# BEAVERCREEK CITY SCHOOLS <br> Board of Education Meeting <br> February 8, 2018 <br> 6:30 p.m. 

## AGENDA

## I. CALL TO ORDER

II. ROLL CALL
III. PLEDGE OF ALLEGIANCE
IV. PRESENTATIONS
A. School Spotlight-Fairbrook-Mrs. Joell Mangan
B. Mrs. Jennifer Schmidt-BHS Intervention Specialist-Ms. Bobbie Fiori
C. Mr. Sean Hurley-Jacob Coy Middle School Choir-Mr. Deron Schwieterman
V. APPROVAL OF AGENDA AS PRESENTED
VI. QUESTIONS AND/OR COMMENTS FROM THE PUBLIC
VII. APPROVAL OF THE MEETINGS HELD
A. Minutes for January 2018 Board of Education Meetings
p. 1
January 11, 2018 Organizational Meeting
January 11, 2018 Hearing on the Tax Budget Meeting
January 11, 2018 Regular Meeting
VIII. ITEMS FOR BOARD DISCUSSION
A. Program of Studies Update-Mr. Jason Enix
B. Communication Audit Update-Mr. Ryan Gilding
C. 2018 Board Committees-Mr. Paul Otten (page 95)
D. Agreement for Transfer of Aircraft and Related Equipment-Mr. Paul Otten (page 96)
E. Board Policy 1330-Evaluation of Treasurer-Mr. Paul Otten (Page 105)
F. Financial Update-Mrs. Penny Rucker and Mr. Paul Otten
IX. FINANCIAL REPORTS REQUEST-ITEMS FOR BOARD ACTION
A. January 2018 Financial Reports
p. 64
B. January 2018 Donated Items
p. 90

## BOE Meeting Agenda, 8 February 2018

Page 2

## X. NEW BUSINESS-ITEMS FOR BOARD ACTION

A. Employment, Salary Changes, Leaves of Absence,
Terminations, Job Descriptions 91
B. Approval of Program of Studies
C. Approval of 2018 Board Committees p. 95
D. Approval of Agreement for Transfer of Aircraft and Related Equipment p. 96
E. Approval of Board Policy 1330 p. 103
F. Approval of Type IV Addition p. 105
G. Approval of Department Office Assistant Job Description/Salary Schedule p. 106
XI. ANNOUNCEMENTS
A. Professional Development Day/No School-February 16, 2018
B. President's Day/No School-All Offices Closed-February 19, 2018
C. Weekend of Jazz-March $2^{\text {nd }}$ and $3^{\text {rd }}, 2018$
D. Board of Education Meeting-March 15, 2018

## XII. BOARD MEMBER COMMENTS

## XIII. EXECUTIVE SESSION-NO ACTION WILL BE TAKEN FOLLOWING THE EXECUTIVE SESSION

A. The Appointment, Employment, Dismissal, Discipline, Promotion, Demotion, or Compensation of Public Employees 121.22 (G) (1)
B. Court Action, Pending or Imminent Litigation 121.22 (G)(3)
XIV. ADJOURNMENT

This meeting is a meeting of the Board of Education in public and is not to be considered a public community meeting

## I. CALL TO ORDER

The Beavercreek Board of Education met on Thursday, January 11, 2018 at the Beavercreek
Board/Administration office for the annual organizational meeting. President Pro-Tempore, Jo Ann Rigano, called the meeting to order at 5:00 p.m.
II. ROLL CALL

The following members were present for the Board of Education:
Peg Arnold
Krista Hunt
Dennis Morrison
Jo Ann Rigano
Gene Taylor
A quorum was declared with five members present.
III. PLEDGE OF ALLEGIANCE

Mrs. Rigano welcomed everyone and invited everyone to join in the Pledge of Allegiance to the American
Flag.
IV. PRESENTATIONS
A. BHS Boys Soccer Team - Mr. John Guiliano - 2017 Division 1 State Championship

In Recognition of the Beavercreek City Schools, boys' soccer team win of the 2017 Division 1 State Soccer championship Mr. Guiliano presented hats and certificates to the members of the Beavercreek High School boys' soccer team.
B. School Spotlight - Shaw Elementary School - Principal, Ms. Susan Reveler and Mrs. Turner, math teacher grade 3

## V. REORGANIZATION OF THE BOARD

A. Oath of Office for Newly Elected Board of Education Members January 1, 2018 to December 31, 2021

1. Krista Hunt
2. Denny Morrison
3. Jo Ann Rigano

## B. Nomination of Board President - RESUOLUTION \#2018-01

The President Pro-Tempore requested nominations for President (Nominations do not require seconds).
Mr. Taylor nominates Mrs. Rigano.
ROLL CALL VOTE: (Please state the person you wish to vote for President)
ROLL CALL: Ms. Arnold: Abstain
Mr. Taylor: Mrs. Rigano
Mr. Morrison: Mrs. Rigano
Mrs. Rigano: Mrs. Rigano
Mrs. Hunt Mrs. Rigano

Motion carried 4-0-1. Mrs. Rigano is elected Board President.
(Secret ballots would be a violation of the Sunshine Law. Law requires a majority vote of all members of the Board to elect an officer.)

## C. Oath of Office - Newly Elected President- RESOLUTION \#2018-02

Penny Rucker, Treasurer for Beavercreek City Schools, administered the oath of office to the newly elected President who then presided over the meeting.

## D. Conduct an Election for Vice-President of the Board - RESOLUTION \#2018-03

The President requested nomination for Vice-President (Nominations do not require seconds).
Mr. Taylor nominates Mr. Morrison.
ROLLL CALLL VOTE: (Please state the person you wish to vote for President)
ROLL CALL: Ms. Arnold: Abstain
Mr. Taylor Mr. Morrison
Mr. Morrison: Mr. Morrison
Mrs. Rigano: Mr. Morrison
Mrs. Hunt: Mr. Morrison

Motion carried 4-0-1. Mr. Morrison elected Board Vice-President.

## E. Oath of Office-Newly Elected Vice President - RESOLUTION \#2018-04

Penny Rucker, Treasurer for Beavercreek City Schools, administered the oath of office to the newly elected Vice-President who then presided over the meeting.

## VI. APPROVAL OF THE AGENDA AS PRESENTED - RESOLUTION \#2018-05

Ms. Arnold made a motion to consider the recommendation of the Superintendent and approved the agenda as presented.

Mr. Taylor seconded the motion.
ROLL CALL.: Peg Arnold, aye; Gene Taylor, aye; Krista Hunt, aye; Dennis Morrison, aye; Jo Ann Rigano, aye.

Motion carried 5-0.

## VII. TREASURER'S CONSENT AGENDA - RESOLUTION \#2018-06

Mr. Morrison made a motion to consider the recommendation of the Treasurer and approved items A-F as follows:
A. Authorize the Treasurer to Secure Tax Advances from the Greene and Montgomery County Auditors when available
B. Authorize the Treasurer to Borrow Short-Term Funds as needed for Cash Flow Purposes
C. Authorize the Treasurer to Make Necessary Fund-to-Fund Transfers/Advances and Report to the Board for the following month for approval
D. Authorize the Treasurer to Invest Inactive Funds whenever Funds are available
E. Authorize the Treasurer to Pay all Bills within the Limits of the Appropriation Resolution as Bills are received
F. Approval of Dispensing with Reading of the Minutes

Ms. Hunt seconded the motion.
ROLL CALL: Dennis Morrison, aye; Krista Hunt, aye; Gene Taylor, aye; Peg Arnold, aye; Jo Ann Rigano, aye.

Motion carried 5-0.

## VIII. SUPERINTENDENT'S RECOMMENDATION FOR BOARD ACTION - RESOLUTION \#2018-07

Ms. Arnoid made a motion to consider the recommendation of the Superintendent and approved the recommendations, items A-K, as follows:
A. Designate Greene County Dailies/Times Community Newspaper-Beavercreek News Current, as the Official Newspapers of the District
B. Authorize the Superintendent or Designee to Approve Professional Meeting Requests within the Appropriations
C. Authorize the Superintendent to Initiate and Approve Resolutions of Recognition on behalf of the Board for Students, Staff, and Community Members
D. Authorize the Superintendent to Hire Staff Between Board Meetings
E. Authorize the Superintendent to Accept Resignations Between Board Meetings
F. Authorize Ms. Rucker CFO/Treasurer to Attend Public Records Training as The Board's Designee
G. Authorize the Superintendent and/or Treasurer to utilize the law firms of Bricker \& Eckler, LLP, Clemmons and Wolterman Law Firm, LLC, Coolidge, Wall, and Subashi \& Wildermuth for legal services as my be needed within the limits of the appropriation of funds for such purposes.
H. Authorize Superintendent or Designee to Act as Purchasing Agent for the District to Make Purchases of Supplies and/or Services within the Limits of the Appropriation Measure
I. Renew OSBA Membership in the Legal Assistance Fund for Calendar Year 2018
J. Renew OSBA Membership at the time it expires and Authorize Purchase of Publications for Board Members and Administrators
K. Establish the Board Service Fund at the Maximum Allowed by Law, $\$ 2.00$ per student

Mr. Morrison seconded the motion.
ROLL CALL: Peg Arnold, aye; Dennis Morrison, aye; Krista Hunt, aye; Jo Ann Rigano, aye; Gene Taylor, aye.

Motion carried 5-0.

## IX. NEW BUSINESS - RESOLUTION 2018-08

Ms. Arnold made a motion to consider the recommendation of the Superintendent to approve the new business item as presented.
A. Set Date and Time for Board of Education Meeting

SEE NEXT PAGE(S)

## Beavercreek City School District

## Board of Education

## 2018 Meeting Schedule

Board meetings are at 6:30 p.m. on the third Thursday of each month at the Board of Education Building, 3040 Kemp Road unless otherwise noted. The public is invited to attend.

Thursday, January 11, 2018 5:00 p.m. Organizational Meeting

Thursday, January 11, 2018

Thursday, January 11, 2018

Thursday, February 8, 2018

Thursday, March 15, 2018

Thursday, April 19, 2018

Thursday, May 17, 2018

Thursday, June 21, 2018

Thursday, July 19, 2018

Thursday, August 16, 2018

Thursday, September 20, 2018

Thursday, October 18, 2018

Thursday, November 15, 2018

Thursday, December 13, 2018

5:00 p.m.

5:00 p.m.

6:30 p.m.
6:30 p.m.

6:30 p.m.

6:30 p.m.

6:30 p.m.

6:30 p.m.

6:30 p.m.

6:30 p.m.

6:30 p.m.

6:30 p.m.

6:30 p.m.

Tax Budget Hearing

Regular Meeting

Regular Meeting

Regular Meeting

Regular Meeting

Regular Meeting

Regular Meeting

Regular Meeting

Regular Meeting

Regular Meeting

Regular Meeting

Regular Meeting

Regular Meeting

Ms. Hunt seconded the motion.
ROLL CALL: Peg Arnold, aye; Krista Hunt, aye; Dennis Morrison, aye; Gene Taylor, aye; Jo Ann Rigano; aye.

Motion carried 5-0

## X. ADJOURNMENT

There being no further business, Ms. Hunt moved to adjourn the meeting at $5: 43 \mathrm{p} . \mathrm{m}$. Mr. Taylor seconded the motion.

ROLL CALL: Krista Hunt, aye; Gene Taylor, aye; Peg Arnold, aye; Dennis Morrison, aye; Jo Ann Rigano, aye.

Motion carried 5-0.
We do hereby certify the above to be correct.

## I. CALL TO ORDER

The Beavercreek Board of Education met on Thursday, January 11, 2018 at the Beavercreek Board/Administration Building for the annual tax budget hearing. Board President Mrs. Rigano called the meeting to order at 5:00 p.m.
II. ROLL CALL

The following members were present for the Board of Education:
Peg Arnold
Krista Hunt Dennis Morrison Jo Ann Rigano Gene Taylor

A quorum was declared with five members present.

## III. APPROVAL OF THE AGENDA AS PRESENTED - RESOLUTION \#2018-09

Ms. Hunt made a motion to consider the recommendation of the Superintendent and approved the agenda as presented.

Mr. Taylor seconded the motion.
ROLL CALL: Krista Hunt, aye; Gene Taylor, aye; Peg Arnold, aye; Dennis Morrison, aye; Jo Ann Rigano, aye.
Motion carried 5-0.

## IV. NEW BUSINESS - Resolution \# 2018-10

A. Superintendent/Treasurer Recommend Approval of the Fiscal Year 2019 Tax Budget

Ms. Arnold made a motion to consider the recommendation of the SuperintendentTreasurer and approved the Fiscal Year 2019 Tax Budget as presented.

## COUNTY AUDITOR'S ESTIMATE

TAX LEVIES AND RATES FOR 20.17 , IN Benvercreek City
SCHOOL DISTRICT ESTIMATED TAX VALUATION $\$ 1,851,562,900$

|  | Amount Approved <br> by Budget <br> Commission | Conuty Anditor's <br> Estimnte or <br> Rate m MIlls |
| :---: | :---: | :---: |
| LEVIES WITHIN 10 MILL LIMITATION . | XXXXXXXXX | XXXXXXXXX |
| County |  |  |
| Township |  |  |
| School |  |  |
| Village |  |  |
| LEVIES OUTSIDE OF 10 MILL LIMITATION . |  |  |
| County |  |  |
| Township |  |  |
| School |  |  |
| Village |  |  |

Office of the Board of Education, Beavercreek City School
To the County Auditor:
The Board of Education of said School District hereby submits its annual Budget for the year commencing Lull, $1.5 \mathrm{~F}, 2 \Omega 19$ for consideration of the County Budget Commission.

