

MINUTES OF SPECIAL MEETING OF THE BOARD OF EDUCATION
Buhler Unified School District #313, Reno County, Buhler, Kansas
Monday, March 29, 2021

1. Call to Order

Board President Laura Meyer Dick called the special Board of Education meeting to order at 6:00 P.M. at the Burkholder Administrative Center.

2. Roll Call

Board Members present: Miranda Engelken, Monte Cross, Tim Lackey, Todd Carr, Greg Lackey, Matt McCabe and Laura Meyer Dick.

Board Members absent:

Administration present: Superintendent Cindy Couchman and Director of Finance Shane Hecox

Administration absent:

Others present: Wendy Neill, Clerk of the Board; Joyce Raya, BNEA; and Lucky Kidd, Ad Astra Radio.

3. Consent Agenda

a. Resignation of Licensed Staff

It was recommended that the Board accept the resignation of the following licensed staff:

- i) Ashley Urban, first grade teacher at Plum Creek Elementary School.
- ii) Brittany Warner, vocal music teacher at Prairie Hills Middle School.
- iii) Heidi Harris, intensive assistance teacher at Union Valley Elementary School.

b. Resignation of Supplemental Staff

It was recommended that the Board accept the resignation of the following supplemental staff:

- i) Blake Warner assistant baseball coach, Buhler High School and head 7th grade football coach at Prairie Hills Middle School, effective March 21, 2021.
- ii) Mackenzie Black, ESOL building coordinator, effective at the end of the 2020-2021 school year.
- iii) Brad Boor, assistant 7th grade football coach at Prairie Hills Middle School, effective immediately.
- iv) Rozshanae Williams, assistant 8th grade volleyball coach at Prairie Hills Middle School, effective immediately.
- v) Heidi Harris, ESOL coordinator at Union Valley Elementary School, effective at the end of the 2020-2021 school year.

c. Transfer of Staff

It was recommended that the Board approve the transfer of Max Heinlein from ½ time assistant baseball coach to full time assistant baseball coach at Buhler High School. His salary will increase for the remaining 52 days of the season.

d. Employment of Classified Staff

It was recommended that the Board approve the employment of the following classified staff:

- i) Joel Reiss, senior tech technician. He will work 8 hours per day, 12 months of the year with a wage of \$16.00 per hour. He will start on Monday, March 29, 2021.
- ii) Natalie Schroeder, CARES Club aide at Union Valley Elementary School. She will work 3 hours per day during the school year at a wage of \$8.50 per hour.
- iii) Carol Gelineau, regular route bus driver. She will work 3.5 hours per day at a wage of \$14.10 per hour. She will begin work on March 29, 2021.
- iv) John Pankratz, evening custodian at Plum Creek Elementary School. He will work 8 hours per day at a wage of \$9.38 per hour. He will start work on Monday, March 29, 2021.
- v) Jennifer Dosch, regular ed para professional at Buhler Grade School. She will work 7.5 hours per day at a wage of \$10.50 per hour.

e. Employment of Supplemental Staff

It was recommended that the Board approve the employment of the following supplemental staff:

- i) Shelly Cole, ESOL building coordinator at Buhler Grade School for the 2021-2022 school year. This is an off-schedule stipend of \$1500.
- ii) Dawson Dreher, ½ time assistant baseball coach at Buhler High School for the 2021 season. He will be placed in Column C and Level 1 with a pro-rated salary of \$1,040.
- iii) Sam Pahls, girls summer weights at Buhler High School for the 2021 summer. He will be placed in Column E and Level 3 with a salary of \$1,680.

f. Updated Job Description

It was recommended that the Board approve the updated job description for Instructional Para-Professional in a Title I Building. This update is necessary to include the Title I requirements for college credit hours or the successful completion of a para-educator exam.

g. HVAC Proposal

It was recommended that the Board approve the proposal for i-Wave ionization products to be installed at all buildings in the district (\$269,983), and new rooftop units at Union Valley Elementary (\$86,200) and Buhler High School (\$21,600). This will be paid using ESSER funds.

Motion (1) Tim Lackey, (2) Monte Cross to approve the consent agenda as presented.

Motion carried.

(7-0)

4. Policy Update

The board had discussion with Karen Hammersmith, Reno County Health Department and Luke Sobba, KASB lawyer (entering meeting via phone at 6:03 pm.) regarding the current quarantine guidelines surrounding Covid-19. The board does not have legal authority to make quarantine policies that are less than what the County Health Department requires. The district will continue to follow the guidance of the Reno County Health Department.

