for one hour after school/three days per week, rate in accordance with the current Collective Bargaining Agreement (CBA), from 2/7/2023 through 5/4/2023:
    - Amanda Ehret
    - Jacqueline Garrison
    - Victoria Berenato
    - Karen Adams
    - Glynnis Wenstrup
    - Kathleen Faucett
    - Jamie Patchel
    - Carrie Tretola
  - 15.01d Approve Stacy Pogoda as a substitute teacher for the Extended Day Program, rate in accordance with the current CBA, from 2/7/2023 through 5/4/2023
  - 15.01e +Tuition Reimbursement
    - Elsa Svekla, BLED 40515 Understanding Immigrant-Origin Students, Rowan, 1/17/2023 to 3/13/2023, per current Collective Bargaining Agreement
  - 15.01f +Approve the following personnel for Read Across America's Story Time:
    - Karla O'Connell
    - Nicole Michaels
    - Renee Hoffecker
    - Kristen Heller
    - Karen Adams
  - 15.01g +Appoint the following people to work in the After-School Program, pending criminal history background checks and completed district employment packets as necessary:
    - Riley Jablonski, Tier 1 Adult Counselor
    - William Jablonski, Tier 1 Adult Counselor
    - Chelsea Long, Tier 1 Adult Counselor
  - 15.01h +Appoint Ashley Maniscalco as a Part-Time Paraprofessional for the 2022-2023 school year at a salary of \$13,845.00 (Step 1), pro-rated to reflect a start date of 1/17/2023
  - 15.01i +Approve the following student teacher placement:
    - Erin Kalup, Rowan, placed with Jennifer Van Zandt, 1/17 to 5/5/2023

**Roll Call Vote Palmyra Board**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

16 Public Forum for Additional Topics

The Board, pursuant to the Open Public Meetings Act, is providing an opportunity for the Board to hear the public's concerns. The Board will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting. If appropriate, the Superintendent will respond to your questions and concerns at a future time. We take your concerns and questions very seriously and want to have sufficient time to allow our administration to process and research issues, if need be.

Pursuant to Board Policy, the public comment portion of our meeting shall be limited to 30 minutes. In the event that the number of speakers will not be accommodated in 30 minutes, the Board President may limit each speaker to 3 minutes, in order to give everyone the opportunity to speak.

No member of the public may speak more than once on a given topic until all others who wish to speak have been heard.

We ask all speakers and members of the public show respect for other's views and maintain civility during the meeting

- 16.01 Recognition of members of the Public
- 16.02 Recognition of members of the Board

17 Closed Session

WHEREAS, N.J.S.A. 10:4-6, et. Seq. (Open Public Meetings Act) provides that the Palmyra Board of Education may exclude the public from that portion of the meeting at which the Board of Education discusses certain matters as set forth in N.J.S.A. 10:4-12; and

WHEREAS, the Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, in approximately **45** minutes, this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- \_\_\_\_\_ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public
- \_\_\_\_\_ Any matter in which the release of information would impair a right to receive funds from the federal government
- \_\_\_\_\_ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy
- \_\_\_\_\_ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public
- \_\_\_\_\_ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed
- \_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection
- \_\_\_\_\_ Any investigations of violations or possible violations of the law
- \_\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer
- X   Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed in public
- \_\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility

BE IT FURTHER RESOLVED that the afore stated meeting shall be closed to the public for the reasons set forth above, in accordance with the OPEN PUBLIC MEETINGS ACT and that the discussion in closed session will be disclosed to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed. Upon its return from closed session, the Board will not take any action.

**Voice Vote by Full Board**

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Vote: \_\_\_\_\_

Return from Closed Session

**Voice Vote by Full Board**

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Vote: \_\_\_\_\_

18 Adjournment

**Voice Vote by Full Board**

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Vote: \_\_\_\_\_

Time: \_\_\_\_\_