## SCHEDULE A

SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION, AND COUNTY AUDITOR'S ESTIMATED RATES


## SCHEDULE B <br> LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEB'I LEVIES



BEAVERCREEK CITY SCHOOL DISTRICT
TAX BUDGET
STATEMENT OF FUND ACTIVITY - SCHEDULE 2
General Fund

| BEGINNING FUND BALANCE - July 1 | ACTUAL | ACTUAL |  |  |  | $11,535,144$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | 27,769,569 | 24,287,122 | 20,502,605 | 16,293,875 | 20,502,605 |  |
| REVENUES: |  |  |  |  |  |  |
| Property Taxes (Real, Personal, Trailer, H\&R) | 66,528,255 | 66,697,898 | 33,482,705 | 33,482,705 | 66,965,409 | 33,627,227 |
| Income Tax |  |  |  |  |  |  |
| Other Revenue (State, Federal, Other Local) | 16,382,492 | 17,393,159 | 9,023,558 | 9,023,558 | 18,047,116 | 9,278,579 |
| Sale of Notes/Bonds |  |  |  |  |  |  |
| Advances/Transfers In | 535,510 | 2,050,063 | 260,000 | 260,000 | 520,000 | 260,000 |
| TOTAL REVENUES | 83,446,257 | 86,141,120 | 42,766,263 | 42,766,263 | 85,532,525 | 43,165,805 |
| TOTAL RESOURCES | 111,215,826 | 110,428,242 | 63,268,868 | 59,060,137 | 106,035,130 | 54,700,949 |
| EXPENDITURES: |  |  |  |  |  |  |
| Personal Services | 49,633,620 | 51,689,514 | 27,101,848 | 27,101,848 | 54,203,696 | 28,417,408 |
| Employees Retirement and Insurance Benefits | 19,647,111 | 21,166,906 | 11,418,664 | 11,418,664 | 22,837,327 | 12,327,945 |
| Purchased Services | 9,286,042 | 10,146,863 | 5,189,122 | 5,189,122 | 10,378,244 | 5,108,574 |
| Supplies and Materials | 2,178,364 | 2,255,671 | 1,148,392 | 1,148,392 | 2,296,784 | 1,169,360 |
| Capital Outlay | 175,549 | 180,815 | 93,120 | 93,120 | 186,239 | 95,913 |
| Miscellaneous Objects | 3,926,036 | 3,935,868 | 2,023,848 | 2,023,848 | 4,047,696 | 2,081,409 |
| Other Uses of Funds | 0 | 0 | 0 | 0 | 0 | 0 |
| Advances/Transfers Out | 2,081,982 | 550,000 | 0 | 550,000 | 550,000 | 0 |
| TOTAL EXPENDITURES | 86,928,704 | 89,925,637 | 46,974,993 | 47,524,993 | 94,499,986 | 49,200,607 |
| ENDING FUND BALANCE - June 30 | 24,287,122 | 20,502,605 | 16,293,875 | 11,535,144 | 11,535,144 | 5,500,342 |
| Encumbrances | 545,953 | 600,000 | 300,000 | 300,000 | 600,000 | 300,000 |
| ENDING UNENCUMB. FUND BALANCE - June 30 | 23,741,169 | 19,902,605 | 15,993,875 | 11,235,144 | 10,935,144 | 5,200,342 |

BEAVERCREEK CITY SCHOOL DISTRICT
TAX BUDGET
STATEMENT OF FUND ACTIVITY - SCHEDULE 2
Bond Retirement Fund - 1995 Bond Issue (002-0000)

| BEGINNING FUND BALANCE - July 1 | 2,269,204 | 2,448,488 | 2,535,188 | 845,938 | 2,535,188 | 2,339,313 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| REVENUES: |  |  |  |  |  |  |
| Property Taxes (Real, Personal, Trailer, H\&R) | 3,341,867 | 3,350,000 | 1,650,000 | 1,650,000 | 3,300,000 | 1,600,000 |
| Income Tax | 0 | 0 | 0 | 0 | 0 | 0 |
| Other Revenue (State, Federal, Other Local) | 61,129 | 60,000 | 30,000 | 30,000 | 60,000 | 30,000 |
| Sale of Notes/Bonds | 0 | 0 | 0 | 0 | 0 | 0 |
| Advances/Transfers In | 0 | 0 | 0 | 0 | 0 | 0 |
| total revenues | 3,402,996 | 3,410,000 | 1,680,000 | 1,680,000 | 3,360,000 | 1,630,000 |
| total resources | 5,672,200 | 5,858,488 | 4,215,188 | 2,525,938 | 5,895,188 | 3,969,313 |
| EXPENDITURES: |  |  |  |  |  |  |
| Property Tax Collection Fees | 21,412 | 21,500 | 10,750 | 10,750 | 21,500 | 10,750 |
| Principal Payment on Bonds | 2,535,000 | 2,740,000 | 3,105,000 | 0 | 3,105,000 | 3,375,000 |
| Interest Payment on Bonds | 667,300 | 561,800 | 253,500 | 175,875 | 429,375 | 175,875 |
| TOTAL EXPENDITURES | 3,223,712 | 3,323,300 | 3,369,250 | 186,625 | 3,555,875 | 3,561,625 |
| ENDING FUND BALANCE - June 30 | 2,448,488 | 2,535,188 | 845,938 | 2,339,313 | 2,339,313 | 407,688 |
| Encumbrances | 0 | 0 | 0 | 0 | 0 | 0 |
| ENDING UNENCUMB. FUND BALANCE - June 30 | 2,448,488 | 2,535,188 | 845,938 | 2,339,313 | 2,339,313 | 407,688 |

## BEAVERCREEK CITY SCHOOL DISTRICT

## TAX BUDGET

STATEMENT OF FUND ACTIVITY - SCHEDULE 2
Bond Retirement Fund - 2008 Bond Issue (002-9008)

BEGINNING FUND BALANCE - July 1
REVENUES:
Property Taxes (Real, Personal, Trailer, H\&R)
Income Tax
Other Revenue (State, Federal, Other Local)
Sale of Notes/Bonds
Advances/Transfers In
TOTAL REVENUES
TOTAL RESOURCES

EXPENDITURES:
Property Tax Collection Fees
Principal Payment on Bonds Interest Payment on Bonds

TOTAL EXPENDITURES
ENDING FUND BALANCE - June 30

Encumbrances

ENDING UNENCUMB. FUND BALANCE - June 30

|  |  | Budgeted FY | Budgeted FY | Budgeted FY | Next FY |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Prior FY | Current FY | Jul 1-Dec 31 | Jan 1-Jun 30 | TOTAL | Jul 1-Dec 31 |
| 2017 | 2018 | 2019 | 2019 | 2019 | 2020 |
| ACTUAL | ACTUAL | ESTIMATE | ESTIMATE | ESTIMATE | ESTIMATE |
| $2,330,526$ | $2,290,685$ | $2,042,135$ | 601,173 | $\mathbf{2 , 0 4 2 , 1 3 5}$ | $\mathbf{1 , 4 0 2 , 7 1 0}$ |


| $4,578,482$ | $4,400,000$ | $2,200,000$ | $2,200,000$ | $4,400,000$ | $2,200,000$ |
| ---: | ---: | ---: | ---: | ---: | ---: |
| 0 | 0 | 0 | 0 | 0 | 0 |
| 0 | 0 | 0 | 0 | 0 | 0 |
| 0 | 0 | 0 | 0 | 0 | 0 |
| 0 | 0 | 0 | 0 | 0 | 0 |
| $4,578,482$ | $4,400,000$ | $2,200,000$ | $\mathbf{2 , 2 0 0 , 0 0 0}$ | $4,400,000$ | $\mathbf{2 , 2 0 0 , 0 0 0}$ |
|  |  |  |  |  |  |
| $6,909,008$ | $6,690,685$ | $4,242,135$ | $\mathbf{2 , 8 0 1 , 1 7 3}$ | $\mathbf{6 , 4 4 2 , 1 3 5}$ | $\mathbf{3 , 6 0 2 , 7 1 0}$ |


| 24,698 | 25,000 | 12,500 | 12,500 | 25,000 | 12,500 |
| ---: | ---: | ---: | ---: | ---: | ---: |
| $2,679,963$ | $1,750,000$ | $2,205,000$ | 0 | $2,205,000$ | $2,170,000$ |
| $1,913,663$ | $2,873,550$ | $1,423,463$ | $1,385,963$ | $2,809,425$ | $1,339,963$ |


| $4,618,323$ | $4,648,550$ | $3,640,963$ | $1,398,463$ | $5,039,425$ | $3,522,463$ |
| ---: | ---: | ---: | ---: | ---: | ---: |
| $2,290,685$ | $2,042,135$ | 601,173 | $1,402,710$ | $1,402,710$ | 80,248 |


| 0 | 0 | 0 | 0 | 0 | 0 |
| ---: | ---: | ---: | ---: | ---: | ---: |
|  |  |  |  |  |  |
| $2,290,685$ | $\mathbf{2 , 0 4 2 , 1 3 5}$ | $\mathbf{6 0 1 , 1 7 3}$ | $\mathbf{1 , 4 0 2 , 7 1 0}$ | $\mathbf{1 , 4 0 2 , 7 1 0}$ | $\mathbf{8 0 , 2 4 8}$ |

BEAVERCREEK CITY SCHOOL DISTRICT
TAX BUDGET
STATEMENT OF FUND ACTIVITY - SCHEDULE 2
Permanent Improvement Fund

BEGINNING FUND BALANCE - July 1

## REVENUES:

Property Taxes (Real, Personal, Trailer, H\&R)
Income Tax
Other Revenue (State, Federal, Other Local)
Sale of Notes/Bonds
Advances/Transfers In
TOTAL REVENUES

TOTAL RESOURCES

EXPENDITURES:
Purchased Services
Supplies and Materials
Capital Outlay
Miscellaneous Objects
Other Uses of Funds
Advances/Transfers Out
TOTAL EXPENDITURES

ENDING FUND BALANCE - June 30

Encumbrances

ENDING UNENCUMB. FUND BALANCE - June 30


BEAVERCREEK CITY SCHOOL DISTRICT
Tax Budget Other Funds
Fund
Ferguson Land Lab Trust Fund
Scholarship Private Purpose Fund
Public School Support Fund
Other Grants Fund
Athetics and District Managed Aclivily Fund
Auxiliary Services Fund
Dala Communications Fund
Straight A Grant
Miscellaneous State Grants Fund
IDEA-B / Parent Mentor Grant Fund
Tille Ill Limited English Proficiency Fund
Title I Disadvantaged Children Grant Fund
IOEA Preschool Grant Fund
Titfe ll-A Improving Teacher Quality Grant Fund
Miscellaneous Federal Grants Fund
Total Special Revenue Fund
Building / Construction Fund - 200s Bond Issue
Building / Construction Fund
Total Capital Projects Fund
Food Service Fund
Uniform School Supply Fund
Summer School Fund/Aftercare
Total Enterprise Fund
Medical Insurance Fund
Workers' Compensation Insurance Fund
Total Intemal Service Fund
District Agency Fund
Student Managed Aclivity Fund
Totat Fiduciary Fund
TotaLs


Ms. Hunt seconded the motion.
ROLL CALL: Peg Arnold, aye; Krista Hunt, aye; Dennis Morrison, aye; Jo Ann Rigano aye; Gene Taylor, aye. Motion carried 5-0.

## V. ADJOURNMENT

There being no further business, Mr. Morrison moved to adjourn the meeting at 5:46 p.m. Mr. Taylor seconded the motion.

ROLL CALL: Dennis Morrison, aye; Gene Taylor, aye; Peg Arnold, aye; Krista Hunt, aye; Jo Ann Rigano, aye. Motion carried 5-0.

We do hereby certify the above correct.

## I. CALL TO ORDER

The Beavercreek Board of Education met in regular session on Thursday, January 11, 2018 at the Board of Education/Administration building. Board President, Ms. Rigano, called the meeting to order at 5:00 p.m. welcoming everyone.
II. ROLL CALL

The following members were present for the Board of Education:
Peg Arnold
Krista Hunt
Dennis Morrison
Jo Ann Rigano
Gene Taylor
A quorum was declared with five members present.
III. APPROVAL OF AGENDA AS PRESENTED RESOLUTION \#2018-11

Ms. Arnold made a motion to approve the agenda as presented.
Mr. Taylor seconded the motion.
ROLL CALL: Peg Arnold, aye; Gene Taylor, aye; Krista Hunt; aye; Dennis Morrison, aye; Jo Ann Rigano; aye.
Motion carried 5-0

## IV. QUESTIONS AND/OR COMMENTS FROM THE PUBLIC

None

## V. APPROVAL OF MEETINGS HELD RESOLUTION \#2018-12

Mr. Morrison made a motion to approve the minutes for the meetings held in December as presented.
A. Minutes for December 2017 Board of Education Meeting December 21, 2017 Regular Meeting

Ms. Arnold seconded the motion.
ROLL CALL: Dennis Morrison, aye; Peg Arnold, aye; Krista Hunt; aye; Gene Taylor, aye; Jo Ann Rigano; aye.
Motion carried 5-0

## VI. ITEMS FOR BOARD DISCUSSION

A. Board Committees - Mr. Paul Otten

Superintendent Otten will be emailing three documents to the Board Members. The documents will consist of a list of current committees to which the board members are presently participating, a document containing a list of previous year's committees to which board members participated, and lastly a document containing upcoming committee participation picks.

