

Closed Session will be held in a separate Zoom Meeting.
Please submit any public comments to be read during Closed Session directly to Superintendent John Carroll at jcarroll@lagunitas.org



LAGUNITAS SCHOOL DISTRICT
1 LAGUNITAS SCHOOL ROAD
SAN GERONIMO, CALIFORNIA

REGULAR MEETING OF THE GOVERNING BOARD

NOTE: Board of Trustees will meet via Zoom video conference.

Open Session will be called to order at 6:30 p.m.

Join Zoom Meeting: <https://us02web.zoom.us/j/89864195397?pwd=cWlDTWg5Rml4VnhPdUZPSzlhMGdZQT09>

Meeting ID: 898 6419 5397 **Password:** 106292

Thursday, June 17, 2021
Closed Session: 5:30 p.m.
Open Session: 6:30 p.m.

James Sanders, President
Denise Bohman, Clerk
Richard Sloan
Steve Rebscher
Amos Klausner

John Carroll, Superintendent
Laura Shain, Principal
Jeff Lippstreu, Chief Business Official

1. **CALL MEETING TO ORDER:** Denise Bohman, Chair
2. **APPROVAL OF CLOSED SESSION AGENDA:** Board Members will approve the Closed Session Agenda.
3. **PUBLIC COMMENTS ON CLOSED SESSION AGENDA:** *Members of the public may address the Board regarding items on the Agenda as such items are taken up or, for closed session items, prior to board adjournment to Closed Session. Public comments on Closed Session Agenda items should be emailed to Superintendent John Carroll – jcarroll@lagunitas.org by 10:00 AM on 6/17/2021.*
4. **RECESS TO CLOSED SESSION:** Closed Session Agenda:
 - A. Pursuant to Section 54957.6 Conference with Labor Negotiator, John Carroll, Certificated, Classified, Management/Confidential
 - B. Pursuant to Section 54957: Public Employee Discipline/Dismissal/Release
 - C. Pursuant to Section 54962: Student Disciplinary Matters
5. **RECONVENE INTO OPEN SESSION:** The Chair will announce any reportable action taken in Closed Session.
6. **PUBLIC COMMENTS:** *This is an opportunity for the public to address the Trustees on matters related to school business that are not on the agenda. No comment, discussion, deliberation, or action can be taken by the Trustees unless the matter is placed on the agenda.*
7. **APPROVAL OF OPEN SESSION AGENDA:** Board Members will review and approve the Open Session Agenda.
8. **REPORTS**
 - A. BOARD MEMBER REPORTS
 - B. ADMINISTRATIVE REPORTS
 1. John Carroll, Superintendent
 2. Laura Shain, Principal
 3. Jeff Lippstreu, Chief Business Official

9. **CORRESPONDENCE / INFORMATION ITEMS**

- A. Enrollment Update: Projected Enrollment for 2021-2022

10. **ITEMS FOR DISCUSSION ONLY**

- A. LONG RANGE PLAN (LRP): Board Members will review next steps in the Long Range Plan prior to their Board Retreat on LRP scheduled for Thursday, August 26, 2021.
- B. LEARNING FOR JUSTICE EQUITY STANDARDS: Laura Shain, Principal will present information on Learning for Justice Equity Standards.
- C. INDOOR / OUTDOOR RENTAL SPACE: Request from San Geronimo Valley Community Center to discuss updated guidance on indoor and outdoor rental space usage.

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CONSENT AGENDA:

Consent Agenda: All items are approved by a single action. Any member of the Board may remove an item from the consent agenda for separate discussion.

- A. Minutes – Board Meetings: May 13, 2021, May 26, 2021 and June 3, 2021
- B. Interdistrict Transfer List #4, 2021/22 SY
- C. Overnight Field Trip – Request for overnight field trip from Katherine Sanford, Middle School Teacher, for overnight trip to Mt. Tam/Slide Ranch. Dates are October 4-7.
- D. Revised Board Meeting Schedule for 2021-2022: Changes to the June 2022 meeting dates.

DISCUSSION / ACTION ITEMS:

- A. ITEMS REMOVED FROM THE CONSENT AGENDA: Items removed from the Consent Agenda above may be discussed and acted upon individually.
- B. MEMORANDUM OF UNDERSTANDING (MOU) ADDENDUM BETWEEN THE LAGUNITAS SCHOOL DISTRICT AND THE LAGUNITAS TEACHERS ASSOCIATION (LTA): Staff recommends Board approval for the MOU Addendum regarding fully vaccinated employees not wearing masks while working outdoors during the 2021-2022 school year.
- C. TENTATIVE AGREEMENT BETWEEN THE LAGUNITAS SCHOOL DISTRICT AND THE LAGUNITAS TEACHERS ASSOCIATION (LTA): Staff recommends Board approval of the Tentative Agreement of June 4, 2021.
- D. MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE LAGUNITAS SCHOOL DISTRICT AND THE CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA): Staff recommends Board approval of the June 8, 2021 MOU.
- E. AB 1200 DISCLOSURE DOCUMENT FOR LAGUNITAS TEACHERS ASSOCIATION, CTA/NEA FOR JULY 1, 2020 – JUNE 30, 2022. Jeff Lippstreu, CBO will present the AB 1200 Disclosure Document for Lagunitas Teachers Association, CTA/NEA.
- F. AB 1200 DISCLOSURE DOCUMENT FOR CALIFORNIA SCHOOL EMPLOYEE ASSOCIATION (CSEA), CHAPTER #749 FOR JULY 1, 2020 – JUNE 30, 2022. Jeff Lippstreu, CBO will present the AB 1200 Disclosure Document for CSEA Chapter #749.
- G. AB 1200 DISCLOSURE DOCUMENT FOR UNREPRESENTED EMPLOYEES FOR JULY 1, 2020 – JUNE 30, 2022. Jeff Lippstreu, CBO will present the AB 1200 Disclosure Document for unrepresented employees.
- H. APPROVE THE 2021-2022 LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP): The recommendation is for the Board to approve the Local Control Accountability Plan for the 2021-2022 school year.
- I. APPROVE THE FEDERAL ADDENDUM TO THE 2021-2022 LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP): The recommendation is for the Board to approve the Federal Addendum to the LCAP for the 2021-2022 school year.
- J. APPROVE SALE AND DISPOSAL OF BOOKS, EQUIPMENT AND SUPPLIES: Per Board Policy BP3270 and Administration Regulation AR3270, the recommendation is for the Board to approve the removal and/or sale of unusable, obsolete, and no longer needed district-owned property.

