

CLINTON CITY SCHOOL DISTRICT

Agenda

Meeting Type: Regular School Board Meeting
Location: Clinton Elementary School Library
Date: 6/5/2018 5:30:00 PM

CLINTON CITY SCHOOL SYSTEM

“A Tradition of Excellence”

- I. Call to Order by Board Chair**
- II. Approval of Agenda and/or Additions to the Agenda**
- III. Approval of Consent Agenda**
 - A. Regular Meeting Minutes – 5/10/18 ([Appendix A](#))
 - B. Approve 2018-2019 Contracts ([Appendix B](#))
- IV. Financial Report**
 - A. Approve Budget Amendment Six ([Appendix C](#))
 - B. Approve Restricted Fund Balance ([Appendix D](#))
- V. New Business Requiring Action by the Board**
 - A. Approve Extension of Financial Obligations ([Appendix E](#))
 - B. Approve School Board Meeting Schedule ([Appendix F](#))
 - C. Approve Anderson County Health Department, Dental Program and Lions Club (vision)
 - D. Approve Contract with Wright Contracting at a cost of \$3,900
 - G. Approve Directors Evaluation and Contract
- VI. Reports/Information**
 - Reports from Supervisors
 - Clinton City Schools Recipients: Ruth Foster Wright Scholarship – Kinsley Williams
 - No School Board Meeting in July. The Next School Board Meeting – August 9, 2018 – Clinton Municipal Building (5:30 p.m.)
 - TSBA Summer Law Institute, Park Vista - Gatlinburg, July 20—21, 2018
 - Tennessee School Board Association (TSBA) Fall District Meeting, Sevier County, September 25, 2018, at 4:30 p.m. - 7:45 p.m.
- VII. Director Report ([Appendix G](#))**
- VIII. Adjournment of Meeting**

◆ Clinton Elementary ◆ North Clinton Elementary ◆ South Clinton Elementary

CLINTON CITY SCHOOL SYSTEM

"A Tradition of Excellence"

**Clinton City Board of Education Regular Meeting
Clinton Municipal Building
Thursday, May 10, 2018
5:30 p.m.**

The Clinton City Board of Education met on May 10, 2018, in the Clinton Municipal Building. Board of Education members present were: Tim Bible, Joey Smith, Curtis Isabell, Kimberly Webster and David Queener (via facetime). Board of Education members not present: Merle Pryse. Others attending were: Kelly Johnson, Jamie Jordan, Suzanne Oliver, Lori Collins, Scott Rhea, Danny Goins, Gwen Payne, Jenna Sharp, Monica Rael, LeighAnn Bonesteel,, and Kim Martin.

I. Call to Order by Board Chair

Chairman Bible called the meeting to order at 5: 27 p.m.

II. Approval of Agenda and/or Additions to the Agenda

Chairman Bible asked for approval of the agenda. A motion was made by Curtis Isabell to approve the agenda as presented, with a second by Kimberly Webster. The motion carried 5-0.

III. Consent Agenda

A. Approval of Board of Education Minutes - 4/12/18

B. Approve Executive Committee Report - The Executive Committee of Clinton City School Board met on April 23, 2018, for the purpose of approving a Resolution to Pi Chapter of Tennessee to recognize their 75th Anniversary

C. Approve Maternity Leave Jamie Terry from May 9 through May 24, 2018

A motion was made to approve the Consent Agenda as presented by Joey Smith, with a second by Curtis Isabell. The motion carried 5-0.

IV. Financial Report:

A. Approval of Financial Report – April: Mr. Scott Rhea, Accountant, recommended to the School Board for approval the April Financial Report.

A motion was made by Kimberly Webster to approve the April Financial Report, with a second by Curtis Isabell. The motion carried 5-0 (roll call vote).

B. Approve Budget Amendment Five: Mr. Rhea recommended to the School Board for approval the line items listed below for the 2016-2017 school year:

General Purpose School Fund:

The recommended Budget Amendment in General Purpose School Fund increases appropriations by \$112,547.71. The increases are funded by \$1,636.01 in decreases of appropriations and \$306.000 increase in revenue projections. The recommended Budget Amendment also results in an estimated increase in Fund Balance of \$195,088.30; for a projected surplus of \$266,734.26 at 4/30/2018.

