

# Verona R-7 Safe to Return to In-Person and Continuity of Service Plan (SRCSP)

The purpose of this document is to provide information to the community in preparing for and conducting an effective and successful re-entry and continuity of educational services in Verona. As health experts learn more about Covid-19, and the conditions surrounding the illness are continually evolving, the procedures listed in this document are likely to change to meet the most up-to-date guidelines put out by local health officials. Verona R-7 will stay abreast of the latest recommendations and guidelines from the state and local officials. It is our goal to offer a valid educational experience for our students, while keeping their safety and health in mind.

The following procedures will be prioritized to minimize the risk of exposure to Covid-19 for students and staff.

- Increased Sanitation Efforts
- Staff & Student Screening Measures
- Social Distancing
- Personal Protective Equipment
- Limited Visitor Access to Buildings
- Grade Level Mobility Limits
- Remote Learning During Intermittent Absences
- Procedures for COVID-19 Infections

## Keeping your child and family safe at home

*Tips to help control the spread of illness*



Wash hands with soap and water for at least 20 seconds. Use alcohol-based hand sanitizer if soap and water are unavailable.



Avoid touching your face with unwashed hands.



Cough or sneeze into your elbow or tissue. Throw the tissue in the trash. Wash hands or use hand sanitizer.



Avoid contact with people who are sick and stay home if you are sick.



Clean and disinfect frequently-touched objects and surfaces.

# Increased Sanitation Efforts

Verona R-7 custodial team members will thoroughly clean high touch contact surfaces throughout the building on an ongoing rotation throughout the day, including bathrooms, water bottle filling stations, doorknobs, entrance/exit handles, handrails, etc.

After school hours custodians will deep clean all areas used throughout the day.

- Classrooms and common spaces will be cleaned and disinfected between groups of students.
- Hand sanitizer and disinfecting products will be in every classroom.
- Students and staff will have scheduled times throughout the day to wash/sanitize hands.
- Water fountain spigots will not be in use. Students will be allowed to bring a water bottle and have access to refilling stations.
- A few windows will be used for circulation purposes on the bus
- Busses will be sanitized each AM and PM
- Hand Sanitizer will be available on every bus

## Staff & Student Screening Measures

- Students and adults who have come into close contact with someone who tests positive for COVID-19 should closely monitor for any COVID-19 symptoms and should follow all instructions given by the local health department related to contact tracing.
- Anyone experiencing a temperature at or above 100.4 degrees Fahrenheit will immediately be sent to the nurse to minimize any further contact with others. The nurse will do a screening to determine next steps.
- Students and staff must be fever free for 24 hours before returning to school.

# Social Distancing

Our goal is to create an environment that supports health guidelines with minimal interruption to the education of our students.

- The goal is to limit exposure to as few students and staff members as possible. Staff and students must do their best to maintain a six foot distance from others as much as possible.
- Assigned seats will be given within classrooms, when occupying common areas, and when riding the bus. Additionally, small groups will be utilized to the greatest extent possible. This will assist with contact tracing efforts if needed.
- Students will go immediately to designated areas upon arrival at school and will not congregate in hallways or common areas.
- Modifications to meals will be made as needed (for example, some students may eat some meals in the classroom). When students eat meals in the cafeteria they will sit in assigned seats to help with contract tracing efforts if needed.
- Modifications within the school day will be made as needed to maintain social distancing.
- Strategic seating charts will be required in classrooms and on the bus to limit exposure and for contact tracing purposes in conjunction with local health departments if needed.
- Additional details and guidelines regarding extra/co-curricular activities will be released at a later time pending specific guidance from the Missouri State High School Activities Association.



# **Personal Protective Equipment**

- The use of face coverings will not be prohibited in any instance throughout the day where a student or staff member chooses to wear them.
- Existing dress codes will apply to face coverings that are worn. Coverings should be free of controversial or profane slogans.
- If a medical condition prohibits the use of face coverings an exception will be considered on a case by case basis after evaluation by the building administrator, and school nurse.
- Face coverings should cover your mouth, nose, and chin.

# **Limited Visitor Access**

- Visitors will be limited.
- Contact tracing measures will be in place.
- Visitors will be required to wear masks and maintain social distancing guidelines.

# Grade Level Mobility Limits

- Elementary students will stay with their classroom as much as possible.
- Upper level elementary will be stationary with teachers rotating.
- Breakfast will be consumed within the elementary classrooms.
- Junior High and high school will have designated areas for breakfast and lunch and assigned seating for contact tracing purposes.
- Students will report to their homeroom or advisory classroom each morning before school.
- Students will not be allowed to congregate in hallways or common areas before school, between classes, during lunch, or after school.