- K. 2020-2021 BUDGET REVISION #4 – Jeff Lippstreu, CBO, will present Budget Revision #4 for the 2020-2021 Adopted Budget.
- L. LAGUNITAS SCHOOL DISTRICT BUDGET FOR THE 2021-2022 SCHOOL YEAR: The recommendation is for the Board to approve the 2021-2022 Lagunitas School District Budget.
- M. APPROVE THE NEED FOR ASSIGNED AND UNASSIGNED ENDING FUND BALANCES IN EXCESS OF THE MINIMUM RESERVE STANDARD FOR ECONOMIC UNCERTAINTIES IDENTIFIED IN THE BUDGET: Recommend approval of excess reserve balances for the adopted 2021-/22 Budget due to Basic Aid status.
- N. 2021/22 CONSOLIDATED APPLICATION: Jeff Lippstreu, CBO, will present the Consolidated Application for initial Funding Categorical Aid Programs for the 2021/22 fiscal year.
- O. RESOLUTION #2022-01 REGARDING THE EDUCATION PROTECTION ACCOUNT: The recommendation is for Board Members to approve this resolution which defines specific use of District's Proposition 30 funds for the 2021-22 school year.
- P. RESOLUTION #2022-02 REGARDING 2020-21 TAX ANTICIPATION NOTE (TAN): The recommendation is for Board Members to approve the establishment of a TAN with the County of Marin for the 2021-22 fiscal year.
- Q. RESOLUTION # 2022-03 AUTHORIZATION TO SIGN ON BEHALF OF THE GOVERNING BOARD: Board Members will consider Resolution #2022-03 which authorizes Superintendent John Carroll to sign on behalf of the Governing board from July 1, 2021 to June 30, 2022. (Roll Call Vote)
- R. RESOLUTION # 2022-04 AUTHORIZATION TO SIGN ON BEHALF OF THE GOVERNING BOARD: Board Members will consider Resolution #2022-04 which authorized Chief Business Official Jeff Lippstreu to sing on behalf of the Governing Board from July 1, 2021 to June 30, 2022. (Roll Call Vote)

HUMAN RESOURCES / ACTION ITEM:

- A. APPROVAL OF MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN BOLINAS-STINSON UNION SCHOOL DISTRICT AND LAGUNITAS SCHOOL DISTRICT FOR 2021-22 SERVICES OF SUPERINTENDENT JOHN CARROLL: The recommendation is for Board Members to approve the MOU with Bolinas-Stinson Union School District and renew Superintendent John Carroll's contract from July 1, 2021 through June 30, 2022.
- B. APPROVE RENEWAL OF CHIEF BUSINESS OFFICIAL (CBO) CONTRACT. The recommendation is that the Board approve Jeff Lippstreu's extended contract as Chief Business Official. The terms of this agreement shall be from July 1, 2019 through June 30, 2023.
- C. APPROVE EMPLOYEE GABRIELE FRIEDRICH'S REQUEST TO REDUCE INSTRUCTIONAL AIDE POSITION BY 5 HOURS PER WEEK. The recommendation is that the Board approve Gabi Friedrich's request to reduce her Instructional Aide position by 5 hours per week in the 2021-2022 school year.

12 AGENDA PLANNING

- 13 **ADJOURN:** The next regular meeting of the Board of Trustees of the Lagunitas School District is scheduled for Thursday, August 19, 2021 at 6:30 p.m. A School Board Retreat is scheduled for Thursday, August 26, 2021 from 5 pm – 8 pm.

Accessibility Accommodations: The Lagunitas School District adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact Liz Wickersham at 415-488-4118 x 201. All efforts will be made for reasonable accommodations in accordance with applicable law.

Public Records: In accordance with Government Code section 54957.5 and the Public Records Act, public records that are distributed to a majority of the Board of Trustees concerning the open session agenda will be made available upon request. Such records distributed less than 72 hours prior to regular meeting are available for inspection at the Lagunitas School District Office located at 1 Lagunitas School Road.

COPIES OF BOARD AGENDAS AND REPORTS PRESENTED AT THIS MEETING CAN BE FOUND UNDER
THE MENU TAB LABELED "SCHOOL BOARD" ON THE LAGUNITAS SCHOOL DISTRICT WEBSITE:
www.lagunitas.org

2021-22 Projected Enrollment

August 2021

	TK	K	1	2	3	4	5	6	7	8	TOTAL
OPEN	0	10	8	10	8	7	9	5			57
Interdistrict	0	0	1	0	1	0	1				3
MONTESSORI	1	7	16	5	4	11	10				54
Interdistrict	0	0	0	0	0	0	0				0
MIDDLE SCHOOL								34	23	26	83
Interdistrict								0	2	1	3
Total Students	1	17	24	15	12	18	19	39	23	26	194
Total Interdistrict	0	0	1	0	1	0	1	0	2	1	6

SOCIAL JUSTICE STANDARDS

THE TEACHING TOLERANCE
ANTI-BIAS FRAMEWORK



TEACHING
TOLERANCE

A PROJECT OF THE SOUTHERN POVERTY LAW CENTER

TOLERANCE.ORG

ABOUT THE SOUTHERN POVERTY LAW CENTER

The Southern Poverty Law Center, based in Montgomery, Alabama, is a nonpartisan 501(c)(3) civil rights organization founded in 1971 and dedicated to fighting hate and bigotry and to seeking justice for the most vulnerable members of society. It neither endorses political candidates nor engages in electioneering activities.

ABOUT TEACHING TOLERANCE

Founded in 1991, Teaching Tolerance is a project of the Southern Poverty Law Center dedicated to helping teachers and schools prepare children and youth to be active participants in a diverse democracy.

The program provides free educational materials including film kits, scripted lessons and a tool that allows educators to build their own learning plans. *Teaching Tolerance* magazine is sent to more than 450,000 educators, reaching nearly every school in the country. More than 7,000 schools participate in the annual Mix It Up at Lunch Day program.

Teaching Tolerance materials have won two Oscars®, an Emmy® and dozens of REVERE Awards from the Association of American Publishers, including three Golden Lamps, the industry's highest honor. The program's website and social media pages offer thought-provoking news, conversation and support for educators who care about diversity, equal opportunity and respect for differences in schools.

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Introducing Teaching Tolerance's Social Justice Standards, a road map for anti-bias education at every grade level.

