

REGIONAL SCHOOL UNIT 64
Bradford Corinth Hudson Kenduskeag Stetson

REGULAR MEETING BOARD OF DIRECTORS

July 23, 2019

The members of the Board of Directors of RSU 64 met in the Central Community Elementary School cafeteria at 7:00 p.m. on Monday, July 22, 2019 in response to agenda dated July 17, 2019. The agenda was distributed to members electronically.

Members Present: Rhonda Williams, James Connolly, Wanda St. Peter, Kim Hikel, Teresa Harvey, Katherine Waite, Anne Kenneson, Sherry Horn, David Nichols, Nicole Kelley, Jodi Brasslett, Haley Emery, Curtis Chadbourne, Amy Bean, Parvanah Withee

Student Representatives

Present: None

Members Absent: Robert Young, Chad Crooker, Tonya Wozneak

Others in Attendance: Superintendent Rhonda Sperrey, CHS Principal Brett Hoogterp, CHS Assistant Principal Matthew Arsenaault, CCES Principal Dawn Nickerson, CCES Assistant Principal Kerri Wyman, Curriculum Coordinator Jennifer Nickerson, Special Education Director Riley Donovan, and Teachers' Association Representation Sherry Blanchard.

MINUTES

The meeting was called to order by Chair Rhonda Williams at 7:26 p.m. A roll call and check of attendance found a quorum of 15 members present, and 3 members absent.

Upon the motion of Wanda St. Peter and second of Anne Kenneson, the Board voted to approve the minutes of Hiring Committee Meeting (July 11, 2019), Superintendent Evaluation Review Sub Committee Meeting (July 2, 2019) and Regular Monthly Board Meeting (June 17, 2019), as presented and to place the minutes on file as part of permanent Board records.

Unanimous

Petitions and Communications – Chair Williams indicated the District has received a letter of resignation from Elizabeth Levasseur (CMS Grade 7 ELA Teacher), Ruth-Ann Little (CCES Ed Tech III), and Joshua Miller (CCES Ed Tech I).

Chair Williams called for Public Forum items. No items were presented.

Reports

Standing Committees

Superintendent Sperrey updated members on the following administrative topics:

Student Transportation

The District has purchased two new vans totaling \$43,997 (\$22,984 & \$21,013). One of the two vans that were discontinued was sold for \$300, the other will be recycled. The van involved in the accident on June 10, 2019 was totaled resulting in an insurance payoff of \$3,561.63.

Budget Update

The annual audit process has begun with Brantner & Thibideau staff having spent a day in the District initiating financial report reviews. The transition in administrative support staff has created a slight backlog in the closeout of FY19 however, it is expected all expenditure processes will be completed by the end of the week.

Superintendent Evaluation Review Update

The Superintendent Evaluation Process Review Sub Committee has met several times over the past few months. Their work has included a review of the current policies, tools, and processes in place for the evaluation of the Superintendent in RSU 64, other districts in Maine, and throughout the northern New England region. The Sub Committee has refined a new tool and will seek formal input from the full Board of Directors at the upcoming meeting in August.

Maintenance Summer Work

The following is a list of several items the maintenance and custodial staff have completed or will continue to work on throughout the summer:

- Clean and wax all floors at CHS/CMS/CCES
- Clean carpets at CHS/CMS/CCES
- Assemble new furniture
- Replace defective emergency phone dialer at CMS
- Coordinate new boiler purchase and installation at CMS
- Manage all school supply and paper deliveries
- Assemble new soccer goal
- Tree work
- Water system upgrades and testing
- Preparation for and coordination of dishwasher replacement at CHS
- Removal of unused and outdated kitchen equipment at CHS
- Fire system inspection and testing
- Custodial equipment repair and maintenance
- Installation of batteries in UPS systems
- Removal and disposal of unused and inoperable televisions at CMS
- Grounds equipment repair
- Installation of plywood walls at CCES - C107
- Preparation of athletic fields for upcoming softball tournaments
- Preparation for and cleanup of building opening on the afternoon of July 19, 2019
- Upkeep of fields and grounds
- Preparation for the circus event on July 27, 2019
- Painting CHS/CMS/CCES
- Pellet boiler feed auger tube replacement
- Treatments plant annual maintenance
- Installation of solar panels for CMS softball scoreboard and conversion to LED bulbs
- Reconfiguration of CMS baseball field due to new league membership
- Light conversion in CHS gym - 4 lights left to be converted to LED

District Enrollment (June 1, 2019)

- CCES - 522
- CMS - 236
- CHS - 291
- Total = 1049

Administrator Reports

Chair Williams asked if administrators had any items to add to their previously distributed reports.

CHS Principal Brett Hoogterp – Mr. Hoogterp shared an update regarding planning for the Freshmen Teaming structure that will be implemented at Central High School in the fall. Staff members on the Freshmen Team will meet two times per month with a focus on the successful transition of students during their freshman year.

CHS Assistant Principal and Athletic Director Matt Arsenault – Mr. Arsenault updated members on the planning of a Varsity Golf program for 2019-2020. A schedule has been developed and a coach will be hired in the coming days.

