71 S. Broadway Dobbs Ferry, NY 10522 (914) 231-8627 Fax (914) 478-0218

**CAROLYN MCGUFFOG, PH.D., ED.D.** Superintendent of Schools

March 25, 2020

Dear GNC Parents,

Thank you for your patience as we transition to distance learning in the wake of the Coronavirus. Below please find information I hope you will find helpful. Don't hesitate to reach out for help and support.

## **District Communication**

The district will continue to update parents and students through our notifications systems of robo-calls, district website: http://greenburghnorthcastleschools.com/home and email. Parents may share their email addresses with district personnel by emailing: ask@gncufsd.org. Please include your child's name and school.

#### **Contacts:**

For questions about our Continuity of Learning Plan (described below) please contact Dr. David Fine dfine@gncufsd.org 914-798-7200 ext. 2711

For questions about CSE meetings, please contact Dr. Robin Levine @ rlevine@gncufsd.org 914-400-8776

For technology support, please email Dr. David Fine @ dfine@gncufsd.org and cc: swelsh@gncufsd.org 914-798-7200 ext. 2711

### **Building Principals**

Contact building principals with concerns or questions specific to your child.

Kenneth B. Clark Academy: Dr. David Fine: DFine@gncufsd.org 914-798-7200 ext. 2711

REACH Academy: Paul Pizzutello: PPizzutello@gncufsd.org 914-357-1781

Kaplan Academy: Jay Posephney: JPosephany@gncufsd.org 845-522-8460

Greenburgh Academy: Mike Voron: MVoron@gncufsd.org 914-255-5141

### **Greenburgh North Castle UFSD Continuity of Learning Plan**

The district has posted various assignments on our website portal as well as e-mailed students directly. We have transitioned into Google Classroom, which will drive our instruction moving forward. All students have been provided a gmail account, which they can access following the directions below. In addition all students have been provided log-in credentials for iReady, Naviance, and Edgenuity. Teachers and staff will be consistently uploading assignments, which will account for their grades and academic progress 4th quarter. Parents will be notified when students fail to participate in the learning experiences provided for them. Counseling, speech, occupational therapy and reading services will be delivered as per IEP mandates. Students and parents have been contacted by service providers to make arrangements. If you have not heard from your child's service provider, please contact Dr. Levine at @ rlevine@gncufsd.org or 914-400-8776

### **Creating Your New Google Account for STUDENTS**

Step 1) Log out of any gmail or google account you are currently using • Go to www.gmail.com and log in with user name and password you will be given (username is: first initial last name @gncschools.org)

Step 2) Log into your new Email and enter password (12345GNC)

• The Student will enter their password 12345GNC (We suggest that you change your password asap)

Step 3) Go to Google Classroom

- Find the nine (9) dots located in the right corner of the page (between the plus sign and colored circle with your first initial)
- Click on the dots and select Classroom from the drop down box
- The Classroom app will open to a welcome page and an invitation to continue
- Click on continue and you'll be taken to a desktop that has invitations to join classrooms
- Click on join to enter your class and see your assignments

Step 4) If you are having difficulty with this process contact Dr. David Fine at dfine@gncufsd.org.

Attendance and Grading

• Students are expected to attend and participate daily in their academic assignments. All assignments will be graded and uploaded into GradeBook. Teachers will communicate with

building administration weekly with respect to students not attending and/or participating in the learning process.

Standardized Assessments

• The administration of the intermediate-level State assessments have been

suspended for the remainder of the 2019 - 2020 school year. The suspension applies to the following New York State testing programs:

- New York State Grades 3-8 English Language Arts Test;
- New York State Grades 3-8 Mathematics Test;
- New York State Grade 4 Elementary-Level Science Test;
- New York State Grade 8 Intermediate-Level Science Test;
- New York State English as a Second Language Achievement Test (NYSESLAT)
  in Grades K-12; and
- New York State Alternate Assessment (NYSAA) for students with severe cognitive disabilities in Grades 3-8 and high school.
- AP Exams
- The College Board will be posting updates regarding assessments here: AP
  Updates for Schools Impacted by Coronavirus
- SAT
- The College Board will be posting updates regarding assessments here: SAT
  Coronavirus Updates
- ACT
- ACT.org is posting updates here: ACT Coronavirus FAQ
- Regents Exams
- New York State has thus far not indicated any change to Regents exams for the
  2019-20 school year. As additional information becomes available, we will share
  it with the community.

Please remain safe. We are here for you and your child if you need us.

Warm regards,

# Carolyn McGuffog

Carolyn McGuffog, Ph.D., Ed.D.

Superintendent Greenburgh North Castle UFSD cmcguffog@gncufsd.org 914-400-7135 cell