

# MIDD-WEST SCHOOL DISTRICT

*Regular Meeting*

Middleburg Elementary School

Large Group Conference Room

Monday, June 28, 2021

## ***A QUALITY EDUCATION FOR ALL, FOR LIFE***

I. **OPENING CEREMONY**

II. **CALL TO ORDER: 7:00 p.m.**

Mr. Victor L. Abate

III. **ROLL CALL:**

Mr. Victor L. Abate

**BOARD OF SCHOOL DIRECTORS**

**PRESENT**

**ABSENT**

**LATE ARRIVAL**

Mr. Victor L. Abate, President

Mr. Donald D. Pinci, Vice President

Mr. Shawn A. Sassaman, Treasurer

Mr. Terry L. Boonie

Mrs. Julie R. Eriksson

Mr. Justin T. Haynes

Mrs. Wyona P. Lauver

Mr. Christopher T. Nesbit

Mrs. Sherryl L. Wagner

Mr. Richard J. Musselman, Superintendent (Non-Voting Member)

Ms. Allyson L. Folk, Secretary (Non-Member)

**OTHERS**

Mr. Joseph W. Stroup, Director of Curriculum and Instruction

Mr. Ryan L. Wagner, Business Manager

Attorney Orris C. Knepp, III, Solicitor

IV. **SCHEDULED SPEAKERS**

Mr. Victor L. Abate

1) Mr. Jay P. Darkey, JPD Architects, LLC, and Mr. Todd Smith, ELA Sport – Change Orders for Midd-West High School Stadium Project – Phase 2 Option of Athletic Field Master Plan, Potential Moving of District Office to Midd-West Middle School Library and Playground at West Snyder Elementary School

2) Mr. Joseph W. Stroup and Mrs. Tiffany S. Summers – Presentation on BoardDocs Policy Manual and BoardDocs Agenda/Minutes

V. **PUBLIC COMMENT ON AGENDA ITEMS**

Public comment is restricted to three (3) minutes per speaker and on the subject of Agenda Action Items only. Any individual who wishes to address the Board on an agenda item should contact the Board Secretary by 1:00 p.m. the day of the Board meeting at (570) 837-0046, Ext, 1100.

VI. **CONSENT AGENDA**

*All matters taken under this section are considered to be routine, and action will be taken with one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.*

VII. **ITEMS FOR ACTION**

A. **BUSINESS AND FISCAL**

Mr. Shawn A. Sassaman

1. **MINUTES**

- a. Approval is recommended of the minutes of the May 24, 2021, regular meeting of the Mid-West School District Board of School Directors.
- b. Approval is recommended of the minutes of the June 14, 2021, regular meeting and work session of the Mid-West School District Board of School Directors.

2. **LIST OF BILLS**

Approval is recommended of the list of bills for the period May 25, 2021, through June 28, 2021.

3. **QUOTE FOR INTERNET CONTENT FILTER AND INTERNET FIREWALL**

Approval is recommended of the quote for Internet content filter and Internet firewall from Cipafilter for the period July 1, 2021, through June 30, 2022, at a cost of \$7,650.00.

4. **DUDE SOLUTIONS (SCHOOLDUDE)**

Approval is recommended to purchase the Technology Essentials – Incident software from Dude Solutions for a period of one (1) year beginning July 1, 2021, through June 30, 2022, at a cost of \$1,336.90.

5. **2021 HOMESTEAD AND FARMSTEAD EXCLUSION RESOLUTION**

Approval is recommended of the 2021 Homestead and Farmstead Exclusion Resolution authorizing homestead and farmstead exclusion real estate tax assessment reductions for the school year beginning July 1, 2021, under provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Tax Payer Relief Act (Act 1 of 2006).

6. **FINANCIAL INSTITUTIONS**

Approval is recommended of the following financial institutions as depositories for the period of July 1, 2021, through June 30, 2022:

First National Bank  
Fulton Financial Corporation

Mifflinburg Bank & Trust  
 Pennian Bank  
 Pennsylvania Local Government Investment Trust (PLGIT)  
 Pennsylvania School District Liquid Asset Fund (PSDLAF)

7. **RENEWAL OF CONTRACTS**

a. **STUDENT ACCIDENT INSURANCE**

Approval is recommended of the 2021-2022 Student Accident Insurance Program proposal submitted by A-G Administrators, LLC, through the Purdy Insurance Agency, Sunbury, PA, at a rate of \$28.00 for school-time coverage and a rate of \$124.00 for 24-hour coverage.