The Social Justice Standards are a set of anchor standards and age-appropriate learning outcomes divided into four domains—Identity, Diversity, Justice and Action (IDJA). The standards provide a common language and organizational structure. Teachers can use them to guide curriculum development, and administrators can use them to make schools more just, equitable and safe. The standards are leveled for every stage of K-12 education and include school-based scenarios to show what anti-bias attitudes and behavior may look like in the classroom.

Teaching about IDJA allows educators to engage a range of anti-bias, multicultural and social justice issues. This continuum of engagement is unique among social justice teaching materials, which tend to focus on one of two areas: either reducing prejudice or advocating collective action. Prejudice reduction seeks to minimize conflict and generally focuses on changing the attitudes and behaviors of a dominant group. Collective action challenges inequality directly by raising consciousness and focusing on improving conditions for under-represented groups. The standards recognized that, in today's diverse classrooms, students need knowledge and skills related to both prejudice reduction and collective action.

Educators can use the Social Justice Standards as the basis for building custom learning plans on tolerance.org. Free registration is required.

Anchor Standards and Domains

IDENTITY

1. Students will develop positive social identities based on their membership in multiple groups in society.
2. Students will develop language and historical and cultural knowledge that affirm and accurately describe their membership in multiple identity groups.
3. Students will recognize that people's multiple identities interact and create unique and complex individuals.
4. Students will express pride, confidence and healthy self-esteem without denying the value and dignity of other people.
5. Students will recognize traits of the dominant culture, their home culture and other cultures and understand how they negotiate their own identity in multiple spaces.

DIVERSITY

6. Students will express comfort with people who are both similar to and different from them and engage respectfully with all people.
7. Students will develop language and knowledge to accurately and respectfully describe how people (including themselves) are both similar to and different from each other and others in their identity groups.
8. Students will respectfully express curiosity about the history and lived experiences of others and will exchange ideas and beliefs in an open-minded way.
9. Students will respond to diversity by building empathy, respect, understanding and connection.
10. Students will examine diversity in social, cultural, political and historical contexts rather than in ways that are superficial or oversimplified.

JUSTICE

11. Students will recognize stereotypes and relate to people as individuals rather than representatives of groups.
12. Students will recognize unfairness on the individual level (e.g., biased speech) and injustice at the institutional or systemic level (e.g., discrimination).
13. Students will analyze the harmful impact of bias and injustice on the world, historically and today.
14. Students will recognize that power and privilege influence relationships on interpersonal, intergroup and institutional levels and consider how they have been affected by those dynamics.
15. Students will identify figures, groups, events and a variety of strategies and philosophies relevant to the history of social justice around the world.

ACTION

16. Students will express empathy when people are excluded or mistreated because of their identities and concern when they themselves experience bias.
17. Students will recognize their own responsibility to stand up to exclusion, prejudice and injustice.
18. Students will speak up with courage and respect when they or someone else has been hurt or wronged by bias.
19. Students will make principled decisions about when and how to take a stand against bias and injustice in their everyday lives and will do so despite negative peer or group pressure.
20. Students will plan and carry out collective action against bias and injustice in the world and will evaluate what strategies are most effective.

K-2 Grade Level Outcomes and Scenarios

Anchor Standard	Code	Grade Level Outcome	Anti-bias Scenario
Identity 1	ID.K-2.1	I know and like who I am and can talk about my family and myself and name some of my group identities.	For show and tell, Joi brings in a picture of her family on a church camping trip. "My family goes camping a lot. I like camping," she says. "I'm a Christian, and sometimes my family goes camping with the church. I'm also a big sister, so I have to help my parents take care of my little brother, especially when we go camping."
Identity 2	ID.K-2.2	I can talk about interesting and healthy ways that some people who share my group identities live their lives.	
Identity 3	ID.K-2.3	I know that all my group identities are part of me—but that I am always ALL me.	
Identity 4	ID.K-2.4	I can feel good about myself without being mean or making other people feel bad.	
Identity 5	ID.K-2.5	I see that the way my family and I do things is both the same as and different from how other people do things, and I am interested in both.	
Diversity 6	DI.K-2.6	I like being around people who are like me and different from me, and I can be friendly to everyone.	As children are funneling into her classroom on a Monday morning, Ms. Franklin overhears a conversation between two students. "What did you do last weekend?" Kevin asks Lisa. "My moms took me to the zoo!" Lisa replies. "You have two moms? Do you call both of them Mom?" "I call them Mamma Kendra and Mamma Sam," Lisa says.
Diversity 7	DI.K-2.7	I can describe some ways that I am similar to and different from people who share my identities and those who have other identities.	
Diversity 8	DI.K-2.8	I want to know about other people and how our lives and experiences are the same and different.	
Diversity 9	DI.K-2.9	I know everyone has feelings, and I want to get along with people who are similar to and different from me.	
Diversity 10	DI.K-2.10	I find it interesting that groups of people believe different things and live their daily lives in different ways.	

K-2 GRADE LEVEL OUTCOMES AND SCENARIOS (CONT'D)

Anchor Standard	Code	Grade Level Outcome	Anti-bias Scenario
Justice 11	JU.K-2.11	I know my friends have many identities, but they are always still just themselves.	Shawna timidly approaches her teacher, Mr. Bradley, after school. She explains that her uncle, who picks her up from school, frequently says negative things about black people, and it has been making her feel uncomfortable. "He says that I shouldn't be friends with Renee and Jeffrey anymore because they're black," Shawna says, "but I love all my friends!" Mr. Bradley tells Shawna that he's proud of her and is sorry that she has to deal with something so difficult. He knows that Shawna's parents would never approve of the way her uncle is talking and promises to call them that evening to discuss the situation.
Justice 12	JU.K-2.12	I know when people are treated unfairly.	
Justice 13	JU.K-2.13	I know some true stories about how people have been treated badly because of their group identities, and I don't like it.	
Justice 14	JU.K-2.14	I know that life is easier for some people and harder for others and the reasons for that are not always fair.	
Justice 15	JU.K-2.15	I know about people who helped stop unfairness and worked to make life better for many people.	
Action 16	AC.K-2.16	I care about those who are treated unfairly.	At recess, Joe notices that Stephen has chosen to play with a baby doll. Joe snatches the doll away from Stephen, saying, "Dolls are for girls, not boys." Anne notices the incident from across the room and decides to intervene. "Don't be mean to Stephen. It's OK that he likes different things than you or the other boys. How would you feel if someone told you that you couldn't play with your favorite truck?" Their teacher, Mrs. Johnson, has taken notice of the situation. "Anne is exactly right," she says. "As long as no one is being hurt, you shouldn't judge someone for what they like."
Action 17	AC.K-2.17	I can and will do something when I see unfairness—this includes telling an adult.	
Action 18	AC.K-2.18	I will say something or tell an adult if someone is being hurtful, and will do my part to be kind even if I don't like something they say or do.	
Action 19	AC.K-2.19	I will speak up or do something if people are being unfair, even if my friends do not.	
Action 20	AC.K-2.20	I will join with classmates to make our classroom fair for everyone.	

