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# BACK TO SCHOOL WELL-COVID 19 PLAN

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Approved August 10, 2020



The Northwestern Area School District does not plan on entering the school year with any COVID restrictions in place. Students and staff may elect to wear face coverings. In addition, the Tier system and attendance restrictions for games will not be in place at this time. However, suppose the local health care system, S.D. Department of Health, and/or COVID task force feel like more restrictions are necessary. In that case, the administration will recommend the board has more mitigation procedures in place. The Northwestern Board of Education will act at the next school board meeting to determine whether or not the school should enter into more restrictive protocols to help mitigate COVID. They will consider the recommendation from local health care and the S.D. Department of Health.

All students will be asked to self-screen and temperature monitor each day before coming to school. If a student has a fever of 99.4 or above my forehead, 100.4 or above orally, or 100.9 or above when taken by ear, the student needs to stay at home. The student must be fever-free for 24 hours without the addition of any fever-reducing medication to return to school. If any parent(s)/guardian(s) would like their child(ren) tested, they can notify the school, and we will test them.

The school district does not plan on contact tracing for students to determine close contact with COVID. Students will be asked to self-screen for symptoms and temperature check twice daily while attending school. If any student starts to develop symptoms, they will be evaluated and possibly sent home. The appendices will still be in place as visual guides, but the close contact portions will not be adhered to by the district. Close contacts will not have to quarantine unless the school board changes the plan. Upon recommendation from local health care or S.D. Department of Health approved at the next school board meeting.

The COVID plan will still affect cleaning protocols, increased social distancing, and education on proper hygiene and handwashing. The federal government needs the requirement for a COVID plan to receive federal funding. The most updated plan will be kept on the school website.

Northwestern Area School District

# Start Well COVID-19 Plan



Approved August 10, 2020

Questions: Call Rob Lewis 605-887-3467; [rob.lewis@k12.sd.us](mailto:rob.lewis@k12.sd.us)

\*Reviewed June 13th 2022

\*\*This document will be reviewed December 2021,  
June 2022, December 2022, and June 2023

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## Introduction

The Northwestern Area School District has created a plan through our Start Well Committee to create a safe and caring learning environment while reducing the impact of COVID-19 for students, staff, and community/visitors. The guidelines referenced in this plan are from guidance from the Centers for Disease Control and Prevention (CDC), World Health Organization (WHO), South Dakota Department of Health (S.D. DOH) and the South Dakota Department of Education (S.D. DOE). The plan will be updated regularly as new information comes in from the CDC, WHO, and applicable federal, state, and local agencies.

The goal of the Northwestern Area School District is to start school as scheduled on August 24, with all students in the school building. The Start Well Committee created a tiered system approach for our students, staff, and community's safety. The tiered approach will be enacted based on the number of cases we have locally and through guidance from the South Dakota Department of Health. Advice will be provided by the South Dakota Department of Health and South Dakota Department of Education to determine if school will have to occur via Flex Learning or Remote learning based on our local community cases.

The School District will have a resources page created for families to access that will walk them through student expectations for Flex Learning and/or Remote learning if needed during the 2020-2021 school year.

## Safety of Students, Staff, and Community/Visitors

### Students

Parent(s)/Guardian(s) are the first line of defense. The Northwestern Area School District is asking parent(s)/guardian(s) to please check student temperatures at home and use the symptom checker (Appendix E) before school each morning. Any student with a temperature above 100.4 degrees will be asked to stay home. The student will need to stay home until his/her temperature is below 100.4 degrees for 24 hours without the aid of any medications. To begin the school day, all students will be screened for a temperature and asked questions through a symptom checker; students with temperatures above 100.4 degrees will be sent to the office. Parent(s)/guardian(s) will be contacted, and the student will be isolated in a designated area until they can be picked up.

### Staff

All staff members, both certified and non-certified, will fill out a screener each day they come into work, and a staff member will take their temperature. Staff members are encouraged to take their temperatures at home before arriving. If a staff member has a temperature above 100.4 degrees, they must stay home until their temperature is below 100.4 degrees for 24 hours without the aid of any medications. Staff members will be required to wear personal protective equipment (PPE) when working closely with students or are within 6 feet of students during the school day.

## Community/Visitors

Community members and visitors will only be allowed in the office; they will not be allowed into the classrooms or areas outside of the office during the school day. All visitors will be required to wear a mask and conduct a temperature check and sanitize at the front door.

## Preventative Student Education

Students will have time in their school schedule to accommodate hand washing/hand sanitizing procedures during the school day. Elementary classrooms will have frequent sanitizing of shared areas after use by students and staff. Middle school and high school students will sanitize their seating areas, as they transition to and from classrooms. Posters for correct hand washing and hand sanitizing procedures will be in restrooms, hallways, and classrooms. CDC posters will be posted throughout the school addressing correct mask wearing, handwashing techniques, and respiratory etiquette.

