

MINUTES OF REGULAR MEETING OF THE BOARD OF EDUCATION
Buhler Unified School District #313, Reno County, Buhler, Kansas
Monday, August 10, 2020

1. Call to Order

Board President Laura Meyer Dick called the regular Board of Education meeting to order at 6:00 P.M. at the Buhler High School Library.

2. Invocation

Board Member Greg Lackey gave the invocation.

3. Roll Call

Board Members present: Greg Lackey, Monte Cross, Laura Meyer Dick, Miranda Engelken, Todd Carr, Matt McCabe and Tim Lackey.

Board Members absent:

Administration present: Superintendent Cindy Couchman and Director of Finance Shane Hecox

Administration absent:

Others present: Wendy Neill, Clerk of the Board; Joyce Raya, BNEA; Michael Ellegood, BHS Principal; and Lucky Kidd, Ad Astra Radio.

4. Statements from the Audience

There were no statements from the audience.

5. Approval of the Agenda

It was recommended that the Board make the following changes to the agenda:

- * Add 8C ii – Resignation of Classified Staff
- * Add 8F – OTHER – Coronavirus Relief Fund MOU
- * Add 20 – Executive Session - Personnel

Motion (1) Todd Carr, (2) Greg Lackey to approve the agenda as amended.

Motion carried. (7-0)

6. 2020-2021 Budget Hearing

Mr. Shane Hecox, Director of Finance, presented the budget and asked for any questions. Hearing none, he recommended that the Board approve the budget for the 2020-2021 school year as published.

Motion (1) Monte Cross, (2) Tim Lackey to approve the budget for the 2020-2021 school year as published.

Motion carried. (7-0)

7. Administrative Reports

A. Director of Finance

* The financial audit was July 22nd. The auditors are working on completing the work and will report to the board as soon as it is finished.

* Mr. Hecox gave an update on the safety measures for Covid-19. Hand sanitizing stations came in on Friday and are being delivered and installed in the buildings. 15 wrist thermometer stations should arrive this week and be delivered to each building. We have received several of our plexiglass shields.

B. Superintendent

* Mrs. Couchman reported that we are waiting on bids for the repair to the HVAC system at Union Valley.

* A team is being established to work on analyzing our current salary schedule. We agree that changes are necessary and this team will research ways to improve this. The first meeting will be August 25, 2020.

* The district will receive approximately \$1.6 million from the Reno County COVID relief funds (SPARKS). Money from this fund will be used to cover safety protocols, outdoor classroom spaces, technology and additional furniture to increase social distancing. The use of these funds must be approved by the SPARKS committee at the county level. The state will then approve and disperse funds.

* The first team leader meeting of the year was held this past week. Kyle McClure did a great job leading the meeting. Our team leaders play a vital role in communication, curriculum fidelity and instructional leadership across our district.

* Online enrollment closed on Friday and the survey for remote learning was sent via email. As of now we have approximately 3% of our students requesting remote learning to start the year. The survey will close on Thursday.

* Mrs. Couchman has completed the Stallman Grant applications. The grant helps pay for the dyslexia training each year.

D. Board

* Board Member Todd Carr attended the RCEC Board meeting and reported that they approved their budget last week. It includes a 2.5% increase for our district contribution.

8.

Consent Agenda

a. Approval of minutes

It was recommended the Board approve the minutes of the regular meeting on July 13, 2020 and the special meetings on July 15, July 27 and August 3, 2020.

b. Building Financial Reports

It was recommended that the Board approve the financial reports from each building.

c. Resignation/Retirement of Classified Staff

It was recommended that the Board accept the following resignation/retirement of classified staff:

- i) Patricia Poulain, bus driver, retirement effective September 1, 2020.
- ii) Mary Brillhart, paraprofessional at Union Valley Elementary School, resignation effective August 10, 2020.

d. Employment of Classified Staff

It was recommended that the Board approve the employment of the following classified staff:

- i) Jan Wray, regular ed paraprofessional at Plum Creek Elementary. She will work 7.5 hours per day at a wage of \$13.50 per hour.
- ii) Pepper Unruh, Cares Club aide at Plum Creek Elementary. She will work 3 hours per day at a wage of \$8.65 per hour.

e. Employment of Supplemental Staff

It was recommended that the Board approve the employment of the following Supplemental Staff:

- i) Whitney Drinkwater, assistant volleyball coach at Buhler High School. She will be placed in Column C and level 2 with a salary of \$2,940.

- ii) Harley Martin, head girls tennis coach at Prairie Hills Middle School. She will be placed in Column C and Level 4 with a salary of \$3,220.

f. Other - Coronavirus Relief Fund MOU

It was recommended that the board approve the Coronavirus Relief Fund Memorandum of understanding between USD 313 and Reno County stating the purpose and use of SPARKS monies.

Motion (1) Matt McCabe, (2) Todd Carr to approve the consent agenda as amended.

Motion carried. (7-0)

9. 2020 Dual Credit Courses

Mr. Michael Ellegood, principal at Buhler High School shared the proposal for Dual Credit Courses for this year. This proposal would allow dual credit for concurrent courses through Hutchinson Community College for our remote learners. It was recommended that the Board approve the proposal for the 2020-2021 dual credit courses as presented.

Motion (1) Monte Cross, (2) Greg Lackey to approve the proposal for the 2020-2021 dual credit courses as presented.