3-5 Grade Level Outcomes and Scenarios

Anchor Standard	Code	Grade Level Outcome	Anti-bias Scenario
Identity 1	ID.3-5.1	I know and like who I am and can talk about my family and myself and describe our various group identities.	<p>Omar's mother is serving as a chaperone on her son's field trip. On the bus ride, the teacher, Ms. Robin, overhears a conversation between Omar and Peter. "What is your mother wearing on her head?" Peter asks.</p> <p>"It's called a hijab," Omar replies. "Many Muslim women wear them."</p> <p>"Why does she wear it?"</p> <p>"Our religion teaches us that the hijab is a way of being humble and modest. Muslim women wear it to show they love God."</p>
Identity 2	ID.3-5.2	I know about my family history and culture and about current and past contributions of people in my main identity groups.	
Identity 3	ID.3-5.3	I know that all my group identities are part of who I am, but none of them fully describes me and this is true for other people too.	
Identity 4	ID.3-5.4	I can feel good about my identity without making someone else feel badly about who they are.	
Identity 5	ID.3-5.5	I know my family and I do things the same as and different from other people and groups, and I know how to use what I learn from home, school and other places that matter to me.	
Diversity 6	DI.3-5.6	I like knowing people who are like me and different from me, and I treat each person with respect.	<p>Ms. Ramirez has divided her class into small groups for a mapping activity. As the students are gathering to begin work, she overhears one student, Joao, tell the others that he doesn't want Jonah, a classmate who uses a wheelchair, in his group. Just as Ms. Ramirez is about to intervene and facilitate a discussion with Joao and the rest of the group, she hears another student say, "Joao, Jonah has a lot to share with our group. It's important for us to all work together. You shouldn't think that his physical disability makes him a less important member of our group."</p>
Diversity 7	DI.3-5.7	I have accurate, respectful words to describe how I am similar to and different from people who share my identities and those who have other identities.	
Diversity 8	DI.3-5.8	I want to know more about other people's lives and experiences, and I know how to ask questions respectfully and listen carefully and non-judgmentally.	
Diversity 9	DI.3-5.9	I feel connected to other people and know how to talk, work and play with others even when we are different or when we disagree.	
Diversity 10	DI.3-5.10	I know that the way groups of people are treated today, and the way they have been treated in the past, is a part of what makes them who they are.	

3-5 GRADE LEVEL OUTCOMES AND SCENARIOS (CONT'D)

Anchor Standard	Code	Grade Level Outcome	Anti-bias Scenario
Justice 11	JU.3-5.11	I try and get to know people as individuals because I know it is unfair to think all people in a shared identity group are the same.	A class is discussing César Chávez and the American labor movement. Kelly mentions seeing on TV that most of the clothes sold in the United States are made in other countries where workers aren't protected the way U.S. laborers are. She notes that even though worker conditions have improved in the United States, it doesn't mean that we should ignore injustice elsewhere. She and several other students are inspired to go home and talk to their parents about purchasing clothes from companies that practice ethical manufacturing. They also plan to set up a clothes swap to help reduce wastefulness.
Justice 12	JU.3-5.12	I know when people are treated unfairly, and I can give examples of prejudice words, pictures and rules.	
Justice 13	JU.3-5.13	I know that words, behaviors, rules and laws that treat people unfairly based on their group identities cause real harm.	
Justice 14	JU.3-5.14	I know that life is easier for some people and harder for others based on who they are and where they were born.	
Justice 15	JU.3-5.15	I know about the actions of people and groups who have worked throughout history to bring more justice and fairness to the world.	
Action 16	AC.3-5.16	I pay attention to how people (including myself) are treated, and I try to treat others how I like to be treated.	Jessica notices that one of her classmates, Jeremy, always sits alone at lunch. She asks her friend Samantha if she knows why. "He's gross!" Samantha replies. "His family is super poor, and he's always coughing." "You shouldn't be so mean to him, Sam," Jennifer responds. "You don't know what his life is like. It's not fair to exclude someone because his family doesn't have as much money." "Maybe you're right. I'm sure it makes him feel terrible," says Samantha. "I have math class with him. I can try to get to know him better."
Action 17	AC.3-5.17	I know it's important for me to stand up for myself and for others, and I know how to get help if I need ideas on how to do this.	
Action 18	AC.3-5.18	I know some ways to interfere if someone is being hurtful or unfair, and will do my part to show respect even if I disagree with someone's words or behavior.	
Action 19	AC.3-5.19	I will speak up or do something when I see unfairness, and I will not let others convince me to go along with injustice.	
Action 20	AC.3-5.20	I will work with my friends and family to make our school and community fair for everyone, and we will work hard and cooperate in order to achieve our goals.	

