

USD 306 SOUTHEAST OF SALINE
5056 E. K-4 Highway Gypsum, KS 67448
BOARD OF EDUCATION MEETING

June 11, 2018

The regular monthly meeting of the USD 306 Board of Education was held on Monday, June 11, 2018 at 7:00 p.m. in the Board Conference Room.

Board Members present: Lori Blake, Jill Ade, Steve Bartholomew, Dwight Conley, Justin Knopf, and Kenny Costigan.

Board Members Not present: Brandon Hughes

Others Present: Greg Mann, Superintendent; Stephanie Hettenbach, Clerk of the Board; Kelsey Loader, Clerk to the Board Elect; Cassie Gorman, Elementary Principal; Roger Stumpf, Secondary Principal; and Wayne Sager, Assistant Principal; see attached list.

The meeting was called to order at 7:04 p.m. by President Kenny Costigan.

The Pledge of Allegiance to the United States of America.

A motion was made by Lori Blake and seconded by Steve Bartholomew to approve the agenda as presented. Carried 6-0

A motion was made by Lori Blake and seconded by Steve Bartholomew to approve the minutes of the monthly meetings held on May 14, 2018. Carried 6-0.

A motion was made by Steve Bartholomew and seconded by Jill Ade to approve the General Fund Warrants, Vouchers and Journal Entries for the month of June 2018, in the amount of \$309,154.21, Elementary Activity Funds, High School Activity Funds, and the Food Service Funds. Carried 6-0

Presentations/Action items:

Sale of Voter – Approved Bonds

Brent Shogren and Steve Shogren of George K. Baum & Associates brought proposals to purchase the \$5.84 million worth of bonds authorized by the voters. The winning bid was by Commerce Bank at approximately 2.71%. Steve Shogren discussed with the board that the prior estimated mill was 7.6 but because of the favorable rate. The estimated mill levy is now 6.9. He reminded the board that the bonds cannot be paid off prior to 2023 without penalty.

A motion was made by Dwight Conley and seconded by Lori Blake to approve the resolution enabling the sale of the bonds approved by the voters of USD 306, to Commerce Bank with a premium of approximately \$173,000, be adopted and that the President and Clerk of the Board be directed to sign the associated resolutions and affirmations on behalf of the USD 306 Board of Education. Carried 6-0

Disclosure Engagement Agreement

Mr. Mann reviewed the proposal from Gilmore and Bell to provide assistance to the Board of Education and District Office Staff in preparing the annual financial disclosure materials as required by law.

A motion was made by Steve Bartholomew and seconded by Dwight Conley to approve the proposed disclosure engagement letter with Gilmore & Bell as presented. Carried 6-0

Proposal from Parent's Club

Representatives of the K-6 Parents Club proposed to the Board of Education donations to purchase and install a water bottle filtering dispenser in the Grade School and a possible shed to store recess equipment.

A motion was made by Justin Knopf and seconded by Steve Bartholomew to accept with thanks the Parent's Club donation which they will coordinate with John Kuhn on location and equipment selection. Carried 6-0

Revised Science Curriculum

Mr. Mann asked the Board of Education for formal approval of the revised science curriculum.

A motion was made by Lori Blake and seconded by Justin Knopf to approve the new revised science curriculum and purchase of supporting materials. Carried 6-0

2018-19 Student Handbooks

Principals presented updated student handbooks for approval.

A motion was made by Kenny Costigan and seconded by Steve Bartholomew to adopt the proposed 2018-19 student-parent handbooks as presented. Carried 6-0

2018-19 Employee Handbooks

Mr. Mann explained the changes to the classified employee handbook.

A motion was made by Justin Knopf and seconded by Lori Blake to adopt the proposed 2018-19 employee handbooks as presented. Carried 6-0

2018-19 Lunch Prices

Discussion on lunch pricing and federal regulations was led by Mr. Mann.

A motion was made by Lori Blake and seconded by Steve Bartholomew to approve that Student meal prices be raised 10 cents per meal for 2018-19 and that Adult meal prices be rounded up to the next nickel above the federal reimbursement rate when the reimbursement is known. Carried 6-0

School Fees

Mr. Mann presented the list of school fees for the 2018-19.

A motion was made by Kenny Costigan and seconded by Steve Bartholomew that there be no change in the USD 306 school fees for 2018-19. Carried 6-0

2018-19 Insurance

Mr. Mann shared he had planned to present a quote for cyber security and cyber fraud insurance from Assurance Partners. There may be better alternatives. He suggests doing more research and revisit the issue in July or August.