## Remote Learning During Intermittent Absences

### Elementary

- **Grades 3-6 will be allowed to check out their Chromebooks if needed. The technology agreement and usage will need to be up-to-date and signed by students and parents.**
- **Students will log into Google Meets and join their teacher and peers in real time, following their daily schedule.**
- **Teachers will use Google Classroom, Kami, Screencastify, and Seesaw along with other curriculum tools to provide streaming lessons for students unable to attend due to illness or quarantine.**
- **Students will be expected to spend equal amount of time working from home as they would if in attendance at school.**
- **As a last resort, work packets can be used in place of technology. These packets will be returned to school for proper assessment.**
- **Parents and students need to stay in contact with teachers to ensure instruction and learning are effective.**

# Remote Learning During Intermittent Absences

## Junior High and High School

- Synchronous classes - Students will log into Google Meets and join their teacher and peers in real time, following their daily schedule.
- Teachers will use Google Classroom, Kami, and Screencastify along with other curriculum tools to provide streaming lessons for students unable to attend due to illness or quarantine.
- In extreme cases a student may need to use remote learning to avoid exposure to COVID-19
- Remote learning requires students to be seated in front of their Chromebook during class time.
- Students are required to stay up to date on classwork and reach out to teachers for help in a timely manner.
- Students must have a current technology use agreement on file.
- GoGuardian monitoring is always running even when students are using their Chromebooks away from school.
- A current insurance plan must be in place to have access to school issued Chromebooks.
- Technology Use Agreement can be found on the school website along with the Chromebook Insurance Policy.



# In-Person vs. Remote Options

## In-Person Learning

- In the school building, face to face instruction four days of the week
- Allowed participation in extracurricular activities
- PK-6 will travel in homerooms whenever possible
- Social distancing practices, temperature checks, cleaning and sanitization procedures are implemented
- We have many protections already in place (temperature checks, water bottle filling stations, disinfectants, face coverings, hand sanitizer in rooms, etc.
- In the event of community wide spread or cases of COVID-19 in our school we are committed to working with local health officials to mitigate the spread of the virus

## Remote Learning

- Learning that takes place entirely virtually four days a week (not in school building)
- Students are required to spend the same amount of seat time that they would experience if they were in person
  - For example, if the student normally has a 54 minutes of math instruction and practice daily
- PK-6 Will use SeeSaw and Google Meets
- 7-12 will use Google Classroom, Kami, Screencastify, and Google Meets
- School will provide devices
- Students must may current device insurance plan and signed technology use agreement
- Students will attend Asynchronous classes as indicated in class schedule
- Student will be assessed on the same standards and competencies as in person learners
- Students are not allowed to participate in extracurricular activities, co-curricular activities, and clubs
- The district reserves the right to revoke the online status of a student if attendance and grade requirements are not met
- Elementary students will keep an activity log. 7-12 will be online during normal class hours.

# Procedures for COVID-19 Infections

- Students and staff who display symptoms of COVID-19 while at school will be moved to a designated area within the school building to minimize contact with others until they go home.
- Parents will be notified using contact tracing information if their students were within six feet distance of the infected individual for fifteen minute or more as in accordance with the health department guidelines.
- Students and staff testing positive for COVID-19 will need to quarantine for 10 days, as per the health department.
- Students and staff with the contact tracing guidelines of the positive case will need to quarantine for fourteen days.
- Students in quarantine will be able to access the same curriculum through remote learning.
- The county health department will contact students and staff to identify potential exposure through contact tracing.

# WASH YOUR HANDS





# Covid-19 Remote Learning Agreement

This agreement is documentation of the the parent, student, and administrators agreement to engage in remote learning during the pandemic due to health concerns.

- Plans should be made in conjunction with ELL and special education teachers when necessary for individual students.
- Students will follow their traditional schedule in a remote setting.
- Students will attend classes based on their traditional school schedule through Google Meets in real time.
- Assignments will be turned in on time and in conjunction with the traditional class.
- Teachers will have the same expectations of remote learns as those in the traditional classroom.
- Students use Google Classroom, Kami, screencastify, and Google Meets to participate in class from a remote location.
- A student failing to complete assignments, failing to attend class through Google Meets, or failing to make reasonable progress, may be required to make different arrangements.
- Academic success will be monitored and the remote arrangement may be modified in an effort to keep students from losing credit.
- If the student is sick with symptoms that keeps them from completing work or attending class remotely, the parent will need to call the school and provide documentation of illness when possible just like they would in a traditional classroom.
- Students participating in remote learning are ineligible to play sports or participate any school or club activities.
- Absences from Remote Learning are treated the same as the traditional classroom. Call the office and provide documentation.

Parent statement of agreement: I understand the requirements for my student \_\_\_\_\_ to participate in remote learning during the pandemic. I further understand the failure to fulfill these requirements may result in loss of academic credits or grade promotion. I believe that remote learning is the best interest for my student's health at this time.

\_\_\_\_\_(parent or guardian)

Administrator statement of agreement: I agree to provide a remote learning opportunity and monitor the progress of the student in order to make further recommendations for the student in the best interest of their education.

\_\_\_\_\_(Administrator)