

CLINTON CITY SCHOOL DISTRICT

Agenda

Meeting Type: Regular School Board Meeting
Location: South Clinton Elementary School Library
Date: 10/8/2015 5:30:00 PM

CLINTON CITY SCHOOL SYSTEM

"A Tradition of Excellence"

- I. Call to Order by Board Chair
- II. Approval of Agenda and/or Additions to the Agenda
- III. Consent Agenda
 - A. Approve Board of Education Minutes – 9/10/15 ([Appendix A](#))
 - B. Approve Executive Committee Report ([Appendix B](#))
 - C. Approve recommended members of the “Disciplinary Hearing Authority” Committee for 2015-2016 School year ([Appendix C](#))
 - D. Approve 2015 LEA Compliance Report ([Appendix D](#))
- IV. Financial Report
 - Approval of Financial Report – September ([Appendix E](#))
- V. New Business Requiring Action by the Board
 - A. Approve contract with Interstate Mechanical Contractors, Inc. (Preventative Maintenance for HVAC at South Clinton Elementary School)

in the amount of \$6,600
 - B. Approve contract for the HVAC replacement in the Auditorium of Clinton Elementary School
- VI. Reports/Information

- Reports from Principals
- Suzanne Oliver: New Health Insurance Options
- November 12, 2015, next School Board Meeting (North Clinton Elementary School Library)
- TSBA Leadership Conference, November 13-14, 2015, Gaylord Opryland Resort and Convention Center.
- TSBA Annual Convention, November 14-16, Gaylord Opryland Resort and Convention Center.
- The 16th Annual Utrust Member Appreciation Dinner will be at the Listening Room Cafe on Saturday, November 14th at 7:00 p.m. Buses will begin loading at 6 p.m. at the Cascades Lobby of the Opryland Hotel

VII. Director Report

VIII. Adjournment of Meeting

**Clinton City Board of Education Regular Meeting
Clinton Elementary School Library
Thursday, September 10, 2015
5:30 p.m.**

The Clinton City Board of Education met on September 10, 2015, in the Clinton Elementary School Library. Board of Education members present were: Merle Pryse, Joey Smith, Curtis Isabell, Kimberly Webster and David Queener. Board of Education members not present: Tim Bible. Others attending were: Vicki Violette, Kelly Johnson, Scott Rhea, Jamie Jordan, Gwen Payne, Danny Goins, Jenna Sharp, LeighAnn Bonesteel, Lori Collins, Melanie Harb, Luis Aguilar and Kim Martin.

I. Call to Order by Board Vice Chair

Vice Chairman Pryse called the meeting to order at 5:32 p.m.

II Approval of Agenda and/or Additions to the Agenda

Vice Chairman Pryse asked for approval of the agenda. A motion was made by Kimberly Webster to approve the agenda as presented, with a second by Curtis Isabell. The motion carried 5-0.

III. Consent Agenda

- A. Approve Board of Education Minutes 8/13/2015
- B. Approve Executive Committee Report
- C. Approve to Surplus Eight File Cabinets (less than \$200.00 each)

A motion was made by Curtis Isabell to approve the Consent Agenda, with a second by Joey Smith. The motion carried 5-0.

IV. Financial Report

- A. **Approve August Financial Report:** Copies were attached to agenda materials. Mr. Scott Rhea, accountant, pointed out several highlights and recommended to the School Board for approval the August Financial Report.

A motion was made by David Queener to approve August Financial Report, with a second by Curtis Isabell. The motion carried 5-0 (roll call vote).

- B. **Approve Budget Amendment One:** Copies were attached to agenda materials. Mr. Scott Rhea recommended to the School Board for approval Budget Amendment One.

General Purpose School Fund:

The recommended Budget Amendment in General Purpose School Fund increases appropriations by \$276,566.00. The increase in appropriations is funded by a decrease in appropriations of \$223,206.00 and a decrease in fund balance of \$53,360.00.

Federal Projects Fund:

No recommended Budget Amendment in Federal Projects Fund at this time.

Cafeteria Fund:

No recommended Budget Amendment in Cafeteria Fund at this time.

A motion was made by Curtis Isabell to approve Budget Amendment One, with a second by Joey Smith. The motion carried 5-0 (roll call vote).

