

2017-18 Accounts Payable Calendar

July 2017

July 2017							August 2017						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1			1	2	3	4	5
2	3	4	5	6	7	8	6	7	8	9	10	11	12
9	10	11	12	13	14	15	13	14	15	16	17	18	19
16	17	18	19	20	21	22	20	21	22	23	24	25	26
23	24	25	26	27	28	29	27	28	29	30	31		
30	31												

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Jul 3	4 Independence Day	5 4:30pm AP Batch Due	6 7:30am Run AP Checks	7 AP in Courier
10 4:30pm AP Batch Due	11 7:30am Run AP Checks	12 AP in Courier 4:30pm AP Batch Due	13 7:30am Run AP Checks	14
17 4:30pm AP Batch Due	18 7:30am Run AP Checks	19 AP in Courier 4:30pm AP Batch Due	20 7:30am Run AP Checks	21
24 4:30pm AP Batch Due	25 7:30am Run AP Checks	26 AP in Courier 4:30pm AP Batch Due	27 7:30am Run AP Checks	28 AP in Courier
31 4:30pm AP Batch Due				

**2017-18 AP Calendar is subject to change due to the implementation of Escape

2017-18 Accounts Payable Calendar

August 2017

August 2017							September 2017						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5						1	2
6	7	8	9	10	11	12	3	4	5	6	7	8	9
13	14	15	16	17	18	19	10	11	12	13	14	15	16
20	21	22	23	24	25	26	17	18	19	20	21	22	23
27	28	29	30	31			24	25	26	27	28	29	30

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	Aug 1 7:30am Run AP Checks	2 AP in Courier 4:30pm AP Batch Due	3 7:30am Run AP Checks	4 AP in Courier
7 4:30pm AP Batch Due	8 7:30am Run AP Checks	9 AP in Courier 4:30pm AP Batch Due	10 7:30am Run AP Checks	11 AP in Courier
14 4:30pm AP Batch Due	15 7:30am Run AP Checks	16 AP in Courier 4:30pm AP Batch Due	17 7:30am Run AP Checks	18 AP in Courier
21 4:30pm AP Batch Due	22 7:30am Run AP Checks	23 AP in Courier 4:30pm AP Batch Due	24 7:30am Run AP Checks	25 AP in Courier
28 4:30pm AP Batch Due	29 7:30am Run AP Checks	30 AP in Courier 4:30pm AP Batch Due	31 7:30am Run AP Checks	

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2017-18 Accounts Payable Calendar

September 2017

September 2017							October 2017						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
					1	2	1	2	3	4	5	6	7
3	4	5	6	7	8	9	8	9	10	11	12	13	14
10	11	12	13	14	15	16	15	16	17	18	19	20	21
17	18	19	20	21	22	23	22	23	24	25	26	27	28
24	25	26	27	28	29	30	29	30	31				

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
				Sep 1 AP in Courier
4 Labor Day 4:30pm AP Batch Due	5 7:30am Run AP Checks	6 AP in Courier 4:30pm AP Batch Due	7 7:30am Run AP Checks	8 AP in Courier
11 4:30pm AP Batch Due	12 7:30am Run AP Checks	13 AP in Courier 4:30pm AP Batch Due	14 7:30am Run AP Checks	15 AP in Courier
18 4:30pm AP Batch Due	19 7:30am Run AP Checks	20 AP in Courier 4:30pm AP Batch Due	21 7:30am Run AP Checks	22 AP in Courier
25 4:30pm AP Batch Due	26 7:30am Run AP Checks	27 AP in Courier 4:30pm AP Batch Due	28 7:30am Run AP Checks	29 AP in Courier

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2017-18 Accounts Payable Calendar

October 2017

October 2017							November 2017						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7	5	6	7	1	2	3	4
8	9	10	11	12	13	14	12	13	14	15	16	17	18
15	16	17	18	19	20	21	19	20	21	22	23	24	25
22	23	24	25	26	27	28	26	27	28	29	30		
29	30	31											

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Oct 2 4:30pm AP Batch Due	3 7:30am Run AP Checks	4 AP in Courier 4:30pm AP Batch Due	5 7:30am Run AP Checks	6 AP in Courier
9 Columbus Day 4:30pm AP Batch Due	10 7:30am Run AP Checks	11 AP in Courier 4:30pm AP Batch Due	12 7:30am Run AP Checks	13 AP in Courier
16 4:30pm AP Batch Due	17 7:30am Run AP Checks	18 AP in Courier 4:30pm AP Batch Due	19 7:30am Run AP Checks	20 AP in Courier
23 4:30pm AP Batch Due	24 7:30am Run AP Checks	25 AP in Courier 4:30pm AP Batch Due	26 7:30am Run AP Checks	27 AP in Courier
30 4:30pm AP Batch Due	31 7:30am Run AP Checks			