*{The rate for 2020-2021 was \$28.00 for school-time and \$124.00 for 24-hour coverage.}*

b. **DISTRICT INSURANCE POLICIES**

Approval is recommended of the following insurance policies proposed by Purdy Insurance Agency, Sunbury, PA, to be effective July 1, 2021, through June 30, 2022:

<i>Primary Package Premium</i>	\$102,793.00
<i>(Includes Property, Excess Property, General Liability, Automobile, Inland Marine, Pollution and School Board Legal Liability)</i>	
<i>Excess Liability</i>	\$ 8,592.00
<i>Boiler/Machinery</i>	\$ 6,611.00
<i>Network Security Liability</i>	\$ 6,083.00
<i>Total</i>	\$124,079.00
	<i>{2020-2021: \$117,655.00}</i>

Approval is recommended to renew the following insurance policies through the Purdy Insurance Agency, Sunbury, PA, effective July 1, 2021, through June 30, 2022:

**CM Regent Insurance Company**

<i>Worker's Compensation</i>	\$ 72,452.00
	<i>{2020-2021: \$79,274.00}</i>

**PSBA Insurance Trust**

<i>Volunteers Accident Insurance</i>	\$ 650.00
	<i>{2020-2021: \$650.00}</i>

8. **INTERSCHOLASTIC SPORTS ACCIDENT BASIC AND CATASTROPHIC INSURANCE POLICY**

Approval is recommended of the Interscholastic Sports Accident Basic and Catastrophic Insurance Policy with A-G Administrators, LLC, through the Purdy Insurance Agency, Sunbury, PA, to be effective August 1, 2021, through July 31, 2022, in the amount of \$8,800.00.

{2020-2021: \$8,800.00}

9. **AUTHORIZATION TO PAY JULY BILLS**

Approval is recommended to grant authorization to pay the bills that would normally come due during the month of July, with submission of a list of those bills to be presented for approval in August.

10. **FACSIMILE SIGNATURE AUTHORIZATION**

Approval is recommended to grant authorization for the following individuals to use the facsimile signature of the Board President and Board Treasurer for the 2021-2022 school year on behalf of the following funds as follows:

Activity Fund

Joan M. Hassinger, Susan E. Lessman and Ryan L. Wagner

Capital Reserve and Capital Projects Funds

Susan E. Lessman and Ryan L. Wagner

Food Service Fund

Susan E. Lessman, John S. Rosselli and Ryan L. Wagner

General Fund

Susan E. Lessman and Ryan L. Wagner

Payroll Fund

Joan M. Hassinger, Susan E. Lessman and Ryan L. Wagner

11. **FALL ATHLETIC TRANSPORTATION BIDS**

Approval is recommended of the fall athletic transportation bids in the amount of \$17,051.20 as follows:

Strawser Busing, LLC	\$ 2,731.00
Weikel Busing, LLC	\$14,320.20

12. **TRANSPORTATION SERVICE FOR FOOTBALL GAMES**

Approval is requested to accept the quote from Weikel Busing, LLC, in the amount of \$125.00 per round-trip transport to West Snyder Elementary School to provide transportation for junior high and junior varsity home football games for the 2021-2022 fall season.

13. **CONTRACT FOR SERVICES – GAGGLE.NET, INC.**

Approval is recommended of the Contract for Services between Gaggle.Net, Inc., and the Mid-West School District to provide student e-mail filtering and monitoring services for the period of July 1, 2021, through June 30, 2024, at a total cost of \$18,317.50.

14. **QUOTE FOR SUBSCRIPTION TO BRAINPOP AND BRAINPOP, JR.**

Approval is recommended of the quote to purchase a one-year subscription to BrainPOP and BrainPOP, Jr. for Middleburg Elementary School and West Snyder Elementary School for Grades K through 5 to be effective on September 2, 2021, through September 1, 2022, at a cost of \$5,900.00. *{BrainPOP is an online K-5 program with reading, writing, math, science and social studies content.} {This will be paid with Title I funds.}*

