

Arthur Community Unit School District #305

NETWORK/INTERNET ACCEPTABLE USE POLICY

Curriculum

The use of the Network/Internet shall be consistent with the curriculum adopted by the District as well as the varied instructional needs, learning styles, abilities, and developmental levels of the students. The Network/Internet shall comply with the selection criteria for instructional materials and library-media center materials. The staff is expected to utilize the Network/Internet throughout the curriculum and complement the present "traditional" instructional methods and media center resources. Students are encouraged to use the Network/Internet in acceptable ways as an essential element in the learning process. The Internet is part of the curriculum and is not a public forum for general use.

The Network/Internet Acceptable Use Policy applies to all users of the Arthur Community Unit School District #305 Network/Internet system.

Acceptable Use

All use of the District's Network/Internet connection must be in support of education and/or research. Use is a privilege, not a right. General rules of behavior and communications apply when using the Network/Internet. The District's *Network/Internet Acceptable Use Policy* contains the appropriate uses, ethics, and protocol for the Network/Internet. Electronic communications and downloaded material may be monitored or read by school officials.

Terms and Conditions

1. Acceptable Use – Access to the District Network/Internet must be for the purpose of education or research, and be consistent with the educational objectives of the District.
2. Privileges – The use of the District's Network/Internet is a privilege, not a right, and inappropriate use will result in a cancellation of those privileges. The principal will make all decisions regarding whether or not a user has violated this *Policy* and may deny, revoke, or suspend access at any time; the principal's decision is final.
3. Unacceptable Use – You are responsible for your actions and activities involving the network. Some examples of unacceptable uses are, but not limited to, the following:

- a. Using the network for any illegal activity, including violation of copyright or other contracts, or transmitting any material in violation of any U.S. or State regulation;
 - b. Unauthorized downloading of software, regardless of whether it is copyrighted or clear of viruses;
 - c. Downloading copyrighted material for other than personal use;
 - d. Using the network for private financial or commercial gain;
 - e. Wastefully using resources, such as file space, printing supplies, etc.;
 - f. Gaining unauthorized access to resources or entities;
 - g. Invading the privacy of individuals;
 - h. Using another user's account or password;
 - i. Posting material authored or created by another without his/her consent;
 - j. Posting anonymous messages;
 - k. Using the network for commercial or private advertising;
 - l. Accessing, submitting, posting, publishing, or displaying any defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, harassing, or illegal material; and
 - m. Using the network while access privileges are suspended or revoked.
4. Network Etiquette – When using e-mail you are expected to abide by the generally accepted rules of network etiquette. These include, but are not limited to, the following:
- a. Be polite. Do not become abusive in your messages to others.
 - b. Use appropriate language. Do not swear, or use vulgarities or any other inappropriate language.
 - c. Do not reveal personal information such as addresses or telephone numbers of students or colleagues.
 - d. Recognize that electronic mail (e-mail) is not private. People who operate the system have access to all mail. Messages relating to or in support of illegal activities may be reported to the authorities.
 - e. Do not use the network in any way that would disrupt its use by other users.
 - f. Consider all communications and information accessible via the network to be private property.
5. No Warranties – The District makes no warranties of any kind, whether expressed or implied, for the service it is providing. The District will not be responsible for any damages you suffer. This includes loss of data resulting from delays, non-deliveries, missed-deliveries, or service interruptions caused by its negligence or your errors or omissions. Use of any information obtained via the Internet is at your own risk. The District specifically denies any responsibility for the accuracy or quality of information obtained through its services.
6. Indemnification – The user agrees to indemnify the School District for any losses, costs, or damages, including reasonable attorney fees, incurred by the District relating to, or arising out of, any breach of this *Policy*.

7. Security – Network security is a high priority. If you can identify a security problem on the Network/Internet, you must notify the system administrator or Principal. Do not demonstrate the problem to other users. Keep your account and password confidential. Attempts to log-on to the Network/Internet as a system administrator will result in cancellation of user privileges. Any user identified as a security risk may be denied access to the network.
8. Vandalism – Vandalism will result in cancellation of privileges and other disciplinary action. Vandalism is defined as any malicious attempt to harm or destroy data of another user, the Internet, or any other network. This includes, but is not limited to, the uploading or creation of computer viruses.
9. Telephone Charges – The District assumes no responsibility for any unauthorized charges or fees, including telephone charges, long-distance charges, per-minute surcharges, and/or equipment or line costs.
10. Authorization – All users of the Arthur Community Unit School District #305 Network/Internet facilities need only sign the *Authorization for Network/Internet Access* once while enrolled or employed by the School District.

Arthur Community Unit School District #305
AUTHORIZATION FOR NETWORK/INTERNET ACCESS

PART A (To be completed by all users.)

I understand and will abide by the above Network/Internet Acceptable Use Policy. I further understand that should I commit any violation, my access privileges may be revoked, and school disciplinary action and/or appropriate legal action may be taken. In consideration for using the District's Network/Internet connection and having access to public networks, I hereby release the Arthur Community Unit District #305 and its Board members, employees, and agents from any claims and damages arising from my use or inability to use the Network/Internet.

Date: _____ User Signature: _____

User Name *(Please print)*: _____

PART B (To be completed if the user is a student.)

I have read the Network/Internet Acceptable Use Policy. I understand that access is designed for educational purposes and that the District has taken precautions to eliminate controversial material. However, I also recognize it is impossible for the District to restrict access to all controversial and inappropriate materials. I will hold harmless the District, its employees, agents, or Board members, for any harm caused by materials or software obtained via the network. I have discussed the terms of the Authorization with my child. I hereby request my child be allowed access to the District's Network/Internet.

Date: _____ Parent/Guardian Signature: _____

Parent/Guardian Name *(Please print)*: _____