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2017-18 Accounts Payable Calendar

November 2017

November 2017							December 2017						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4						1	2
5	6	7	8	9	10	11	3	4	5	6	7	8	9
12	13	14	15	16	17	18	10	11	12	13	14	15	16
19	20	21	22	23	24	25	17	18	19	20	21	22	23
26	27	28	29	30			24	25	26	27	28	29	30
							31						

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
		Nov 1 AP in Courier 4:30pm AP Batch Due	2 7:30am Run AP Checks	3 AP in Courier
6 4:30pm AP Batch Due	7 7:30am Run AP Checks	8 AP in Courier 4:30pm AP Batch Due	9 7:30am Run AP Checks	10 Veteran's Day (Observed)
13 AP in Courier 4:30pm AP Batch Due	14 7:30am Run AP Checks	15 AP in Courier 4:30pm AP Batch Due	16 7:30am Run AP Checks	17 AP in Courier
20	21	22 BCOE Holiday	23 Thanksgiving	24 BCOE Holiday
27 4:30pm AP Batch Due	28 7:30am Run AP Checks	29 AP in Courier 4:30pm AP Batch Due	30 7:30am Run AP Checks	

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2017-18 Accounts Payable Calendar

December 2017

December 2017						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

January 2018						
Su	Mo	Tu	We	Th	Fr	Sa
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
				Dec 1 AP in Courier
4 4:30pm AP Batch Due	5 7:30am Run AP Checks	6 AP in Courier 4:30pm AP Batch Due	7 7:30am Run AP Checks	8 AP in Courier
11 4:30pm AP Batch Due	12 7:30am Run AP Checks	13 AP in Courier 4:30pm AP Batch Due	14 7:30am Run AP Checks	15 AP in Courier
18 4:30pm AP Batch Due	19 7:30am Run AP Checks	20 AP in Courier 4:30pm AP Batch Due	21 7:30am Run AP Checks	22 AP in Courier
25 Christmas	26 BCOE Holiday	27	28	29 BCOE Holiday

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2017-18 Accounts Payable Calendar

January 2018

January 2018							February 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6							
7	8	9	10	11	12	13	4	5	6	7	8	9	10
14	15	16	17	18	19	20	11	12	13	14	15	16	17
21	22	23	24	25	26	27	18	19	20	21	22	23	24
28	29	30	31				25	26	27	28			

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Jan 1, 18 <div style="background-color: #f4a460; padding: 2px;">New Year's Day</div> <div style="background-color: #333; color: white; padding: 2px;">4:30pm AP Batch Due</div>	2 <div style="background-color: #800000; color: white; padding: 2px;">7:30am Run AP Checks</div>	3 <div style="background-color: #ffff00; padding: 2px;">AP in Courier</div> <div style="background-color: #333; color: white; padding: 2px;">4:30pm AP Batch Due</div>	4 <div style="background-color: #800000; color: white; padding: 2px;">7:30am Run AP Checks</div>	5 <div style="background-color: #ffff00; padding: 2px;">AP in Courier</div>
8 <div style="background-color: #333; color: white; padding: 2px;">4:30pm AP Batch Due</div>	9 <div style="background-color: #800000; color: white; padding: 2px;">7:30am Run AP Checks</div>	10 <div style="background-color: #ffff00; padding: 2px;">AP in Courier</div> <div style="background-color: #333; color: white; padding: 2px;">4:30pm AP Batch Due</div>	11 <div style="background-color: #800000; color: white; padding: 2px;">7:30am Run AP Checks</div>	12 <div style="background-color: #ffff00; padding: 2px;">AP in Courier</div>
15 <div style="background-color: #f4a460; padding: 2px;">MLK Holiday</div> <div style="background-color: #333; color: white; padding: 2px;">4:30pm AP Batch Due</div>	16 <div style="background-color: #800000; color: white; padding: 2px;">7:30am Run AP Checks</div>	17 <div style="background-color: #ffff00; padding: 2px;">AP in Courier</div> <div style="background-color: #333; color: white; padding: 2px;">4:30pm AP Batch Due</div>	18 <div style="background-color: #800000; color: white; padding: 2px;">7:30am Run AP Checks</div>	19 <div style="background-color: #ffff00; padding: 2px;">AP in Courier</div>
22 <div style="background-color: #333; color: white; padding: 2px;">4:30pm AP Batch Due</div>	23 <div style="background-color: #800000; color: white; padding: 2px;">7:30am Run AP Checks</div>	24 <div style="background-color: #ffff00; padding: 2px;">AP in Courier</div> <div style="background-color: #333; color: white; padding: 2px;">4:30pm AP Batch Due</div>	25 <div style="background-color: #800000; color: white; padding: 2px;">7:30am Run AP Checks</div>	26 <div style="background-color: #ffff00; padding: 2px;">AP in Courier</div>
29 <div style="background-color: #333; color: white; padding: 2px;">4:30pm AP Batch Due</div>	30 <div style="background-color: #800000; color: white; padding: 2px;">7:30am Run AP Checks</div>	31 <div style="background-color: #ffff00; padding: 2px;">AP in Courier</div> <div style="background-color: #333; color: white; padding: 2px;">4:30pm AP Batch Due</div>		