15. **QUOTE FROM EDMENTUM**

Approval is recommended to accept the quote from Edmentum to provide Plato licenses, Calvert licenses, Study Island licenses, Exact Path licenses and Reading Eggs licenses for the 2021-2022, 2022-2023 and 2023-2024 school years at the following costs:

2021-2022	\$74,595.13
2022-2023	\$74,595.13
2023-2024	\$74,595.12

*{Due to having significant requests for cyber instruction, additional licenses were needed, and the prior three-year agreement was cancelled.} {This will be paid using ESSERs funds.}*

16. **QUOTE FROM EDMENTUM**

Approval is recommended to accept the quote from Edmentum to provide Calvert licenses for the elementary level cyber program for the 2021-2022, 2022-2023 and 2023-2024 school years at a cost of \$13,000.00 per year for a total cost of \$39,000.00.

*{Due to having significant requests for cyber instruction, additional licenses were needed, and the prior three-year agreement was cancelled.} {This will be paid using ESSERs funds.}*

17. **QUOTE FOR RENEWAL FOR LEXIA CORE5 READING STUDENT SUBSCRIPTION**

Approval is recommended of the quote for renewal to purchase four hundred (400) student licenses for Lexia Core5 Reading from Lexia Learning Systems, LLC, for Grades K through 5 at Middleburg Elementary School and West Snyder Elementary School for the period of September 1, 2021, through August 31, 2022, at a cost of \$14,000.00. *{This software will be utilized as a Tier III intervention and by special education teachers.} {\$2,000.00 will be paid with special education funds and \$12,000.00 will be paid with Title I funds.}*

18. **AGREEMENT – MERAKEY PENNSYLVANIA**

Approval is recommended of the Agreement with Merakey Pennsylvania to provide educational services to students with autism and/or emotional disturbance residing within the Midd-West School District to be effective on August 1, 2021, through July 31, 2022.

19. **OCCUPATIONAL THERAPY AND PHYSICAL THERAPY SERVICES SCHOOL-BASED CONTRACT – KIDSWORK THERAPY CENTER**

Approval is recommended of the School-Based Contract between Kidswork Therapy Center and the Mid-West School District to provide occupational therapy and physical therapy services at a fixed fee of \$3,402.00 per month, \$70.00 per hour for therapy services, \$20.00 per hour for travel between buildings within the District, \$50.00 per hour for consultation occupational therapy services for Kindergarten and Grade 1 and \$150.00 per hour for all independent evaluations that are requested for the 2021-2022 school year to be effective July 1, 2021, through June 30, 2022.

20. **2021-2022 AND 2022-2023 LETTER OF AGREEMENT – THE MEADOWS PSYCHIATRIC CENTER**

Approval is recommended of the Letter of Agreement between The Meadows Psychiatric Center and the Mid-West School District to provide mental health and educational services to Mid-West School District students at a rate of \$67.00 per day for the 2021-2022 and 2022-2023 school years.

21. **2021-2022 IDEA-B AGREEMENT FOR THE DISTRIBUTION OF FUNDS**

Approval is requested of the 2021-2022 IDEA-B Agreement through the Central Susquehanna Intermediate Unit (CSIU) regarding the furnishing of certified personnel, facilities, materials and other services (in consultation with the Department of Education) needed to perform selected supplemental services in compliance with terms and conditions of the Department's most current IDEA Application Guidelines to be effective on July 1, 2021, through June 30, 2022.

22. **CENTRAL SUSQUEHANNA REGIONAL GUEST TEACHER/EDUCATION MAJOR TRAINING CONSORTIUM AGREEMENT**

Approval is recommended of the Agreement between the Central Susquehanna Regional Guest Teacher/Education Major Training Consortium and the Mid-West School District to participate in the 2021-2022 Guest Teacher Training/Education Major Consortium due to the ongoing shortage of qualified substitute teachers in many disciplines and subject areas at a flat annual membership fee no greater than \$500.00.

23. **RENEWAL OF FUNDING LETTER OF AGREEMENT TO SUPPORT PREVENTION SPECIALIST SERVICES**

Approval is recommended to renew the Funding Letter of Agreement to Support Prevention Specialist Services between CMSU Behavioral Health/ID Programs and the Mid-West School District to mutually fund a Prevention Specialist/SAP Liaison in the Mid-West School District to be effective on July 1, 2021, through June 30, 2022. *{The District's share of the cost is \$38,270.00 as outlined.}*

24. **PSBA INSURANCE TRUST AGREEMENT**

Approval is requested of the Agreement between PSBA Insurance Trust and the Midd-West School District to participate in the Better Unemployment Compensation System (BUCS) Comprehensive Program for the coverage period of July 1, 2021, through June 30, 2022, at a cost of \$13,948.36.

