

School Nurse

Job Description Requirements:

1. RN or LPN license required
2. ACT 34 Clearances, ACT 151 Clearances, and FBI Clearance
3. Act 126 & Act 71 Certifications
4. Must have the ability to effectively solve problems
5. Demonstrates competence in health care service
6. Possess strong organizational skills
7. Ability to interact with students, staff and parents in a manner that demonstrates respect , dignity, and professionalism
8. Resume, Letter of Interest, Application

Non-Discriminatory Policy

Lincoln Charter School does not discriminate on the basis of race, color, religious creed, ancestry, age, familial status, sex, national origin, sexual orientation, or disability. The policy of equal opportunity and treatment applies to every aspect of Lincoln Charter School operations and activities, including admissions and employment practices.

This policy shall be made known to all persons and organizations associated with Lincoln Charter School, to all Educational Placement Services, the Pennsylvania Bureau of Employment Security and all recruiting sources.

Lincoln Charter School is an "Equal Opportunity Employer."

School Nurse

Description:

Provide basic first aid.

Examines students who present probable symptoms of a communicable disease.

Facilitates and administer medication/ self-medication.

Provides services to students having special medical needs as ordered by their physician.

Maintain student medical records and forms

Review immunization data on assigned students for accuracy and completeness.

Documents all accidents on the school's accident report form.

Contacts appropriate adult to arrange transportation of sick or injured students.

Conducts height and weight screening for all students in assigned building.

Schedule students for various screening procedures and for medical examinations.

Maintain a complete, accurate health record for all students assigned and initiate a health record for all new students.

Inventory supplies, secure and dispense all necessary supplies to maintain health room standards.

Assist with annual kindergarten registration and medical documentation for student records

Consult with students and families to make appropriate agency referrals.

Schedule and assist with mandated school dental exams and physical exams

Assist and/or conduct testing including growth, auditory, vision, and scoliosis.

Other duties within certification as may be assigned by the Certified School Nurse, Principal or designee. (Duties may include but not limited to clerical, inventory checks and putting away supplies.)

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