6-8 Grade Level Outcomes and Scenarios

Anchor Standard	Code	Grade Level Outcome	Anti-bias Scenario
Identity 1	ID.6-8.1	I know and like who I am and can comfortably talk about my family and myself and describe our various group identities.	Patrick is being raised in a traditional Christian home. This year in Mr. Sanderson's social studies class, he has been learning about the world's different beliefs systems. Patrick enjoys the company of friends from different religions and is interested in their beliefs and practices. Though he remains devout, he wonders if being curious makes him a bad Christian. Patrick talks to his Sunday school teacher Mrs. Patterson who assures him that he can be Christian and befriend and learn from people of different religions as well. In fact, her best friend of thirty years is a Jewish woman she grew up with.
Identity 2	ID.6-8.2	I know about my family history and culture and how I am connected to the collective history and culture of other people in my identity groups.	
Identity 3	ID.6-8.3	I know that overlapping identities combine to make me who I am and that none of my group identities on their own fully defines me or any other person.	
Identity 4	ID.6-8.4	I feel good about my many identities and know they don't make me better than people with other identities.	
Identity 5	ID.6-8.5	I know there are similarities and differences between my home culture and the other environments and cultures I encounter, and I can be myself in a diversity of settings.	
Diversity 6	DI.6-8.6	I interact with people who are similar to and different from me, and I show respect to all people.	Darius tells Melissa that he thinks he might be gay. Melissa is taken aback. She and Darius have been close friends for many years. No one in Melissa's circle identifies as LGBT, and she feels that her family would not approve. After gathering her thoughts, she hugs Darius and tells him she wants him to know he can be himself with her. She just wants him to be happy with himself. Because neither knows much about what it means to be gay, Melissa accompanies Darius to see their history teacher, Mr. Gilbert, who has a safe zone sticker on his door.
Diversity 7	DI.6-8.7	I can accurately and respectfully describe ways that people (including myself) are similar to and different from each other and others in their identity groups.	
Diversity 8	DI.6-8.8	I am curious and want to know more about other people's histories and lived experiences, and I ask questions respectfully and listen carefully and non-judgmentally.	
Diversity 9	DI.6-8.9	I know I am connected to other people and can relate to them even when we are different or when we disagree.	
Diversity 10	DI.6-8.10	I can explain how the way groups of people are treated today, and the way they have been treated in the past, shapes their group identity and culture.	

6-8 GRADE LEVEL OUTCOMES AND SCENARIOS (CONT'D)

Anchor Standard	Code	Grade Level Outcome	Anti-bias Scenario
Justice 11	JU.6-8.11	I relate to people as individuals and not representatives of groups, and I can name some common stereotypes I observe people using.	While Mrs. Douglas' class is discussing immigration, some of the students start talking negatively about a Latino student in another class, accusing his family of immigrating illegally. Julian speaks up, telling his classmates that it's not appropriate to use stereotypes and spread rumors about others. Julian tells them that the student's family immigrated because they believe in American ideals and feel that the United States offers more opportunities. He urges his classmates to respect their decision and says that the family's status is none of their business. "Life must be hard enough moving to a strange new country," he says. "Don't make it harder for him by saying that he doesn't belong." Mrs. Douglas affirms Julian's sentiments and asks her class to think about how this discussion relates to the historical distrust and unfair treatment of other immigrant groups, such as those from Ireland or China.
Justice 12	JU.6-8.12	I can recognize and describe unfairness and injustice in many forms including attitudes, speech, behaviors, practices and laws.	
Justice 13	JU.6-8.13	I am aware that biased words and behaviors and unjust practices, laws and institutions limit the rights and freedoms of people based on their identity groups.	
Justice 14	JU.6-8.14	I know that all people (including myself) have certain advantages and disadvantages in society based on who they are and where they were born.	
Justice 15	JU.6-8.15	I know about some of the people, groups and events in social justice history and about the beliefs and ideas that influenced them.	
Action 16	AC.6-8.16	I am concerned about how people (including myself) are treated and feel for people when they are excluded or mistreated because of their identities.	During gym class, Jenny's friends are making fun of a girl in their class for being fat. Jenny speaks up to tell her friends how harmful such speech can be. She calmly explains to them that a person's weight is determined by a lot of different factors and that weight is not necessarily a sign of good or bad health.
Action 17	AC.6-8.17	I know how to stand up for myself and for others when faced with exclusion, prejudice and injustice.	
Action 18	AC.6-8.18	I can respectfully tell someone when his or her words or actions are biased or hurtful.	
Action 19	AC.6-8.19	I will speak up or take action when I see unfairness, even if those around me do not, and I will not let others convince me to go along with injustice.	
Action 20	AC.6-8.20	I will work with friends, family and community members to make our world fairer for everyone, and we will plan and coordinate our actions in order to achieve our goals.	



LAGUNITAS SCHOOL DISTRICT
San Geronimo, California

**MINUTES FROM THE REGULAR MEETING
OF THE BOARD OF TRUSTEES**

Thursday, May 13, 2021

1. **CALL TO ORDER:** The meeting was called to order at 5:30 p.m. by James Sanders, Chair. Members present were Richard Sloan, Steve Rebscher, Denise Bohman, Amos Klausner and James Sanders. Also present were John Carroll, Superintendent, Laura Shain, Principal and Jeff Lippstreu, CBO. John Carroll, Superintendent, recorded the minutes.
2. **APPROVAL OF CLOSED SESSION AGENDA:** Board Members approved the Closed Session Agenda. **Motion:** Steve Rebscher, Trustee moved to approve, and Richard Sloan, Trustee second. **Motion Carried:** 5 ayes (Sloan, Rebscher, Bohman, Klausner and Sanders)
3. **PUBLIC COMMENTS ON CLOSED SESSION AGENDA:** No comments.
4. **RECESS TO CLOSED SESSION:** Board Members and Administration recessed to Closed Session pursuant to Ed. Code Section 54957.6 Conference with Labor Negotiator, John Carroll, Certificated, Classified, Management/Confidential, requested by John Carroll, Superintendent and pursuant to Section 54957: Public Employee Discipline/Dismissal/Release, requested by John Carroll, Superintendent.
5. **RECONVENE INTO OPEN SESSION:** The Board of Trustees reconvened at 6:33 p.m. and the Chair announced that no reportable action was taken in Closed Session.
6. **PUBLIC COMMENTS:** No comments.
7. **APPROVAL OF OPEN SESSION AGENDA:** **Motion:** Denise Bohman, Trustee moved to approve and Steve Rebscher, Trustee second. **Motion Carried:** 5 ayes (Sloan, Rebscher, Bohman, Klausner, Sanders).
8. **REPORTS:**

A. LEAP REPORT

1. LEAP Treasurer, Neilly Messerschmidt gave a PowerPoint presentation on the current status of LEAP's finances. Neilly reported that the hard truth of the matter is that LEAP is facing a \$30,000 budget deficit that puts critical programs for our kids at grave risk. However, she did have some exciting news and reported that a donor advise fund at the Marin Community Foundation is matching all LEAP donations dollar for dollar up to \$10,000. This includes parent pledges! Our incentive to every person who donates \$200 or more will receive an organic farm box and a cheese slate with some of our best local cheese. Neilly stated that she has been to all the parent program meetings and has shared this news. If anyone would like further information, please feel free to contact her. Neilly concluded that LEAP supports Spanish, art, music, teacher aides, teacher supplies, field trips and Middle School P.E. and she encouraged folks to make a pledge, give a donation and/or order a farm box at leap4education.org, and Neilly said, "Remember whatever you donate will be doubled!".