Federal Projects Fund:

No recommended Budget Amendment at this time

Cafeteria Fund:

The recommended Budget Amendment in Cafeteria Fund increases appropriations by \$18,500. The increases are funded by \$4,250 in decreases of appropriations and \$14,250 increase in revenues.

A motion was made by Kimberly Webster to approve Budget Amendment Five, with a second by Joey Smith. The motion carried 5-0 (roll call vote).

V. New Business Requiring Action by the Board

A. Approve Community Eligibility Program (CEP) at North Clinton Elementary School

A motion was made by David Queener to approve CEP for North Clinton Elementary School, with a second by Curtis Isabell. The motion carried 5-0.

B. Approve Science, Art and Music Textbook Adoption:

A motion was made by Kimberly Webster to approve the above textbook adoptions with a second by Joey Smith. The motion carried 5-0.

C. Approve Feasibility Study with Studio Four Design for potential STEM Middle School:

A motion was made by David Queener to approve the above Feasibility Study with Studio Four Design, with a second by Joey Smith. The motion carried 5-0 (roll call vote).

D. Approve Revised School Board Policies on First and Second Reading:

- 5.106 Application and Employment
- 5.202 Separation practices for Non-Certified Employees

A motion was made by Joey Smith to approve the above School Board Policies, with a second by Kimberly Webster. The motion carried 5-0.

E. Approve TNReady Scores not to be included in the 2017-2018 student grades

A motion was made by Kimberly Webster to approve that TNReady Scores not to be included in the 2017-2018 student grades, with a second by Curtis Isabell. The motion carried 5-0.

VI. Reports/Information

- **Reports from Principals/Supervisors:** Jenna Sharp, LeighAnn Bonesteel, and Monica Rael, reported special activities that took place in their schools. Monica Rael shared special activities that will take place at sixth grade camp.
- **The Next School Board Meeting - June 14, 2018 - Clinton Municipal Building (5:30 p.m.). After some discussion, the School Board decided to change the June meeting to Tuesday, June 5, 2018, at 5:30 p.m. in the Library at Clinton Elementary School.**
- **Sixth Grade Graduation - May 23, 2018- Ritz Theater (9:00 a.m.)**
- **Last Day of School for Students - May 24, 2018**
- **TSBA Summer Law Institute, Park Vista Hotel Gatlinburg, July 20-21, 2018**

VII. Director Report: Kelly Johnson shared several highlights and activities with the School Board regarding the school system.

VIII. Adjournment of Meeting

Chairman Bible adjourned the meeting at 6:04 p.m.

Dr. Tim Bible, Chairman

Kelly Johnson, Director of Schools

**Clinton City Schools
Contracts for
2018-2019**

NAME	USED FOR	ANNUAL COST	Renew
Aramark Educational Services LLC	Food Service Program	\$3.2353 per meal served	Yearly
Asbestos Management	All Schools, Inspection (pay at the end of Year)	\$1,400	Yearly
Canon	Rental Charges for Copier	\$12,900	Yearly
Classlink	Single sign on for all students and staff	\$3,883.48	Yearly
Companion Corporation	Alexandria Software	\$2,397	Yearly
Consolidated Electronics	Fire Alarm Inspections	\$900	Yearly
Consolidated Electronics	Security Alarm System Monitoring	\$1,440	Yearly
Curriculum Associates	Diagnostic/Instruction Tool	\$42,540	Yearly
Gaggle	Gaggle – E-Mail Archiving	\$2,100	Yearly
Education Networks America (ENA)	Phones	\$21,672.24	Yearly
Education Networks America (ENA)	Big Universe (Electronic Grade Level Library)	\$5,397	Yearly
GoGuardian	Internet Security	\$8,460	Yearly
Grace Rehabilitation	Occupational & Physical Therapy	\$25,000	Yearly
Houghton Mifflin Harcourt	iRead	\$3,000	Yearly
Learning A-Z	English Language Arts	\$7,972.22	Yearly
Learning.com	Easy Tech	\$6,580	Yearly
Life Safety Inspections	Fire Extinguishers Portables & Hoods	\$1,557	Yearly
Local Government	Software/Support – Fiscal Services	\$10,000	Yearly
One Call Now	Phone System	\$1,700	Yearly
PeopleAdmin	Recruit & Hire Tool	\$3,100	Yearly
Orkin Pest Control	All Schools - Three Cafeterias	\$2,519	Yearly
Pear Deck, Inc	Teacher Presentation Software	\$2,340	Yearly
Personal Computer Systems (PCS)	Managed Internet Broadband	\$4,065	Yearly
Praters Flooring	Renovate CES Gym Floor	\$14,590	Yearly
Public Consulting Group	EasyFax for EdPlan IEP	\$1,050	Yearly