Luke Sobba and Karen Hammersmith left the meeting at 6:33 pm.
Shane Hecox left the meeting at 6:37 pm.

5. Executive Session – Personnel

Motion (1) Todd Carr, (2) Tim Lackey at 6:37 pm that the Board of Education go into executive session to discuss an individual employee's performance pursuant to non-elected personnel exception under KOMA and the open meeting will resume at 7:07 pm. No binding action will be taken while in executive session.

Motion carried. (7-0)

Cindy Couchman was invited to join the executive session at 6:52 pm.

The Board of Education reconvened in special session at 7:07 pm.

Motion (1) Todd Carr, (2) Miranda Engelken at 7:07 pm that the Board of Education go into executive session to discuss an individual employee's performance pursuant to non-elected personnel exception under KOMA and the open meeting will resume at 7:12 pm. No binding action will be taken while in executive session and Cindy Couchman is invited to attend.

Motion carried. (7-0)

The Board of Education reconvened in special session at 7:12 pm.

6. Superintendent Contract

Motion (1) Monte Cross, (2) Matt McCabe to extend Cindy Couchman's superintendent contract for two years beginning July 1, 2021.

Motion carried. (7-0)

7. Executive Session – Personnel

Motion (1) Todd Carr, (2) Monte Cross at 7:16 pm that the Board of Education go into executive session to discuss an individual employee's performance pursuant to non-elected personnel exception under KOMA and the open meeting will resume at 7:36 pm. No binding action will be taken while in executive session and Cindy Couchman is invited to attend.

Motion carried. (7-0)

The Board of Education reconvened in special session at 7:36 pm.

Motion (1) Todd Carr, (2) Miranda Engelken at 7:36pm that the Board of Education go into executive session to discuss an individual employee's performance pursuant to non-elected personnel exception under KOMA and the open meeting will resume at 7:46 pm. No binding action will be taken while in executive session and Cindy Couchman is invited to attend.

Motion carried. (7-0)

The Board of Education reconvened in special session at 7:46 pm.

Motion (1) Laura Meyer Dick, (2) Greg Lackey at 7:46 pm that the Board of Education go into executive session to discuss an individual employee's performance pursuant to non-elected personnel exception under KOMA and the open meeting will resume at 7:56 pm. No binding action will be taken while in executive session and Cindy Couchman is invited to attend.

Motion carried. (7-0)

The Board of Education reconvened in special session at 7:56 pm.

Motion (1) Laura Meyer Dick, (2) Todd Carr at 7:56 pm that the Board of Education go into executive session to discuss an individual employee's performance pursuant to non-elected personnel exception under KOMA

and the open meeting will resume at 8:06 pm. No binding action will be taken while in executive session and Cindy Couchman is invited to attend. Motion carried. (7-0)

The Board of Education reconvened in special session 8:06 pm.

8. Administrative Contracts for 2021-2022

Motion (1) Todd Carr, (2) Miranda Engelken to approve the extension of all administrative contracts for the 2021-2022 school year. The contract extension includes Michael Ellegood, BHS principal; Kevin Abbot, BHS assistant principal; Justin Seuser, District Activities Director and BHS assistant principal; Abby Thompson, PHMS principal; Randal Rank, PHMS assistant principal and activities director; Kurt Geilenfeldt, BGS principal; Sheila Berridge, Plum Creek principal; Paul Erickson, UV principal; Shane Hecox, Director of Finance; Donna Kleinschmidt, Assistant Director of Finance; Kyle McClure, Director of Innovation; Kay Cox, Director of Food Service; Steve Armbrust, Director of Operations and Director of Transportation; Greg Cyrier, Director of Technology; and Max Heinlein, Director of Buildings. Motion carried. (7-0)

9. Executive Session – Personnel

Motion (1) Todd Carr, (2) Greg Lackey at 8:11pm that the Board of Education go into executive session to discuss an individual employee's performance pursuant to non-elected personnel exception under KOMA and the open meeting will resume at 8:26 pm. No binding action will be taken while in executive session and Cindy Couchman is invited to attend. Motion carried. (7-0)

The Board of Education reconvened in special session at 8:26 pm.

10. Adjournment

The meeting was adjourned at 8:31 pm.


Board Clerk


Board President