

*USD 306 SOUTHEAST OF SALINE*  
*5056 E. K-4 Highway Gypsum, KS 67448*  
**BOARD OF EDUCATION MEETING**

**April 9, 2018**

The regular monthly meeting of the USD 306 Board of Education was held on Monday, April 9, 2018 at 7:00 p.m. in the Board Conference Room.

**Board Members present:** Lori Blake, Jill Ade, Steve Bartholomew, Dwight Conley, Justin Knopf(7:04p.m.), Kenny Costigan, and Brandon Hughes.

**Board Members Not present:** none

**Others Present:** Greg Mann, Superintendent; Stephanie Hettenbach, Clerk of the Board; Cassie Gorman, Elementary Principal; Roger Stumpf, Secondary Principal; and Wayne Sager, Assistant Principal: see attached list.

The meeting was called to order at 7:02 p.m. by President Kenny Costigan.

The Pledge of Allegiance to the United States of America.

**A motion was made by Lori Blake and seconded by Brandon Hughes to approve the agenda as presented. Carried 7-0**

**A motion was made by Lori Blake and seconded by Brandon Hughes to approve the minutes of the meetings held on March 12, 2018. Carried 7-0**

**Presentations/Action items:**

**Breakfast Waiver**

Mr. Mann presented information for the Board of Education to consider the breakfast waiver for the 2018-2019 school year.

**A motion was made by Lori Blake and seconded by Steve Bartholomew to approve the breakfast waiver for the 2018-2019 school year.**

**Extension of the Preferred Vendor Contract for Food Service**

Mr. Mann reviewed the preferred vendor contract and service with the Board of Education. Mr. Mann had spoken with Kim Kerr, Food Service Director which confirmed the quality and service has been favorable and has shown a cost savings.

**A motion was made by Brandon Hughes and seconded by Steve Bartholomew to extend the preferred vendor contract with F & A Food Sales through the 2018-2019 school year. Carried 7-0**

**Trap Shooting Team**

Mr. Mann reviewed with the Board of Education the proposal from last month's meeting on the request for a Trap Shooting Team. Mr. Mann recommended the request be approved with additional conditions.

**A motion was made by Dwight Conley and seconded by Brandon Hughes to approve the Trap Shooting Team as proposed with the additional conditions of: no school vehicles allowed to transport guns; only students enrolled at Southeast of Saline be allowed to participate on the SES Shooting Team; there is to be a minimum of one supervising adult per ten students while shooting is taking place; the trap club sponsors will provide a list of participants and the school will let them know who is eligible, it will be the responsibility of the sponsors to update the Trap Club Roster, USD 306 will not share SES eligibility list; the official Coaches and Assistant Coach(es) will submit to the same background check as do all SES coaches; and approval to continue will be considered annually. Carried 7-0**

### **Technology Committee**

Mr. Mann reminded the Board of Education Andy Hanson had requested Board input on the District Technology Committee. Discussion followed

**A motion was made by Justin Knopf and seconded by Lori Blake to appoint Brandon Hughes and Jill Ade as Board of Education representatives on the District Technology Committee. Carried 7-0**

### **Family Medical Leave Act**

Mr. Mann recommended a plan to be on file with the Clerk to the Board for Family Medical Leave. There is a policy in place (GARI) but no plan. The plan is disclosed to classified employees each year in the Classified Employee handbook. The plan will be part of the policy for the whole district.

**A motion was made by Lori Blake and seconded by Brandon Hughes to approve the recommended FMLA policy as presented for all district employees. Carried 7-0**

### **Bids received for HVAC units on the Elementary Gym Roof**

Mr. Mann reviewed bids received on the HVAC units on the Elementary Gym Roof. Mr. Mann explained the opinion of the engineer Mike Mayo on the units and the bids in regards to the attaching them to the Building Control System. Discussion followed.

