

REGIONAL SCHOOL UNIT 64  
Bradford Corinth Hudson Kenduskeag Stetson

REGULAR MEETING BOARD OF DIRECTORS

August 20, 2019

The members of the Board of Directors of RSU 64 met in the Central Community Elementary School cafeteria at 7:00 p.m. on Monday, August 19, 2019 in response to agenda dated August 15, 2019. The agenda was distributed to members electronically.

Members Present: Rhonda Williams, James Connolly, Wanda St. Peter, Kim Hikel, Katherine Waite, Anne Kenneson, Sherry Horn, David Nichols, Nicole Kelley, Curtis Chadbourne, Amy Bean, Tonya Wozneak

**Student Representatives**

Present: None

Members Absent: Teresa Harvey, Jodi Brasslett, Haley Emery, Parvanah Withee, Robert Young, Chad Crooker

Others in Attendance: Superintendent Rhonda Sperrey, CHS Principal Brett Hoogterp, CHS Assistant Principal Matthew Arsenault, CMS Principal Sandra Cookson, CCES Principal Dawn Nickerson, CCES Assistant Principal Kerri Wyman, Curriculum Coordinator Jennifer Nickerson, Special Education Director Riley Donovan, and Teachers' Association Representation Sherry Blanchard.

MINUTES

The meeting was called to order by Chair Rhonda Williams at 7:02 p.m. A roll call and check of attendance found a quorum of 12 members present, and 6 members absent.

Upon the motion of Wanda St. Peter and second of Anne Kenneson, the Board voted to approve the minutes of Policy Committee Meeting (August 1, 2019), Regular Monthly Meeting (July 22, 2019), and Special Board Meeting (July 22, 2019) as presented, and to place the minutes on file as part of permanent Board records.

Unanimous

Petitions and Communications – Chair Williams indicated the District has received a letter of resignation from Kristy Albee (CHS Math Teacher), Heather Bullock (CMS Ed Tech III), Sharon Eaton (District Driver), Jennifer Lufkin (Food Service Assistant), Alexander Maxwell (Grade 4 Teacher), Sarah Miller (CCES Ed Tech I), Grant Poulin (JV Boys Soccer Coach), and Andrew Speed (Fields & Groundskeeper).

Chair Williams called for Public Forum items. No items were presented.

Reports

Standing Committees

Superintendent Sperrey updated members on the following administrative topics:

**Student Transportation**

The District is participating in a regional discussion about the rising costs of student transportation. Several districts in the region are entering a one-year or final year of student transportation contracts.

Decisions will need to be made by October 30, 2019 if districts choose to prepare and execute a regional contract bid process.

### **Budget Update**

The unaudited fund balance for FY19 is \$383,515.98, which is well below 3% of the total budget, the maximum amount a district can carry forward by law. Cost center transfers have been made to balance amounts as follows:

Regular Instruction - \$78,436.12  
Special Education - \$162,788.61  
Career & Technical - \$0  
Other Instruction - \$19,786.78  
Student & Staff Support - \$78,968.14  
System Administration - \$9,737.20  
School Administration - \$26,999.79  
Transportation & Busses - \$1,926.80  
Facilities & Maintenance - \$4,872.30  
Debt Service - \$0.24

### **Telephone Expansion Project**

The District has contracted with Nightscape, Inc. to install new telephones at Central High School and Central Middle School. Additional lines will be added to each building and phones will be placed in each classroom and common space. Teachers will have access to voicemail and the system can be used as an intercom or public address system. It is expected the high school project will be completed and functional before school starts and the middle school project shortly thereafter.

### **District Enrollment (June 1, 2019)**

CCES - 522  
CMS - 236  
CHS - 291  
Total = 1049

### **Administrator Reports**

Chair Williams asked if administrators had any items to add to their previously distributed reports.

CHS Principal Brett Hoogterp – Mr. Hoogterp shared an update regarding a change in planning for Homecoming. Central High School will be returning to one full day to celebrate Homecoming rather than two half days of activities. This decision is based on student and staff feedback.

CHS Assistant Principal and Athletic Director Matt Arsenault – No items were added.

CCES Principal Dawn Nickerson – No items were added.

CCES Assistant Principal Kerri Wyman – No items were added.

Curriculum Coordinator Jennifer Nickerson – Ms. Nickerson updated members on the District's work toward the implementation of NWEA assessments for students in Grades K-9. The NWEA assessment will provide teachers with timely and highly pertinent data they can use to plan instruction and intervention for their students in both literacy and math. The NWEA will replace, at minimum, AIMS Web screeners, the IOWAs, and potentially other assessments that have been used with limited success. Member James Connolly expressed concern the assessments would be used to meet administrative goals of demonstrating student achievement and/or for educator evaluative measures. He also expressed the concern additional time testing students would take away from valuable instructional time and not be an added benefit to teacher quality. Ms. Nickerson explained the process that was used to examine the

assessment tool, teacher and administrative representation that was present and engaged in the process, and the significant benefits teachers, support staff, and administrators will gain when they have access to this data. Ms. Nickerson shared that teachers engaged in this process in the spring of 2019 are highly supportive of the District moving in this direction. Mrs. Sperrey shared insight from her attendance at the Joint Standing Committee on Education and Cultural Affairs meeting in Augusta last spring, when the topic of the potential of using NWEA to replace the current state test was discussed. A long standing challenge has existed in using the state test data to inform instruction given the test is administered in March and results are not available until the following fall when students have moved onto another grade level. This challenge exists across grade levels and includes the SAT administration; the results of which district's have not yet received for last year. The NWEA assessments provide instantaneous feedback to both students and educators. Mr. Connolly requested the Board continue to be updated on the impact of the use of NWEA data and that information be shared with individual parents regarding how they can help their children succeed.