## General Disinfection Measures Protocol

Category	Area	Frequency
<b>Workspaces</b>	Classrooms, Offices	At the end of each use/day
<b>Appliances</b>	Refrigerators, Microwaves, Coffee Machines	Daily
<b>Electronic Equipment</b>	Copier machines, Shared computer monitors, TV's, Telephones, keyboards	At the end of each use/day and/or between use
<b>General Used Objects</b>	Handles, light switches, sinks, restrooms	At least 4 times a day
<b>Buses</b>	Bus seats, handles/railing, belts, window controls	At the end of each use/day
<b>Common Areas</b>	Cafeteria, Library, Conference rooms, Gyms, Common Areas	At the end of each use/day; between groups

The goal is to establish a sanitary baseline before the site opens. The site has been 100% disinfected and continues to be cleaned and disinfected daily; the school building will be 100% cleaned and sanitized prior to the start of the 2020-2021 school year.

## Deep Cleaning and Disinfection Protocol

Deep cleaning is triggered when an active employee or student is identified as positive for COVID-19 based on testing.

## Bus Drivers/Bus Protocols

Bus drivers or custodial staff must disinfect the buses at a minimum:

1. After the morning route
2. After the afternoon route

Due to being in a confined space for an extended period, all students who ride the bus must wear a mask or shield during the bus route and sit in an assigned seat – family members will sit with each other. The bus will fill from the back to the front as students are picked up to decrease students passing on the bus. Bus windows will be opened when applicable to increase the movement of airflow on the bus. Bus drivers will either wear a mask or be in a sealed enclosure.

## Locker Rooms

While in locker rooms, students are to practice social distancing; maintaining 6 feet from others will be a normal practice. Eliminate contact with others, such as handshakes. Avoid touching surfaces touched by others to the extent feasible. Avoid anyone who is coughing, sneezing or appears to be sick.

## Social Emotional Wellbeing of Students and Staff

The social and emotional wellbeing of students and staff is always a priority. The school district will work with our mental health professionals and counselors to provide families and staff with access to resources. The school counselor will support staff and parent(s)/guardian(s) to work individually with students or within group settings to assist with students' social and emotional wellbeing.

## Staff Training

Staff members will be provided with the opportunity to learn more about distance education and tools available to make flex learning and remote learning more effective. During in-service times at the start of the year, staff will be provided with in-depth training for Brightspace. Through these efforts, we will provide a more effective and efficient, flex learning and remote learning opportunity for students, if the need arises.

## Explanation of Tier System

The school district will enact the tier system when a case of COVID-19 occurs within the school building. The administration will work with S.D. DOH to determine the best course of action within our school district. If the number of cases increases, the school district will move down a tier unless more prevention is needed, based on the advice from S.D. DOH. The administration will work with S.D. DOH to determine the best course of action and establish a tier within our school district.

**Tier 1:** Back to school as usual, with increased social distancing to the maximum extent possible. Masks or face shields are optional for students except in the following circumstances:

- During students' transportation to and from school or extra-curricular event via school-provided transportation;
- During transition between classrooms for the 6<sup>th</sup> through 12th grades;
- When required by the teacher due to classroom activity.

Students may wear their own masks or ones provided by the school. Masks will be available at the school door or on the bus. Staff will wear masks or face shields in the classroom or when within six feet of students.

Parents will not be allowed in the building for drop off or pick up of students. There will be no other visitors in the building unless approved by the administration. Masks or face shields are recommended during drop off and pick up. The lunchroom layout and accommodations will be determined based on appropriateness of current situation. Lunch will be determined on how that will look as we continue to meet; additional tables will be placed in the hallways and other areas to expand social distancing.

**Tier 2:** PPE to be worn by all students and staff. Increased social distancing will be used where applicable. Lunch periods will be modified to accommodate greater distancing.

**Tier 3:** A/B schedule. Half of the students will report on Monday and Wednesday with the other half on Tuesday and Thursday. Friday will be a mandatory set up Brightspace or Zoom call with students missing work, and/or report into work with the teachers at school if teachers feel comfortable. Everyone will wear PPE during the school day.

**Tier 4:** Out of the building for 14 days with remote learning through Brightspace. Students may come into the building with PPE on Friday for additional assistance if academic intervention is necessary.

## Monitoring for Symptoms

Conducting regular screenings for symptoms can help reduce exposure. Staff and students are encouraged to self-monitor for symptoms such as fever, chills, shortness of breath, difficulty breathing, new cough, loss of taste or smell, nausea, vomiting, or diarrhea. An [on-line COVID19 screening tool](#) is available to assist with understanding symptoms. If a student or staff member develops symptoms, while at school, he/she must notify a school health official or school

administrator immediately. Parent(s)/Guardian(s) are encouraged to monitor their child(ren) at home and are asked to keep sick child(ren) home.