Public Consulting Group	EdPlan 504 System	\$3,553.51	Yearly
Pugh & Company	Audit Services - Internal School Funds	\$4,000	Yearly
Riverside Publishing	Easy CBM Licenses	\$3,255	Yearly
School in Sites	School & District Web Services	\$3,000	Yearly
Simplex Grinnell	Hall Clocks at SCES	\$542.19	Yearly
Study Island	Science	\$3,000	Yearly
Tennessee Automatic Sprinkler	Sprinkler System	\$100	Yearly
Tennessee Risk Management Group	Workers Comp/Property/Liability	\$45,772	Yearly
Tennessee School Board Association	School Board Policies	\$2,000	Yearly
Utrust	Intergovernmental Agreement	Up to \$8,000	Yearly
United Elevator	Elevator at CES	\$960	Yearly
Verizon	MiFi Cards	\$959.76	yearly
Waste Management	Waste Pick-up	\$6,655	Yearly

**Clinton City Schools
Multi-Year Contracts
2018-2019**

NAME	USED FOR	ESTIMATED COST	Renew
Aramark Educational Services LLC	Food Service Program	\$3.2353 per meal served	Year 2 of 3
Education Networks America (ENA)	Internet Services & Firewall	\$24,403.20	Year 3 of 5
Follett Software Company	Student & Staff Information System	\$2,600.95	Year 5 of 5 + 1

CLINTON CITY SCHOOL SYSTEM

212 N. Hicks Street Clinton, Tennessee 37716
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www.clintonschools.org



To: Clinton City School Board of Education

From: Scott B. Rhea, Accounting and Facilities
Kelly Johnson, Director of Schools

Date: June 5, 2018

Re: **Budget Amendment Number 6** (2017-2018 School Year)

GENERAL PURPOSE SCHOOL FUND:

The recommended Budget Amendment in General Purpose School Fund increases appropriations by 95,350.00 (net); which is funded by an increase in revenues of \$67,580 and a decrease in anticipated 2017-18 surplus of \$27,770. The 2017-18 year-end estimated surplus is \$238,964.26 at 5/31/2018.

The information below summarizes significant line item changes:

- Increase in appropriations for Building Improvements \$16,000
 - Replace carpet at NCES and SCES
- Increase in appropriations for Other Contracted Services \$15,000
 - Feasibility study for Studio 4
- Increase in appropriations for HVAC \$15,000
 - Various single unit replacements
- Increase in appropriations Equipment \$24,000
 - Audio Enhancements at NCES \$12,000
 - Music Equipment- system wide \$ 12,000
- Increase in appropriations for Building Improvements- SSG \$8,500
 - Re-classify to proper account within existing budget

FEDERAL PROJECTS FUND:

The recommended Budget Amendment in General Purpose School Fund increases appropriations by \$142.00 (net); which is funded by an increase in grant allocation. The Federal Projects budgets are aligned with grant requirements at this time.

CAFETERIA FUND:

The recommended Budget Amendment in Cafeteria Fund increases appropriations by \$70,000 (net); which is funded by an increase in revenues.