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2017-18 Accounts Payable Calendar

February 2018

February 2018							March 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3					1	2	3
4	5	6	7	8	9	10	4	5	6	7	8	9	10
11	12	13	14	15	16	17	11	12	13	14	15	16	17
18	19	20	21	22	23	24	18	19	20	21	22	23	24
25	26	27	28				25	26	27	28	29	30	31

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
			Feb 1 <div style="background-color: #800000; color: white; padding: 2px;">7:30am Run AP Checks</div>	2 <div style="background-color: #ffff00; padding: 2px;">AP in Courier</div>
5 <div style="background-color: #444; color: white; padding: 2px;">4:30pm AP Batch Due</div>	6 <div style="background-color: #800000; color: white; padding: 2px;">7:30am Run AP Checks</div>	7 <div style="background-color: #ffff00; padding: 2px;">AP in Courier</div> <div style="background-color: #444; color: white; padding: 2px;">4:30pm AP Batch Due</div>	8 <div style="background-color: #800000; color: white; padding: 2px;">7:30am Run AP Checks</div>	9 <div style="background-color: #ffff00; padding: 2px;">AP in Courier</div>
12 <div style="background-color: #444; color: white; padding: 2px;">4:30pm AP Batch Due</div>	13 <div style="background-color: #800000; color: white; padding: 2px;">7:30am Run AP Checks</div>	14 <div style="background-color: #ffff00; padding: 2px;">AP in Courier</div>	15	16 <div style="background-color: #ffa500; padding: 2px;">Lincoln's Birthday</div>
19 <div style="background-color: #ffa500; padding: 2px;">Washington's Birthday</div> <div style="background-color: #444; color: white; padding: 2px;">4:30pm AP Batch Due</div>	20 <div style="background-color: #800000; color: white; padding: 2px;">7:30am Run AP Checks</div>	21 <div style="background-color: #ffff00; padding: 2px;">AP in Courier</div> <div style="background-color: #444; color: white; padding: 2px;">4:30pm AP Batch Due</div>	22 <div style="background-color: #800000; color: white; padding: 2px;">7:30am Run AP Checks</div>	23 <div style="background-color: #ffff00; padding: 2px;">AP in Courier</div>
26 <div style="background-color: #444; color: white; padding: 2px;">4:30pm AP Batch Due</div>	27 <div style="background-color: #800000; color: white; padding: 2px;">7:30am Run AP Checks</div>	28 <div style="background-color: #ffff00; padding: 2px;">AP in Courier</div> <div style="background-color: #444; color: white; padding: 2px;">4:30pm AP Batch Due</div>		

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March 2018

March 2018						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

April 2018						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
			Mar 1 7:30am Run AP Checks	2 AP in Courier
5 4:30pm AP Batch Due	6 7:30am Run AP Checks	7 AP in Courier 4:30pm AP Batch Due	8 7:30am Run AP Checks	9 AP in Courier
12 4:30pm AP Batch Due	13 7:30am Run AP Checks	14 AP in Courier 4:30pm AP Batch Due	15 7:30am Run AP Checks	16 AP in Courier
19 4:30pm AP Batch Due	20 7:30am Run AP Checks	21 AP in Courier 4:30pm AP Batch Due	22 7:30am Run AP Checks	23 AP in Courier
26 4:30pm AP Batch Due	27 7:30am Run AP Checks	28 AP in Courier 4:30pm AP Batch Due	29 7:30am Run AP Checks	30 AP in Courier

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2017-18 Accounts Payable Calendar

April 2018

April 2018							May 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7	6	7	8	9	10	11	12
8	9	10	11	12	13	14	13	14	15	16	17	18	19
15	16	17	18	19	20	21	20	21	22	23	24	25	26
22	23	24	25	26	27	28	27	28	29	30	31		
29	30												