## VII. FINANCIAL REPORTS REQUEST - ITEMS FOR BOARD DISCUSSION RESOLUTION \#2018-13

Ms. Hunt made a motion to consider the recommendation of the Treasurer to approve the December 2017 financial reports
A. Resolution to Accept the Amounts and Tax Rate for Tax Year 2017/Collection Year 2018 as Determined by The Greene County/Montgomery County Budget Commission (Bond Levy and Emergency Levy Rates)

SEE NEXT PAGE(S)

# RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE budget Commission and authorizing the necessary tax levies and Certurying them to the county audion 

 (CITY, VILLAGE OR LOCAL BOARD OF EDUCATION)Revised Coda, Sets. 570s.3.4, -.35,

The Board of Education of the Beavercreek City
School District, Greene $\qquad$ County, Ohio, met in
Regular session on the..... 11 th day of.... January 2018 at the office of Beavercreek. Board of Elueatitwoith the following members present: Peg Arnold Krista trent

Dennis Morrison JoAnn Rigano Gene Taylor
us Hunt moved the adoption of the following Resolution:
WHEREAS, This Board of Education in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January dst, 2018 Year.., and

WHEREAS, The Budget Commission of Greene County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLYED, By the Board of Education of the Beavercreck City
School District, Greene
Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be Levied within and without the ten mill limitation as follows:


and be il further
RESOLVED, That the Clerk of this Board be and he is hereby directed to certify a copy of this Resolotion to the County Auditor of said County.
ar. Morrison seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:
Hent $\quad$ Morrison $\quad$ aye
ns. Arnold aye
ns Rigano
apse
mr. Taylor
aye
Adopted the
th
day of Januarof

$\qquad$ School District, Greene County, Ohio.
The A A copy of this Resolution Musi
22



Beavercreek Board of Education Meeting
TE050008
$13: 59: 32$
DTE515 $\quad 152$
PAGE $\quad 150 \mathrm{MPOSITE}$

| REDUCTION | COMPOSITE | EFFECTIVE |
| :---: | :---: | :---: |
| FACTOR | FACTOR | RATE |

1.700000

$\overrightarrow{y y y y y y y}$ H H


8
TAXING DISTRICT: KETTERING CY-BVRCRK LSD/GRE TAXING DISTRICT NUMBER: 00590 IEVY YEAR / DESCRIPTION TAX UNIT \# 10570 xxxxxxx 0.705331 0.052946
 0.052946 .700 1.000 7.210 1.800
6.030 1.000 18.740
 xxxxxxxx xxxxxxxx 0.409067 0.409067 0.547373 xxxxxyxx $\frac{x y x y x y x x}{x}$ xxxxxxxx
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B. December 2017 Financial Reports

> SEE NEXT PAGE(S)

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Executive Summary - Financial Reporting For the Month of December 2016
$\checkmark$ The following slides will present the Revenue and Expenditure line items that correspond to the Monthly Analysis of Revenues and Expenditures - the monthly report I have included in your board packet.
$\checkmark$ Each month we will look at:

* Month-To-Date: Budget vs. Actual Revenues and Expenditures
$\qquad$
* Fiscal-To-Date: Budget vs. Actual Revenues and Expenditures
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Executive Summary - Financial Reporting For the Month of December 2016 State Funding Receipts

[^0] updated our Five Year Forecast to reflect the additional funds to date. $\qquad$


Executive Summary - Financial Reporting For the Month of December 2016

## Revenues:

$\checkmark$ Our non-operating receipts are comprised of $\$ 529,807$ of general funds that were advanced to other funds in deficit at end of the Fiscal Year 2016. Typically, the funds are awaiting federal/state reimbursements at year-end.
$\checkmark$ This practice of advancing funds to/from the general fund at year-end/yearbeginning is in compliance with Ohio Revised Code and is audited annually to be sure proper accounting is used.
$\checkmark$ We are in compliance.

Executive Summary - Financial Reporting For the Month of December 2016

## Expenditures:

$\checkmark$ Salaries and wages as of December are coming in under projections by approximately $\$-340 \mathrm{k}$.
$\checkmark$ Fringe benefits as of the month of December came in over projections by approximately $\$ 198 \mathrm{k}$.
$\checkmark$ These expenditures will ebb and flow from month-to-month as we monitor them to be sure they are in compliance with the five year forecast.





Executive Summary - Financial Reporting
For the Month of December 2016 Expenditures:
$\checkmark$ As of December, we are close to being in alignment with budgeted expenditures, $50 \%$ of the fiscal year has elapsed and we have spent $51.06 \%$ of the annual budget. Our cash-flow is slightly negative and we still expect to end the year within budget. Based on how when budget directors spend, this makes sense. We are within approximately $1 \%$ of projected cash flow.
$\checkmark$ We did have $\$ 529,807$ in advances to close the books as of June $30,2016$. We made these advances from General Fund to the various grant funds awaiting reimbursement from state and federal sources. Since the grants are reimbursing, we must advance funds at year-end so they are not in a deficit. Advances are not required to be budgeted per Ohlo Law.


|  | Monthly <br> Estimate | Monthly <br> Actual | Monthly <br> Difference | Year to Date <br> Estimate | Year to DateYear to Date <br> Actual <br> Difference |  |
| :--- | ---: | ---: | ---: | ---: | ---: | ---: |
| Beginning Cash Balance | $30,812,167$ | $31,960,201$ | $1,148,034$ | $24,287,125$ | $24,287,125$ | 0 |

## Receipts:

| From Local Sources |  |  |  |  |  |  |  |
| :--- | :--- | :--- | :--- | ---: | ---: | ---: | ---: |
|  |  |  |  |  |  |  |  |
| Real Estate Tax Total |  |  |  |  |  |  |  |
| Personal Tangible | 0 | 0 | 0 | $27,131,564$ | $26,965,072$ | $-166,492$ | $64.13 \%$ |
| Proceeds from Sale of Notes | 0 | 0 | 0 | $9,3,348$ | $1,042,149$ | 128,801 | $2.48 \%$ |
| Other Local | 0 | 0 | 0 | 0 | 0 | $0.00 \%$ |  |


| From State Sources |  |  |  |  |  |  |
| :--- | ---: | ---: | ---: | ---: | ---: | ---: |
| Foundation Program | $1,405,519$ | $1,185,964$ | $-219,555$ | $7,148,235$ | $7,541,571$ | 393,336 |
| Rollback and Homestead/TPP Reimb | 0 | 68,299 | 68,299 | $3,239,160$ | $3,186,469$ | $-52,691$ |

## From Federal Sources

Public Law 874
Non-Operating Receipts
Total Receipts
Receipts Plus Cash Balance

| 0 | 0 | 0 | 0 | 0 | 0 | $0.00 \%$ |
| ---: | ---: | ---: | ---: | ---: | ---: | ---: |
| 0 | 0 | 0 | 0 | 0 | 0 | $0.00 \%$ |
|  |  |  |  |  |  |  |

## Expenses

Salaries and Wages
Fringe Benefits
Purchased Services
Materials, Supplies and Books
Capital Outlay
Repayment of Debt
Other Non-Operating Expenditures
Other (Governmental Expenditures)
Total Expenditures
Ending Cash Balance

| $5,932,594$ | $5,959,124$ | 26,530 | $25,293,852$ | $25,001,566$ | $-292,286$ | $59.08 \%$ |  |
| ---: | ---: | ---: | ---: | ---: | ---: | ---: | ---: |
| $2,432,364$ | $2,181,507$ | $-250,857$ | $10,370,479$ | $10,364,022$ | $-6,457$ | $24.49 \%$ | $41.45 \%$ |
| 583,979 | 653,708 | 69,729 | $4,261,605$ | $3,993,857$ | $-267,748$ | $9.44 \%$ |  |
| 100,000 | 201,803 | 101,803 | $1,222,002$ | $1,011,521$ | $-210,481$ | $2.39 \%$ |  |
| 46,809 | 12,670 | $-34,139$ | 115,371 | 60,467 | $-54,904$ | $0.14 \%$ |  |
| 0 | 0 | 0 | 0 | 0 | 0 | $0.00 \%$ |  |
| 0 | 0 | 0 | 0 | 0 | 0 | $0.00 \%$ |  |
| 258,507 | 289,596 | 31,089 | $1,602,778$ | $1,887,006$ | 284,228 | $4.46 \%$ |  |
| $9,354,253$ | $9,298,408$ | $-55,845$ | $42,866,087$ | $42,318,439$ | $-547,648$ |  | $-1.28 \%$ |
|  |  |  |  |  |  |  |  |
| $23,342,047$ | $24,015,219$ | 673,172 | $23,342,047$ | $24,015,219$ | 673,172 | $100.00 \%$ | $-0.98 \%$ |


| Months elasped in FY | 6 |
| :--- | ---: |
| Total Projected Expenditures | $\$ 89,875,637$ |
| Spent to Date | $\$ 42,318,439$ |
| $\%$ Spent | $47.09 \%$ |
| $\%$ of FY Elapsed | $50.00 \%$ |



Beavercreek Board of Education Meeting


 $835,191.25$
$3,771,305.59$ $3,771,305.59$
$543,171.91$ $543,171.91$
$141,732.20$ $141,732.20$
$446,065.75$ $446,065.75$
$144,605.91-$
 $\begin{gathered}\text { Current } \\ \text { Encumbrances }\end{gathered}$
$2,324,455.04$ 0.00
$874,824.45$
$19,739.06$ $19,739.06$
$342,967.47$




$29,657.40$



$835,870.52$
3,810,005.59
 Beavercreek City Schools
Financial Report by Fund
BCD - CLOSE DECEMBER 2017




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00.0

4,210,540.44
$, 367,800.48$
$89,823.82$


Beavercreek Board of Education Meeting

9,298,408.52

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0.00 \\
39,434.19
\end{array}
$$

00.0
$250,346.34$
00.0
15,334.83
$10,618.95$
0.00
$3,829.41$
$3,829.41$
$618,515.90$
$618,515.90$
INS. :
$1,419,605.02$
IN
$53,205.46$
$20,412.67$

72,257.95
TOTAL FOR Fund 300 - DISTRICT MANAGED ACTIVITY:


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Current
Encumbrances
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$\vdots$ $\begin{array}{llll}\circ & \circ & \circ & \circ \\ \vdots & \vdots & 0 & 0 \\ 0 & 0\end{array}$

 $\begin{array}{lll}m & \circ \\ \underset{\sim}{m} & \vdots \\ \rightarrow \\ \rightarrow & \circ\end{array}$ January 11, 2018 Beavercreek City Schools
Financial Report by Fund
BCSD-CLOSE DECEMBER 2017

$\underset{\text { Expenditures }}{\text { MTD }} \quad$| FYTD |
| :---: |
| Expenditures |

Beavercreek Board of Education Meeting
Date: $\begin{aligned} & \text { 01/04/2018 } \\ & \text { Time: } \\ & 10: 21 \mathrm{am}\end{aligned}{ }^{2} \mathrm{l}$

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\underset{\text { Receipts }}{\text { RYTD }}
$$

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$\begin{array}{llll}\therefore & \circ & \circ & \circ \\ \vdots & \vdots & 0 & 0 \\ 0 & 0\end{array}$
2,645,993.40
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Page 27
Page:
(FINSUM)
Unencumbered
Fund Balance
$10,004.71-$
$44,146.05-$

| $\therefore$ | $\therefore$ |
| :--- | :--- |
| $\stackrel{\circ}{\circ}$ | $\vdots$ |


$\begin{gathered}\text { Current } \\ \text { Encumbrances }\end{gathered}$
0.00
0.00
0.00
0.00
$1,100.00$
0.00
$42,801.60$
$2,500.00$
$4,458,762.44$


43

$11 / 30 / 2017$
Duration Diversification
Duration Diversification
$12 / 31 / 2017$
000‘096\＄
0عE＇عSO＇L\＄ $4 \%$

$0 \%$ | $0-1$ year | $42 \%$ |
| :--- | :--- |
| $1-2$ years | $25 \%$ |
| $2-3$ years | $29 \%$ |
| $3-4$ years | $4 \%$ |
| $4-5$ years | $0 \%$ |

PERCENTAGE

| $0-1$ year | $42 \%$ | $\$ 10,352,544$ |
| :--- | :---: | ---: |
| 1－2 years | $25 \%$ | $\$ 6,198,819$ |
| $2-3$ years | $29 \%$ | $\$ 7,053,330$ |
| $3-4$ years | $4 \%$ | $\$ 960,000$ |
| $4-5$ years | $0 \%$ | $\$ 0$ |

DOLLAR AMOUNT
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1．47years $1.64 \%$ | $\infty$ |
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Annualized Interest Income of Securities
Portfolio Statistics
Weighted Average Maturity
Weighted Average Yield
Portfolio Statistics
Weighted Average Maturity
Weighted Average Yield
Portfolio Statistics
Weighted Average Maturity
Weighted Average Yield


$$
\begin{array}{r}
\text { LIAR AMOUNT } \\
\begin{array}{r}
\$ 11,826,337 \\
\$ 6,198,819 \\
\$ 7,053,330 \\
\$ 960,000 \\
\$ 0 \\
\hline \$ 26,038,487
\end{array}
\end{array}
$$

$$
\begin{array}{r}
1.47 \text { years } \\
1.63 \% \\
\$ 436,220
\end{array}
$$

Annualized Interest Income of Securities

## Portfolio Statistics

## Weighted Average Maturity

Weighted Average Yield
$+$


## Portfolio Allocation <br> $\square$ US Government Agencies <br> －FDIC－Insured <br> 

For the Account of: BEAVERCREEK CITY SCHOOL DISTRICT

## Account Number: 57000010000 <br> Date: DECEMBER 1, 2017-DECEMBER 31, 2017 <br> Account Summary




| Realized Gain/Loss Summary |  |
| :--- | ---: |
| Thort-TERM | This Period |
| LONG-TERM | $16,55.66$ |
|  | .00 |



YTD
$216,747.48$

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| :---: | :---: |
| \% | $\stackrel{\sim}{\sim}$ |
| $0$ |  |