- Increase in appropriations for Contracted Services \$35,000
 - Funded by increase in sales of student breakfast and lunch
- Increase in appropriation for Commodities \$35,000
 - Funded by increase I Commodities revenues from USDA

Clinton City Schools
 Summary of Budget and Amendments
 2017-2018

	General Purpose School Fund 141	Federal Project Fund 142	Cafeteria Fund 143	TOTAL
Original Budget	\$8,192,339.00	\$495,188.00	\$425,250.00	\$9,112,777.00
Budget Amendment #1	\$250,000.00			\$250,000.00
Amended September Budget	\$8,442,339.00	\$495,188.00	\$425,250.00	\$9,362,777.00
Budget Amendment #2	\$46,691.32	\$107,746.20		\$154,437.52
Amended November Budget	\$8,489,030.32	\$602,934.20	\$425,250.00	\$9,517,214.52
Budget Amendment #3	\$84,000.00			\$84,000.00
Amended February Budget	\$8,573,030.32	\$602,934.20	\$425,250.00	\$9,601,214.52
Budget Amendment #4	\$64,854.04		\$73,354.04	\$138,208.08
Amended March Budget	\$8,637,884.36	\$602,934.20	\$498,604.04	\$9,739,422.60
Budget Amendment #5	\$110,911.70		\$14,250.00	\$125,161.70
Amended May Budget	\$8,748,796.06	\$602,934.20	\$512,854.04	\$9,864,584.30
Budget Amendment #6	\$95,350.00	\$142.00	\$70,000.00	\$165,492.00
Amended June Budget	\$8,844,146.06	\$603,076.20	\$582,854.04	\$10,030,076.30

Clinton City Schools
Budget Amendment (Number 6)
June 7, 2018

General Purpose School Fund (141)		
Appropriation		
INCREASE APPROPRIATION CODE		
141-72620-707	Building Improvements (carpet)	\$16,000.00
141-72310-399	Other Contract Service (Studio 4)	\$15,000.00
141-72620-712	HVAC (3 units CES, 1 unit SCES)	\$15,000.00
141-71100-722	Equipment- Audio Enhancements	\$12,000.00
141-71100-722	Equipment- Music	\$12,000.00
141-72620-707-SSG	Building Improvements (glass tint)	\$8,500.00
141-72410-701	Admin Equipment (Radios)	\$6,500.00
141-72610-399	Other Contract Service (demolition)	\$6,500.00
141-71100-399-REG	Other Contracted Services (digital programs)	\$5,000.00
141-72610-434	Natural Gas	\$3,500.00
141-73400-429	Instructional Supplies	\$3,100.00
141-71100-499	Other Supplies	\$3,000.00
141-71100-399-TECH	Other Contracted Services	\$2,500.00
141-71400-189-BALL	Other Salaries	\$2,500.00
141-71100-355	Travel	\$2,000.00
141-73100-422	Natural Gas	\$1,500.00
141-72210-524-RRG	Staff Development	\$1,222.00
141-71200-204	TCRS	\$1,000.00
141-72120-399	Other Supplies	\$1,000.00
141-72710-314	Public Carriers (special events)	\$1,000.00
141-72710-313	Contracts with Parents	\$1,000.00
141-73400-524	Inservice/Staff Development	\$550.00
141-71200-189	Other Salaries	\$500.00
141-71200-198	Sub Teachers	\$500.00
141-71400-204-BALL	TCRS	\$500.00
141-71400-599-SWIM	Other Charges	\$500.00
141-72210-189	Other Salaries	\$500.00
141-72220-162	Clerical	\$500.00
141-72250-189	Social Security	\$500.00
141-72620-599	Other Charges	\$500.00
141-71100-429-RRG	Instructional Supplies	\$393.56
141-71400-212-BALL	Medicare	\$100.00
141-72510-208	Dental Insurance	\$100.00
	Total Increase in Appropriations	\$124,965.56

INCREASE REVENUES		
141-43511	Tuition	\$1,000.00
141-44570-REG	Donations (General Athletics)	\$10,000.00
141-44570-SWIM	Donations	\$3,000.00
141-40110	Current Property Tax	\$50,000.00
141-46515	Pre-K	\$3,580.00
	Total Revenues	\$67,580.00
DECREASE APPROPRIATION CODE		
141-72620-701-SSG	Admin Equipment (glass tint)	\$8,500.00
141-72130-790	Other Equipment	\$5,000.00
141-71200-449	Textbooks	\$4,000.00
141-72250-350	Internet Connectivity	\$2,500.00
141-72620-799	Other Capital Outlay	\$2,500.00
141-72210-189-RRG	Other Salaries	\$1,530.00
141-71200-399-SPED	Other Contracted Services	\$1,000.00
141-72220-336	M & R Equipment	\$1,000.00
141-72710-146	Bus Drivers	\$1,000.00
141-72510-709	Data Processing Equipment	\$500.00
141-72510-524	Inservice/Staff Development	\$500.00
141-72510-711	Furniture & Fixtures	\$500.00
141-72620-425	Gasoline	\$500.00
141-72710-425	Gasoline	\$500.00
141-72210-201-RRG	Social Security	\$62.10
141-72210-212-RRG	Medicare	\$23.46
	Total Decrease in Appropriation	\$29,615.56
	Decrease in 17-18 Surplus	(27,770.00)