25. **REFUSE REMOVAL SERVICES BID**

Approval is recommended to accept the bid for refuse removal services from Disposal Management Services, Inc., Coal Township, PA, at a cost of \$1,450.00 per month for the 2021-2022, 2022-2023 and 2023-2024 school years.

26. **DISCONTINUATION OF STUDENT ACTIVITY FEE**

Approval is recommended to discontinue the student activity fee of \$50.00 per sport.

27. **DISPOSAL OF LISTED ASSETS**

Approval is recommended of the disposal of listed assets in the Midd-West School District to be sold through Municibid as follows:

- 13 Sections of Playworld playground border
- 16 Pieces of Aluminum 4x3x10 downspouts
- 1 Keller Power 12" Hacksaw
- 1 10" Delta/Rockwell Table Saw
- 1 12" Powermatic Table Saw
- 1 6" Delta/Milwaukee Jointer
- 2 Delta/Rockwell Drill Press
- 1 Hobart Mixer/Slicer
- 1 True Cooler
- 1 Hobart Cooler
- 9 Sections of Scaffolding and Planks
- 1 Vulcan 10 Anvil
- 1 Ariens Push Mower
- 1 Husqvarna Push Mower
- 1 Easy Vac 8-Horse Power
- 1 Micro Rain Water Wheel

B. **POLICY AND PROGRAMS**

Mr. Donald D. Pinci

1. **ADDITIONAL TARGETED SUPPORT AND IMPROVEMENT (A-TSI) PLAN FOR MIDD-WEST HIGH SCHOOL**

Approval is recommended of the Additional Targeted Support and Improvement (A-TSI) Plan for Midd-West High School for submission to the Pennsylvania Department of Education.

2. **MEMORANDUM OF UNDERSTANDING – SUMMIT EARLY LEARNING**

Approval is requested of a Memorandum of Understanding with Summit Early Learning to satisfy requirements of Every Student Succeeds Act (ESSA) which requires that a Memorandum of Understanding be developed for the purpose of coordinating mutually beneficial activities of the parties involved to provide effective services for children and families served to be effective July 1, 2021, through June 30, 2022.

3. **TRANSPORTATION PLAN – SNYDER COUNTY CHILDREN AND YOUTH SERVICES**

Approval is requested of a Transportation Plan between Mid-West School District and Snyder County Children and Youth Services to satisfy requirements of Every Student Succeeds Act (ESSA) for the purpose of establishing transportation procedures for foster care youth enrolled in a LEA (Pre-K – 12) when a best interest determination indicates that the student should remain in the school of origin and alternative means of transportation to and from school have been fully explored and deemed unavailable.

4. **NEW POLICY GUIDE**

Approval is recommended of the following new policy guide on first reading:

- 123.2 – Sudden Cardiac Arrest

5. **NEW POLICY GUIDES**

Approval is recommended of the following new policy guides on second and final reading:

- 218.3 – Discipline of Student Convicted/Adjudicated of Sexual Assault
- 252 – Dating Violence
- 317.1 – Educator Misconduct

6. **REVISED POLICY GUIDES**

Approval is recommended of the following revised policy guides on first reading:

- 137.1 – Extracurricular Participation by Home Education Students
- 203 – Immunizations and Communicable Diseases  
*{Formerly Communicable Diseases and Immunization}*
- 907 – School Visitors

7. **REVISED POLICY GUIDES**

Approval is recommended of the following revised policy guides on second and final reading:

- 103 – Discrimination/Title IX Sexual Harassment Affecting Students  
*{Formerly Nondiscrimination in School and Classroom Practices}*



- 104 – Discrimination/Title IX Sexual Harassment Affecting Staff  
*{Formerly Nondiscrimination in Employment/ Contract Practices}*
- 111 – Lesson Plans
- 122 – Extracurricular Activities
- 123 – Interscholastic Athletics
- 209 – Health Examinations/Screenings *{Health Examinations}*
- 247 – Hazing
- 249 – Bullying/Cyberbullying *{Formerly Bullying}*
- 705 – Facilities and Workplace Safety *{Formerly Safety}*
- 803 – School Calendar
- 904 – Public Attendance at School Events

8. **AFFILIATION AGREEMENT – MILLERSVILLE UNIVERSITY OF PENNSYLVANIA**

Approval is recommended of an Affiliation Agreement between Millersville University of Pennsylvania and the Mid-West School District to provide an educational experience to the University’s students enrolled in the Bachelor of Science in Nursing Program and/or Master of Science in Nursing Program to be effective on May 24, 2021, through May 23, 2026.