A motion was made by Justin Knopf and seconded by Lori Blake to renew the district liability, property and vehicle insurance coverage with KERMP for 2018-19 and accept the proposal from Accident Fund for the district's 2018-19 workmen's compensation insurance. Carried 6-0

Declaring District Property as Surplus

According to Mr. Mann, the district has approximately 280 end-of-life and end-of-service iPads to consider for disposal.

A motion was made by Steve Bartholomew and seconded by Jill Ade that the USD 306 end-of-service iPads be declared surplus and be disposed of in a manner which satisfies statutory requirements. Carried 6-0

End of Business Year

A motion was made by Steve Bartholomew and seconded by Lori Blake to grant authority to the Treasurer to pay 2017-18 end of year bills as may be received by the end of business day on June 29, grant authority to the Superintendent, Treasurer and Board Clerk to transfer any year-end funds as may be available according to State Statute and/or KSDE Guidelines, grant authority to the Treasurer to use Contingency Reserve funds, if necessary to pay the 2017-18 final expenses. Carried 6-0

Communications:

Board of Education

Representing the Board of Education, Lori Blake presented Superintendent Mr. Mann and Clerk of the Board, Stephanie Hettenbach with gifts honoring their

retirement. Lori Blake also shared information regarding her recent meeting at KASB.

Superintendent:

Mr. Mann updated the Board of Education regarding health insurance. The district is expected to have a 19% increase in premium with United Healthcare. If additional companies quote our health insurance, we should expect to receive them later in the week. The roof project is going well. Weather permitting, they could finish by the end of the week. The new school bus should arrive sometime in early July. Looking ahead for future board meetings, Mr. Mann pointed out to the Board of Education the March board meeting falls on spring break. He asked if they would prefer to move it. It will be held on the 3rd Monday in the month of March for the 2018-19. They also decided not to automatically schedule an end of year meeting but will add if necessary.

Principals:

In addition to their written reports, the principals reported:

Cassie Gorman informed the Board of Education that she had a ride along with Judy Hall. Judy showed her all the bus routes and where our students live to see how expansive our district is.

Roger Stumpf stated summer school has begun. There are 6 students attending on campus. Others were invited but opted out of attending.

Wayne Sager emailed his report to the board and had no additional information to add.

Break – 8:35 p.m.

Reconvened – 8:50 p.m.

Executive Session:

Student Matters

A motion was made by Lori Blake and seconded by Steve Bartholomew that the board go into executive session for the purpose of discussing matters relating to actions adversely or favorably affecting a person as a student, patient or resident of a public institution, except that any such person shall have the right to a public hearing if requested by that person; and the board return to the open meeting at 9:00 o'clock in the board conference room. The executive session is required due to protect the privacy rights of student who is identifiable. Six board members, Superintendent, and Principals. Carried 6-0

Same motion for an additional 10 minutes until 9:10 p.m.

Same motion for an additional 10 minutes until 9:20 p.m.

Reconvened at 9:20 p.m.

Personnel

A motion was made by Justin Knopf and seconded by Kenny Costigan that the board go into executive session for the purpose of discussing qualifications of nonelected personnel; and that the board return to the open meeting at 9:30 o'clock in the board conference room. The executive session is required due to protect the privacy interests of an identifiable individual. Six board members, Superintendent. Carried 6-0

Same motion for an additional 5 minutes until 9:35 p.m.
Reconvened at 9:35 p.m.

Negotiations

A motion was made by Lori Blake and seconded by Steve Bartholomew that the board go into executive session for the purpose of discussing matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency; and that the board return to the open meeting at 9:45 o'clock in the board conference room. The executive session is required due to protect the district's right to the confidentiality of its negotiating position, and the public interest. Six board members, Superintendent, Principals. Carried 6-0

Reconvened at 9:45 p.m.

A motion was made by Lori Blake and seconded by Steve Bartholomew to approve out of district student applications as recommended by administrators. Carried 6-0

Personnel Actions

A motion was made by Kenny Costigan and seconded by Justin Knopf to approve the termination of Mr. Joe Robinson effective as of May 29, 2018. Carried 6-0

A motion was made by Lori Blake and seconded by Jill Ade to approve the hiring of Christy Foster, Assistant Cook; Ann Jilka, District Office Personnel; Bryson Flax, Head High School Boys Basketball Coach; Beth Augustine, Assistant High School Volleyball Coach; Kurt Krehbiel, Assistant Junior High school Football Coach for the 2018-2019 school year. Carried 6-0

The Meeting was adjourned by President Kenny Costigan at 9:50 p.m.

approved as printed _____
amended _____

Stephanie Hettenbach
Clerk of the Board