V. New Business Requiring Action by the Board

A. Approve Clinton City Schools to Participate in the State of Tennessee Safety Grant (\$4,760):

Dr. Violette stated that this grant money will be used to replace security cameras, and help in putting together “Go Buckets” of supplies for classrooms in case of an extended lockdown.

A motion was made by Joey Smith to approve the above Grant Program, with a second by David Queener. The motion carried 5-0.

B. Election of Delegates - Delegate Assembly during the TSBA Convention on Sunday, November 15, 2015 from 2:30 - 4:30 p.m.

A motion was made by Curtis Isabell to nominate Merle Pryse and Kimberly Webster for the TSBA Delegate Assembly, with a second by David Queener. The motion carried 5-0.

C. Approval of Anderson County Health Department Sponsored Flu Clinic:

A motion was made by David Queener to approve the above sponsored flu clinic, with a second by Curtis Isabell. The motion carried 5-0.

D. Approval to contract with Brown, Jake & McDaniel, PC for the 2015-2016 Three School Audit in the amount of \$5,600:

A motion was made by Curtis Isabell to approve contract with Brown, Jake & McDaniel, PC for the 2015-2016 three schools audit, with a second by David Queener. The motion carried 5-0 (roll call vote).

E. Approval of Acceptance of an Energy Efficiency Schools Initiative Loan in the amount of \$118,870 at a .75% interest rate for HVAC replacement in the auditorium and gym at Clinton Elementary School.

A motion was made by David Queener to approve acceptance of the Energy Efficiency Loan, with a second Joey Smith. The motion carried 5-0 (roll call vote).

VI. Reports/Information

School Reports by Principals: Jenna Sharp, Melanie Harb, and Lori Collins reported special activities that took place in their schools.

Overview of Parent Portal in Aspen by Kelly Johnson: Kelly Johnson, Assistant Director of Schools, shared with the School Board and staff the highlights of the new parent portal in aspen.

- **October 8, 2015, next School Board Meeting (South Clinton Elementary School Library)**
- **Tennessee School Board Association (TSBA) Fall District Meeting, Alcoa High School, Tuesday, September 22, 2015, at 4:30 p.m. – 7:45 p.m.**
- **TSBA Leadership Conference, November 13-14, 2015, Gaylord Opryland Resort and Convention Center**
- **TSBA Annual Convention, November 14-16, 2015, Gaylord Opryland Resort and Convention Center**

VII. Director Report: Dr. Violette shared several items with the School Board:

- Dr. Violette asked School Board members to sign their Clinton City Schools Staff Technology Responsible Use Policy form to be kept on file at the school
- The Tennessee School Board Association (TSBA) has asked Clinton City Schools to share the Technology for Learning “T4L” Program at the Fall District meeting on Tuesday, September 22, 2015.
- Dr. Violette shared some of the highlights regarding the “T4L” Program that will be implemented during the 2015-2016 school year.

VIII. Adjournment of Meeting

Vice Chairman Pryse adjourned the meeting at 6:27 p.m.

Dr. Tim Bible, Chairman

Dr. Vicki Violette, Director of School

Clinton City School Board
Executive Committee Report

The Executive Committee of the Clinton City School Board met on Friday, September 11, 2015, for the purpose of approving the items listed below:

- Medical Leave for Robert Dabney September 14 through October 26, 2015
- Approval of contract with Tennessee School Board Association (School Board Policies) in the amount of \$2,000

DISCIPLINARY HEARING BOARD 2015-2016

The Board shall establish a Disciplinary Hearing Authority (DHA) to conduct hearings for students who have been suspended when the suspension is more than ten (10) school days. The DHA shall consist of 4 members (maximum number must not exceed total membership of the School Board) appointed to serve a one year term and subject to reappointment.

Recommended Members of the Disciplinary Hearing Authority for the 2015-2016 school year are:

1. Suzanne Oliver – Chairperson – Central Office
2. Caitlin Simmons – Clinton Elementary School
3. Lori Thompson – North Clinton Elementary
4. Michele Davenport – South Clinton Elementary

*If one of the designated Members of the DHA are personally involved in a suspension hearing, then the Director of Schools will appoint an alternate representative from the school which they represent.

