

**COVID-19
RESPONSE GUIDE**

**Lookeba-Sickles
Public School**

FALL 2021

COVID-19 PROTOCOL FOR

Lookeba-Sickles Public School

DAILY SCREENING

Parents screening using provided checklist; *if parents send their child to school, they are considered healthy.* Student's temp will be checked and logged upon entering the school for the first time each day they attend.

Staff will self screen themselves at home each day. When they report for work, they are considered healthy. All staff will have temp checked and logged upon entering the school for the first time each day they report for work.

Checklist attached: At Home Checklist for Students & Staff
Communication to parents attached

AT SCHOOL PROCEDURES: Elementary & High School

Isolation Area: Any student or staff member who exhibits a fever of 100 degrees or more will be immediately isolated in a predetermined isolation area and immediately sent home.

After being sent home, the student or staff member cannot return to school until one of the following criteria is met:

***Without COVID testing,** the student or staff member must not be present at school for 10 days.

***After a negative COVID test,** the student or staff member can return to physical school after 3 days of being fever free with no fever reducing medication.

*The student will become a distance learner at home until he/she can return to school.

*The student will be counted as present because distance learning will be provided.

POSITIVE CASE – ELEMENTARY CAMPUS

1. Consult with Caddo County Health Department to begin contact tracing.
2. Communicate to staff. (sample letter/email attached)
3. Communicate to applicable parents depending on classroom arrangement. (letters attached)
4. Thoroughly sanitize classroom.
5. Positive case classroom goes to distance learning for 14 days while those students are quarantined. If the student has siblings, the siblings will be quarantined.
6. If the attendance of on campus learners at the site and/or the district as a whole reaches a 35% absenteeism rate, the site and/or district will go to distance learning for 14 days. The count starts on the first day of distance learning.
7. Grab and Go meals will be provided starting on Day 1 of distance learning. Delivery/pickup schedule will be dictated by our Child Nutrition capabilities.

POSITIVE CASE – HIGH SCHOOL CAMPUS

1. Consult with Caddo County Health Department to begin contact tracing.
2. Communicate to staff. (sample letter/email attached)
3. Communicate to parents at site about positive case. (letter attached)
4. County health departments will decide which students will have to be quarantined and go to distance learning dependent of exposure level as determined by the county health officials.
5. If the attendance at the site and/or district where the positive case occurs reaches a 35% absenteeism rate, the site and/or district will go to distance learning for 14 days. Count starts on the first day of distance learning.

6. Grab and Go meals will be provided starting on Day 1 of distance learning. Delivery/pickup schedule will be dictated by our Child Nutrition capabilities.

REQUIREMENTS FOR ALL TEACHING STAFF MEMBERS

1. Maximize classroom space. Limit reading nooks, center areas, ect.
2. One directional seating for all classrooms that do not require round tables.
3. SEATING CHARTS ARE REQUIRED BY ALL TEACHERS FOR ALL CLASSES.

BUS TRANSPORTATION

1. Recommend alternate transportation if possible for all bus riders.
2. Maximize air flow. (open more windows)
3. **SEATING CHART REQUIRED. ROUTE BUSES and ACTIVITY BUSES included, NO EXCEPTIONS.**
4. Additional bus routes if deemed necessary by the District.

PLEASE CHECK UPDATED GUIDELINES FROM THE CDC AT THE FOLLOWING WEBSITE:

<https://www.cdc.gov>community>schools-childcare>