

USD 306 SOUTHEAST OF SALINE
5056 E. K-4 Highway Gypsum, KS 67448
BOARD OF EDUCATION MEETING

September 8th, 2014

The meeting of the USD 306 Board of Education was held on Monday, September 8th, 2014 at 6:30 p.m. in the board conference room.

Board Members present: Jerry Seim, Lori Blake, Carol Viar, Becky Cooper, Steve Bartholomew, Denise Stein, and Charisse Nurnberg.

Board Members Not present: none

Others Present: Richard Proffitt, Superintendent; Stephanie Hettenbach, Clerk of the Board; Lois Show, Treasurer; and attached list.

The meeting was called to order at 6:29 p.m. by President Becky Cooper.

A motion was made by Jerry Seim and seconded by Carol Viar to approve the agenda as printed. Carried 7-0

Consent Agenda:

A motion as made by Jerry Seim and seconded by Lori Blake to approve the consent agenda as presented with the contracting of Terry Robson for KIDS uploading, Power School Troubleshooting and subsequent KSDE reporting, the same as last year not to exceed \$3,000.00 for the 2014-2015 school year. Carried 7-0

2013-2014 Audit Report:

Scott Loyd from Swindol, Janzen, Hawk & Loyd, LLC, Certified Public Accountants, presented Board of Education with the audit report for the 2013-2014 fiscal year. Mr. Loyd covered items that were noted in the prior year's audit and how they had been addressed suitably. Mr. Loyd stated there were no major points of concern with this audit. The timeliness of cash deposit for activity accounts is always a point of concern.

A motion was made by Jerry Seim and seconded by Carol Viar to accept the 2013-2014 audit report as presented by Scott Loyd. Carried 7-0

A motion was mad by Carol Viar and seconded by Jerry Seim to approve the August 18th, 2014 meeting minutes as amended. Carried 7-0

A motion was made by Jerry Seim and seconded by Charisse Nurnberg to approve the General Fund Warrants and Vouchers for the month of September for a total of \$125,978.25. Carried 7-0

Public Forum: Gary Olson addressed the Board of Education with his concerns about the capital improvement plans and communication with the public.

COMMUNICATION:

Board of Education

- KASB Fall Education Summit- Junction City October 8th .
- September 29th – Board of Education Goal Setting @ KASB in Topeka
- Doug Moeckel has provided the dates of October 22 (6:00 pm -9:00 pm) and November (6:00 pm – 9:00 pm) for our strategic planning meetings.
- Lori Blake presented information from the KASB Legislative Committee Meeting. Discussion followed.

Superintendents Report:

Mr. Proffitt updated the Board of Education concerning:

- Bus accident on September 5, 2014 – no children on the bus at the time of the accident and the bus driver was not injured. Insurance is covering a rental and making a decision about whether to replace or repair the damaged bus.
- Medical card for CDL – Kansas Department of Transportation indicates all CDL drivers must have a signed medical card which addresses sleep apnea. We are still investigating at what level each of our bus drivers can meet the requirement.
- First Emergency Operations Committee meeting was held September 5th. Processes broken up and assigned to teams of personnel or individuals. Goal is to use common language and process.

Principal Reports:

- Monte Couchman told the Board of Education about the High School band marching at the Kansas State Fair on September 11; Parent/Teacher conferences will be held before the next Board of Education meeting; gave highlights of the in-service held September 2.
- Tiffany Snyder explained to the Board of Education I-math sated September 8; 4th grade attended AG awareness day; Big Brothers/Big Sisters pizza party is this week.

Discussion Items:

- **Graduation Requirements Review** – Mr. Couchman explained the current graduation requirements. Personal finance class is offered at Southeast of Saline, it may become required by the State at some point. Discussion followed.

- **Classified Salary Schedules** – Mr. Proffitt received information from Salina on the classified schedules they use. Range of salaries is included on the job description. Board of Education is committed to set a date to complete the changes to classified job descriptions and salary schedules.

Break 8:26pm

Reconvene 8:36 pm

Negotiations:

A motion was made by Jerry Seim and seconded by Carol Viar that the board go into Executive session #3 at 8:36 for 30 minutes for the purpose of discussing matter relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency; and that the board return to the open meeting at 9:06 p.m. Carried 7-0 Seven board members and the superintendent entered executive session.

Same motion as above: 15 additional minutes; Seven board members and the superintendent entered executive session. **Reconvened at 9:21 p.m.**

Same motion as above: 5 additional minutes; Seven board members and the superintendent entered executive session. **Reconvened at 9:26p.m.**

Personnel:

A motion was made by Carol Viar and seconded by Lori Blake that the board go into executive session #1 for 10 minutes for the purpose of discussing personnel matters for nonelected personnel; and that the board return to the open meeting at 9:36 p.m. Carried 7-0 Seven board members entered executive session.

Reconvened open meeting at 9:36 p.m.

A motion was made by Jerry Seim and seconded by Lori Blake to adjournment. Carried 7-0

Adjournment: 9:42 p.m.

approved as printed _____
amended ____x____

_____Stephanie Hettenbach_____
Clerk of the Board