2015 LEA Compliance Report

This Compliance Report is one document used by the Tennessee Department of Education (TDOE) in the annual process of ensuring local education agencies (LEAs) are in compliance with all state laws and State Board of Education (SBE) rules. All LEAs must complete this form, including the Area of Non-Compliance page if applicable, and return it to the TDOE.

RETURN COMPLETED FORM VIA EMAIL TO:

Christy Ballard
General Counsel
Tennessee Department of Education
Christy.Ballard@tn.gov

DUE DATE:

November 30, 2015

Please be advised that LEAs are required to comply with all state education laws and SBE rules. The commissioner of education is responsible for ensuring all school laws and SBE rules are faithfully executed and is charged with taking corrective action when an LEA is not in compliance with state education laws and SBE rules and is not following a TDOE approved plan addressing compliance issues. All LEAs should carefully check the status of compliance with all state education laws and SBE rules prior to execution of this Compliance Report. The adherence by LEAs to some laws and rules are monitored through other data sources and all data sources will be considered when the TDOE makes final decisions regarding LEA compliance with laws and rules.

I certify that, except for those items listed in the attached document which includes a compliance plan for each item, the LEA is in compliance with all Tennessee statutes and SBE rules.

Area of Non-Compliance Form is attached: Yes No

LEA Name: Clinton City Schools

Director of Schools Name: Dr. Vicki Violette

Director of Schools Signature: Dr. Vicki Violette

Date of Board Approval: October 8, 2015

Board Chair Name: Dr. Tim Bible

Board Chair Signature: 