- Staff and students will be required to stay home if:
  - they have tested positive for or are showing COVID-19 symptoms, until they meet criteria for return.
  - they have recently had close contact with a person with COVID-19 (See Appendix D-SD Department of Health What Should I Do If I've Been in Close Contact), until they meet criteria for return.
- Parent(s)/guardian(s) can utilize a symptom screening checklist (Appendix E) to check for symptoms before sending students to school.
- Students will be screened using the symptom screening checklist (Appendix E) at the start of their first hour class. Students will also have their temperature taken and, if a temperature reads above 100.4 degrees, student(s) will be sent to the office with a facemask.

## Handling Suspected, Presumptive, or Confirmed Positive Cases of COVID-19

- Signage will be posted at the main entrance requesting that people who have been symptomatic with fever and/or cough not enter the building.
- Staff, students, and their families will be educated about the signs and symptoms of COVID-19, when they should stay home, and when they can return to school. (See Appendix F- Suspected, Presumptive, or Confirmed Cases of COVID-19 Screening Flowchart)
- A dedicated space will be established for symptomatic individuals.
- Symptomatic individuals will immediately be isolated to the designated area at the school and sent home to isolate and seek medical care.
- Symptomatic students will remain under visual supervision of a staff member who is at least 6 feet away.
- The symptomatic person will be required to wear a mask or face shield while waiting to leave the facility.
- Cloth face coverings should not be placed on:
  - anyone who has trouble breathing or is unconscious.
  - anyone who is incapacitated or otherwise unable to remove the face covering without assistance.
  - anyone who cannot tolerate a cloth face covering due to developmental, medical or behavioral health needs.
- Delegated school staff providing direct patient care will be required to wear appropriate Personal Protective Equipment (PPE) and perform hand hygiene after removing PPE.
- Cleaning and disinfecting procedures will be implemented following CDC guidelines.



- The following processes will be followed for allowing a student or staff member to return to school:
  - If a person has a negative COVID-19 test and NO direct exposure to COVID-19, they can return to school once they have felt well, with no fever, for 24 hours without the use of fever-reducing medication.
  - If a person has a positive COVID-19 test or shows symptoms, they should not be at school and should stay at home until they can answer YES to the following three questions:
    - Has it been at least 10 days since the child first had symptoms?
    - Has it been at least 3 days since the child had a fever (without using fever reducing medicine)?
    - Has it been at least 3 days since the child's symptoms have improved, including cough and shortness of breath?
- If a person with COVID-19 was in the school setting while infectious, school administrators will coordinate with local health officials to notify staff and families while maintaining confidentiality in accordance with FERPA, and all other state and federal laws.
- If a student/employee has been diagnosed with COVID-19 but does not have symptoms, they must remain out of school until 10 days have passed since the date of their first positive COVID-19 diagnostic test, assuming they have not subsequently developed symptoms since their positive test.
- If a student/employee has been diagnosed with COVID-19 or has been presumed positive by a medical professional due to symptoms, they are not required to have documentation of a negative test in order to return to school.
- Remote learning options will be provided for students unable to be at school due to illness or exposure.

## Communicating Individual Positive Infection Cases

The SD Department of Health (SD DOH) will work with school districts to provide data at a level to inform decision making, in line with appropriate privacy protections.

If staff or a student within a school building tests positive for COVID-19, SD DOH and SD DOE will:

- Work with school officials to determine the level of exposure of other students and staff, depending on what level of close contacts the individual would likely have had. This will vary, for example, depending on the age of the student or the number of classes a teacher has.
- Recommend appropriate steps to take to accommodate cleaning, quarantine, etc., as necessary, depending on the level of exposure risk to the school community.

If there are no active cases within a school community, school officials should rely on SD DOH data to drive decision making regarding levels of opening.

Additional resources provided by the SD Department of Education and the SD Department of Health are as follows:

- COVID-19 Mitigation in Schools (Appendix G)
- COVID-19 School Scenarios (Appendix H)
- Initiating a Case Investigation in a K-12 School (Appendix I)
- What Will Happen If... (Appendix J)
- COVID-19 Contact Tracing (Appendix K)
- Isolation or Quarantine (Appendix L)

## Student Meals

In order to accommodate increased social distancing during student meals the school district will add additional seating for students. The administration may determine that some classes will eat in their classrooms if needed to try and adhere to social distancing recommendations from the CDC, WHO, and S.D. DOH.

## Academics and Remote Learning

The school will provide instruction both in person and remotely through the Brightspace online learning platform. Students will remain enrolled as a full-time student in the Northwestern Area School District. Each student will need to decide at the beginning of the quarter if he or she will attend school in person or receive their instruction exclusively via remote learning. Students may also receive remote learning if unable to attend school due to illness or quarantine.