9. **2021-2022 ELEMENTARY PARENT/STUDENT HANDBOOK**

Approval is recommended of the 2021-2022 Parent/Student Handbook for Middleburg Elementary School and West Snyder Elementary School.

10. **2021-2022 MIDD-WEST MIDDLE SCHOOL STUDENT HANDBOOK**

Approval is recommended of the 2021-2022 Mid-West Middle School Student Handbook.

11. **2021-2022 MIDD-WEST HIGH SCHOOL STUDENT HANDBOOK**

Approval is recommended of the 2021-2022 Mid-West High School Student Handbook.

C. **PERSONNEL**

Mr. Donald D. Pinci

1. **SALARY RECOMMENDATION – BUSINESS MANAGER**

Approval is recommended of a salary adjustment for Ryan L. Wagner, Business Manager, with a salary of \$95,000.00 to be effective on July 1, 2021.

2. **EMPLOYMENTS – CERTIFICATED**

Approval is requested to employ the following individuals:

- a. Extended-rate Substitute – Susan S. Matsui – Special Education Teacher {Emotional Support} – Mid-West High School – Effective: August 18, 2021, through October 27, 2021, or the last day of the first marking period – Salary: \$100.00 per day for the first thirty (30) consecutive days and \$258.42 per day for the remainder of the assignment  
*{Replacement/Bzdil-Edmiston}*

- b. Professional Employee – Jennifer L. Bilger – Elementary Teacher (Grade 3) – Middleburg Elementary School – Effective: August 18, 2021, pending receipt of Act 151 – Salary: \$55,720.00  
*{Replacement/Lohr}*
- c. Temporary Professional Employee – Andrew J. Sassaman – Elementary Teacher (Grade 3) – Middleburg Elementary School – Effective: August 18, 2021, pending receipt of Act 34, 151 and 114 – Salary: \$48,066.00  
*{Replacement/Lohr}*
- d. Professional/Temporary Professional Employee – \_\_\_\_\_ – Elementary Art Teacher – Middleburg Elementary School – Effective: August 18, 2021, pending receipt of Act 34, 151, 114, 24 and 31 – Salary: \$ \_\_\_\_\_  
*{Replacement/Lohr}*
- e. Temporary Professional Employee – Paetyn M. Klinger – Special Education Teacher {Learning Support} – Midd-West Middle School – Effective: August 18, 2021, pending receipt of Act 31 – Salary: \$48,066.00  
*{Replacement/Aucker-Bzdil}*
- f. Temporary Professional Employee – Lindsay M. Dalius – Biology/ General Science Teacher – Midd-West High School – Effective: August 18, 2021, pending receipt of Act 34, 151 and 114 – Salary: \$54,401.00  
*{Replacement/Edmiston}*

3. **EMPLOYMENT – CLASSIFIED**

Approval is requested to employ the following individual:

- a. Classified Employee – Tammy A. Longer – Full-time Night-shift Custodian – Middleburg Elementary School – Effective: July 12, 2021, pending receipt of Act 34, 151, 114, 24 and 31 – Salary: \$12.65 per hour  
*{Replacement/Auman-Lohr}*

4. **PROFESSIONAL CONTRACT**

Approval is recommended to grant a professional employee contract to the following individual:

Kelcie M. Crabb                      Special Education Teacher  
Middleburg Elementary School

5. **APPOINTMENTS**

a. **EXTRA-CURRICULAR**

Approval is requested to reappoint the following individual for the 2021-2022 school year:

Jena M. Stauffer   Assistant Junior High Girls Basketball Coach   MWMS   \$1,578.00

b. **EXTRA-CURRICULAR – VOLUNTEERS**

Approval is recommended of the following individuals as volunteers for

the 2021-2022 school year:

Austin O. Bennett	Volunteer Varsity Football Coach	MWHS
Oakley O. Bennett	Volunteer Junior High Football Coach	MWMS
Hunter M. Beward	Volunteer Golf Coach	MWHS
Daniel P. Bishop*	Volunteer Varsity Football Coach	MWHS
Douglas E. Boop	Volunteer Volleyball Coach	MWHS
Jennifer Hummel	Volunteer Field Hockey Coach	MWHS
Emily M. Klingler	Volunteer Field Hockey Coach	MWHS
Seth A. Pletcher	Volunteer Assistant Junior High Football Coach	MWMS
Jamie A. Portzline	Volunteer Varsity Football Coach	MWHS
John S. Rosselli	Volunteer Varsity Football Coach	MWHS
Gregory A. Stuck	Volunteer Junior High Football Coach	MWMS
Erica L. Wagner	Volunteer Junior High Softball Coach	MWMS
Sarah Walter	Volunteer Assistant Volleyball Coach	MWHS
Christopher S. Wolf	Volunteer Junior High/Varsity Football Coach	MWMS/MWHS

*\*Pending receipt of Act 31*

**c. SUBJECT AREA CURRICULUM COORDINATORS**

Approval is requested to reappoint the following individuals for the 2021-2022 school year at a stipend of \$600.00:

Erica L. Hood	Subject Area Coordinator (K-5) Mathematics	MES
Heather F. Portzline	Subject Area Coordinator (K-5) Mathematics	MES
Nichole J. Snyder	Subject Area Coordinator (6-8) Mathematics	MWMS
Lori M. Keister	Subject Area Coordinator (K-5) Literacy	MES
Emily M. Kramer	Subject Area Coordinator (K-5) Literacy	WSES
Brandy M. Shawver	Subject Area Coordinator (6-8) Literacy	MWMS
Mandi L. Romig	Subject Area Coordinator (9-12) Literacy	MWHS
Tracey E. Mitchell	Subject Area Coordinator (K-12) Fine Arts	
Jason A. Gemberling	Subject Area Coordinator (K-12) Health & Physical Education	
Holly J. Rorke	Subject Area Coordinator (K-12) Student Support – Guidance and Special Education	
Christopher A. Snyder	Subject Area Coordinator (7-12) Careers – Agriculture, Family & Consumer Sciences, Technology Education, Business Computer Information Technology	
Monica P. Romig	Subject Area Coordinator (9-12) World Languages	
Chandler M. Sheaffer	Subject Area Coordinator (9-12) Mathematics	
Melinda A. Callender	Subject Area Coordinator (6-12) Science	
Peter J. Voss	Subject Area Coordinator (6-12) Social Studies	

**6. ADDITIONS TO SUBSTITUTE LIST**

**a. CLASSIFIED/CUSTODIAL**

Approval is recommended of the following individuals as custodial substitutes at a rate of \$12.35 per hour for the 2020-2021 school year:

Amanda K. Graybill  
Keena L. Mengle  
Stanley L. Share  
Jessica M. St. John

7. **TITLE IX COORDINATOR**

Approval is recommended to designate and authorize Joseph W. Stroup as the Title IX Coordinator for the Midd-West School District for the purpose of fulfilling the requirement of the U.S. Department of Education to be effective on July 1, 2021.

8. **LEAVE OF ABSENCE**

Approval is recommended of the following medical leave of absence:

- a. Midd-West High School – Effective: On or about August 9, 2021, through approximately October 4, 2021

9. **UNCOMPENSATED LEAVE OF ABSENCE**

Approval is recommended of the following uncompensated leave of absence:

- a. Midd-West High School – Effective: Approximately October 5, 2021, through January 18, 2022, or the last day of the second marking period

10. **RESIGNATIONS**

Approval is requested to accept the following resignations:

Lee C. Bzdil Supervisor of Special Education Midd-West School District	Effective: August 23, 2021, unless an earlier date can be mutually agreed upon
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Elizabeth J. Gaugler Elementary Teacher (Grade 3) Middleburg Elementary School	Effective: June 15, 2021
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Edward W. Gunkle, II Assistant Golf Coach Midd-West High School	Effective: June 18, 2021
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Tad M. Heckman Cafeteria Worker West Snyder Elementary School	Effective: June 15, 2021
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11. **RETIREMENT**

Approval is requested to accept the following retirement:

Walker E. Ewing Full-time Night-shift Custodian Midd-West Middle School	Effective: July 16, 2021
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12. **EMPLOYMENTS**

Approval is requested to grant permission to the Administration to employ the necessary personnel to fill any vacant positions for a smooth transition of the beginning of the 2021-2022 school year, with final approval by the Board of Directors at the August 9, 2021, regular meeting or unless a special meeting is scheduled before that time.