Special Education Director Riley Donovan – No items were added.

Old Business

New Business

**Superintendent Evaluation System**

Superintendent Sperrey and members of the Superintendent Evaluation System Review Sub Committee reviewed the Committee's work highlighting the revised process for evaluation and the revised tool containing rubrics with performance indicators spanning six leadership domains: Relationship with the Board, Community Relations, Staff Relations, Business and Finance, Instructional Leadership, and District Results. Member James Connolly shared that a concern has been expressed in the past that the Board has not surveyed the community or faculty and staff about their assessment of the Superintendent's job performance. Sub Committee members indicated this topic had been discussed at length during their meetings and that they hold the belief it is the Board's responsibility, as elected school officials, to conduct the Superintendent's evaluation and to represent the concerns of their constituents in their assessment of the Superintendent's performance. However, to survey such groups would not be appropriate nor would it capture the complex data needed for such information to be considered valid and useful.

Upon the motion of Curtis Chadbourne and second by Sherry Horn, members approved the revised Superintendent Evaluation System Plan as presented and directed the Policy Committee to review and revise appropriate policies for alignment and consistency.

Unanimous

**Annual Election of Board Representative to District Drop-Out Prevention Committee**

Upon the motion of Wanda St. Peter and second by Amy Bean, members appointed Nicole Kelley for the 2019-2020 school year.

Yea - 11

Nay - 0

Abstention – 1 (Subject of Vote)

**Election of Board Representative to Southern Penobscot Regional Program for Children with Exceptionalities (SPRPCE) Board of Directors**

Upon the motion of Amy Bean and second by Curtis Chadbourne, members appointed David Nichols for the 2019-2020 school year.

Yea - 11

Nay - 0  
Abstention – 1 (Subject of Vote)

**Emergency Management Plan Review and Revisions**

Superintendent Sperrey shared revisions to the Emergency Management Plan include the updates to names, titles/roles, and contact information reflective of staffing changes for the 2019-2020 school year. Mrs. Sperrey also highlighted two components that will be stressed with faculty and staff during training: 1) The need for all students and staff to be highly observant of their surroundings using sight, sound, smell, etc. before making decisions to move about the building or outside, and 2) Teachers or adults will lead students (whenever possible) between spaces when necessary rather than being the last one to leave.

Upon the motion of Wanda St. Peter and second by Anne Kenneson, members voted to approve the Emergency Management Plan as presented.

Unanimous

**Review and Approval of Student Handbooks**

Upon the motion of Wanda St. Peter and second by Nicole Kelley, members voted to approve the student handbooks as presented.

Unanimous

**Executive Session 1 MRSA 405(6)(A) for Negotiations Update**

Upon the motion of Wanda St. Peter and second by Nicole Kelley, members voted to enter Executive Session.

Time: 7:58 p.m.

Unanimous

Upon the motion of Wanda St. Peter and second by Nicole Kelley, members voted to return to Public Session.

Time: 8:13 p.m.

Unanimous

Upon the motion of James Connolly and second by Curtis Chadbourne, members directed the Superintendent to present information to the RSU 64 Support Services Personnel Association reflecting the District's proposed language on L.D. 300, Chapter 193: An Act to Provide School Personnel Paid Hourly a Wage Pay Option and to proceed with the drafting and signing of an amendment to the Agreement should the Association ratify this component.

Unanimous

**Personnel Confirmations for 2019-2020**

Upon the motion of Kim Hikel and second by Nicole Kelley, members approved professional staff appointments for 2019-2020:

CCES Grade 4 Teacher – Kelley Bean  
CMS Grade 7 ELA Teacher – Jennifer MacArthur  
CHS Math Teacher – Joseph Thurman

Unanimous

Members acknowledged Superintendent Sperrey's support staff appointments for 2019-2020:

CCES Food Service Assistant – Bethany Babcock-Leighton  
CMS Ed Tech III, Special Education – Kevin Brodeur  
CHS Ed Tech III, Special Education – Kathy Jackson

Members acknowledged Superintendent Sperrey's support staff transfer for 2019-2020:

Food Service Assistant - Stephanie Helstrom

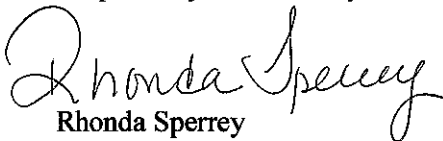
Members acknowledged Superintendent Sperrey's Schedule B appointments for 2019-2020:

CMS Student Council – Tammy McCarthy/Tara Lewis  
CMS One Act Plays – Lindsey Peterson  
CMS Chess Club – Lisa Oliver  
CMS Yearbook – Carrie Carr  
CMS Math Team – Lisa Oliver  
CMS Newspaper Stacey Shaw  
CHS Golf Coach – Cary Libby  
JV Boys Soccer Coach – Andrew Speed  
CMS Golf – James Russell

Upon the motion of Amy Bean and second by Wanda St. Peter, and having no further business, the meeting was adjourned at 8:16 p.m.

Unanimous

Respectfully submitted by,



Rhonda Sperrey  
Secretary