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Apr 2 <div style="background-color: #cccccc; padding: 2px;">4:30pm AP Batch Due</div>	3 <div style="background-color: #800000; color: white; padding: 2px;">7:30am Run AP Checks</div>	4 <div style="background-color: #ffff00; padding: 2px;">AP in Courier</div> <div style="background-color: #cccccc; padding: 2px;">4:30pm AP Batch Due</div>	5 <div style="background-color: #800000; color: white; padding: 2px;">7:30am Run AP Checks</div>	6 <div style="background-color: #ffff00; padding: 2px;">AP in Courier</div>
9 <div style="background-color: #cccccc; padding: 2px;">4:30pm AP Batch Due</div>	10 <div style="background-color: #800000; color: white; padding: 2px;">7:30am Run AP Checks</div>	11 <div style="background-color: #ffff00; padding: 2px;">AP in Courier</div> <div style="background-color: #cccccc; padding: 2px;">4:30pm AP Batch Due</div>	12 <div style="background-color: #800000; color: white; padding: 2px;">7:30am Run AP Checks</div>	13 <div style="background-color: #ffff00; padding: 2px;">AP in Courier</div>
16 <div style="background-color: #cccccc; padding: 2px;">4:30pm AP Batch Due</div>	17 <div style="background-color: #800000; color: white; padding: 2px;">7:30am Run AP Checks</div>	18 <div style="background-color: #ffff00; padding: 2px;">AP in Courier</div> <div style="background-color: #cccccc; padding: 2px;">4:30pm AP Batch Due</div>	19 <div style="background-color: #800000; color: white; padding: 2px;">7:30am Run AP Checks</div>	20 <div style="background-color: #ffff00; padding: 2px;">AP in Courier</div>
23 <div style="background-color: #cccccc; padding: 2px;">4:30pm AP Batch Due</div>	24 <div style="background-color: #800000; color: white; padding: 2px;">7:30am Run AP Checks</div>	25 <div style="background-color: #ffff00; padding: 2px;">AP in Courier</div> <div style="background-color: #cccccc; padding: 2px;">4:30pm AP Batch Due</div>	26 <div style="background-color: #800000; color: white; padding: 2px;">7:30am Run AP Checks</div>	27 <div style="background-color: #ffff00; padding: 2px;">AP in Courier</div>
30 <div style="background-color: #cccccc; padding: 2px;">4:30pm AP Batch Due</div>				

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2017-18 Accounts Payable Calendar

May 2018

May 2018							June 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5						1	2
6	7	8	9	10	11	12	3	4	5	6	7	8	9
13	14	15	16	17	18	19	10	11	12	13	14	15	16
20	21	22	23	24	25	26	17	18	19	20	21	22	23
27	28	29	30	31			24	25	26	27	28	29	30

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	May 1 7:30am Run AP Checks	2 AP in Courier 4:30pm AP Batch Due	3 7:30am Run AP Checks	4 AP in Courier
7 4:30pm AP Batch Due	8 7:30am Run AP Checks	9 AP in Courier 4:30pm AP Batch Due	10 7:30am Run AP Checks	11 AP in Courier
14 4:30pm AP Batch Due	15 7:30am Run AP Checks	16 AP in Courier 4:30pm AP Batch Due	17 7:30am Run AP Checks	18 AP in Courier
21 4:30pm AP Batch Due	22 7:30am Run AP Checks	23 AP in Courier 4:30pm AP Batch Due	24 7:30am Run AP Checks	25 AP in Courier
28 Memorial Day 4:30pm AP Batch Due	29 7:30am Run AP Checks	30 AP in Courier 4:30pm AP Batch Due	31 7:30am Run AP Checks	

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2017-18 Accounts Payable Calendar

June 2018

June 2018						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

July 2018						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
				Jun 1 AP in Courier
4 4:30pm AP Batch Due	5 7:30am Run AP Checks	6 AP in Courier 4:30pm AP Batch Due	7 7:30am Run AP Checks	8 AP in Courier
11 4:30pm AP Batch Due	12 7:30am Run AP Checks	13 AP in Courier 4:30pm AP Batch Due	14 7:30am Run AP Checks	15 AP in Courier
18 4:30pm AP Batch Due	19 7:30am Run AP Checks	20 AP in Courier 4:30pm AP Batch Due	21 7:30am Run AP Checks	22 AP in Courier
25 4:30pm AP Batch Due	26 7:30am Run AP Checks	27 AP in Courier 4:30pm AP Batch Due	28 7:30am Run AP Checks	29 AP in Courier

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