B. BOARD MEMBER REPORTS

1. Richard Sloan, Trustee reported that as the Trustee Representative on the County School Board Association, he has the opportunity to meet with fellow Board members from other districts frequently. That Association elects people to the Committee on School District Organization. This committee looks into such things as consolidation and district boundaries. We are going to have a hearing soon on the lapsation of another of the three northern districts: Union, Laguna and Lincoln. Richard said he will be sad at losing one of those districts because in the old days when there was a lot of controversy around combining all the districts in Marin County and there were some large districts that rounded up enough votes to stack the committee. He had to call the representatives from those smaller districts to come to the School Board Association meeting and they helped to get Richard elected. Richard added that Lagunitas School District is more responsive to its community than any other district in the county and he can say that with certainty as he has heard other trustees talk about their own districts. Richard said that this Board has done everything it can to meet the needs of the parents in the community, citing various programs through the years. On another subject, Richard said we have an interview committee right now that is interviewing for a Montessori Teacher. He believes that the professionalism and leadership that Laura has shown has moved that committee along and has been absolutely outstanding. It is a real benefit to the district. Richard noted that he has worked with 15 Principals over the years and having worked with this many Principals, he believes that our current Administrative staff is the best out of all of them.
2. Denise Bohman, Trustee mentioned that for those of you who know Richard and me, historically we do not agree on much. In this instance, Richard and I totally agree. This Administration team that we have right now is awesome! Denise is thrilled to see most of the kids back in school and noted that everyone looks very happy. Denise said "Happy CSEA Week" to our classified staff, "you guys rock!"
3. Steve Rebscher, Trustee said that he agrees entirely with Richard and Denise. John, Laura and Jeff have done a tremendous job, especially given everything that happened this year.
4. Amos Klausner, Trustee stated that he had the pleasure to work with two of our 8th graders, Kylie Clarke and Nika Arye on their Change Project. They wrote a wonderful essay about Hate Speech, which is currently published in this weeks' copy of the Pt. Reyes Light. Amos encourages everyone to go and get a copy for only \$1.50.
5. James Sanders, Trustee echoed the same appreciation for the Admin Team as his colleagues.

C. ADMINISTRATIVE REPORTS

1. John Carroll, Superintendent, reported on the following:
 - Thanked the Board for their kind words and for all of their continued support.
 - In regards to vaccinations, children 12 years and older are eligible starting on Saturday to receive a COVID-19 vaccination.
 - The current vaccination rate for 16-18 year olds in Marin is at 80%, which is really something.
 - Participated in our JLAC (Joint Legislative Action Committee) meeting this week and the State of California may have additional money for K-12 and higher education. We are anticipating a real focus on preschool and Transitional Kindergarten which could have an effect on the Lagunitas School District.
 - It is joyous to walk around the campus and see all the students who have returned. Spirits and morale is high and the kids seem to be really happy.

2. Laura Shain, Principal, reported on the following:

- Wished to thank everyone for their appreciation.
- Sent appreciation to all the teachers, classified staff and all the families who showed so much support for the staff last week. Laura knows it was appreciated by all. Adding that it was nice to see all the signs and kids walking by with flowers and/or treats for the staff.
- We are deep into testing this week. She thinks the time on distance learning actually helped the students with testing online. The standardized tests will be wrapped up this month.
- Graduations are coming up really fast, the second week of June. There are some regulations that we have to follow, such as households have to sign in and stay separated by 6 feet.
- Campus feels like a super happy engaged place right now.
- Hopes that the outdoor learning aspect times have been a shift for us with chairs and learning taking place outside. This may be something that we want to hold on to.

3. Jeff Lippstreu, Chief Business Official, reported on the following:

- There will be a Facilities Meeting next Wednesday, May 19 at 3 pm.
- Currently working on the Budget for next year. This needs to be done by the end of May and we haven't heard yet what the Governor proposes. Waiting for details.

9. CORRESPONDENCE / INFORMATION ITEMS:

- a) The Board of Trustees reviewed the Enrollment update as of May, 2021.
- b) The Board of Trustees reviewed the Letter from Marin County Office of Education dated April 16, 2021.
- c) The Board of Trustees reviewed the impact of Ross Valley Charter School on Lagunitas School District's Budget.

10. ITEMS FOR DISCUSSION ONLY

A. STANDARDIZED TESTING:

- Laura Shain, Principal said that a question came up when she had a Town Hall Meeting with the Montessori group a couple of weeks ago about the District's approach for standardized testing. Laura felt this was a good topic to discuss with the Board. This is something that has been an important part of Lagunitas. Most parents in other school districts don't realize they have the option to opt their child out of testing and here at Lagunitas we make sure parents know they have a choice. As a result, many students, mostly 8th and 7th graders (older families in the district) choose to opt out. Laura noted that there are some of the minor improvements you see at schools that do come from testing. Teacher's lessons plans are all geared around testing. Here at Lagunitas this is a challenge for us and the kids who are not testing. Everything we currently do with testing does not necessarily help with testing. Laura gave several examples. Laura added that given the feel from the district there hasn't been Board meetings where we analyze the results. Laura did look at our schools testing results from 2019-2020 and she did a cursory comparison with the rest of the State. Whether that is valuable information or not is up for discussion. What she finds most useful is when a student does really well on a test. This criterion does help when we are looking at certain students, such as in special education. This does give us a strong idea on the student's capabilities. Laura is interested if this feeling has changed in our community.
- Richard Sloan, Trustee said that he has so much to say about standardize testing but first wanted to know how much money we spend on the testing program. Laura replied to Richard saying that we don't spend money on the test as it all comes

online now. Richard said when we had to buy the booklets he felt it wasn't money well spent. He felt that the publishers of text books and their lobbyists were originally behind prior standardized testing. He asked if the scores come as raw scores or percentile scores. Laura said she always looks at the percentile but you could probably look at the raw scores, too. John Carroll, Superintendent said that we need to be careful and pointed out that the days of norm reference testing is over. The new test does is standardized base which is really different. John added that it means whether or not you are proficient in knowing the material. So a huge difference from what was going on 15+ years ago. John believes that there is value to this new testing. The discussion continued between Richard and John with each explaining their views on standardized testing and concluded with John explaining the new California Common Core standards for testing.

