



PALMYRA BOARD OF EDUCATION PALMYRA, NJ 08065

Brian J. McBride, Ed.D.
Superintendent of Schools

Administrative Office
301 Delaware Avenue
856-786-9300

Jared M. Toscano
Business Administrator/
Board Secretary

Vision: Palmyra School District's teachers and community inspire all learners to excel, empowering students from our small and diverse community to change the world.

Mission: The mission of Palmyra School District is to develop critical thinkers, creative achievers, and compassionate community members. We foster a learning environment that embraces equity for all students while nurturing individual academic success and growth!

+Document Provided
*Added after meeting notice

January 4, 2023 • Reorganization Meeting AGENDA

In accordance with Palmyra Board of Education Policy 0151, *Organization Meeting*, the Board Secretary will act as temporary chair to conduct the meeting prior to the election of the President of the Board.

1 Call to Order

The Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend meetings of the public bodies, at which time any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Palmyra Board of Education has caused notice of this meeting to be published by having the date, time, place and purpose thereof posted at Palmyra Borough Hall, the Palmyra Post Office, Charles Street School, Palmyra Middle & High School and the Board Offices, and mailed to the Palmyra Borough Clerk, Burlington County Times, and the Courier Post, on **December 23, 2022**.

2 Moment of Silent Meditation

3 Salute to the Flag

4 Official Election Results

Three Year Term

Cara Broadbelt	1,205
Kate Allen-Yoakum	1,182
Erika S. Celley	1,059
Dana Kerrihard	737
Mary Shipton	695

5 The Board Secretary administers the oath of office to elected members: Cara Broadbelt, Kate Allen-Yoakum, and Erika Celley.

6 Roll Call

Sean Toner
Amy Austin
Kate Allen-Yoakum
Judy Belton
Cara Broadbelt
Erica Campbell
Erika Celley
James Dickinson
Leah Falicki, Riverton Representative
Olivia Ottenbreit, Student Representative

7 Election of President of the Board

8 Election of Vice President of the Board

9 Closed Session

WHEREAS, N.J.S.A. 10:4-6, et. Seq. (Open Public Meetings Act) provides that the Palmyra Board of Education may exclude the public from that portion of the meeting at which the Board of Education discusses certain matters as set forth in N.J.S.A. 10:4-12; and

WHEREAS, the Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately **30 minutes** this evening

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- _____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public
- _____ Any matter in which the release of information would impair a right to receive funds from the federal government
- _____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy
- _____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public
- _____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed
- _____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection
- _____ Any investigations of violations or possible violations of the law
- _____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer
- X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed in public
- _____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility

BE IT FURTHER RESOLVED that the afore stated meeting shall be closed to the public for the reasons set forth above, in accordance with the OPEN PUBLIC MEETINGS ACT and that the discussion in closed session will be disclosed to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

Voice Vote by Full Board

Motion: _____

Second: _____

Vote: _____

Return from Closed Session

Voice Vote by Full Board

Motion: _____

Second: _____

Vote: _____

10 Board Member Appointments

- 10.01 Delegate to the Burlington County School Boards Association
- 10.02 Delegate to the New Jersey School Boards Association
- 10.03 Alternate delegate to the New Jersey School Boards Association
- 10.04 Borough Liaison
- 10.05 Committees: Chairs and Committee Members
 - Finance and Physical Plant
 - Human Resources
 - Policy and Curriculum
 - Strategic Planning

11 Public Forum for Agenda Items

The Board, pursuant to the Open Public Meetings Act, is providing an opportunity for the Board to hear the public's concerns. The Board will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting. If appropriate, the Superintendent will respond to your questions and concerns at a future time. We take your concerns and questions very seriously and want to have sufficient time to allow our administration to process and research issues, if need be.

Pursuant to Board Policy, the public comment portion of our meeting shall be limited to 30 minutes. In the event that the number of speakers will not be accommodated in 30 minutes, the Board President may limit each speaker to 3 minutes, in order to give everyone the opportunity to speak.