Cash Activity Summary
SECURITIES PURCHASED SEORITS \& WITHDRAWALS

DIVIDENDS
DIVIDENDS
INTEREST
WITHHOLDING
OTHER ACTIVITY
INCOME

III MEEDER

Account Number: 57000010000 Date: DECEMBER 1, 2017 - DECEMBER 31, 2017
For the Account of: BEAVERCREEK CITY SCHOOL DISTRICT
 Income Cost

| CASH AND EQUIVALENTS |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| FGVXX - FIRST AMERICAN GOVT OBLIGATIONS FUND <br> (31846V203) | 52,141.92 | 12/29/2017 | 52,141.92 | 1.000 | 52,141.92 | . 14 | . 00 | 464.06 | 0.89 |
| STAR OHIO (00001CASH) | 12,097,575,22 | 12/29/2017 | 12,097,575.22 | 1.000 | 12,097,575.22 | 33.09 | . 00 | 169,366.05 | 1.38 |
| TOTAL CASH AND EQUIVALENTS |  |  | 12,149,717.14 |  | 12,149,717,14 |  | . 00 | 169,830.11 | 1.38 |
| TOTAL CASH AND EQUIVALENTS |  |  | 12,149,717.14 |  | 12,149,717.14 |  | . 00 | 169,830.11 | 1.38 |
| SECURITIES <br> Description | Shares | Date <br> Acquired | Total Cost | Current Share Price | Current Mkt Value | $\%$ of Portfolio | Unrealized Gain/Loss | Est. Ann Income | Yield at Cost |
| MATURITY (0-5 YRS) |  |  |  |  |  |  |  |  |  |
| CREDIT SUISSE CP 01/03/18 (2254EBA35) | 1,000,000.00 | 05/04/2017 | 989,875.00 | 99.978 | 999,780.00 | 2.73 | 9,905.00 | 10,228.56 | 1.52 |
| BK N CAROLINA 1.10\% 01/24/18 (06414QWD7) | 249,000.00 | 07/24/2015 | 249,000.00 | 100.004 | 249,009.96 | . 68 | 9.96 | 2,739.00 | 1.10 |
| FIRST CITRUS 1.10\% 01/24/18 (319590CC7) | 249,000.00 | 07/24/2015 | 249,000.00 | 100.004 | 249,009.96 | . 68 | 9.96 | 2,739.00 | 1.10 |
| NATIXIS CP 01/29/18 (63873KAV9) | 1,000,000.00 | 05/04/2017 | 988,866.39 | 99.877 | 998,770.00 | 2.73 | 9,903.61 | 11,258.96 | 1.51 |
| AMERICAN EXPR 1.30\% 01/30/18 (02587DXC7) | 248,000.00 | 01/30/2015 | 248,000.00 | 100.004 | 248,009.92 | . 68 | 9.92 | 3,224.00 | 1.30 |
| JP MORGAN CP 03/20/18 (46640QCL3) | 716,000.00 | 06/23/2017 | 708,087.60 | 99.628 | 713,336.48 | 1.95 | 5,248.88 | 8,000.81 | 1.50 |

Description
Shares $\begin{gathered}\text { Date } \\ \text { Acquired }\end{gathered}$
 Portfolio Assets Detail
CASH AND EQUIVALENTS
Page 2 of 7
$\begin{array}{ll}\text { January 11, } 2018 & \text { Page 33 }\end{array}$
For the Account of: BEAVERCREEK CITY SCHOOL DISTRICT

## Date:DECEMBER 1, 2017 - DECEMBER 31, 2017 <br> Account Number: 57000010000 <br> Portfolio Assets Detail

III WEEDER
 (02587CBK5)
Account Number： 57000010000
Date：DECEMBER 1， 2017 －DECEMBER 31， 2017

## Portfolio Assets Detail

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| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| GLL | 009 G $8^{\prime}$ に | 00＇GてE＇L－ | $0 カ$－ | 09＇Z19＇てもでレ | $60 \pm 66$ | O9＇LE6＇6ヤて＇ | LLOZ／8Z／ZO 00＊000＇09Z＇レ |
| \＆${ }^{\circ}$－ | 00．028＇レし | ャ9＊ヤてい ${ }^{\text {a }}$ | $90 \%$ | $90^{\circ}$ LEZ＇レGL | LOL． 66 | $0 L^{\prime} g^{\prime} \varepsilon^{\prime} \angle S \angle$ | 910Z／90／RL 00＊000＇89 L |
| $\varepsilon L^{\circ} \downarrow$ | $00^{\prime \prime} \sqcap 78^{\prime} \varepsilon$ | 9て6L0－ | $29^{\circ}$ | $\downarrow \angle 亡 \angle 98^{\prime} \downarrow$ ¢ | 667＊6 | 00＇L88＇9 ${ }^{\prime}$ | LLOZ／tZ／OL 00＇000＇9ZZ |
| $\varepsilon L \cdot \downarrow$ | $00^{\circ} \varepsilon \varepsilon \chi^{\prime} \downarrow$ | ع0＇Eレレ＇レ－ | $89^{\circ}$ |  | E0c 66 | 0G：GL8＇8tて | LLOZ／けて／OL 00．000＇6もZ |
| 00＇z | 00．076＇t | 26 289 | 89 |  | $98 て ゙ 001$ | $00^{\circ} 000{ }^{\circ} \angle \triangleright 乙$ |  |
| $09^{\circ}$ | 00\％0ZL＇$¢$ | 89＇980＇Z－ | $\angle 9^{\circ}$ |  | 691．66 | 00＊000‘8ちて | SLOZ／EZ／OL 00．000＇8ちZ |
| $0 \varepsilon^{\prime} \downarrow$ | 00＇09Z＇${ }^{\circ}$ | $0 s^{\prime} 7 t S^{\prime} \downarrow-$ | $29^{\circ}$ | OG＇LSカ＇Stて | ع8L•86 | 00．000＇09Z | 910Z／th／OL 00．000＇0s\％ |
| $0 \varepsilon^{\prime} \downarrow$ | $00^{\circ} \angle \varepsilon Z^{\prime} \varepsilon$ | L1．+ L8＇Z－ | $\angle 9^{\circ}$ | \＆8＇8Lı＇9ヶて | L98＇86 | 00．000＇6tて | $910 z / 0 \varepsilon / 6000 \cdot 000^{\prime} 6 \mathrm{tz}$ |
| $0 \mathcal{L}^{\circ}$ | $00^{\circ} \downarrow$ ¢ ${ }^{\prime}$ ¢ | $\downarrow 8^{\circ} 6 \varepsilon L^{\prime} \varepsilon$－ | $\angle 9^{\circ}$ | $91.09 z^{\prime} \downarrow \downarrow$ 沉 | Z67＊86 | 00＊000＇8tz | 910Z／6Z／60 00＊000＇8ヵて |
| OLZ | 00＇6Zて＇s | $\angle \nabla^{\prime} 99 \%$ | $89^{\circ}$ | Lt＇9sて＇6ちて | عOL．00L | 00．000 6 ヤて | ャLOZIZZ／60 00．000＇6tz |
| OL＇Z | $00 \% 181^{\prime} \mathrm{S}$ | \＆86LZ | 89 ${ }^{\circ}$ | \＆8＇6レでくガて | 680\％001 |  | カレ0Z／61／60 00．000＇レヵて |
| 1500 <br> IE pla！人 | әшоэи｜ uй $75 \exists$ | ssol／uep рад！！еәлй | $\begin{aligned} & \text { O!!od } \\ & \text { fo \% } \end{aligned}$ |  <br>  | 201ud əueys ұบอมทว | 15051 ¢\％ | $\begin{aligned} & \text { par!nbor sәגeys } \\ & \text { әұed } \end{aligned}$ |

For the Account of: BEAVERCREEK CITY SCHOOL DISTRICT
Account Number: 57000010000
Date:DECEMBER 1, 2017 -DECEMBER 31, 2017 Portfolio Assets Detail

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| Est. Ann |  |
| ---: | ---: |
| Income | Cost <br> Cold |

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2.30
1.50

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17,475.00
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$\infty$

$948,441.60$
$24,414,131.43$
$-2,325.96$ 1
.74 Unrealized
Gain/Loss

89
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$\infty$
0
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$N$
2
$281,617.24$
$247,844.74$
$758,752.80$
$247,718.77$
$725,353.48$
$1,072,665.00$
$145,649.35$
$3.13-19350.65$

| 2.70 | $-14,720.00$ |
| :--- | :--- |
| 2.60 | $-11,558.40$ |

$1,145,649.35$
$985,280.00$
$948,441.60$
$-98,420.09$

$$
17,475.00 \quad 1.50
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## SECURITIES

FHLMC 1.85\% 07/13/20
(3134GBXV9)
CALLABLE 01/13/2018
CAP ONE, N.A. 2.30\% 07/29/20
(14042E4Z0)
FHLMC 1.50\% 09/08/20
(3134GAJJ4)
CALLABLE 03/08/2018
BARCLAYS 2.20\% 09/23/20
(O674OKJQ1)
FHLMC 1.70\% 09/29/20
(3134GBH21)
CALLABLE 01/27/2018
FHLMC 1.50\% 10/19/20
(3134GASS4)
CALLABLE 01/19/2018
FNMA 1.50\% 10/28/20
(3135G0Q97)
CALLABLE 01/28/2018
FNMA 1.80\% 11/25/20
(3136G4JF1)
CALLABLE 02/25/2018
FNMA 1.80\% 06/02/21
(3136G3RJ6)
CALLABLE 03/02/2018
TOTAL MATURITY (0-5 YRS)
TOTAL MATURITY (0-5 YRS)

| $99^{\prime} \downarrow$ | $88^{\circ} \angle Z Z^{\prime} \angle \varepsilon G$ | 60\％0てガ86－ |  | LS＇878＇\＆9S＇98 |
| :---: | :---: | :---: | :---: | :---: |
| 79\％ | LL＇L6E＇L9E | 60＇0てガ86－ |  | \＆゙レとし「ヤレがけて |
| 1500 <br> де рэə | әшоэи： uuv 7s | ssol／ules рәz！！еәлип | oloppod $10 \%$ | әп！e＾ $\boldsymbol{\text { hw }}$ ¡コご丸nう |1.56



January 11, 2018

## Account Number: 57000010000 Date:From DECEMBER 01, 2017 through DECEMBER 31, 2017 statement <br> Statement of Transactions

Date
12/29/2017
12/04/2017
12/06/2017
12/07/2017
12/08/2017
12/18/2017
12/22/2017
$12 / 26 / 2017$
12/26/2017
12/26/2017
For the Account of: BEAVERCREEK CITY SCHOOL DISTRICT

$$
\begin{array}{rc}
\begin{array}{r}
\text { Total } \\
\text { Cash }
\end{array} & \begin{array}{c}
\text { Investment } \\
\text { Cost Basis }
\end{array} \\
\hline & \\
1,500,000.00 & 0.00
\end{array}
$$

225.12
225.12
337.68
0.00 $-3,000,000.00$
$-989,156.11$ $-1,500,000.00$
$-514,288.23$

For the Account of: BEAVERCREEK CITY SCHOOL DISTRICT
Account Number: 57000010000
Date:From DECEMBER 01, 2017 through DECEMBER 31, 2017

## Statement of Transactions

INTEREST RECEIVED
MERRICK 1.75\% 07/29/19
INTEREST RECEIVED
ENERBANK 1.70\% 09/28/18
TOTAL INTEREST
ORDINARY DIVIDENDS
DIVIDEND RECEIVED
FGVXX - FIRST AMERI
FGVXX - FIRST AMERICAN GOVT OBLIGATIONS FUND
DIVIDEND RECEIVED
STAR OHIO
TOTAL ORDINARY DIVIDENDS
NET PURCHASES AND SALES OF ASSETS REDEMPTION
STAR OHIO
MATURITY $\$ 1000000$ PAR
DEXIA CREDIT CP 12/22/17
REDEMPTION
STAR OHIO
MATURITY $\$ 520000$ PAR
JP MORGAN CP 12/29/17
DIVIDEND REINVESTMENT
STAR OHIO
Date

## 12/28/2017 <br> 12/29/2017

12/01/2017
12/29/2017
12/14/2017
12/22/2017
12/27/2017
12/29/2017
12/29/2017

For the Account of: BEAVERCREEK CITY SCHOOL DISTRICT

## Account Number: 57000010000 <br> Date:From DECEMBER 01, 2017 through DECEMBER 31, 2017 <br> Statement of Transactions

| Total <br> Cash | Investment <br> Cost Basis |
| ---: | ---: |
| $-1,500,000.00$ | $1,500,000.00$ |
|  | $29,650.33$ |
| $-29,650.33$ |  |
| $\mathbf{- 1 , 5 4 4 , 4 2 9 . 7 9}$ | $\mathbf{1 , 5 4 4 , 4 2 9 . 7 9}$ |
| $\mathbf{6 , 0 2 0 , 0 0 0 . 0 0}$ | $-6,003,444.34$ |
| $\mathbf{4 , 4 7 5 , 5 7 0 . 2 1}$ | $\mathbf{- 4 , 4 5 9 , 0 1 4 . 5 5}$ |

$-3,000,000.00$
$-1,500,000.00$
$-1,500,000.00$
$-6,000,000.00$
C. December 2017 Donated Items

| DONOR | ITEM/GIFT RECEIVED BY | ITEM DONATED |  |
| :--- | :--- | :--- | ---: |
| ALT Architecture | BHS Speech \& Debate Fund | $\$$ | 210.00 |
| Chipotle | BHS Student Council Fund | $\$$ | 177.45 |
| Pepitone, Joseph \& Rhond | Student Nutrition Department | $\$$ | 500.00 |

Mr. Morrison seconded the motion.
ROLL CALL: Krista Hunt, aye; Dennis Morrison, aye; Peg Arnold, aye; Gene Taylor, aye; Jo Ann Rigano; aye.
Motion carried 5-0
VIII. NEW BUSINESS FOR BOARD ACTION - RESOLUTION \#2018-14

Ms. Arnold made a motion to approve Items A-B as presented.
A. Employment, Salary Changes, Leaves of Absence and Terminations

SEE NEXT PAGE(S)

The following certificated persons are recommended for employment, salary change, leave of absence and termination of contract.