Remote learning will be required when the school district determines, through advice from S.D. DOH, that school needs to be on an A/B (See Tier 3 Guidelines) schedule or Tier 4, entire school remote learning. When engaged in remote learning, students are expected to have their materials done on time. In the A/B schedule, students will have in-person learning at the school on Monday and Wednesday or Tuesday and Thursday. That means that each day the student is in school, they will have a new lesson in their classes. Every Friday will be a mandatory check-in day for students who have missing work. Mandatory Fridays mean that the students will schedule an online or in-person meeting with each teacher for their missing work in their classroom(s).

Remote learning will strictly be online, and a new lesson will be presented each day for the students. Students are expected to attend the live online class during the remote scheduled time for grades 6-12. Every Friday will be mandatory Friday, students who are missing work will be mandated to schedule an online or in-person meeting with each teacher for their missing work in their classroom(s).

**If reliable internet service is an issue for participating in online instruction, families can make accommodations by contacting the school office.**

**All students will be required to complete the Northwestern Area School District Remote Virtual Learning Contract (Appendix B) at the start of the school year regardless of intent to voluntarily participate in remote learning.**

## Vaccination Opportunities

Children age 12 years or older are eligible to receive the COVID-19 vaccine. The following options are available by scheduling an appointment on-line:

- Avera <https://www.avera.org/services/primary-care/immunizations/covid-19-vaccine>
- Horizon Healthcare <https://www.horizonhealthcare.org/covid-19-vaccination-information>
- Lewis Drug <https://www.lewisdrug.com/departments/pharmacy/covid-19>
- Sanford <https://www.sanfordhealth.org/conditions-diseases/coronavirus-disease-2019-covid19/vaccine>
- Wal-Mart <https://www.walmart.com/cp/1228302>
- 

## Grading Policy

### Grading and Attendance

Students need to be in attendance for their courses and complete their assignments to receive credit for this school year. Students are determined to be truant if they are not completing their assignments and do not schedule and attend their mandatory missing work appointment with their teachers.

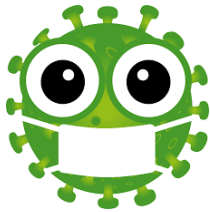
### Completion Procedures

To earn credit, students must complete their work in each class. Students and parent(s)/guardian(s) can check their student(s) grades in Infinite Campus/Brightspace.

Each Friday, parents will be notified of their student(s) missing work. Students will have until the following Friday to schedule and meet in person/virtually for each class in which they have missing work. If the work is completed before the scheduled meeting, the teacher may excuse the student from the meeting. Students have a week from the Friday they were notified, to complete their work without receiving any deduction in points for the assignment.

# What Parents Need to Know

As the Northwestern Area School District navigates the ever evolving COVID-19 health pandemic, safety remains our top priority for our schools. The District is working to safely reopen schools this fall through new safety protocols aligned with guidance from the Centers for Disease Control (CDC) to



include:

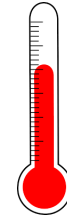
Face masks or coverings are **HIGHLY ENCOURAGED** for students and staff and are most essential when physical distancing is difficult. Face masks will be **REQUIRED** on transportation provided by the District.



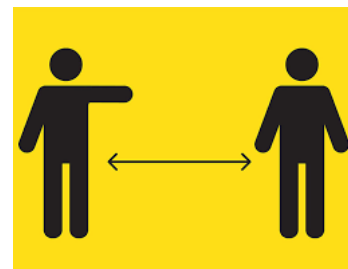
Schools may implement creative scheduling or a combination of in-person and remote learning. Families are encouraged to develop a plan now for when it becomes necessary for schools to use a modified schedule or close for remote learning.



Schools are increasing cleaning and disinfection. Hand sanitizer and soap and water will be readily available for frequent handwashing.



Schools are requiring that individuals self-certify that they are free of flu-like symptoms before entering school buildings. **Anyone experiencing symptoms must stay home.**



Students and staff must stay six feet apart as much as possible. Talk to your child about the importance of social distancing.

**Off-Campus Virtual Learning Delivery-** Families will be provided the option to continue with remote learning with instruction provided by an on-line learning platform for core content areas with weekly communication provided by District staff. Please contact the building principal to enroll in this option.