CCES Principal Dawn Nickerson – Mrs. Nickerson shared there are currently 51 students registered for PreK; significantly more boys than girls.

CCES Assistant Principal Kerri Wyman – No items were added.

Curriculum Coordinator Jennifer Nickerson – Ms. Nickerson updated members on the Summer School Program. On average, there are 40 students attending each day. Summer School ends on August 1, 2019.

Special Education Director Riley Donovan – Mr. Donovan updated members on the Special Education Department's receipt of the Department of Education review held last spring. The special education staff will now work to review the report and offer a corrective action plan on any deficiencies noted. RSU 64 was 100% compliant in 44 of the 60 areas reviewed.

Old Business

New Business

Review and Approval of Affirmative Action Plan

Superintendent Sperry reviewed the revised Affirmative Action Plan.

Upon the motion of Kim Hikel and second by Nicole Kelley, members approved the revised Affirmative Action Plan as presented.

Unanimous

Annual Food Service Approvals

Upon the motion of Kim Hikel and second by Jodi Brasslett, members approved the application and policy statement to participate in the National School Nutrition Program and set the student meal and milk prices for the 2019-2020 school year as (no increase from 2018-2019):

Full Price Breakfast - \$1.50
Reduced Price Breakfast - \$-0- (State supports cost from general fund)
Full Price Secondary Lunch - \$2.50
Full Price Elementary Lunch - \$2.25
Reduced Price Lunch - \$-0- (State supports cost from general fund)
White & Flavored Milk \$.50
Adult Meals - Lunch \$4.00/Breakfast - \$2.00

Unanimous

Discussion and Consideration of Meeting Date for the Regular Monthly Board Meeting in August

Upon the motion of Wanda St. Peter and second by Nicole Kelley, members voted to set the August Regular Meeting date as August 19, 2019 at 7:00 p.m.

Unanimous

Executive Session Under 1 MRSA 405(6)(A) to Discuss a Personnel Matter

Upon the motion of Wanda St. Peter and second by Amy Bean, members voted to enter Executive Session.

Unanimous

Time: 8:01 p.m.

Upon the motion of James Connolly and second by Wanda St. Peter, members voted to return to Public Session.

Time: 8:24 p.m.

Unanimous

Personnel Confirmations for 2019-2020

Members acknowledged Superintendent Sperry's Support Staff appointment for 2019-2020 of:

District Financial Administrative Assistant/Bookkeeper – Terry Powell

Upon the motion of Kim Hikel and second by Jodi Brasslett, members approved the recommendation of the Hiring Committee's Professional Staff appointment for 2019-2020:

CHS English Teacher – Terri Jenkins-Suggs

Unanimous

Members acknowledged Superintendent Sperry's Schedule B appointments for 2019-2020:

CMS Cross Country – Michael Viani
“A” Field Hockey – Karen Snow
“A” Boys Soccer – Andrew Speed
“B” Boys Soccer – Craig Blackwell
“A” Girls Soccer – Peter March
“B” Girls Soccer – Leonard Dorion
CMS Athletic Director – Bruce Bailey
“B” Boys Basketball – Leonard Dorion
“A” Girls Basketball – Chris Cook
“B” Girls Basketball – Emma Campbell
“A” Cheering – Hillary Williams
CHS Cross Country – Dan Furlong
Varsity Boys Soccer – Paul Speed
JV Boys Soccer – Grant Poulin
Varsity Girls Soccer – Rick Speed
JV Girls Soccer – Josh Campbell
Varsity Boys Basketball – Riley Donovan
JV Boys Basketball – Andrew Speed
Varsity Girls Basketball – Jamie Russell
JV Girls Basketball – John Curry
Varsity Cheering – Christy Strout
JV Cheering – Whitney Susee
CHS Indoor Track – Michael Viani
CHS Indoor Track Assist – John White

CHS School Play – Beth Goodwin
CHS One Act Play – Beth Goodwin
CHS Drama Club – Beth Goodwin
CHS Science Club – Mike Dennis
CHS Student Council – Dan Furlong
CHS National Honor Society – Colin Bacon
CHS Project Adventure – Jamie Russell
Ballroom Dancing – Mike Dennis
CHS Advisor/Advisee Program – Heidi Conroy
CHS Sophomore Class Advisor – Michael Dennis/Dan Furlong
CHS Junior Class Advisor – Kristy Albee
CHS Senior Class Advisor – Karen Ward
Elementary Science Club – Mike Dennis
Extra Music – Band – Andria Bacon
Extra Music – Choral – Andria Bacon

Members acknowledged Superintendent Sperrey's Special Appointment Agreements for 2019-2020:

Affirmative Action Officer – Lisa Bostrom
Attendance Coordinator – Jamie Russell
Chemical Hygiene Officer – Michael Connors

Upon the motion of Tersea Harvey and second by Curtis Chadbourne, and having no further business, the meeting was adjourned at 8:31 p.m.

Respectfully submitted by,



Rhonda Sperrey
Secretary