**Clinton City Schools
Budget Amendment (Number 6)
June 7, 2018**

Federal Fund (142)		
Appropriation		
INCREASE APPROPRIATION CODE		
142-71200-204-905	State Retirement	\$2,100.00
142-71200-207-905	Medical Insurance	\$3,500.00
142-71200-208-905	Dental Insuracne	\$50.00
142-71200-399-905	Other Contracted Services	\$5,700.00
142-72220-399-905	Other Contracted Services	\$1,334.00
	Total	\$12,684.00
DECREASE APPROPRIATION CODE		
142-72220-355-905	Travel	\$1,334.00
142-72220-499-905	Other Supplies	\$7,850.00
142-72710-313-905	Contracts with Parents	\$3,500.00
	Total	\$12,684.00

**Clinton City Schools
Budget Amendment (Number 6)
June 7, 2018**

Federal Fund (142)		
Appropriation		
INCREASE APPROPRIATION CODE		
142-71200-201-915	Social Security	\$111.00
142-71200-212-915	Medicare	\$14.00
142-72220-524-915	Staff Development	\$142.00
	Total	\$267.00
INCREASE REVENUES		
142-47147-915		\$142.00
DECREASE APPROPRIATION CODE		
142-71200-207-915	Medical Insurance	\$125.00
	Total	\$267.00

**Clinton City Schools
Budget Amendment (Number 6)
June 7,**

Cafeteria Fund (143)		
Appropriation		
INCREASE APPROPRIATION CODE		
143-73100-307	Communiication	\$600.00
143-73100-336	Maintenance & Repair	\$5,000.00
143-73100-399	Contracted Services	\$35,000.00
143-73100-469	Commodities	\$35,000.00
	Total	\$75,600.00
INCRREASE REVENUES		
143-47111	Lunch USDA	\$20,000.00
143-47112	Commodities	\$35,000.00
143-47114	Breakfast USDA	\$15,000.00
	Total Revenues	\$70,000.00
DECREASE APPROPRIATION CODE		
143-73100-710	Equipment	\$5,000.00
143-73100-355	Travel	\$600.00
	Total	\$5,600.00

CLINTON CITY SCHOOL SYSTEM

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www.clintonschools.org



To: Audit Committee and Pugh CPAs, PC

From: Kelly Johnson, Director of Schools *KJ*

Scott B. Rhea, Supervisor of Fiscal Services *SR*

Date: June 5, 2018

Re: Restricted Fund Balance- GP Fund

The following fund balance restrictions will be reflected in the 2017-2018 Basic Financial Statements of Clinton City Schools:

Student Body Education: Blaze-well rounded activities \$30,000

Prior Authorization Required

Expenditures that require prior authorizations, bidding, and the like, should be anticipated in time to permit processing and proper clearance of written authorization requests. Expenditures must not be made until authorizations have been granted.

The following expenditures must be approved by the local board (or the board's designee) or the local legislative body, as noted:

- a. The local board must approve the purchase of a single piece of equipment costing more than \$5,000, or a lesser amount, if mandated by the board, or by a public or private act.
- b. The local board must approve the purchase of equipment (regardless of cost) that is to be attached to or that requires the alteration of the building.
- c. The local board must approve the construction or installation of permanent fixtures.
- d. The local board must approve accounts payable that will not be liquidated during the current fiscal year.
- e. **The Local Legislative Body must approve lease purchase agreements or other contracts that will have the effect of creating long-term liabilities, since schools are prohibited from recording long-term liabilities in the school accounts.**

Limitations on Disbursements

Revenue raised for specific purposes must be expended for that purpose, unless otherwise authorized. Authorizations must be granted by the group or activity, club, or class that raised the revenue and must be properly documented.