# 2020-21

## Northwestern Area School District Remote Virtual Learning Contract

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Student Name \_\_\_\_\_ Grade \_\_\_\_\_

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### Expectations and Guidelines

- Instruction will be provided through Brightspace on-line learning platform. Brightspace content will be identical to in-classroom content.
- Student will remain enrolled as a full-time student in the Northwestern Area School District.
- Student will need to decide at the beginning of the quarter if he or she will attend school in person or receive their instruction exclusively via remote learning. Students may also receive remote learning if unable to attend school due to illness or quarantine.
- If a student elects full-time remote learning, and is not home due to illness or quarantine, he or she will not be allowed to participate in extra-curricular activities.
- The decision whether to attend school remotely for the first quarter must be communicated to a school administrator by Monday, August 17<sup>th</sup>, 2020. Student may decide to return to in-person learning only at the end of each quarter (October 16, December 22, and March 5).
- Families will need to provide internet access. Should this not be possible, the family should contact the school office for assistance.
- Student who is eligible for special services will continue to receive those services on-line (Special Education, Title Reading, and ESL).
- Unless prohibited by illness, student should maintain a normal school day schedule when doing remote learning and may be required to be logged in/on-line at certain times during the day. Teachers will be working from 8am to 4pm, Monday through Friday.
- A district staff member will make direct contact with students two times per week to identify assignments, monitor progress, and submit final grades for report cards/transcripts.
- Student will be required to complete weekly assignments.
- Quality completion of work assigned will be required for final grades and course credit.
- If a student does not abide by these expectations, truancy will be filed when applicable and/or the remote virtual learning option could be rescinded.

I have reviewed and understand the above guidelines and expectations of the Northwestern Area School District Remote Virtual Learning Program. I understand that if my child does not make adequate weekly progress or follow through with weekly check-in times, that truancy will be filed.

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**Parent/Guardian Printed Name**

**Date**

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**Parent/Guardian Signature**

**Date**

# Special Education Remote Learning Plan

**PURPOSE:** This template is to support individualized student planning for the delivery of special education and related services through remote learning instruction during our school closure. The Remote Learning Plan is not intended to replace a student's IEP, but rather to document individual decisions for special education services during a closure.

Student Name: \_\_\_\_\_ Disability: \_\_\_\_\_  
 Parent(s): \_\_\_\_\_ Phone/email: \_\_\_\_\_  
 School: \_\_\_\_\_  
 Date of Birth: \_\_\_\_\_ Case Manager: \_\_\_\_\_  
 3 yr. Due Date: \_\_\_\_\_ IEP Date: \_\_\_\_\_  
 Meeting Date: \_\_\_\_\_ Meeting Method:  email  phone  video  other  
 Interpreter needed?  Yes  No Language/modality: \_\_\_\_\_ Interpreter provided?  Yes  No

### Date(s) of School District Closure

Date(s) school was closed for all students (i.e., no educational services were provided to any student)			
From:	To:	# of School Days:	
Date(s) educational services were provided to students, but this student did not receive services:			
From:	To:	# of School Days:	
Date(s) services will be provided to this student through continuous learning instruction:			
From:	To:	# of School Days:	

### Agenda for remote learning plan development:

- Welcome and introductions
- Family communication preferences—tool/modality, frequency, times of day/week, etc.
- Family supports needed—technology devices, internet access, materials, etc.
- Prioritize remote learning activities based on student and family needs.
- Determine remote learning services through school facility closure.
- Begin planning for services and supports once school resumes.

### Special Education Timelines

Special Education Timelines			
<b>Date evaluation is due:</b>		<b>Due during school closure?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, what is the plan for completion of the evaluation (initial or reevaluation), including parent participation?			
<b>Date IEP is due:</b>		<b>Due during school closure?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, what is the plan for completion of the IEP, including the participation of all IEP team members, including the parent (and student if appropriate)?			

**Present levels and priorities:** Describe the student's strengths, present levels, and anticipated needs for accessing distance learning instruction. (Appendices B and C)

**Parent input on remote learning priorities for the student during the school closure:**

## Special Education Remote Learning Plan

<b>Remote learning goals:</b> Describe the learning goals for the duration of the school district closure, including when and how progress toward those goals will be measured. (Appendices D, E, F, and G)		
<b>Area of focus:</b>	<b>Goal:</b>	<b>When &amp; How Measured?</b>

<b>Accommodations/modifications for remote learning:</b> Describe the supports needed by the student in the distance learning setting, and how and when they will be provided. (Appendix E)	
<b>Accommodation/modification needed:</b>	<b>How and when will it be provided?</b>

<b>Supports for providers and family during remote learning instruction:</b> Identify the supports needed for the staff working with the student and those needed for the family. (Appendix B)	
<b>Supports needed for staff:</b>	<b>Supports needed for family:</b>

<b>Special education and related services to be provided through remote learning instruction<sup>1</sup>:</b> (Appendix E)					
Service	Initiation Date	Frequency	Modality (e.g., worksheet, platform, program, etc.)	Duration	Staff Delivering Service
<b>Specially Designed Instruction:</b>					
<b>Related Services:</b>					
<b>Description of services:</b> Use the space below to document/describe additional information regarding the services delivered through remote learning instruction during school district closure.					
<b>Secondary transition and graduation planning:</b> Describe the priorities for transition and graduation planning during the school closure. (Appendix G)					
<b>Priority:</b>			<b>How will it be addressed?</b>		

<sup>1</sup> Per [federal guidance](#), the U.S. Department of Education understands that there may be exceptional circumstances that could affect how a particular service is provided.