## EMPLOYMENT

2017-2018 AFJROTC Supplemental Contracts \$6,000
Mackey, David
Whitlow Jr., Melvin
2017-2018 Modular Rate of Pay

| Cardoza, Michael | $\$ 20.00$ per Hour, Not to Exceed 30 Hours |
| :--- | :--- |
| Maxwell, Cynthia | $\$ 20.00$ per Hour, Not to Exceed 30 Hours |

2017-2018 All Stars Certified School Nurses $\$ 30.59$ per Hour Not to Exceed 35 Hours
Cullom, Gina
McNamee, Melanie
SALARY CHANGE EFFECTIVE SECOND SEMESTER DUE TO ADDITIONAL CREDIT HOURS

Casanova, Elizabeth
Cullom, Gina
Seilhamer, Sarah
Short, Braden
Tate, Heather
Vanhouten, Stephanie
2017-2018 Substitute Teachers
Carnako, Gail
Fulton, Phillip

## ADJUSTMENTS

Mackey, David
Aerospace Science Instructor
Ferguson Hall

From $M$ to $M+15$
From B150 to M
From $\mathrm{M}+30$ to $\mathrm{M}+45$
From $B$ to $B+150$
From M to M+15
From $B$ to $M$

Harney, Angela
Simon, Leah

Effective 2018-2019 School Year
One Year Limited Contract
M+30 9 Years Experience Credit

The following individuals are recommended for employment and leave of absence:

## EMPLOYMENT

Substitute - IMC Tech.
Fauber, Rachel
Whitacre, Cathy
Substitute - Preschool Teacher Assistant
Blackaby, Melissa
Substitute - Registered Nurse
Whitley, Patty
Substitute - Special Needs Assistant (Instructional)
Blackaby, Melissa
Whitacre, Cathy
Substitute - Teacher Assistant
Blackaby, Melissa
Whitacre, Cathy

## LEAVE OF ABSENCE

Sandin, Desma
Student Nutrition - Ferguson Hall
Sopczak, Lucinda
SNAI - Valley Elementary

Effective January 18-30, 2017
9.5 Days

Effective November 30, 2017 - December 18, 2017 13 Days
B. Approval of NEOLA Policy Updates (presented 12/21/2017)

SEE NEXT PAGE(S)

$$
59
$$

## Beavercreek City School District Policy Updates <br> January 11, 2018 Board Meeting

| Policy \# | Policy Title |
| :---: | :--- |
| 2271 | College Credit Plus |
| 2464 | Gifted Education and Identification |
| 4120.05 | Employment of Substitute Educational Aides |
| 5136 | Personal Communication Devices |
| 5136.01 | Electronic Equipment |
| 5200 | Attendance |
| 5330 | Use of Medications |
| 6233 | Amenities for Participants at Meetings and/or Other Occasions |
| 6680 | Recognition |
| 7300 | Disposition of Real Property/Personal Property |
| 9141 | Business Advisory Council |
| 7540.03 | Student Technology Acceptable Use and Safety |
| 7540.04 | Staff Technology Acceptable use and Safety |
| 7540.05 | District-Issued Staff E-Mail Account |
| 7540.06 | District-Issued Student E-Mail Account |

Mr. Taylor seconded the motion.
ROLL CALL: Peg Arnold, aye; Gene Taylor, aye; Krista Hunt; aye; Dennis Morrison, aye; Jo Ann Rigano, aye.
Motion carried 5-0

## IX. SUPERINTENDENTS REPORT

A. School Board Recognition - Mr. Often

In acknowledgement of Board Appreciation Month, Superintendent Often presented Beavercreek City School shirts to the Beavercreek City Schools Board Members; additionally, the each board member received Certificates of Appreciation from the Ohio School Board Association.

## X. ANNOUNCEMENTS

A. January 13-14, 2018 Show Choir Invitational
B. January 15, 2018-No School/All Offices Closed-Martin Luther King, Jr. Day
C. January 26, 2018 - Chamber of Commerce Celebration of Excellence Gala
D. Board of Education Meeting, Tax Budget Hearing Meeting February 8, 2018 @ 6:30 p.m. in the Board/Administration Building

## XI. BOARD MEMBER COMMENTS

## A. Ms. Arnold - See Below:

I would like to explain to the audience and the community why I have abstained on voting for the leadership team for the past three years. First, I have no issues with the skills and abilities of any of the board members. We all have different experiences, but we are all equals. However, no one on this board, except for Mrs. Rigano and Mr. Morrison, have served, or asked other board members if they were interested in taking a turn on the leadership team. This is not normal. The vast majority of boards in Ohio rotate this honorary position yearly among the members. The Beavercreek board in the past rotated yearly almost all the time. We are not doing that. They do not want to do that. I feel that not explaining my vote and why I don't support this is unfair to the community which elected us all, the staff, the administration, and most of all, the children.

First, this is our mission statement for BCS:
To create a student-centered educational community through innovation and collaboration, inspiring and preparing all to lead and serve.

Second, we emphasize character education in all levels of our schools. At the core of the program are "pillars of character" that include caring, citizenship, fairness, respect, responsibility and trustworthiness. These values are reinforced through curriculum initiatives, activities and service learning opportunities that allow students to put what they've learned into practice.
$I$ believe in setting an example of what we expect of our students at all times. That is not happening on the board. I fully expect that our board would do nothing less than follow the goals that we are supposed to be nurturing in our children.

For three years, I have brought this subject up in workshops, in meetings, and in discussions with all board members. My position is not a surprise to them. Although there have been agreements to do this "next year," it never happens. I believe in what we are trying to teach our children, and therefore, I have to speak up and object to what we are doing.

I am not sure how much longer I am willing to work under these conditions, but I will model for the district's children an example of they should do when they feel like we aren't doing what we say we will do as long as I remain on this board.

Thank you.
Peg Arnold
B. Mr. Taylor -
C. Ms. Hunt-
D. Mr. Morrison -
E. Ms. Rigano-

## XII. ADJOURMENT

There being no further business, Mr. Morrison moved to adjourn the meeting at 6:07 p.m. Ms. Hunt seconded the motion.

ROLL CALL: Dennis Morrison, aye; Krista Hunt, aye; Peg Arnold, aye; Gene Taylor, aye; Jo Ann Rigano; aye.
Motion carried 5-0

We do herby certify the above to be correct.

## Beavercreek City Schools Monthly Analysis of Revenues and Expenses January - Fiscal Year 2018

|  | Monthly <br> Estimate | Monthly <br> Actual | Monthly <br> Difference | Year to Date <br> Estimate | Year to Date <br> Actual | Year to Date <br> Difference |
| :--- | ---: | ---: | ---: | ---: | ---: | ---: |
| Beginning Cash Balance | $23,342,047$ | $24,015,219$ | 673,172 | $24,287,125$ | $24,287,125$ | 0 |

## Receipts:

| From Local Sources |  |  |  |  |  |  |  |
| :--- | ---: | ---: | ---: | ---: | ---: | ---: | ---: |
| Real Estate Tax Total |  |  |  |  |  |  |  |
| Personal Tangible | $3,160,000$ | $3,261,000$ | 101,000 | $30,291,564$ | $30,226,072$ | $-65,492$ | $64.23 \%$ |
| Proceeds from Sale of Notes | 0 | 0 | 0 | 913,348 | $1,042,149$ | 128,801 | $2.21 \%$ |
| Other Local | 0 | 0 | 0 | 0 | 0 | 0 | $0.00 \%$ |

From State Sources
Foundation Program
Rollback and Homestead/TPP Reimb

From Federal Sources


## Expenses



| Months elasped in FY | 7 |
| :--- | ---: |
| Total Projected Expenditures | $\$ 89,925,637$ |
| Spent to Date | $\$ 48,960,769$ |
| \% Spent | $54.45 \%$ |
| Of FY Elapsed | $58.33 \%$ |


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$\qquad$
$\qquad$
$\qquad$
$\qquad$
$\qquad$

Executive Summary - Financial Reporting For the Month of January 2018

Overview
$\checkmark$ This report is based on the Five Year Forecast that was approved by the Board of Education in October 2017. As the Forecast is transitioned into budgets for the district, we will be monitoring our expenditure levels reflected in the financial reports.
$\checkmark$ We project the amounts monthly for budget purposes and monitor monthly activity against those projections to determine if we are in alignment with the projected expenditures. As we proceed throughout the year, we will see if our projections hold and we will update our forecast accordingly.
$\checkmark$ Currently, we are spending in alignment with our forecast as we start the fiscal year.

Executive Summary - Financial Reporting For the Month of January 2018

Overview
$\checkmark$ The following slides will present the Revenue and Expenditure line items that correspond to the Monthly Analysis of Revenues and Expenditures - the monthly report I have included in your board packet.
$\checkmark$ Each month we will look at:
\% Month-To-Date: Budget vs. Actual Revenues and Expenditures

- Fiscal-To-Date: Budget vs. Actual Revenues and Expenditures

Executive Summary - Financial Reporting For the Month of January 2018 Local Receipts
$\checkmark$ Real Estate Taxes collected fiscal year-to-date total $\$ 30,226,072$ which is in alignment with fiscal year projected receipts.
$\checkmark$ Our current tax base is stable and growing slowly. This is showing slight recovery from the recessionary impacts in the last few years.
$\checkmark$ We are anticipating to ask for new levy money in probably 2018 for collection In 2019 per our five year forecast...stay tuned. It doss depend largely on how the state funds our district in the next couple of years on how well we are able to "make ends meet" with what we have already in place.
$\checkmark$ It will also depend on how much housing growth we see in the next couple of years and if we are adding students.
$\qquad$
$\qquad$
$\qquad$
$\qquad$
$\qquad$
$\qquad$

$\qquad$


Executive Summary - Financial Reporting For the Month of January 2018 State Funding Receipts
$\checkmark$ State Foundation funding of $\$ 1,381,276$ was collected this month. To date, we are $\$ 197,226$ over projections on our collections. (We will continue see adjustments to ourstate funding due to the biennlum budget changes and as a refiection of our new
school year's enrolment, along with other state variables ike ourr property weath in relation to the school year's enroltment, along with other state variablas like our property weath in reation to the
wealt of other disticts and our personal income in relation to other districts. The stale uses the se

$\checkmark$ We will continue to monitor these changes in funding closely. We have updated our October 2017 Flive Year Forecast to reflect the additional funds to date.


Executive Summary - Financial Reporting For the Month of January 2018

Revenues:
$\checkmark$ Our non-operating receipts are comprised of $\$ 2,037,295, \$ 1,511,280$ of general funds were advanced to Straight A grants in deficit at end of the Fiscal Year 2017 and $\$ 518,783$ were for the other grants. Typically, the grants are awaiting federal/state reimbursements at year-end. It was a bit unusual this year to have such a large deficit in the Straight A grant fund, but the activity for the spending of those funds were done only in June which created a large deficit all at once and was not predictable in our projections.
$\checkmark$ This practice of advancing funds to/from the general fund at year-end/yearbeginning is in compliance with Ohio Revised Code and is audited annually to be sure proper accounting is used.
$\checkmark$ We are in compliance.



Executive Summary - Financial Reporting For the Month of January 2018 Expenditures:
$\checkmark$ Purchased Services costs of $\$ 662,524$ this month-to-date came in under projections of $\$-139,203$ fiscal-to-date.

- The charter and voucher payments, which are strictly pass-thru payments, comprised approximately $\$ 241$ thousand ( $36 \%$ ) of the purchased services costs in January...
$\checkmark$ Materials, Supplies and Books to date came in under projections by about \$-131,926
$\checkmark$ Capital Outlay to date came in under projections by about $\$-54,312$.


Executive Summary-Financial Reporting For the Month of January 2018 Expenditures:
$\sqrt{ }$ Expenditures are under projections by about $\$-82,048$ or $-0.17 \%$. $\qquad$
$\checkmark$ We continue monitoring these expenditures to determine that our spending plan is still in proper alignment.
$\qquad$
$\qquad$

| Ex | Exeoutive Summary - Financial Reporting |  |  |
| :---: | :---: | :---: | :---: |
|  | For the Month of January 2018 |  |  |
|  | Expenditures |  |  |
|  | Monthly <br> Estimate | Monthly Actual | Monthly Difference |
| Expenditures | \$9,354,253 | \$9,298,408 | \$-55,845 |
|  | Year to Date Estimate | Year to Date Actual | Year to Date Difference |
|  | \$42,866,087 | \$42,318,439 | \$-547,648 |
|  |  |  |  |



$\qquad$

BEAVERCREEK $\qquad$ CITY SCHOOLS


|  |  | BEAVERCREEK CITY SCHOOL DISTRICT |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | INVESTMENT INCOME |  |  |  |  |  |
|  |  |  | December |  |  |  |  |
|  |  |  | 2017 |  |  |  |  |
|  |  |  |  |  |  |  |  |
| INVESTMENT INCOME: |  |  |  |  |  |  |  |
| Bank |  |  |  | Amount |  | Receipt Code |  |
| US Bank - Meeder - MM |  |  | Variable | 0.00 |  | 001-1410-0000 |  |
| US Bank - Meeder - Investme |  |  | Variable | 35,100.82 |  | 001-1410-0000 |  |
| US Bank - Meeder - Prem./Dis |  |  | Variable | 0.00 |  | 001-1410-0000 |  |
| US Bank - Meeder - Gain/(Loss) |  |  | Variable | 0.00 |  | 001-1410-0000 |  |
| Chase - High Yield Savings |  |  | 0.18\% | 2.45 |  | 001-1410-0000 |  |
| Star Ohio |  |  | 1.46\% | 11,942.45 |  | 001-1410-0000 |  |
| Star Plus |  |  | 1.50\% | 0.00 |  | 001-1410-0000 |  |
| PNC Bank - Business Money M | Market |  | 0.50\% | 12.17 |  | 001-1410-0000 |  |
|  |  |  |  |  |  |  |  |
| TOTAL INVESTMENT INCOME |  |  |  | \$ 47,057.89 |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| INVESTMENT INCOME DISTRI | IBUTION: |  |  |  |  |  |  |
| Fund |  | Fund Balance | Rate | Amount |  | Receipt Code |  |
| Food Service Fund |  | 354,396.32 | 0.18\% | 53.16 |  | 006-1410-0000 |  |
| Dayton Islamic |  | 31,054.33 | 0.18\% | 4.66 |  | 401-1410-9518 |  |
| St. Luke |  | 33,506.59 | 0.18\% | 5.03 |  | 401-1410-9618 |  |
| Carroll HS |  | 101,006.95 | 0.18\% | 15.15 |  | 401-1410-9718 |  |
| Bright Beginnings |  | 2,155.08 | 0.18\% | 0.32 |  | 401-1410-9918 |  |
|  |  |  |  | \$ 78.32 |  |  |  |
| General Fund Interest Distributio | tion |  |  | \$ (78.32) |  | 001-1410-0000 |  |
|  |  |  |  |  |  |  |  |
| RECEIPT\# | J. Mitman |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| POSTED. | 3. Mitman |  |  |  |  |  |  |