**A motion was made by Steve Bartholomew and seconded by Brandon Hughes to accept the base bid from Callabresi of \$98,492.00 for the elementary gym HVAC units and that \$60,000 for the bid price be paid from bond issue funds should the election be successful. Carried 7-0**

### **Communications:** **Board of Education**

Justin Knopf updated the Board of Education on the work the Handwriting Committee has done. Lori Blake will help with awards night. Justin Knopf has agreed to be the speaker at the Leadership Luncheon May 3. Since multiple Board members will attend the Leadership Luncheon it needs to be set up as a special meeting on May 3, 11:45 a.m.

**Superintendent:**

Mr. Mann updated the Board of Education on the Fire Marshall inspection that happened earlier in the day, the Senate Bill 423, and the first Informational Community Meeting held April 8, 2018 at Gypsum.

**Principals:**

In addition to their written reports, the principals reported:

Cassie Gorman informed the Board of Education on Thursday's plans for the Celebration of Life for Riley Scott and Sixth grade Showcase and DARE Graduations.

Roger Stumpf reported on the Freshman field trip for financial planning and interviews for Secondary Principal.

Wayne Sager reviewed DCF and truancy numbers as requested, activities and post season locations.

**Break – 8:00 p.m.**

**Reconvened – 8:10 p.m.**

**Executive Session:****Personnel**

**A motion was made by Justin Knopf and seconded by Brandon Hughes that the board go into executive session for the purpose of discussing job performance of specific nonelected personnel and that the board return to the open meeting in this room at 8:30 p.m. o'clock. An executive session is necessary to protect the privacy interests of an identifiable individual or individuals and is an exception granted by the Kansas Open Meetings Act. Seven board members, Superintendent, and 2 building Principals and Assistant Principal entered in executive session. Carried 7-0**

**Same motion for an additional 30 minutes until 9:00 p.m.**

**Same motion for an additional 10 minutes until 9:10 p.m.**

**Negotiations**

**A motion was made by Justin Knopf and seconded by Brandon Hughes that the board go into executive session for the purposes of discussing and identifying possible negotiation topics for the 2018-19 Professional Employees Contract and that the Board return to the open meeting at 9:30 p.m. o'clock in this room. Entering executive session to discuss employer-employee negotiations is**

**an allowable exception to the Kansas Open Meeting Act. Seven board members, Superintendent, Secondary Principal, and Assistant Principal entered into executive session. Carried 7-0**

**Same motion for an additional 10 minutes until 9:40 p.m.**

**Same motion for additional 10 minutes until 9:50 p.m.**

**Reconvened at 9:50 p.m.**

**Personnel Actions**

**A motion was made by Dwight Conley and seconded by Steve Bartholomew to accept the resignations of Nathalea Stephenson, Secondary Math Teacher and Todd Baird, as Jr. High Girls Assistant Coach. Carried 7-0**

**A motion was made by Brandon Hughes and seconded by Justin Knopf to offer a contract for the 2018-2019 school year to Angelica Wolf as K-6 Vocal Music Teacher. Carried 7-0**

**A motion was made by Dwight Conley and seconded by Lori Blake to offer a work agreement to Kelsey Loader as the UDS 306 BOE Clerk/Admin. Assistant to the Superintendent as of May 14, 2018. Carried 7-0**

**A motion was made by Lori Blake and seconded by Brandon Hughes to offer summer help work agreements to Mikki Carney and Kim Kerr for the summer of 2018. Carried 7-0**

**A motion was made by Steve Bartholomew and seconded by Brandon Hughes to offer three sections of 3<sup>rd</sup> grade for the 2018-2019 school year. Carried 7-0**

**A motion to adjourn was made by Lori Blake and seconded by Justin Knopf to adjourn the meeting. Carried 7-0**

**The Meeting was adjourned by President Kenny Costigan at 9:53 p.m.**

approved as printed \_\_\_\_\_  
amended \_\_\_\_\_

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Stephanie Hettenbach  
Clerk of the Board