# Special Education Remote Learning Plan

**Acknowledgement of Group therapy/lesson:**

Anything said between any two or more group members at any time is part of the group and is confidential. Anything which occurs between or among any members is part of the group is kept secret from anyone outside of the group but is not kept secret from the group.

Group therapy can be a powerful and valuable venue for growth and learning. It is the desire of your group facilitator(s) that you reap all the benefits group has to offer. To help this occur, groups are structured to include the following elements:

- A safe environment in which you are able to feel respected and valued as you work
- An understanding of group goals and group tasks
- Investment by both your facilitator(s) and members to produce a consistent group experience

**Planning for when school resumes:** Describe the plan for determining supports and actions once school resumes, including considerations for compensatory services and extended school year (ESY). (Appendix E)

**Other information:** Use the space below to document any additional relevant information.

**Team members**

**Names and role(s) of IEP team members agreeing to Remote Learning Plan:**

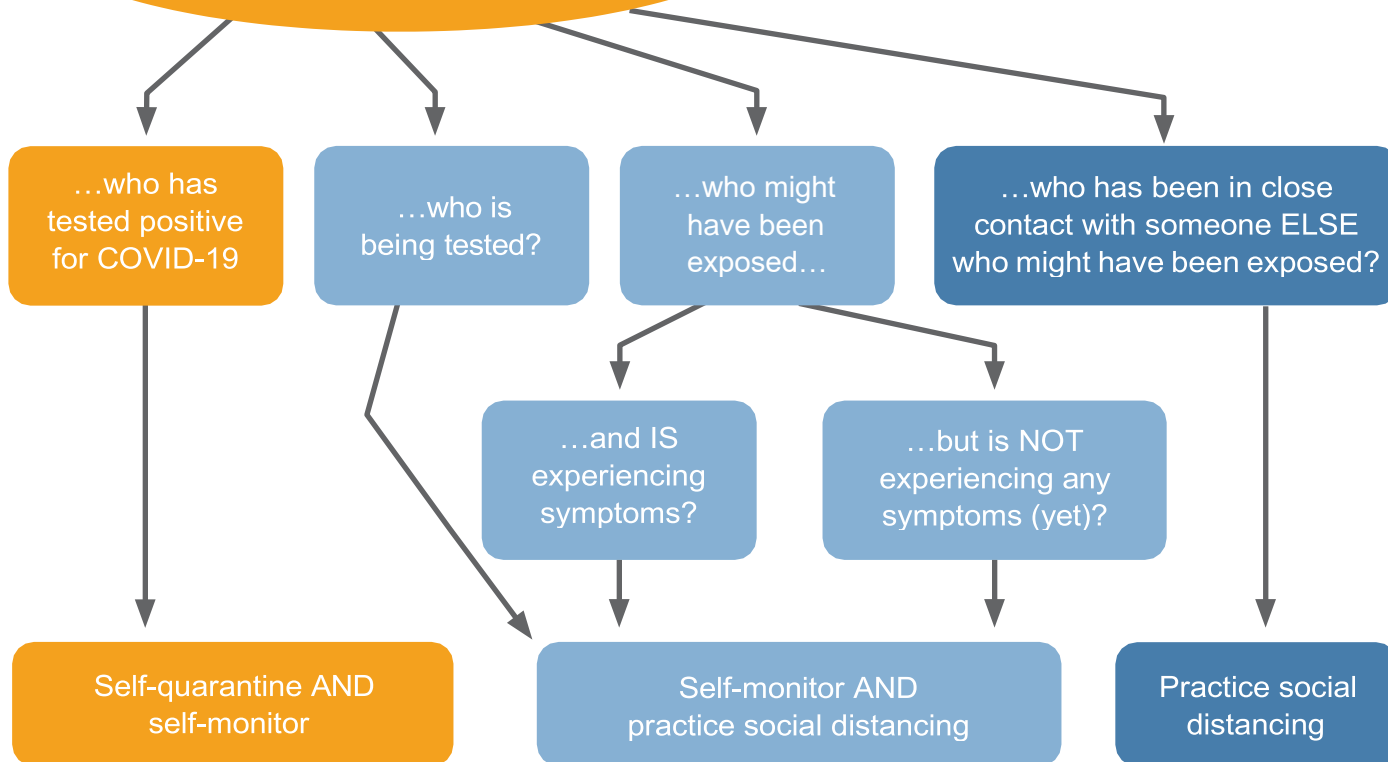
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

For the latest information on COVID-19, please see <https://covid.sd.gov/> or <https://doh.sd.gov/news/coronavirus.aspx>.