- Leslie Desaulniers said that she really appreciated the distinction that John just made and the clarity that he laid all out, this is really helpful and useful to her. She shared her side of things and her experiences with Laura over the last year, and feels that Laura is such a wealth of understanding about education. Leslie stated this about Laura, "Can we let this woman rip, please?". Leslie pointed out that the issue shouldn't be whether or not we like standardized testing but as Laura just explained it has value. Every Montessori parent I know wants their child to be tested and see if our kids knows this stuff. I agree with Laura and this is one tool of many to assess our kids. Not one Montessori parent opted out for this standardize test so to hear talk that this is not who we are, is not indicative of who we are now. Leslie encourages us to shift our thinking on this matter and let us evolve together.
- Laura Shain, principal thanked Leslie for her kindness and explained that what she really values about the way Lagunitas approaches the tests is that we want to know about these tests and how we can learn from them. Laura added that we just don't want to take it for granted that this is what we do. That is the most important thing we can do. I don't think we should not take the tests because we are afraid of them and that is what it feels like what it has become so I think that it would be really great for us to be learners ourselves. It is important to really think as a community about what we want to do with the results because that is what I think is the most important thing and make sure that the way we approach kids with the results is well thought out.
- Denise Bohman, Trustee stated that she has been through all of the wars over the standardized tests over the last 25+ years and Richard and I have agreed at times and disagreed at time. Denise said that when her children were students at Lagunitas she has them take the tests because she felt it was important that they knew how to take tests. She thinks it's important that everyone have a choice to take the test or not.
- Richard Sloan, Trustee would like to recommend some reading for folks: *The Myth of Measurement* by Paul Houts; *The Tyranny of Testing* by Banesh Hoffman; *One Size Fits Few; Many Children Left Behind* by Debbie Meier and Linda Darling-Hammond; *Measure of Failure, The Origins of Standardized Testing*; *Testing: Measurement of Students and Schools More Effective then Standardize Tests*; *Will Standards Ruin Public Education* by Debra Meier; *High Stakes Testing and The Decline of Teaching*; *Raising Standards, Raising Barriers*; *The Test, Why Our Schools are Obsessed With Standardize Testing But You Don't Have To Be*. Richard encourages people to read these books so they know how detrimental standardize testing is to education.

B. LONG RANGE PLAN:

- John Carroll, Superintendent lead the discussion on the Technology Goal in the Long Range Plan (LRP) noting that at the regular meeting in April, the Board asked the administrative staff to draft an updated, post-pandemic version of the Technology category of the Long Range Plan. John said the first iteration of the Technology Category of the Long Range Plan was discussed prior to the onset of the COVID-19 Pandemic in the spring of 2020. Thus, various technological considerations inherent in the response to the Pandemic were not included. In addition, lessons learned during the 2020-2021 school year should also be reflected in long range planning.

John suggested everyone to look at the Memo he wrote that reflects the Action Steps of this Goal. What John would like to do at the next meeting he would like to add "Critical Thinking" to the Technology Goal. He will bring a proposal for that at the next meeting.

- Steve Rebscher, Trustee said he thinks this has gotten to a lot of the details they wanted and he feel that it is a wonderful update. Steve did point out that Action Step 9 doesn't have the Google Classroom as mentioned in John's summary so we need to update that portion. Steve said it was a really good job and though it is never fully completed he thanked John for his work on getting the Technology Goal to where it is at today.
- Dave Cort thanked John and he was so thrilled that it bridges to emergency preparedness.
- Adam Vurek said he has spoken to a few parents about this, and he wants to point out that school work is in the hands of corporations and some parents are concerned about it. Adam just felt he should mention it.

11. **CONSENT AGENDA:** Trustees reviewed items on the Consent Agenda. Richard Sloan, Trustee, asked to make a correction to the April 15th Minutes. On page 6, Item D, title needs to correctly read, "Parent Participation in Teacher Evaluations". **Motion:** Denise Bohman, Trustee, moved to approve the Consent Agenda with noted correction to the April 15, 2021 Minutes and Amos Klausner, Trustee, second. **Motion Carried:** 5 ayes (Sloan, Bohman, Rebscher, Klausner, Sanders).

a) Minutes – Board Meetings: April 15, 2021 and April 26, 2021

b) Warrants – April, 2021

12. DISCUSSION/ACTION ITEMS

- A. **APPROVAL OF FACILITIES COMMITTEE RECOMMENDATION REGARDING SKATEPARK INITIATIVE:** The Facilities Committee recommended recognition of the Valley Skate Club (VSC) as one of the parties in the Skatepark initiative, and the Board approved that Lagunitas School District to develop a MOU with VSC to properly delineate responsibilities. The Board approved the Skatepark initiative. **Motion:** Amos Klausner, Trustee, moved to approve, and Denise Bohman, Trustee, second. **Motion Carried:** 5 ayes (Sloan, Bohman, Rebscher, Klausner, Sanders)

- B. **APPROVAL OF EXPANDED LEARNING OPPORTUNITIES GRANT PLAN (ELOP) AND IN-PERSON INSTRUCTION GRANT (IPI):** Expanded Learning Opportunities Grant Plan (ELOP) and In-Person Instruction (IPI): John Carroll, Superintendent and Jeff Lippstreu, CBO presented information on the funding information for AB 86 (COVID-19 Relief and School Reopening, Reporting and Health Requirement Act). The Board approved the ELOP and IPI grants. **Motion:** Steve Rebscher, Trustee, moved to approve, and Denise Bohman, Trustee, second. **Motion Carried:** 5 ayes (Sloan, Bohman, Rebscher, Klausner, Sanders).

- C. **APPROVAL OF COPY MACHINES LEASE FOR JUNE 2021-JUNE 2026.** Jeff Lippstreu, CBO presented information on the copy machines lease. The Board approved the copy machines lease. **Motion:** Denise Bohman, Trustee, moved to approve, and Steve Rebscher, Trustee, second. **Motion Carried:** 5 ayes (Sloan, Bohman, Rebscher, Klausner, Sanders).

- D. **APPROVAL OF THREE YEAR AUDITOR CONTRACT FOR 2021-2024.** Jeff Lippstreu, CBO presented information on the three-year auditor contract. The Board approved the auditor contract. **Motion:** Denise Bohman, Trustee, moved to approve, and Amos Klausner, Trustee, second. **Motion Carried:** 5 ayes (Sloan, Bohman, Rebscher, Klausner, Sanders)

- E. **APPROVAL OF DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS FOR 2021-2022:** Board Members approved the Declaration of Need.