Motion carried. (7-0)

10. Treasurer's Report

Mr. Hecox shared the reports. There was no budget summary until the budget lines are entered into APTA Fund. He explained that the Cash Summary – SPARKS funds will stay negative until September or October when some of the funds are released from the county.

11. Reading and Approval of Bills

Shane Hecox presented the following checks for approval: checks #56994 - 57106 in the total amount of \$859,988.61.

Motion (1) Tim Lackey, (2) Todd Carr to approve the issuance of checks #56994 - 57106 in the total amount of \$859,988.61.

Motion carried. (7-0)

12. Executive Session – Negotiations

Motion (1) Miranda Engelken, (2) Todd Carr at 6:27 pm that the Board of Education go into executive session to discuss issues concerning negotiations pursuant to the exception for employer-employee negotiations under KOMA and the open meeting will resume at 6:42 pm. No binding action will be taken while in executive session and Shane Hecox and Cindy Couchman are invited to attend.

Motion carried. (7-0)

The Board of Education reconvened in regular session at 6:42 pm.

Motion (1) Tim Lackey, (2) Todd Carr at 6:42 pm that the Board of Education go into executive session to discuss issues concerning negotiations pursuant to the exception for employer-employee negotiations under KOMA and the open meeting will resume at 6:52 pm. No binding action will be taken while in executive session and Shane Hecox and Cindy Couchman are invited to attend.

Motion carried. (7-0)

The Board of Education reconvened in regular session at 6:52 pm.

Motion (1) Todd Carr, (2) Tim Lackey at 6:52 pm that the Board of Education go into executive session to discuss issues concerning negotiations pursuant to the exception for employer-employee negotiations under KOMA and the open meeting will resume at 6:57 pm. No binding action will be taken while in executive session and Shane Hecox and Cindy Couchman are invited to attend.
Motion carried. (7-0)

The Board of Education reconvened in regular session at 6:57 pm.

13. Possible Action from Executive Session

No action was taken.

14. Executive Session – Personnel

Motion (1) Todd Carr, (2) Miranda Engelken at 7:00 pm that the Board of Education go into executive session to discuss an individual employee's performance pursuant to non-elected personnel exception under KOMA and the open meeting will resume at 7:05 pm. No binding action will be taken while in executive session and Shane Hecox and Cindy Couchman are invited to attend.
Motion carried. (7-0)

The Board of Education reconvened in regular session at 7:05 pm.

15. Possible Action from Executive Session

No action was taken.

16. Executive Session – Legal Matters

Motion (1) Greg Lackey, (2) Tim Lackey at 7:05 pm that the Board of Education go into executive session to discuss legal issues pursuant to the exception for matters which would be deemed privileged in the attorney client relationship under KOMA and the open meeting will resume at 7:10 pm. No binding action will be taken while in executive session and Cindy Couchman and Shane Hecox are invited to attend.
Motion carried. (7-0)

The Board of Education reconvened in regular session at 7:10 pm.

Motion (1) Miranda Engelken, (2) Greg Lackey at 7:10 pm that the Board of Education go into executive session to discuss legal issues pursuant to the exception for matters which would be deemed privileged in the attorney client relationship under KOMA and the open meeting will resume at 7:13 pm. No binding action will be taken while in executive session and Cindy Couchman and Shane Hecox are invited to attend.
Motion carried. (7-0)

The Board of Education reconvened in regular session at 7:13 pm.

Motion (1) Laura Meyer Dick, (2) Greg Lackey at 7:13 pm that the Board of Education go into executive session to discuss legal issues pursuant to the exception for matters which would be deemed privileged in the attorney client relationship under KOMA and the open meeting will resume at 7:16 pm. No binding action will be taken while in executive session and Cindy Couchman and Shane Hecox are invited to attend.
Motion carried. (7-0)

The Board of Education reconvened in regular session at 7:16 pm.

17. Possible Action from Executive Session

No action was taken.

18.

Executive Session – Real Estate

Motion (1) Todd Carr, (2) Greg Lackey at 7:18 pm that the Board of Education go into executive session to discuss information relating to the purchase or sale of real estate pursuant to the exception to protect the district's financial interest and bargaining position under KOMA and the open meeting will resume at 7:28 pm. No binding action will be taken while in executive session and Shane Hecox and Cindy Couchman are invited to attend.

Motion carried.

(7-0)

The Board of Education reconvened in regular session at 7:28 pm.

19.

Possible Action from Executive Session

No action was taken.

Board Member Tim Lackey left the meeting at 7:27 pm.

20.

OTHER - Executive Session – Personnel

Motion (1) Greg Lackey, (2) Matt McCabe at 7:28 pm that the Board of Education go into executive session to discuss an individual employee pursuant to non-elected personnel exception under KOMA and the open meeting will resume at 7:33 pm. No binding action will be taken while in executive session and Shane Hecox and Cindy Couchman are invited to attend.

Motion carried.

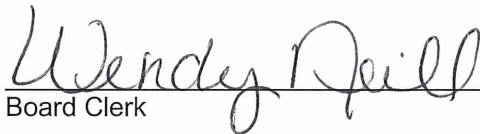
(6-0)


The Board of Education reconvened in regular session at 7:33 pm.

21.

Adjournment

The meeting was adjourned at 7:34 pm.


Board Clerk


Board President