



VERIFI1

DEPENDENT DOCUMENTATION LIST



1. FOR A SPOUSE (2 documents required):

- A. **One document** from the list below:
- Marriage Certificate, **OR**
 - Joint Federal or State Tax Return (Current Year)

AND

- B. **One document** from the list below:
- Joint Federal or State Tax Return (Current Year), if not provided above.
 - Joint Automobile Registration (Dated within the Last 6 months)
 - Joint Auto Insurance Statement (Dated within the Last 6 months)
 - Joint Homeowners Insurance Statement (Dated within the Last 6 months)
 - Joint Rental/Lease Agreement (Dated within the Last 6 months)
 - Property Appraisals from City, Parish, or Census Geographic Units (Dated within 6 months)
 - Joint School Taxes (Dated within the Last 6 months)
 - Joint Deed (Dated within the Last 6 months)
 - Joint Mortgage Statement (Dated within the Last 6 months)
 - Joint Credit Card Statement (Dated within the Last 6 months)
 - Joint Car Note (Dated within the Last 6 months)
 - Joint Bank Statement (Dated within the Last 6 months)
 - Joint Loan (Dated within the Last 6 months)
 - Joint Utility Bill (Dated within the Last 6 months)

2. FOR CHILDREN (one document required):

- C. **One document** from the list below:
- Birth Certificate
 - Official Hospital Record
 - Official Paternity Test
 - Verification or certification of birth facts
 - Court Approved Adoption Papers
 - Adoption Placement Agreement
 - Petition for Adoption
 - Foreign Country Adoption Papers
 - Report of birth abroad
 - Divorce Decree
 - State affidavit of parentage or paternity
 - Court Approved Child Support Order
 - Court Awarded Custody or Guardianship Papers
 - Foster Care Papers

3. FOR STEP CHILDREN (2 or 3 documents are required):

- D. **Two documents are required if** married less than 12 months:
- Stepchild Birth Certificate
 - Marriage Certificate (employee and parent of stepchild)
- E. **Three documents are required if** married longer than 12 months, the **two documents in 3.D.** above plus **one document from the Spouse documentation list in 1.B.** above is also required.