



PALMYRA BOARD OF EDUCATION

PALMYRA, NJ 08065

V2

Brian J. McBride, Ed.D.
Superintendent of Schools

Administrative Office
301 Delaware Avenue
856-786-9300
FAX: 856-829-9638

William R. Blatchley
Business Administrator/
Board Secretary

Vision: Palmyra School District's teachers and community inspire all learners to excel, empowering students from our small and diverse community to change the world.

Mission: The mission of Palmyra School District is to develop critical thinkers, creative achievers, and compassionate community members. We foster a learning environment that embraces equity for all students while nurturing individual academic success and growth!

+Document Provided
*Added after meeting notice

SEPTEMBER 14, 2022 AGENDA

1 Call to Order

The Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend meetings of the public bodies, at which time any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Palmyra Board of Education has caused notice of this meeting to be published by having the date, time, place and purpose thereof posted at Palmyra Borough Hall, the Palmyra Post Office, Charles Street School, Palmyra Middle & High School, and the Board Offices, and mailed to the Palmyra Borough Clerk, Burlington County Times, and the Courier Post, on **September 9, 2022**.

2 Moment of Silent Meditation

3 Salute to the Flag

4 Roll Call

Sean Toner
Amy Austin
Kate Allen-Yoakum
Laurie Beck
Judy Belton
Erica Campbell
James Dickinson
John Liebe
Mark Russell
Olivia Ottenbreit, Student Representative
Leah Falicki, Riverton Representative
Beverly Representative

5 Reports

5.01 Superintendent

- 5.02 Board Committees
 - 5.02a Policy & Curriculum
 - 5.02b Finance & Physical Plant
 - 5.02c Human Resources & Negotiation
 - 5.02d Strategic Planning
 - 5.02e Executive
- 5.03 Sending District Reports
 - 5.03a Beverly
 - 5.03b Riverton
- 5.04 Student Representative

6 Correspondence – letter from PTA

7 Public Forum for Agenda Items

The Board, pursuant to the Open Public Meetings Act, is providing an opportunity for the Board to hear the public's concerns. The Board will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting. If appropriate, the Superintendent will respond to your questions and concerns at a future time. We take your concerns and questions very seriously and want to have sufficient time to allow our administration to process and research issues, if need be.

Pursuant to Board Policy, the public comment portion of our meeting shall be limited to 30 minutes. In the event that the number of speakers will not be accommodated in 30 minutes, the Board President may limit each speaker to 3 minutes, in order to give everyone the opportunity to speak.

No member of the public may speak more than once on a given topic until all others who wish to speak have been heard.

We ask all speakers and members of the public show respect for other's views and maintain civility during the meeting.

8 Consent Agenda Reports

- 8.01 BE IT RESOLVED that the following reports are hereby accepted and approved
 - 8.01a +Enrollment Report – 9/8/2022
 - 8.01b +Health Report – 9/9/2022
 - 8.01c +HIB/SSDS Report – July/August 2022
 - 8.01d +Fire & Safety Drills – none (July/August 2022 reported 8/31/2022)
 - 8.01e +Bill List – 9-9-2022
 - 8.01f +Board Secretary Report and the Treasurer Report for 7/31/2022 which have been found to be in agreement
 - 8.01g +Transfer Report – 7/31/2022
 - 8.01h +Student Activity Account Report – 7/31/2022
 - 8.01i +Minutes of the Regular Meeting of August 31, 2022

9 Old Business – none

10 Policy and Curriculum

- 10.01 BE IT RESOLVED that the following Policy and Curriculum actions are hereby approved as recommended by the Superintendent
 - 10.01a New Policies and Regulations – 2nd Reading
 - P 1648.15 Recordkeeping for Healthcare Settings in School Buildings
 - P 4216 Dress and Appearance
 - P 2416.01 Postnatal Accommodations for Students