## What should I do if I've been in close contact with someone...



### CLOSE CONTACT MEANS:

- Spending prolonged periods in same room
- Direct physical contact-kissing, hugging
- Shared eating or drinking utensils
- Contact with respiratory secretions (*cough, sneeze on you*)

### HOW DO I...

#### Self-Quarantine

- Stay home for 14 days.
- Avoid contact with other people.
- Don't share household items.

#### Self-Monitor

- Be alert for symptoms of COVID-19, including a fever/chills, cough, shortness of breath/difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea/vomiting, diarrhea.
- Take your temperature every morning and night and write it down.
- Call your doctor if you have trouble breathing or a fever (100.4°F/38°C).
- Don't seek medical treatment without calling first!

#### Practice Social Distancing

- Stay home as much as possible.
- Don't physically get close to people. Try to stay 6 feet away.
- Don't hug or shake hands.
- Avoid groups of people.
- Be aware of frequently touched surfaces, including doorknobs, elevator buttons, service counters, shared pens, touch screens, steering wheels, and cell phones.



**WHAT IF I HAVE SYMPTOMS? Call your healthcare provider.**



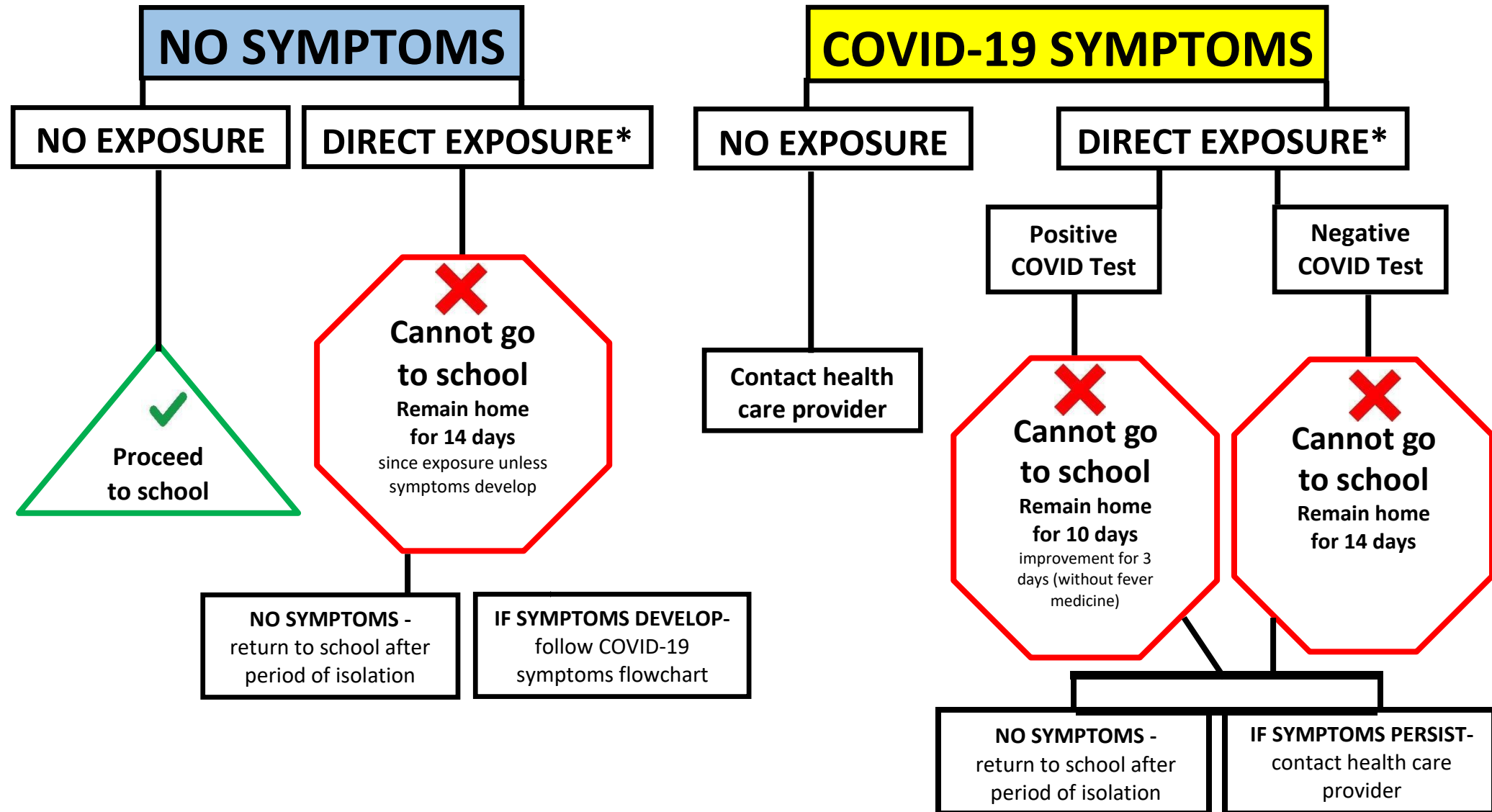
# STUDENT SYMPTOM SCREENING CHECKLIST

Parents must complete a daily symptom screening check by answering these questions before sending their child to school.