Page:
(Finsum)
Unencumbered
Fund Balance
$20,363,228.33$
$2,808,331.49$
$2,834,233.35$
0.00
$80,053.01$
$7,252.83$
$819,852.58$
$417,355.83$
$9,393.73$
$14,535.80$
$804,841.24$
$418,912.79$


N

Page:
(Frnsum)
Unencumbered
Fund Balance
$6,048.92-$
$31,329.94 \cdots$
0.00
0.00
$10,743.37-$
0.00
$57,419.61-$
$168,964.10-$
$32,599.86$




| 12/31/2017 <br> Duration Diversification |  |  | 1/31/2018 <br> Duration Diversification |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | percentace | douna amownt |  | peroentace | 2anou |
| 0.1 year | 42\% | \$10,352,544 | 0-1 year | 42\% | \$10,385,605 |
| 1.2 years | 25\% | s6,19,8,19 | $1-2$ years | 25\% | s6,198,819 |
| 2.3 years | 29\% | \$7,05,330 | 2.3 years | 29\% | 57,053,330 |
| 3.4 years | 4\% | 9980,000 | 3.4 years | 4\% | 5960,000 |
| 4.5 years | 0\% | so | 4.5 years | \% | so |
|  |  | \$24,564,993 |  |  | \$24,597,756 |
| Portfolio Statistics |  |  | Portfolio Statistics |  |  |
|  |  | 1.47 y yars |  |  |  |
|  |  | $1.64 \%$ |  |  | 1.68\% |
|  |  | \$40,358 |  |  |  |


maturty at cost. Past performance is not a guarantee of future results.
For the Account of: BEAVERCREEK CITY SCHOOL DISTRICT
Account Number: 57000010000
Date:JANUARY 31, 2018
WE ENCOURAGE YOU TO REVIEW THIS STATEMENT WITH THE STATEMENT YOU RECEIVE
FROM THE QUAIIFIED CUSTODIAN. ADVISORY SERVICES PROVIDED BY MEEDER PUBLIC
FUNDS, REGISTERED INVESTMENT ADVISER.
PENNY RUCKER
PENNYRUCKER
BEAVERCREEK CITY SCHOOL DISTRICT
3040 KEMP RD
BEAVERCREEK OH 45431
79
For the Account of: BEAVERCREEK CITY SCHOOL DISTRICT

| $\begin{array}{l}\text { Account Number: } 57000000000 \\ \text { Date: } \\ \text { AccuNARY } 1,2018-J A N U A R Y ~ 31, ~\end{array} 2018$ |
| :--- |

Asset Allocation (portfolio assets)



For the Account of: BEAVERCREEK CITY SCHOOL DISTRICT
Account Number. 57000010000
Date:JANUARY 1, 2018 - JANUARY 31, 2018

## Portfolio Assets Detail

CASH AND EQUIVALENTS
Description
CASH AND EQUIVALENTS
FGVXX - FIRST AMERICAN GOVT OBLIGATIONS FUND
(31846V203)
(00001CASH)
TOTAL CASH AND EQUIVALENTS
TOTAL CASH AND EQUIVALENTS
SECURITIES
MATURITY ( $0-5$ YRS)
$716,000.00$ 06/23/2017
$708,087.60$
$346,353.58$
$672,384.56$
$775,054.56$
$249,000.00$
$592,737.00$

|  | N $\stackrel{y}{N}$ $\stackrel{N}{0}$ $\stackrel{y}{\circ}$ | $\stackrel{\rightharpoonup}{\hat{N}}$ N UO 은 | $\stackrel{0}{5}$ $\stackrel{N}{N}$ $\stackrel{N}{6}$ 0 |
| :---: | :---: | :---: | :---: |
| 8 | 8 | 8 | 8 |
| 8 | 8 | 8 | 8 |
| 8 | 8 | - | 8 |
| 잉 | O-0 | - | ホ̛̣ |

Page 2 of 6

99.785
99.774
99.595
99.312
99.810
99.179
For the Account of: BEAVERCREEK CITY SCHOOL DISTRICT
Date: JANUARY 1, 2018 -JANUARY 31, 2018
Account Number: 57000010000

| Description | Shares | Date Acquired | Total Cost | Current <br> Share Price | Current Mkt Value | \% of Portfolio | Unrealized Gain/Loss | Est. Ann Income | Yield at Cost |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| PINNACLE 1.70\% 08/30/19 (72345SFR7) | 249,000.00 | 08/21/2017 | 248,813.25 | 99.472 | 247,685.28 | . 79 | $-1,127.97$ | 4,233.00 | 1.74 |
| MRGN STANLEY PRIVATE $1.75 \% 09 / 03 / 19$ (61760ADR7) | 247,000.00 | 08/22/2017 | 246,506.00 | 99.544 | 245,873.68 | . 78 | -632.32 | 4,322.50 | 1.85 |
| MRGN STANLEY 1.70\% 09/03/19 (61747MYPO) | 247,000.00 | 08/22/2017 | 246,506.00 | 99.467 | 245,683.49 | . 78 | -822.51 | 4,199.00 | 1.80 |
| WASHINGTON TR 1.70\% 09/08/19 (940637JH5) | 247,000.00 | 08/21/2017 | 246,876.50 | 99.456 | 245,656.32 | . 78 | -1,220.18 | 4,199.00 | 1.73 |
| $\begin{aligned} & \text { DISCOVER } 2.15 \% ~ 09 / 17 / 19 \\ & \text { (2546716Q8) } \end{aligned}$ | 247,000.00 | 09/17/2014 | 247,000.00 | 100.150 | 247,370.50 | . 78 | 370.50 | 5,310.50 | 2.15 |
| GOLDMAN SACHS $2.10 \% ~ 09 / 17 / 19$ (38147J5J7) | 247,000.00 | 09/17/2014 | 247,000.00 | 100.070 | 247,172.90 | . 78 | 172.90 | 5,187.00 | 2.10 |
| SALLIE MAE BK $2.15 \%$ 09/17/19 (795450TB1) | 247,000.00 | 09/17/2014 | 247,000.00 | 100.150 | 247,370.50 | . 78 | 370.50 | 5,310.50 | 2.15 |
| AMERICAN EXPR 2.10\% 09/18/19 (02587CBK5) | 247,000.00 | 09/18/2014 | 247,000.00 | 99.918 | 246,797.46 | . 78 | -202.54 | 5,187.00 | 2.10 |
| BMW BANK 2.10\% 09/19/19 (05580AAU8) | 247,000.00 | 09/19/2014 | 247,000.00 | 99.892 | 246,733.24 | . 78 | -266.76 | 5,187.00 | 2.10 |
| COMENITY CAP 2.10\% 09/23/19 (20033AGS9) | 249,000.00 | 09/22/2014 | 249,000.00 | 99.902 | 248,755.98 | . 79 | -244.02 | 5,229.00 | 2.10 |
| ALLY BANK 1.30\% 10/07/19 (02006LP23) | 248,000.00 | 09/29/2016 | 248,000.00 | 98.369 | 243,955.12 | . 77 | -4,044.88 | 3,224.00 | 1.30 |
| FIRSTBANK 1.30\% 10/07/19 (33767AG54) | 249,000.00 | 09/30/2016 | 249,000.00 | 98.720 | 245,812.80 | . 78 | -3,187.20 | 3,237.00 | 1.30 |
| FNMA 1.30\% 10/28/19 | 250,000.00 | 10/14/2016 | 250,000.00 | 97.852 | 244,630.00 | . 78 | -5,370.00 | 3,250.00 | 1.30 |

M MEEDER
For the Account of: BEAVERCREEK CITY SCHOOL DISTRICT
III MEEDER
For the Account of: BEAVERCREEK CITY SCHOOL DISTRICT


II MEEDER

$\begin{array}{lc}\text { Total } & \text { Investment } \\ \text { Cash } & \text { Cost Basis }\end{array}$

| 01/29/2018 | INTEREST RECEIVED ENERBANK $1.70 \%$ 09/28/18 | 359.52 |  |
| :---: | :---: | :---: | :---: |
| 01/29/2018 | INTEREST RECEIVED DOLLAR BK 1.40\% 07/30/18 | 1,750.27 |  |
| 01/28/2018 | INTEREST RECEIVED MERRICK 1.75\% 07/29/19 | 367.12 |  |
| 01/30/2018 | INTEREST RECEIVED <br> NORTHERN B\&T 1.40\% 07/30/18 | 878.66 |  |
| 01/30/2018 | INTEREST RECEIVED PINNACLE 1.70\% 08/30/19 | 359.52 |  |
| 01/30/2018 | INTEREST RECEIVED <br> AMERICAN EXPR $1.30 \%$ 01/30/18 | 1,625.25 |  |
|  | TOTAL INTEREST | 13,651.95 | 0.00 |
|  | ORDINARY DIVIDENDS |  |  |
| 01/02/2018 | DIVIDEND RECEIVED <br> FGVXX - FIRST AMERICAN GOVT OBLIGATIONS FUND | 190.26 |  |
| 01/31/2018 | DIVIDEND RECEIVED STAR OHIO | 11,942.45 |  |
|  | TOTAL ORDINARY DIVIDENDS | 12,132.71 | 0.00 |
|  | NET PURCHASES AND SALES OF ASSETS |  |  |
| 01/03/2018 | MATURITY $\$ 1000000$ PAR CREDIT SUISSE CP 01/03/18 | 1,000,000.00 | -989,875.00 |

111 MENDER
INRETMENT MANAGEMENT

Total Investment
-

| $2,000,000.00$ |
| ---: |
| $3,000,000.00$ |
| $249,000.00$ |
| $249,000.00$ |
| $1,000,000.00$ |
| $248,000.00$ |
| $-11,942.45$ |
| $-2,757,803.54$ |
| $-2,769,745.99$ |
| $7,746,000.00$ |
| $4,976,254.01$ |

$0 \nabla^{\prime} 966^{\prime} \downarrow S 6^{\prime} \downarrow$ -

For the Account of: BEAVERCREEK CITY SCHOOL DISTRICT
Account Number: 57000010000
Date: From JANUARY 01, 2018 through JANUARY 31, 2018
Statement of Transactions
den
$01 / 11 / 2018$
$01 / 23 / 2018$
$01 / 24 / 2018$
$01 / 24 / 2018$
$01 / 29 / 2018$
$01 / 30 / 2018$
$01 / 31 / 2018$
$01 / 31 / 2018$
GAIN (LOSS) REALIZED ON SALES 21258.61
M WEEDER

| $\substack{\text { Total } \\ \text { Cash }}$ |
| :---: |
| $\substack{\text { Investment } \\ \text { Cost Basis }}$ |

$-2,000,000.00$
$-3,000,000.00$
$-5,000,000.00$
$-1,834.80$
-203.87
$-2,038.67$
0.00
$00^{\circ} 0$
For the Account of: BEAVERCREEK CITY SCHOOL DISTRICT
$\xrightarrow{\text { Statement of Transactions }}$
Date
DISBURSEMENTS TO OR FOR BENEFICIARIES
TOTAL DISBURSEMENTS TO OR FOR BENEFICIARIES OTHER EXPENSES
INVESTMENT COUNSEL FEE
CUSTODIAN FEES
TOTAL OTHER EXPENSES
$01 / 11 / 2018$
$01 / 23 / 2018$
$01 / 26 / 2018$
$01 / 25 / 2018$
$\forall 10 ヶ$ Əబed

## BEAVERCREEK CITY SCHOOLS

3040 Kemp Road
Beavercreek, OH 45431

| TO: | Beavercreek Board of Education |
| :--- | :--- |
| FROM: | Mrs. Penny Rucker, Treasurer |
| RE: | Donations |

The following items were donated:

| DONOR | ITEM/GIFT RECEIVED BY | ITEM DONATED |  |
| :--- | :--- | ---: | ---: |
| Bysak, Carol | BHS/Staff Scholarship Fund | $\$$ | 20.00 |
| Chipotle | BHS/Speech \& Debate Fund | $\$$ | 163.94 |
| Chipotle | BHS/Peer Listening Fund | $\$$ | 150.95 |
| Chipotle | BHS/Speech \& Debate Fund | $\$$ | 183.35 |
| Ferguson, Andrea | Coy/Steve Black Scholarship \& Coy/Principal's Fund | $\$$ | 55.00 |
| Five Below | BHS/Peer Listening Fund | $\$$ | 42.20 |
| Hermane, Deborah | BHS/Staff Scholarship Fund | $\$$ | 25.00 |
| Laws, Susan | BHS/Staff Scholarship Fund | $\$$ | 100.00 |
| Willets, Jeff | BHS/Staff Scholarship Fund | $\$$ | 50.00 |
| Xenia Hospitality Chorus | BHS/Misc Grant Fund | $\$$ | 100.00 |

## TO: BEAVERCREEK BOARD OF EDUCATION

FROM: Mr. Paul Often, Superintendent

## RE: $\quad$ Certificated Personnel

The following certificated persons are recommended for employment, salary change, leave of absence and termination of contract.

## EMPLOYMENT

## Supplemental Contracts 2017-2018 School Year

The following personnel are recommended for employment in the Supplemental Salary Positions shown for the 20172018 school year subject to the terms and conditions of State Board of Education Rules 3301-20-01, 3301-26-01 and 3301-27-02. Pursuant to ORC 3313.53, vacant positions were posted for licensed employees, licensed non-employees, and non-licensed non-employees. For the positions for which there were no qualified licensed individuals, licensed nonemployees or non-licensed non-employees are recommended. Salaries shall be paid according to the Supplemental Salary Schedule adopted for the 2017-2018 school year.