- P 5722 Student Journalism
- 10.01b Revised Policies and Regulations
 - R 5230 Late Arrival and Early Dismissal
 - R 5240 Tardiness
- 10.01c Approve the 2022-2023 Goals, Objectives and Action Plan
- 10.01d +Approve the 2022-2023 Affiliation Agreement with Rowan University
- 10.01e +Approve the following fundraisers with all money raised going toward the club, team, or organization unless otherwise specified:
 - Junior Student Council, fall dance in PHS Gym/Cafeteria, 10/21/2022, cost \$10.00 per student
 - Spanish NHS, cookie sales at the Craft Fair, PHS Gym, on 12/3/2022
 - Spanish NHS, dress down day, 1/3/2023 at PMS and PHS
 - Spanish NHS, "Day of the Dead Gram" sales, 9/26 to 10/31, distribution on 10/31/2022
 - Spanish NHS, taco sales, 11/22 and 11/23/2022, PHS cafeteria
 - Class of 2023, Gertrude Hawk Chocolate Sale, 10/20 to 11/10/2022, proceeds to reduce the cost of the individual's Disney World trip
 - Class of 2023, parking lot painting for \$10.00/spot, money due by 9/16/2022
- 10.01f Approve the revised "Emergency Virtual or Remote Instruction Plan" for the 2022-2023 school year.

11 Business, Finance and Operations

11.01 CERTIFICATION

Pursuant to NJAC 6:20-2.13(e), we certify that as of July 31, 2022, after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of NJAC 6A:23-A-16.10(c) 3 & 4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- 11.02 BE IT RESOLVED that the following Business, Financial and Operational actions are hereby approved as recommended by the Superintendent:

11.02a Approve entering into a Transportation Agreement with DC-Star Student Transportation to transport one student to Hampton Academy, Lumberton and one student to BCSSSD, Lumberton, in accordance with the terms and conditions as set forth in the agreement for the 2022-2023 school year at a total cost not to exceed \$72,000

- 11.02b .Approve homebound instruction as follows; compensation in accordance with the current collective bargaining agreement:
- Student #9205115605, from 9/12/2022 through 10/7/2022, 5 hours/week, instruction to be provided by Jacqueline Gaffney and Karen Adams
 - Student #8693622875, starting 9/13/2022 through date to be determined, 5 hours/week, instruction provided by Karen Adams

- 11.03 BE IT RESOLVED that the following Business, Financial and Operational actions are hereby approved as recommended by the Superintendent:

Pursuant to the federal American Rescue Plan Act of 2021 (ARP), as a condition of receiving funds, a "maintenance of equity" (MOEq) requirement applicable to states included two provisions: for "high-need" LEAs, states may not decrease per pupil aid between FY2021 and FY2022 by an amount that exceeds the statewide average decrease in per pupil aid. A high-need LEA is one that falls in the top 50% when ranked by poverty rate. for "highest-poverty" LEAs, the amount of per pupil aid provided by states in FY2022 may not be lower than the amount of per pupil aid provided in FY2019. A highest-poverty LEA is one that falls in the top 20% when ranked by poverty rate.

This provision effectively means that there may be no decrease in per pupil aid for a “high-need” district, as per pupil aid increased between the two fiscal years. The U.S. Department of Education, after discussions with the New Jersey Department of Education has determined that each LEAs minimum required levy, as outlined in N.J.S.A. 18A:7F-5(b), should be considered when determining if any remedy is required to meet the maintenance of equity provision.

As a result, the New Jersey Department of Education has calculated that Palmyra school district will be allocated maintenance of equity state aid in the amount of \$193,230 to comply with this requirement.

The 2021-22 maintenance of equity aid is State support/revenue to be recognized on the budgetary, modified accrual, and accrual basis of accounting for 2021-22. Pursuant to the provisions of N.J.A.C. 6A:23A-13.3(d)(1), approval for the district board of education to appropriate this unbudgeted general fund State Aid is herein granted. Due to the timing of release of the 2021-22 maintenance of equity aid, and to provide sufficient time for the recipients to plan for use of the aid, the 2021-22 audit program excess surplus calculation at June 30, 2022 will allow for exclusion of this aid. Pursuant to the provisions of N.J.A.C. 6A:23A-13.3(d)(6), districts may appropriate surplus in 2022-23 for use of this aid. This will be a one-year adjustment to the excess surplus calculation. The appropriation of this maintenance of equity aid is subject to the administrative cost limits in N.J.S.A. 18A:7F-5(c). The funding for maintenance of equity state aid is a specific one-time allocation that is solely addressing the MOEq provisions of ARP this year. As such, these funds do not change the calculation of funding pursuant to P.L. 2018, c. 67, the School Funding Reform Act, or any other state funding provisions. As one-time funding, this allocation should not be anticipated as a continuing funding stream for future fiscal planning.