Summary Financial Statement
SEPTEMBER 30, 2015

Fiscal Year Time Lapse: 25.00

141 GENERAL PURPOSE SCHOOL

Account	Description	-----Year-To-Date-----			-----SEPTEMBER-----		
		Budget Estimate	Actual	Percent Of Budget	Estimate Avg/Mth	Actual	Percent Of Avg
REVENUES							
40110	CURRENT PROPERTY TAX	1,750,000.00	0.00	0.0	145,833.33	0.00	0.0
40120	TRUSTEE'S COLLECTIONS - PRIOR YEAR	75,000.00	3,240.86-	4.3	6,250.00	3,240.86-	51.9
40125	TRUSTEE'S COLLECTIONS - BANKRUPTCY	1,000.00	22.99-	2.3	83.33	22.99-	27.6
40130	CIR CLK/CLK & MASTER COLLECTIONS-PR YR	30,000.00	3,258.02-	10.9	2,500.00	3,258.02-	130.3
40140	INTEREST AND PENALTY	10,000.00	259.61-	2.6	833.33	259.61-	31.2
40210	LOCAL OPTION SALES TAX	980,000.00	10,423.07-	1.1	81,666.67	10,423.07-	12.8
40350	INTERSTATE TELECOMMUNICATIONS TAX	400.00	43.78-	10.9	33.33	43.78-	131.4
40390	OTHER STATUTORY LOCAL TAXES	100.00	0.00	0.0	8.33	0.00	0.0
41110	MARRIAGE LICENSES	400.00	37.32-	9.3	33.33	37.32-	112.0
43511	TUITION - REGULAR DAY STUDENTS	500.00	525.00-	105.0	41.67	25.00-	60.0
44570	CONTRIBUTIONS & GIFTS	1,000.00	0.00	0.0	83.33	0.00	0.0
46511	BASIC EDUCATION PROGRAM	4,198,000.00	841,200.00-	20.0	349,833.33	420,600.00-	120.2
46515	EARLY CHILDHOOD EDUCATION	90,016.00	7,960.46-	8.8	7,501.33	7,960.46-	106.1
46590	OTHER STATE EDUCATION FUNDS	75,000.00	0.24-	0.0	6,250.00	0.24-	0.0
46610	CAREER LADDER PROGRAM	20,000.00	0.00	0.0	1,666.67	0.00	0.0
46850	MIXED DRINK TAX	5,000.00	309.18-	6.2	416.67	309.18-	74.2
46990	OTHER STATE REVENUES	5,000.00	0.00	0.0	416.67	0.00	0.0
47630	IMPACT AID	0.00	1,146.59-	0.0	0.00	0.00	0.0
49800	TRANSFERS IN	60,000.00	0.00	0.0	5,000.00	0.00	0.0
49810	CITY GENERAL FUND TRANSFER	605,000.00	151,250.01-	25.0	50,416.67	50,416.67-	100.0
Total REVENUES		7,906,416.00	1,019,677.13-	12.9	658,867.99	496,597.20-	75.4
EXPENDITURES							
71100	REGULAR INSTRUCTION PROGRAM	3,991,718.00-	761,699.15	19.1	332,643.14-	296,301.01	89.1
71200	SPECIAL EDUCATION PROGRAM	624,774.00-	100,322.33	16.1	52,064.50-	46,226.96	88.8
72110	ATTENDANCE	44,438.00-	9,918.99	22.3	3,703.17-	3,539.11	95.6
72120	HEALTH SERVICES	151,924.00-	25,508.21	16.8	12,660.35-	11,155.81	88.1
72130	OTHER STUDENT SUPPORT	125,267.00-	24,378.12	19.5	10,438.92-	9,622.27	92.2
72210	REGULAR INSTRUCTION PROGRAM	724,100.00-	158,966.52	22.0	60,341.67-	58,243.01	96.5
72215	ALTERNATIVE INSTRUCTION PROGRAM	4,696.00-	28.00	0.6	391.33-	0.00	0.0
72220	SPECIAL EDUCATION PROGRAM	168,262.00-	36,462.89	21.7	14,021.84-	13,924.46	99.3
72310	BOARD OF EDUCATION	131,500.00-	33,763.27	25.7	10,958.34-	7,473.91	68.2
72320	OFFICE OF THE SUPERINTENDENT	136,958.00-	34,664.54	25.3	11,413.16-	10,949.32	95.9
72410	OFFICE OF THE PRINCIPAL	449,887.00-	73,477.53	16.3	37,490.55-	34,662.20	92.5
72510	FISCAL SERVICES	133,163.00-	28,976.86	21.8	11,096.91-	9,378.02	84.5
72610	OPERATION OF PLANT	546,752.00-	139,357.00	25.5	45,562.68-	38,079.17	83.6
72620	MAINTENANCE OF PLANT	215,950.00-	58,349.40	27.0	17,995.83-	19,973.55	111.0
72710	TRANSPORTATION	10,300.00-	866.64	8.4	858.34-	646.30	75.3
72810	CENTRAL AND OTHER	123,371.00-	28,571.97	23.2	10,280.91-	10,690.18	104.0
73100	FOOD SERVICE	40,000.00-	7,607.78	19.0	3,333.34-	2,628.82	78.9
73400	EARLY CHILDHOOD EDUCATION	90,016.00-	15,321.78	17.0	7,501.35-	7,361.32	98.1
82330	EDUCATION	21,000.00-	0.00	0.0	1,750.00-	0.00	0.0
99100	TRANSFERS OUT	225,700.00-	27,819.38	12.3	18,808.34-	19,882.13	105.7

Summary Financial Statement
SEPTEMBER 30, 2015

Fiscal Year Time Lapse: 25.00

141 GENERAL PURPOSE SCHOOL

Account	Description	-----Year-To-Date-----			-----SEPTEMBER-----	
		Budget Estimate	Actual	Percent Of Budget	Estimate Avg/Mth	Actual
EXPENDITURES						
Total EXPENDITURES						
		7,959,776.00-	1,566,060.36	19.7	663,314.67-	600,737.55 90.6
Total GENERAL PURPOSE SCHOOL						
		53,360.00-	546,383.23	1024.0	4,446.68-	104,140.35 2342.0
=====						

G/L Month: 09 SEPTEMBER
 Beginning Fund: 141 Beginning Function:
 Ending Fund: 141 Ending Function: ZZZZZ