No member of the public may speak more than once on a given topic until all others who wish to speak have been heard.

We ask all speakers and members of the public show respect for other's views and maintain civility during the meeting.

12 Correspondence – Burlington County Office of Education letters regarding Beverly and Riverton

13 Policy and Curriculum

13.01 BE IT RESOLVED that the following Policy and Curriculum actions are hereby approved as recommended by the Superintendent:

13.01a The following list of dates for the regular meetings of the Palmyra Board of Education are hereby approved by the Board until the next reorganization meeting as per Board of Education Policy.

2023 Board Meetings

All such meetings are to be held in accordance with the dates listed on this schedule at 7:00 p.m. in the Delaware Avenue All Purpose Room, 301 Delaware Avenue, Palmyra, New Jersey 08065. Exceptions to this schedule will be publicly advertised when and as appropriate in accordance with N.J.S.A 18A:17-7. Action will be taken at these meetings.

January 11, 2023	June 14, 2023
February 8, 2023	July – No meeting
February 25, 2023 (Board Retreat)	August 30, 2023 (tentative)
March 8, 2023	September 13, 2023
April 19, 2023	October 11, 2023
May 3, 2023 (Budget Hearing)	November 15, 2023
May 10, 2023	December 13, 2023

January 3, 2024 – Reorganization Meeting

- 13.01b The following list of dates for the committee meetings of the Palmyra Board of Education are hereby approved by the Board until the next reorganization meeting as per Board of Education Policy.

2023 Committee Meetings

January 25, 2023	July – no meeting
February – no meeting	August 16, 2023
March 22, 2023	September 27, 2023
April 26, 2023	October 24, 2023
May 24, 2023	November 21, 2023
June 21, 2023	December 20, 2023

- 13.02 BE IT RESOLVED that the following Policy and Curriculum actions are hereby approved as recommended by the Superintendent:

13.02a That the Board hereby re-adopts for 2023 the existing bylaws, policies and practices, and all current appointments and contracts currently in force, along with all Standard Operating Procedures, for the Board's operation and the operation of the school system.

13.02b That the Board hereby approves the current curriculum for all grades.

13.02c That the following authorized newspapers are hereby approved for advertising:

- Camden Courier Post
- Burlington County Times

14 Business, Finance and Operations

- 14.01 BE IT RESOLVED that the following Business, Finance and Operations actions are hereby approved as recommended by the Superintendent:

That Investors Bank is hereby appointed as the depository for school district funds for the 2022-2023 school year;

That checks drawn on the Palmyra School District General Account, #1000585209, Payroll Account #1000585214 and Agency Account #1000585228 in Investors Bank, be signed by the Board President, Business Administrator, and School Treasurer;

That checks drawn on the Palmyra School District Unemployment Account, #1000585247, Cafeteria Account #1000585252, Child Care Account #1000585266, Flexible Spending Account #1000585271, and Reserve Account #1000585285 in Investors Bank, be signed by the Business Administrator;

That checks drawn on the Palmyra School District Student Activity Account #1000585233 in Investors Bank, be signed by the Superintendent and Business Administrator; and

That the Business Administrator is hereby authorized to initiate fund transfers on all Palmyra School District accounts in Investors Bank.

That the Business Administrator is authorized to process invoices for payment with Board confirmation at the next regular meeting. The Business Administrator is authorized to complete account transfers with Board confirmation at the next regular meeting.

Roll Call Vote Full Board

Motion: _____

Second: _____

15 Public Forum for Additional Topics

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No member of the public may speak more than once on a given topic until all others who wish to speak have been heard.

We ask all speakers and members of the public show respect for other's views and maintain civility during the meeting.

15.01 Recognition of members of the Public

15.02 Recognition of members of the Board

16 Board of Education Ethics Training Workshop to be conducted by Jesse Adams of the NJ School Boards Association

17 Adjournment

Voice Vote by Full Board

Motion: _____

Second: _____

Vote: _____

Time: _____