Therefore, the Board of Education hereby accepts the MOEq aid pursuant to the appropriate excess balance and audit adjustments and approves an increase to the 2022-2023 approved budget in the specified amount and the appropriation to the 2022-2023 operating budget of these funds as follows:

11-000-270-162-000-84 Salary Drivers	\$10,000
11-000-270-514-000-65 Contracted Transportation Services SpEd	\$135,000
11-000-291-241-000-80 PERS Payments	\$48,230

11.04 BE IT RESOLVED that the following Business, Financial and Operational actions are hereby approved as recommended by the Superintendent:

11.04a To enter into an agreement with Camden County Educational Services Commission to participate as a member in the Southern Region Early Childhood Collaborative (“SRECC”).

11.04b To enter into a General Services Contract agreement with Camden County Educational Services Commission (CCESC) for the 2022-2023 school year in accordance with the agreement on file in the Business Office.

11.04c Pursuant to the agreements above to accept Quote #137001 provided by CCESC in the amount of \$43,957.50 for “Preschool Collaborative and Master Teacher”

12 Personnel

12.01 BE IT RESOLVED that the following personnel actions are hereby approved as recommended by the Superintendent

12.01a Approve Briana Krivy as a substitute teacher in the Palmyra School District for the 2022-2023 school year; substitute certificate and background check are on file.

Roll Call Vote Full Board

Motion: _____ Second: _____

13 Personnel – PreK-8

13.01 BE IT RESOLVED that the following personnel actions affecting grades PK-8 only are hereby approved as recommended by the Superintendent

- 13.01a +Appoint Chelsea Long as a Cafeteria Aide at Charles Street School for the 2022-2023 school year at a rate of \$14.00/hour for 3 hours/day starting 9/16/2022, pending criminal history background check
- 13.01b +Appoint Gianna Anderson as a Cafeteria Aide at Charles Street School for the 2022-2023 school year at a rate of \$14.00/hour for 3 hours/day starting 9/16/2022, pending criminal history background check
- 13.01c +Appoint Toni Littlejohn as a Cafeteria Aide at Charles Street School for the 2022-2023 school year at a rate of \$14.00/hour for 3 hours/day starting 9/16/2022, pending criminal history background check
- 13.01d +Appoint Hilary Franklin-Weaver, currently a Part-Time Paraprofessional at Charles Street School, to the position of Full-Time Preschool Paraprofessional, effective 10/1/2022, at a salary of \$21,500.00 (Step 5), pro-rated to reflect start date
- 13.01e Appoint Jonathan Nault to the position of Part-Time Paraprofessional at Charles Street School, replacing Hilary Franklin Weaver, effective 10/1/2022, at a salary of \$13,845.00, pro-rated to reflect start date
- 13.01f Approve the following mentors for 2022-2023 newly hired teachers:
 - Ashley Craig to be mentored by Jacqueline Gaffney
 - Elsa Svekla to be mentored by Barbra Webb
 - Colin Cross to mentored by Renee Hoffecker
 - Malisa Eckhardt to be mentored by Amanda Ehret

Roll Call Vote Palmyra Board

Motion: _____ Second: _____

14 Public Forum for Additional Topics

The Board, pursuant to the Open Public Meetings Act, Is providing an opportunity for the Board to hear the public’s concerns. The Board will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting. If appropriate, the Superintendent will respond to your questions and concerns at a future time. We take your concerns and questions very seriously and want to have sufficient time to allow our administration to process and research issues, if need be.

Pursuant to Board Policy, the public comment portion of our meeting shall be limited to 30 minutes. In the event that the number of speakers will not be accommodated in 30 minutes, the Board President may limit each speaker to 3 minutes, in order to give everyone the opportunity to speak.

No member of the public may speak more than once on a given topic until all others who wish to speak have been heard.

We ask all speakers and members of the public show respect for other’s views and maintain civility during the meeting.

- 14.01 Recognition of members of the Public
- 14.02 Recognition of members of the Board

15 Adjournment

Voice Vote by Full Board

Motion: _____
 Second: _____
 Vote: _____
 Time: _____