* End of Report: CLINTON CITY SCHOOLS *

Summary Financial Statement
SEPTEMBER 30, 2015

Fiscal Year Time Lapse: 25.00

142 SCHOOL FEDERAL PROJECTS

Account	Description	-----Year-To-Date-----			-----SEPTEMBER-----		
		Budget Estimate	Actual	Percent Of Budget	Estimate Avg/Mth	Actual	Percent Of Avg
REVENUES							
47141	ESEA TITLE I	232,942.00	19,477.97-	8.4	19,411.83	19,477.97-	100.3
47143	EDUCATION OF THE HANDICAPPED ACT	231,460.81	19,331.11-	8.4	19,288.40	19,331.11-	100.2
47145	SPECIAL EDUCATION PRESCHOOL GRANTS	18,191.00	1,501.22-	8.3	1,515.92	1,501.22-	99.0
47189	TITLE II	36,113.00	2,912.00-	8.1	3,009.42	2,912.00-	96.8
Total REVENUES		518,706.81	43,222.30-	8.3	43,225.57	43,222.30-	100.0
EXPENDITURES							
71100	REGULAR INSTRUCTION PROGRAM	104,540.00-	28,792.28	27.5	8,711.65-	8,889.34	102.0
71200	SPECIAL EDUCATION PROGRAM	231,164.00-	38,952.99	16.9	19,263.68-	17,689.97	91.8
72130	OTHER STUDENT SUPPORT	2,000.00-	578.00	28.9	166.67-	219.00	131.4
72210	REGULAR INSTRUCTION PROGRAM	162,515.00-	25,996.30	16.0	13,542.94-	10,889.38	80.4
72220	SPECIAL EDUCATION PROGRAM	18,487.81-	4,863.50	26.3	1,540.65-	3,927.91	255.0
Total EXPENDITURES		518,706.81-	99,183.07	19.1	43,225.59-	41,615.60	96.3
Total SCHOOL FEDERAL PROJECTS		0.00	55,960.77	0.0	0.02-	1,606.70-	3500.0

G/L Month: 09 SEPTEMBER
 Beginning Fund: 142 Beginning Function:
 Ending Fund: 142 Ending Function: ZZZZZ

* End of Report: CLINTON CITY SCHOOLS *

Summary Financial Statement
SEPTEMBER 30, 2015

Fiscal Year Time Lapse: 25.00

143 CENTRAL CAFETERIA

Account	Description	-----Year-To-Date-----			-----SEPTEMBER-----		
		Budget Estimate	Actual	Percent Of Budget	Estimate Avg/Mth	Actual	Percent Of Avg
REVENUES							
43521	LUNCH PAYMENTS - CHILDREN	43,000.00	11,400.32-	26.5	3,583.33	4,959.87-	138.4
43522	LUNCH PAYMENTS - ADULTS	11,000.00	2,798.72-	25.4	916.67	1,904.51-	207.8
43523	INCOME FROM BREAKFAST	1,000.00	9.00-	0.9	83.33	6.00-	7.2
43524	SPECIAL MILK SALES	1,800.00	295.00-	16.4	150.00	196.00-	130.7
43525	A LA CARTE SALES	15,000.00	3,641.76-	24.3	1,250.00	2,157.51-	172.6
44170	MISCELLANEOUS REFUNDS	1,000.00	0.00	0.0	83.33	0.00	0.0
46520	SCHOOL FOOD SERVICE	4,500.00	0.00	0.0	375.00	0.00	0.0
47111	SECTION 4 - LUNCH	263,857.00	0.00	0.0	21,988.08	0.00	0.0
47112	USDA - COMMODITIES	23,566.00	0.00	0.0	1,963.83	0.00	0.0
47113	BREAKFAST	132,000.00	0.00	0.0	11,000.00	0.00	0.0
47114	USDA - OTHER	8,000.00	0.00	0.0	666.67	0.00	0.0
Total REVENUES		504,723.00	18,144.80-	3.6	42,060.24	9,223.89-	21.9
EXPENDITURES							
73100	FOOD SERVICE	504,723.00-	79,914.98	15.8	42,060.24-	50,954.31	121.1
Total EXPENDITURES		504,723.00-	79,914.98	15.8	42,060.24-	50,954.31	121.1
Total CENTRAL CAFETERIA		0.00	61,770.18	0.0	0.00	41,730.42	0.0

G/L Month: 09 SEPTEMBER
 Beginning Fund: 143 Beginning Function:
 Ending Fund: 143 Ending Function: ZZZZZ

* End of Report: CLINTON CITY SCHOOLS *