Davis, Shawn
Non-Licensed, Non-Employee
Bolos, Jamie
Licensed, Non-Employee
Fantuzzo, John
Licensed, Non-Employee
Sheets, Dakota
Shaw Elementary School

## 2017-2018 Substitute Teachers

Kramer, Margaret
2017-2018 Substitute Nurses
Whitley, Patty

## ADJUSTMENTS

Tomlin, Megan
Ankeney Middle School
Seilhamer, W. Aric

Head 7th \& 8th Grade Softball Coach - Girls
Scale 8 Step 1-0 Years Longevity Credit (L-0)
Assistant Varsity Softball Coach - Girls
Scale 5 Step 1-0 Years Longevity Credit (L-0)
Assistant VarsityTrack \& Field Coach
Scale 5 Step 2-1 Year Longevity Credit (L-0)
Head 7th \& 8th Grade Baseball Coach - Boys
Scale 8 Step 1-0 Years Longevity Credit (L-0)

Assistant Varsity Softball Coach - Girls (Full Assignment)
Scale 5 Step 3-4 Years Longevity Credit (L-0)
M+15 (Effective 2nd Semester 2017)

## TERMINATIONS

Burke, Cynthia<br>Main Elementary School<br>Franklin, Tracy<br>Non-Licensed, Non-Employee<br>Larson, Lorne<br>Non-Licensed, Non-Employee<br>Wantz, Barbara<br>Fairbrook Elementary School

Grade 4
Resignation for the Purpose of Retirement Effective May 31, 2018

Assistant Middle School Track \& Field Coach
Resignation, Personal
Effective December 6, 2017
Assistant Middle School Track \& Field Coach
Resignation, Personal
Effective January 18, 2018
Grade 2
Resignation for the Purpose of Retirement Effective May 31, 2018

# BEAVERCREEK CITY SCHOOLS 

3040 Kemp Road

Beavercreek, Ohio 45431
February 8, 2018

## TO: BEAVERCREEK BOARD OF EDUCATION

FROM: Mr. Paul Otten, Superintendent
RE: $\quad$ Classified Personnel

The following individuals are recommended for employment and leave of absence:

## EMPLOYMENT

Driver Trainee
Sheikh, Tahir
IMC Tech.

Hinders, Alisa
IMC Tech.
Shaw Elementary
(Replacement)

Effective January 22, 2018
Bal. of Year Contract 2018
Step 1/L-0/BCSD 0 Years Exp.
\$16.93/hr.

Substitute - Bus Driver
Dayton, Jodi
Substitute-IMC Tech.
Worley, Jacqui
Substitute - 2 Hr . Monitor
Whitacre, Cathy
Substitute - Special Needs Assistant (Instructional)
Worley, Jacqui

## LATERAL TRANSFER

Garcia, Leslie
Effective February 5, 2018

From: Special Needs Assistant (Instructional) @ Main Elementary Step 1
To: Special Needs Assistant (Instructional) @ Preschool Step 1

## LEAVE OF ABSENCE

Begley, Elizabeth
SNAI - Valley Elementary
Hill, Donna
SNAI - Valley Elementary
Jackson-Cobb, Angela
Bus Driver - Transportation

Wyatt, Shannon
SNAI - Main Elementary

## TERMINATION

Boyle, Denise
Bus Driver - Transportation
Transportation Department
Stagner, Rhonda
Student Nutrition - Hourly
Ankeney Middle School

Effective February 20, 2018
1 Unpaid Day
Effective January 3, 2018 - April 3, 2018
55 Unpaid Days
Effective January 15, 2018
February 19, 2018
March 30, 2018
Effective February 1, 2018 - March 4, 2018
18 Unpaid Days

Effective January 19, 2018
Beavercreek 3 Years
Resignation
Effective January 18, 2018
Beavercreek 0 Years
Resignation

# 2018 <br> COMMITTEE PREFERENCES 

## PAGE

TO
FOLLOW

## AGREEMENT FOR TRANSFER OF AIRCRAFT AND RELATED EQUIPMENT

This Agreement made this $\qquad$ day of $\qquad$ , 2018, by and between the Beavercreek City School District Board of Education, hereinafter "BEAVERCREEK", and the City of Dayton, Ohio, an Ohio municipal corporation, hereinafter "DAYTON".

## WITNESSETH

WHEREAS, BEAVERCREEK is the owner of an aircraft and related equipment described as follows:

Boeing Model 727-233 Type Airframe
Manufacturer's Serial Number: 20932
Including all fuel thereon, if any, and including
Three (3) Pratt \& Whitney Type Engines Model JT8-15,
Engine Serial Numbers: 700299, 700379 and 700705
and
One (1) Crew Stair Model \# ms2343 pwmr, asset number 79548, serial number 26193
all hereinafter "Aircraft and Equipment," and
WHEREAS, BEAVERCREEK obtained title to said Aircraft and Equipment by a Quitclaim Deed of Gift from Federal Express Corporation as shown in the attached Exhibit " $A$ ", and

WHEREAS, BEAVERCREEK desires to transfer the Aircraft and Equipment to DAYTON on the terms and conditions hereinafter set forth, and

WHEREAS, DAYTON desires to accept the transfer of the Aircraft and Equipment on the terms and conditions hereinafter set forth for the purpose of providing learning and training opportunities for students and workers in the field of aircraft maintenance.

NOW, THEREFORE, in consideration of the mutual promises herein and other good and valuable consideration, the receipt of which is acknowledged by the parties, the parties agree as follows:

1. BEAVERCREEK agrees to transfer title to the Aircraft and Equipment to DAYTON and DAYTON agrees to accept the same from BEAVERCREEK, subject to the terms and conditions hereinafter described.
2. In consideration of the mutual promises herein and the storage of the Aircraft and Equipment by DAYTON since 2014, the purchase price of the Aircraft and Equipment will be Zero Dollars ( $\$ 0.00$ ). Closing shall be held at the offices of either party within thirty (30) days after execution of this agreement by both parties.
3. Title to the Aircraft and Equipment shall be conveyed by BEAVERCREEK at closing by quitclaim deed and/or bill of sale without warranty of any kind, expressed or implied.
4. The Aircraft and Equipment will be conveyed and transferred by BEAVERCREEK in "AS IS" condition and at its current location on the property of DAYTON.
5. DAYTON agrees to accept the Aircraft and Equipment in "AS IS" condition where currently located and subject to the applicable terms and conditions of the Quitclaim Deed of Gift from FEDERAL EXPRESS CORPORATION attached hereto as Exhibit " $A$ ", including, but not limited to, the terms and conditions contained in Exhibit 1 thereto.
6. DAYTON agrees to be bound and to abide by the terms and conditions as Recipient in the attached Exhibit " $A$ " in all respects excluding only the provisions of Paragraph 2, Indemnification of Exhibit " $A$ ". Exhibit " $A$ " is incorporated herein by reference. For purposes of applying the terms of Exhibit " $A$ " in this agreement, BEAVERCREEK would replace Federal Express Corporation as the grantor and DAYTON would replace BEAVERCREEK as the Recipient except as to Paragraph 2, Indemnification, which is excluded as noted above as to both Federal Express Corporation and BEAVERCREEK.
7. DAYTON agrees that BEAVERCREEK is not indebted to it or any related party for storage or any other services related to the Aircraft and Equipment prior to the closing and delivery of title and DAYTON specifically waives and releases any claims it may have against BEAVERCREEK or its officers, agents, board members or employees related to the Aircraft and Equipment.
8. The terms and conditions of this Agreement will survive the closing and delivery of title to the Aircraft and Equipment by BEAVERCREEK to DAYTON. This Agreement is not assignable by either party without the written consent of the other party.
9. This Agreement is authorized under Ohio Revised Code Section 3313.41(C).
10. This Agreement shall be construed in accordance with the laws of the State of Ohio.

IN WITNESS WHEREOF, the parties have executed these presents in multiple counterparts, each of which shall be considered an original, on the date and year first stated above.

## BEAVERCREEK CITY SCHOOL DISTRICT

 BOARD OF EDUCATIONCITY OF DAYTON, OHIO

[^1]By:
Its: $\qquad$

Beth Rusis
Abusars
Agerait Aceprifititens es Soles

## Foulew Express <br> 313I Denoderal Rond <br> Matithis, 7N 38118

'Telcphme: $901-3693330$
Fax: $901.369-1120$
Fas: 9
bellivishogledex.com Express

November 25, 2014

To: Penny Rucker
Treasurer/CFO Board of Education
3040 Kemp Road
Beavercreek, OH 45431-2644

RE: 727-200F
Serial Number 20932
Registration Number N221FE

The value of this aircraft is $\$ 405,000$. This includes airframe, three P\&W JTBD engines, APU and the crew stalrs. On behalf of FedEx, we are pleased to make thils gift to Beavercreek City School Board of Education.

Best regards,

Beth Rush
CC: David P. Sutton

EXHIBIT "A"
PAGE 1

14 $\qquad$
Quit Claim Deed of Gift to

## EA VERCREEK CITY SCHOOL BOARD OF EDUCATION

By these presents Federal Express Corporation ("FedEx") hereby quit chains to Beavercreek City School Board of Education (rReopjen!"), by why of glt, all its fight, title and interest in and to the following objects):

Boeing Model 727-233 TYPEARERAME Manufacturer's Serial Number: 20932 luclading
Three (3) Pratt \& Whitney Type Engines Model JT8-15, Engine Serial Numbers: 700299, 700379 and 700705
and
One (1) Crew Stair Model/ ms 2343 pwns, asset number 79548, serial number 26193

This Quit Claim Deed of Gift is subject to the terms and conditions contained in Exhibit 1 attached hereto.

Dated this $A{ }^{\text {ar }}$ day of N omber 2014
FEDERAL EXPRESS CORPORATION


Title: Vice President, Aircraft Acquisitions
hereby acknowledges receipt of the above Quit Claim Deed of Gift.
Dated this $21^{9}$ day of Nowinlor.t., 2014

## BEAVERCRETK CITY SCHOOL BOARD OF EDUCATION

By:


Tile: PEES/DENT, NOAAD OE ENVGATION

## Wxhibis 1

1. Redipient hereby agrees that the airtrome, engines and any other persomal property desiribed in the Quit Clain Deed of Git (hereinater "Aircraft") shan be for ground use only and solely for customary tianing purposes. Recipiont also agrees that it will not sell, tromser or convey any aight, title or interest in or to the Aircraft of my pats of components off said Aireraft in any mather, except that Recipient shatl be allowed to sell or otherwise transter the Airctaft of any pats or components dereof as salvage material not Fomse on orim coniedion with my alregth, Revipient furthergees that it will not attempt to openate or register the Ajreveft with the Federal Avation Adminisitation or any foreign equivalent of same. Recipient agees to paint over the Fedtex logo and livery on the Aizcraft following acceptance and will take fitl responsibility for the appearnce, physical condition, and upleceep of the Aheraft, all of which shall be kept in good condition. Recipient acknowledges and agrees that TedEx shall have no obligntion whatsoever with respeot to any use, upkeep, mantenmee, repair or ony other nctivilies concerning the Aircraft.
2. Indemnification: Recipient hereby agrees to indemnify, defend and hold hamiess FedEx, its parent company and each of its parent companies's subsidiamies and each of thehr respective officers, directors, employees and agents (collectively "FedEx Indemnites ${ }^{3}$ ) from any and all costs, liablitites, damages, losses, oxpenses, demands, claims, suits or judegment, including the payment of reasonable attorneys' feess, cosis sud expenses (colleotively "Claims"), by Reclpient, or any third party brought either ditectly against FedEx, or through Recipiont, or otherwise for: (i) death or Injury to any person, and for the loss of damage to or destiuction of may property; and/or (ii) violations of any law, ordinance, rule, or regulation of ary foregn goverument, the United States of any state, city, or other govermmental body, in any mamer arising after the date of delivery of the Alteraft to Recipient, including without limitation, Claims anising ont of the possession, ownership, maintenance, use or any ofthei ovents related to the Aircraft by or involving Recipient or any thitd party or oftherwise and whether or not caused by or arising out of Recipient's or any such thited party's negifgence or otherwise.' Reciplent stail have the obligation, if elected by FedEx Indemmitees, to control the negotiation and settement of any Clatm, or the defense of any Clam, quanst BedEx yndemnitees; provided, however, Pedilx Indemitoes may intervene, in its discoetion, in any Claim. Redipient shall int sette or compromise my Clam which may have the effect of imposing liability on, or resulting in any negaliye public exposute for FelEx Indernnitees without FedEx's prior witten consent.
3. Linitation of Warranty, FEDEX SHALL NOT BE DEEMED 'TO HAVE MADE, AND RECIPIENT DISCTAIMS, ANY REPRESENTATIONS, WARRANTIES, AND GUARANTEES OF ANY KIND WHATSOEYER, EXPRESS OR IMPLIED, CONCERNING THE AIRCRAFT, ALL PARTS, COMPONENTS THEREOR AND ALL DOCUMENTATON AND MATERALS RELATED THERETO, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE OR AIRWORTHINESS, THE AIRCRAFT AND ALLL EQUTPMENT, DOCUMENTATION