Money raised through fundraising activities must be used for the authorized purpose. Any change of purpose must be approved by the director of schools.

Expenditures Made by Pupils and Employees

Students or school employees are not permitted to make purchases in the name of the school without proper written authorization. Schools are not liable to pay for any unauthorized purchases made by a student or school employee.

**CLINTON CITY SCHOOLS
SCHOOL BOARD MEETINGS
2018-2019**

July, 2018	No Meeting
August 9, 2018	Clinton Municipal Building
September 13, 2018	Clinton Municipal Building
October 18, 2018	South Clinton Elementary School Library
November 8, 2018	North Clinton Elementary School Library
December, 2018	No Meeting
January 10, 2019	Clinton Municipal Building
February 7, 2019	Clinton Municipal Building (First Thursday of the Month)
March 14, 2019	Clinton Municipal Building
April 11, 2019	Clinton Municipal Building
May 9, 2019	Clinton Municipal Building
June 13, 2019	Clinton Municipal Building

Director Report
June 5, 2018

- Although the school year has ended, the opportunities at CCS are still going strong! Approximately 40 5th grade students returned from Washington, D.C. at 4:00 a.m. this morning. They had a great time, and the trip went smoothly. Many thanks to Kelly Adkins, Rebecca Sharp, Erin Collier, Megan Amos, Nurse Nicole Britton, Abbey Kidwell, and Sergeant Brad Kidwell for taking their personal time to chaperone this trip. It was an opportunity of a lifetime for these students.
- This week, we have approximately 237 students attending Art Camp at CES. This camp is organized by Allison Swanner, art teacher at CES. It serves Pre-K through 8th grade students. This is a wonderful enrichment opportunity for our community. This is also a wonderful way to showcase our school system. The students are also participating in our Free Summer Lunch Program, provided by Aramark.
- Next week, we have approximately 70 students attending Junior Achievement Biz Town Camp. Clinton City Schools provides this camp at no charge to CCS students as one of our summer enrichment programs.
- On June 22, we will hold our first Blaze Sizzling Reader's Society meeting. This club is to support our Read 20 Program this summer, encouraging students to read at least 20 minutes per day. Students have been given access to three online programs to support summer reading: MyOn, Big Universe, and READS. Students at each grade level were assigned a book on MyOn to read for the Blaze Sizzling Reader's Society meeting. Each grade level will meet to discuss the book, complete fun activities, and eat pizza on this day! 1st-3rd graders will meet from 10:00-11:30, and 4th-6th graders will meet from 12:00-1:30 in the Clinton Elementary School Library.
- The Summer Lunch Program is going very well at NCES. Lunch is being served daily from 11-12. Chromebooks are available for students to read for 20 minutes while they are there! Adults can eat for \$4.00, and all children, ages 0-18, eat for free. This program is also providing lunches to the Clinton Community Center Day Camp four days a week.
- The CES gym renovations have begun. They anticipate that the entire floor project will take approximately 2 weeks. The upper part of the gym has been repainted white. The other 3 walls will be painted gray and orange upon completion of the floor. The new bleachers will be installed in July.
- New carpet is scheduled to be installed in the SCES and NCES libraries later this month. The suite of offices (speech, conference room, guidance) at SCES will also get new carpet.
- Check out the new Free Little Library on Market Street in front of Hoskins in the Flat. This was completed by 2 of our 6th grade students as part of their Clinton Strong Project. We hope that this will encourage summer reading in the gazebo park!!
- Over the past few years, we have been talking about using collective efficacy, growth mindset, and resilience to keep CCS on the forward trajectory. We will be adding to our toolbox this upcoming year by training on restorative practices and using classroom circles to develop emotional intelligence in our students.
- In an effort to keep student information confidential, we will no longer be posting class roles at the schools. We will send home parent letters on Friday, July 27 to inform parents of the homeroom placement. We have requested that parents call Central Office if their address changes over the summer so the letter is delivered to the correct home.