D. **OTHER**

Mr. Victor L. Abate

1. **HEALTH AND SAFETY PLAN TO RETURN TO SCHOOL**

Approval is recommended of the Health and Safety Plan to Return to School for the Midd-West School District for the 2021-2022 school year which will serve as the local guidelines for all school opening activities.

2. **EMERGENCY INSTRUCTIONAL TIME TEMPLATE**

Approval is recommended of the Emergency Instructional Time Template for Midd-West School District required by the Pennsylvania Department of Education to document the amount of instructional time and the methods for providing students with remote instruction during the 2021-2022 school year should the pandemic require a return to such a format.

3. **PSBA VOTING DELEGATES**

Approval is recommended to appoint \_\_\_\_\_ and \_\_\_\_\_ as the PSBA Voting Delegates for the Midd-West School District Board of Directors to participate in the PSBA 2021 Delegate Assembly to be held on Saturday, October 23, 2021, at PSBA Headquarters in Mechanicsburg, PA.

4. **REIMBURSEMENT FOR COURSE**

Approval is recommended for Lindsay M. Dalius to receive reimbursement for participating in the AP Biology Summer Institute at a cost not to exceed \$1,000.00 and for her to be paid the hourly rate of \$23.00 as indicated in the Collective Bargaining Agreement for her time in taking this course not to exceed 40 hours.

5. **AGREEMENT**

Approval is recommended of the Agreement with Lee C. Bzdil to reimburse the Midd-West School District the amount of \$24,796.00 over a 36-month period for course credits paid by the District for pursuing her Doctoral degree as per the Administration Compensation and Benefit Program (Act 93).

6. **DISCUSSION ON ASSIGNING A PERCENTAGE OF FUNDS FROM THE BUDGETARY RELIEF CREATED BY THE MIDD-WEST SCHOOL DISTRICT'S BOND REFINANCING**

- Paying off the Solar Panel Project in 2025

VIII. **CLOSING CEREMONIES**

**IX. REPORTS**

- 1. **SUPERINTENDENT** Mr. Richard J. Musselman
- 2. **DIRECTOR OF CURRICULUM AND INSTRUCTION** Mr. Joseph W. Stroup
- 3. **BUSINESS AND FISCAL** Mr. Ryan L. Wagner
- 4. **STUDENT ATHLETIC ACTIVITIES** Mrs. Bree A. Solomon
- 5. **FOOD SERVICE OPERATIONS** Mr. John S. Rosselli
- 6. **MAINTENANCE AND FACILITIES** Mr. Daniel E. Auman
- 7. **INFORMATION TECHNOLOGY** Mr. Umberto G. Porzi
- 8. **PSBA LIAISON** Mr. Donald D. Pinci
- 9. **CENTRAL SUSQUEHANNA INTERMEDIATE UNIT** Mr. Victor L. Abate
- 10. **SUN AREA TECHNICAL INSTITUTE** Mrs. Julie R. Eriksson
- 11. **POLICY COMMITTEE** Mrs. Julie R. Eriksson
- 12. **BUILDINGS AND GROUNDS COMMITTEE** Mr. Terry L. Boonie
- 13. **TECHNOLOGY COMMITTEE** Mr. Justin T. Haynes
- 14. **FINANCE/BUDGET COMMITTEE** Mr. Shawn A. Sassaman
- 15. **PROFESSIONAL STAFF NEGOTIATION COMMITTEE** Mr. Shawn A. Sassaman
- 16. **SUPPORT STAFF NEGOTIATION COMMITTEE** **h** Mr. Donald D. Pinci
- 17. **TRANSPORTATION COMMITTEE** Mr. Terry L. Boonie
- 18. **BOARD AND/OR ADMINISTRATOR COMMENTS** Mr. Victor L. Abate

**X. ADJOURNMENT**

Mr. Victor L. Abate

There being no further business, the regular meeting was adjourned at \_\_\_\_\_ p.m.