Has your child had close contact (within 6 feet for at least 15 minutes) with a confirmed case of COVID-19?	_____ YES	_____ NO
Does your child have new or worsening shortness of breath?	_____ YES	_____ NO
Does your child have new or worsening cough?	_____ YES	_____ NO
Does your child have a fever of 100.4 or greater?	_____ YES	_____ NO
Does your child have chills?	_____ YES	_____ NO
Does your child have diarrhea?	_____ YES	_____ NO
Does your child have unexplained muscle pain?	_____ YES	_____ NO
Does your child have a headache (not related to a known health condition i.e. migraines)?	_____ YES	_____ NO
Does your child have a sore throat?	_____ YES	_____ NO
Does your child have a new loss of taste or smell?	_____ YES	_____ NO
Has your child been vomiting or is experiencing nausea?	_____ YES	_____ NO

	<p>If <b>YES</b> to <b>ANY</b> of the questions <b>DO NOT SEND YOUR CHILD TO SCHOOL</b>. Please seek guidance from your medical provider. Contact your school to inform them of your child's symptoms. You may also contact the South Dakota Department of Health at 1-800-592-1861 with questions.</p>
	<p>If <b>NO</b> to <b>ALL</b> questions go to school.</p>

# Suspected, Presumptive, or Confirmed Cases of COVID-19 Screening Flowchart



\*Direct exposure occurs when an individual has had close contact with a positive COVID-19 case within 6 feet for more than 15 minutes.

# COVID-19 Mitigation in Schools

Updated 7/8/20

## No cases in building

Use preparedness measures

Ask staff and families to self-screen for COVID symptoms at home. Symptoms may include a fever of 100.4 F or higher, cough or shortness of breath, and a lack of taste and smell.

If sick, require staff/students to stay home.

Teach, practice, and reinforce healthy hygiene practices.

Make common sense adjustments to current practices: desks separated instead of pods, no supply sharing, 6-ft distancing when possible, maintain cohorts of students to minimize cross-over when possible.

## Isolated cases in building

All of GREEN, plus:

Reassess processes looking for gaps in prevention strategies.

Deep clean and disinfect affected areas. CDC recommends waiting for 24 hours, if possible, before cleaning. Once an area is appropriately disinfected, it can be opened for use.

Allow for contact tracing. Ensure individual does not return until self-isolation is complete.

Communicate general message to families while maintaining privacy. DOH contact tracing will communicate and provide education to close contacts and to positive patient's family.

## Substantial cases in building

All of GREEN, YELLOW, plus:

Understand the level of virus spread within your school building.

Assess relevant facts to determine appropriate steps:

- Degree of potential exposure within building
- Number of cases in surrounding community
- Grade levels impacted
- Ability to staff building

Consider options such as staggered schedules, blended learning, etc.

Engage state's School Response Team.

# COVID-19 School Scenarios

## Planning for the school year under multiple conditions

Prepared by the South Dakota Department of Health - Revised July 7, 2020



### **Scenario One:** No active cases in your community, and no cases in your school building

The South Dakota Departments of Health and Education recommend that school takes place with appropriate preparedness measures (e.g., requiring students/staff who are sick to stay home; teaching and reinforcing healthy hygiene practices; cleaning and disinfection efforts).

### **Scenario Two:** Active cases in your community, but no cases in your school buildings

The South Dakota Departments of Health and Education recommend that school takes place with appropriate preparedness measures (e.g., requiring students/staff who are sick to stay home; teaching and reinforcing healthy hygiene practices; cleaning and disinfection efforts).

### **Scenario Three:** Student or staff member identified by Department of Health as close contact of a positive COVID-19 case outside of the school community

The South Dakota Departments of Health and Education recommend that school should continue with appropriate preparedness measures in place.

### **Scenario Four:** Active case is identified in one of your school buildings

The South Dakota Departments of Health and Education recommend that school officials reassess processes - looking for gaps in prevention strategies. In the short-term, the Centers for Disease Control and Prevention (CDC) recommends closing off areas used by the sick person and waiting 24 hours (if feasible) before cleaning and disinfecting. Once area is appropriately disinfected, it can be opened for use.

### **Scenario Five:** Multiple active cases identified in your buildings at the same time

The South Dakota Departments of Health and Education recommend that school officials review relevant data to understand level of virus spread within the school building and conduct a risk/benefit analysis of factors such as degree of potential exposure within building; case trends in surrounding community; grade levels impacted; remote learning options; scheduling options; ability to staff buildings, etc. in determining the next steps. School leaders can request technical assistance from the DOH/DOE School Response Team if desired.

### Initiating a Case Investigation in a K-12 school