AND MATERIALS GTVEN IIEREUNDER ARE GIVEN AS IS, WHERE IS WIIU AIL PAULTS AND WITHOUT BUCOURSE TO PDDEX, RECIPIENT, ON BETALF OF ITSELE AND ANY PERSON AND ENTTTY CLAMMING BY OR TLROUGH IL'; HEREBY IRREVOCABLY AND UNCONOTTONALXY WAIVEG, RENOUNCES AND RELEASES EBDEX FROM ANY OBLICATION, LIABILITY, RIGHC, CLAIM OR RENEDY WHAISOEVER, INCLUDTNG WITHOUT LIMITATION, DTRECT OR TNDIRECT DAMAGES IOOR PESSSONAL INJURY, DEATH, PROPERTY, LOSS OF USE, LOSS OF RBVENUE, LOSS OT PROFIT, LOSS OF OPRORTUNITY, $1 O S 8$ OR CONTRACT, JNODENTAL. GONSLQUENTLAL, PUNITIVE, EXBMPIABY, SPECLAL OR OCHDR DAMAGEG, HOWEVER OCCASIONED, WLETHER ADLEGED AS RESUTTWNG TROM BREACI OT WARRANTYY OR CONTRACT, IN TORT, STRICT TTABILTY, NHGLIGENCE, GROSS NEGLIGENCE OR OTHIRRWISE, NO AGREEMENT ALTERING OR EXTENDING FEDEX'S LIABILTY FOR REPRESBNTATIONS AND WARRANTILS SHALL BE BINDING UPON HDDEX UNLESS IN WRITING AND EXBCUTED BY FBDEX'S AND RECIPIENTS AUTHORIZAD OPPICERS.
4. Nothing in this Quit Claim Deed of Gilt shall be construed to transfer, grant, convey, sell, give or license to Recipient, any right, title or interest whatsoever in or to the PedEx service matk, name, logo, livery or any other graphies or intomation identifying FedBx, and Recipient shall not use any such mark, name, logo, graphios or information, in any form or matner unless permitted in witing by Fedex.
5. Supplemental Type Coufificates. The Aireraft has or may have modifications incoryonated pursuant to Supplemental Type Certifentes for which fedEx is the holder ("S1CS"). BXCEPT TO THE EXTBNT REQUIRHD BY LAW, II' ANX, IEDEX SHALL NOT BE OBLIGATED TO NOTIFY RECIPIENT OF DESIGN CEANGES, UPGRADES, IMPROVEMENTS, REVISIONS, REPLACENENTS, SPECIFICATION CHANGES, DEFECTS, FALLURBS, MALFUNCTIONS OR OTHER SAFETY OR PERFORMANGE ISSUES RELATED TO THE AIRCRAFT, INCLUDING WITHOUT LIMTTATION ANY EQUIPMENT, PARTS AND COMPONENTS INGTALLED THEREON, ANY BQUIPMENT THE SUBJECT OF THE STCS, OR ANY TECENICAL DOCUMENTS REJATED THERBTO, FURTEER, FEDEX SHALL NOT BE OBLIGATED TO NOTLFY RECIPTENT OF ANY ASSIGNMENTS, AMENDMENTS, MODIFICATIONS, CANCELLATIONS, REVOCATIONS OR SURRENDERINGS OF THE STCS. TO THE EXTENT THE FOREGOTNG ARE RRQUIRED UNDER LAW TO BE PROVIDED BY FBDEX, RBCIPIENT HEREBY IRREVOCABLY WAIVES AND RELEASES FEDBX FKOM SUCH OBLIGATIONS TO THE TULLEST BXTENT AJLOWED BY LAW.
6. In addition to other restristions set forth in this Quit Clam Deed of Gift, Recipient represeats, warrants and covenants that it will not possess, use, operate, maintain, store, trmsporl, salvage, sell, lease, tratisfer or oflewwe deal with the Areaft on aty equipment, part or component conveyed to Recipient lioveunder except in sthet coniplinnow witl all apploble rules, orders, laws mel regulations of any federol, state,
country, province, agency or govermental authonty having jurisdiction over Recipient or such items and, futher, that Reciplent shall not export any such items contrary to United States law.

Contact Yufomation as to Recipient:
Joam Rigano
Boaverereck City School Board of Education
 Beayercreek, Ohio 45831

Contact Information ais to Fedix: Miflip C. Bham, Vice President Jederal Expross Corporation 3131 Democtat Road
TMenphis, Tomessee 38118

## 1330 - EVALUATION OF TREASURER

The Board of Education requires evaluation of the performance of the Treasurer in order to assist both the Board and the Treasurer in the proper discharge of their responsibilities and to enable the Board to provide the District with the best possible leadership. The Board, in establishing procedures for a formal performance evaluation of the Treasurer and conducting the evaluation in accordance with those procedures, shall consider the evaluation(s) in deciding whether to renew the Treasurer's employment contract. However, the establishment of the evaluation procedure does not create an expectation of continued employment. The Board is responsible for the final determination regarding the Treasurer's employment contract.

Evaluation of the Treasurer of the District is not currently required by law, as it is for all other school employees. Nevertheless, it is advisable to conduct evaluations of the performance of all employees. Therefore, it is the purpose of this document to establish a policy for evaluations on a periodic basis of the Treasurer's performance. Since the Treasurer is a direct employee of the Board of Education, it is necessary for the Board to conduct said performance evaluations, as well as to establish the policy by which they are conducted. Therefore, the Board will also establish administrative procedures and schedules for conducting all evaluations of the Treasurer's performance.

Although the Board normally enacts a multi-year contract with the Treasurer, it may also enact a contract change affecting the salary/benefits of the Treasurer on an annual basis. Therefore, an evaluation of the Treasurer will be accomplished annually through a written evaluation process.

In order to provide ample time for response to the evaluation, it shall be accomplished so as to be received in writing by the Treasurer at least sixty ( 60 ) days prior to any action by the Board on his/her contract of employment.

The Board believes it is essential that it evaluate the Treasurer's performance periodically in order to assist both the Board and the Treasurer in the proper discharge of their responsibilities and to enable the Board to provide the District with the best possible fiscal officer.

The Board shall annually evaluate the performance of the Treasurer. Such evaluation shall include an assessment of:
A. both the Treasurer's strengths and weaknesses
B. the working relationship between the Board and the Treasurer
C. the Treasurer's relationship to:

1. staff
2. students
3. community
D. the Treasurer's personal professional growth
E. effectiveness as the supervisor of the Payroll and Accounting Departments of the District
F. effectiveness in accomplishing specific goals, both those self-established and those mutually established with the Board for the year being evaluated
G. the climate of confidence and sense of purpose evidenced at every level in the District
H. the Board's own effectiveness in providing direction to the Treasurer
I. the needs of the District

Each evaluation of the Treasurer shall be preceded by a statement in writing of those standards by which performance shall be measured. Such standards shall include:
A. a description of the Treasurer's duties and responsibilities
B. objectives for the school year agreed upon annually by the Board and Treasurer
C. such criteria of effective performance as are jointly adopted by the Board and Treasurer
D. a self evaluation by the Treasurer

The Board, in consultation with the Treasurer, shall at the outset of each evaluation determine the method by which the evaluation shall be conducted. Such method may include:
A. the active participation of each Board member
B. the recommendation of a Board committee
C. the compilation of assessments by individual Board members, which shall then be reviewed jointly by the Board and the Treasurer

The evaluation process shall include:
A. a conference between the Treasurer and the Board. Both parties to the conference shall sign the evaluation report and retain a copy for their records. There will be only two (2) copies: the original to be retained by the President of the Board for review by no one other than members of the Board; and the other copy to be retained by the Treasurer;
B. the opportunity for the Treasurer to submit in writing a response to the evaluation which shall be attached to the evaluation instrument.

As an outcome of the evaluation of the Treasurer's performance, the Board should be prepared to judge the advisability of retention of the Treasurer and:
A. be helped in the determination of the Treasurer's salary;
B. identify weaknesses and measure the Treasurer's progress toward remediating them;
C. establish specific objectives the achievement of which will advance the District toward its goals.

The Board shall annually no later than March 1st evaluate the performance of the Treasurer. Such evaluation shall include an assessment of the:
A. progress toward the established goals of the District;
B. working relationship between the Board and the Treasurer;
C. Board's own effectiveness in providing direction to the Treasurer.

Such assessments will be based on defined quality expectations developed by the Board for each criteria being assessed.

The Board and the Treasurer, jointly, shall, at the outset of each evaluation, determine the method by which the evaluation shall be conducted.

TYPE IV ADDITION BOARD OF EDUCATION MEETING FEBRUARY 8, 2018

| TomasicLander | Michaelisa | Lander, John | 10 | $2285 \text { Old }$ | Beavercreek | $\begin{aligned} & \hline \mathrm{OH} \\ & 45434 \end{aligned}$ | Chaminade Julienne HS | \$250.00 | Impractical | 2,3 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| $\frac{\text { LAST }}{\text { NAME }}$ | FIRST NAME | CHILD'S | GRADE | ADDRESS | CITY | ST ZIP | SCHOOL | AMOUNT |  | REASON |

Title:
DEPARTMENT OFFICE ASSISTANT
File 551
Reports to: Department Supervisor
Job Objectives: Performs a variety of general office duties. Assist dispatcher and administrative assistant in daily duties.

Minimum - High school diploma. Post-secondary training is desirable.
Qualifications: . Meets all mandated health requirements (e.g., a negative tuberculosis test, etc.).

- Documented evidence of a clear criminal record.
- Congenial telephone etiquette
- Proficient in office protocol and the use of business equipment.
- Proficient in the use of business software and the maintenance of records.
- Proficient in data entry, spelling, proofreading and the correct use of grammar.
- Bookkeeping skills and the ability to apply advanced mathematical concepts.
- Multitasking ability and strong interpersonal skills.
- Self-directed and able to learn required skills for the position.

Responsibilities and Essential Functions:

The following duties are representative of performance expectations. A reasonable accommodation may be made to enable a qualified individual with a disability to perform essential functions.

Performs secretarial and administrative support functions. Organizes and maintains a functional filing system that ensures the safe retention of office records. Keeps materials properly filed to maintain an orderly office.

- Upholds board policies and follows administrative procedures.
- Promotes a favorable image of the school district.
- Acknowledges visitors. Determines the reason for their visit. Answers questions. Verifies appointments. Directs visitors to the appropriate person or office.
- Refers inquiries requiring policy interpretation to administrative staff.
- Answers the telephone. Directs calls based on the nature of the inquiry. Takes messages. Manages calls efficiently to keep telephone lines open.
- Maintains an office calendar. Schedules appointments as directed.
- Helps communicate information about weather delays and emergencies.
- Strives to develop rapport with others. Respects personal privacy. Maintains the confidentiality of privileged information.
- Processes incoming, outgoing and interoffice mail, faxes and emails.
- Helps prepare bus routes. Distributes routing information to bus drivers/students/parents and building administrators.
- Responds to new residents requests for transportation information.
- Prepares transportation rosters (e.g., student names, grade levels, school attended, bus identification, pick-up and drop off points, time schedules, etc.)
- Prepares accurate up-to-date list of student information on each bus.
- Helps schedule non-routine use of school buses (e.g., field trips, athletic contest, community requests, etc.).
- Prepares trip reports. Prepares data for financial forecasting.
- Prepares materials for bus safety programs.
- Processes student misconduct reports.
- Prepares bus accident reports. Maintains insurance files.
- Monitors bus communications. Conveys information as needed.
- Maintains bus driver's records.
- Maintains vendor files. Obtains price quotes.
- Monitors inventories and reorders supplies to maintain reliable service levels.
- Prepares requisitions. Encumbers the proper account. Maintains procurement information (e.g., transmittal letters, contracts, confirmations, warrants, negotiated price agreements, delivery dates, etc.).
- Verifies deliveries. Investigate discrepancies. Processes approved invoices for payments. Post expenditures. Maintains a completed payment file.
- Works cooperatively with Department administrative assistant.
- Assist in arranging sub employees for proper coverage.
- Assist in helping all department staff with time sheets and correcting reported time accurately.
- Takes precautions to insure student safety. Reports unauthorized persons or suspicious circumstances immediately.
- Reports evidence of suspected child abuse as required by law.
- Provides assistance to other departments as directed.
- Keeps current with advances in office technology. Updates office procedures. Participates in staff meetings and professional growth activities as directed.
- Accepts responsibility for personal decisions and conduct. Serves as a positive role model for others.
- Performs other specific job-related duties as directed.


## Abilities <br> Required:

## Supervisory Under the direction of the Department Supervisor and Assistant Supervisor: Responsibility: <br> Schedules meaningful work assignments, provides instructions and communicates expectations to assigned staff.

## Working

Conditions:
The following aptitudes and physical skills are essential for the successful performance of assigned duties.

- Demonstrates professionalism and maintains a positive work attitude.
- Takes the initiative to identify and solve problems independently.
- Works cooperatively to support a successful team effort.
- Communicates effectively using verbal, nonverbal and writing skills.
- Reacts productively to interruptions and changing conditions.
- Operates office equipment efficiently and accurately.
- Lifts, carries, and/or moves work-related supplies and equipment.
- Maintains an acceptable attendance record and is punctual.
- Travels to meetings and work assignments.
- Demonstrates and helps provide a safe work environment.

Exposure to the following situations may range from remote to frequent based on circumstances and factors that may not be predictable.

- Potential for exposure to blood borne pathogens and communicable diseases.
- Potential for interaction with disruptive and/or unruly individuals.
- Duties may require exposure to medications, cleaning solvents, air borne particulates, and odors.
- Duties may require operating and/or riding in a vehicle.
- Duties may require prolonged use of a computer keyboard and monitor.
- Duties may require detailed paperwork.
- Duties may require working under time constraints to meet deadlines.

Performance Evaluation:

Job performance is evaluated according to the policy provisions adopted by the Beavercreek City School District Board of Education.

The Beavercreek City School District Board of Education is an equal opportunity employer offering employment without regard to race, color, religion, sex, national origin, age, or disability. This job description summary does not imply that these are the only duties to be performed. This job description is subject to change in response to funding variables, emerging technologies, improved operating procedures, productivity factors, and unforeseen events.




[^0]:    $\checkmark$ State Foundation funding of $\$ 1,105,519$ was collected this month. To date, we are $\$ 143,046$ (or $2 \%$ ) over projections on our collections. (We will consnue see adjustments to our state funding due to the blennium budget changos and as a reflection of our new wealth of other difstiots and our personal income in relation to other districts. The stale uses these types of variables to determine a state Share index [SSI])
    $\checkmark$ We will continue to monitor these changes in funding closely. We have

[^1]:    By: $\qquad$
    Its: President

    By:
    Penelope R. Rucker, Treasurer/CFO