Motion: Denise Bohman, Trustee, moved to approve, and Amos Klausner, Trustee, second.
Motion Carried: 5 ayes (Sloan, Bohman, Rebscher, Klausner, Sanders)

13. **AGENDA PLANNING:** Long Range Plan, LCAP, Budget, Update on Skatepark MOU

14. **ADJOURN:** The Meeting was adjourned at 8:22 p.m. **Motion:** James Sanders, Trustee moved to approve without objection. **Motion Carried:** 5 ayes (Sloan, Bohman, Rebscher, Klausner, Sanders).



LAGUNITAS SCHOOL DISTRICT
San Geronimo, California

MINUTES FROM THE SPECIAL BOARD MEETING
OF THE BOARD OF TRUSTEES

Wednesday, May 26, 2021

1. **CALL TO ORDER:** The meeting was called to order at 5:30 p.m. by James Sanders, Chair. Members present were Richard Sloan, Steve Rebscher, Denise Bohman, Amos Klausner and James Sanders. Also present were John Carroll, Superintendent; Laura Shain, Principal and Jeff Lippstreu, CBO. Liz Wickersham, District Secretary, recorded the minutes.
2. **APPROVAL OF CLOSED SESSION AGENDA:** Board members approved the Closed Session Agenda. **Motion:** Steve Rebscher, Trustee moved to approve the Open Session Agenda, and Denise Bohman, Trustee second. **Motion Carried:** 5 ayes (Sloan, Bohman, Rebscher, Klausner, Sanders).
3. **PUBLIC COMMENTS ON CLOSED SESSION AGENDA:** No public comments.
4. **RECESS TO CLOSED SESSION:** Board Members and Administration recessed to Closed Session pursuant to Ed. Code Section 54957.6 Conference with Labor Negotiator, John Carroll, Certificated, Classified, Management/Confidential, requested by John Carroll, Superintendent and pursuant to Section 54957: Public Employee Discipline/Dismissal/Release, requested by John Carroll, Superintendent.
5. **RECONVENE INTO OPEN SESSION:** The Board of Trustees reconvened at 6:30 p.m. and the Chair announced that there was reportable action in Closed Session. The School Board has decided to formalize a Superintendent evaluation process. The School Board will be having a School Board retreat in August to finalize the process and set the schedule for the evaluation for the next school year.
6. **OPEN SESSION AGENDA: Motion:** Denise Bohman, Trustee moved to approve the Open Session Agenda, and Steve Rebscher, Trustee second. **Motion Carried:** 5 ayes (Sloan, Rebscher, Bohman, Klausner and Sanders).
7. **PUBLIC COMMENTS ON OPEN SESSION AGENDA:**
 - Dave Cort stated that he attended the school's Equity meeting last night and he thought it was a really good meeting that was well attended. On Sunday, June 27th, the Community Center is going to be presenting a Juneteenth celebration. This will be a virtual event and they are collaborating with Mwanza. Dave said he will be sending information out about this event soon.
 - Anita Collison thanked Laura Shain, Jeff Lippstreu and John Carroll for all their hard work in getting us back to school and keeping everyone safe. In addition, she thanked them for making school a wonderful place for our kids and keeping it joyful even with the challenges that we faced. Anita stated that she is looking forward to negotiations. She acknowledged that this year was hard work for everyone, including the School Board. Anita thanked everyone for being there, in even the hard times. Adding that we weathered the storm together and our students and families are better for it.
 - Melissa Flick stated that she was surprised with the changes that came out in the newsletter this week, specifically the changes and reductions taking place in Open classroom. She stated that she felt blindsided with this news, especially since she was closely involved with the school and participated in the School Reopening Task Force.

Melissa wanted to know if there was any other news or opportunity for Open classroom parents on this matter.

- Anita Collison asked Laura and John if it was possible to have another Open classroom parent meeting to explain the process and what we are going forward with. Anita commented to Melissa that this wasn't something planned. It is an opportunity for a teacher to take another position and because of the student numbers it makes sense.
- Laura Shain stated that given the circumstances, we will have one more Open classroom parent meeting and go over all the new changes for school next year.
- Adam Vurek wanted to make the public comment that the community is here to support the Board and Administration in figuring out ways that people feel like they are included. Adam said he encourages the inclusion and involvement of the community in figuring out how they can be a part of the decision making process. Adam acknowledged that there are many challenges and considerations that go into that and I know and trust everybody on the Board and in the Administration is doing the best they can and we really do appreciate that, so thanks everybody.
- John Carroll mentioned that LaSandra White has been appointed the next Principal at Archie Williams High School and John has invited her to join us for a meeting. John added that he has known her for years and he couldn't be happier to have an experienced person take this role.

8. DISCUSSION / ACTION ITEMS:

- A. APPROVAL OF RECOMMENDATION TO EMPLOY ALEXANDRA PERRY:** The School Board approved the recommendation to employ Alexandra Perry as an Elementary School Teacher for the 2021-2022 school year. **Motion:** Denise Bohman, Trustee moved to approve, and Richard Sloan, Trustee second. **Motion Carried:** 5 ayes (Sloan, Bohman, Rebscher, Klausner, Sanders).
- B. APPROVAL OF LEAVE OF ABSENCE REQUEST FROM EMPLOYEE CAITLIN MOHAN:** The School Board approved the Leave of Absence request from Middle School Teacher Caitlin Mohan for the 2021-2022 school year. **Motion:** Denise Bohman, Trustee moved to approve, and Richard Sloan, Trustee second. **Motion Carried:** 5 ayes (Sloan, Bohman, Rebscher, Klausner, Sanders).

ADJOURN: The Meeting was adjourned at 6:52 p.m. **Motion:** James Sanders, Trustee moved to approve without objection. **Motion Carried:** 5 ayes (Sloan, Bohman, Rebscher, Klausner, Sanders).



LAGUNITAS SCHOOL DISTRICT
San Geronimo, California

MINUTES FROM THE REGULAR BOARD MEETING
OF THE BOARD OF TRUSTEES

Thursday, June 3, 2021

1. **CALL TO ORDER:** The meeting was called to order at 5:30 p.m. by Steve Rebscher, Chair. Members present were Richard Sloan, Steve Rebscher, Denise Bohman, Amos Klausner and James Sanders. Also present were John Carroll, Superintendent; Laura Shain, Principal and Jeff Lippstreu, CBO. Liz Wickersham, District Secretary, recorded the minutes.
2. **APPROVAL OF CLOSED SESSION AGENDA:** Board members approved the Closed Session Agenda. **Motion:** Denise Bohman, Trustee moved to approve the Open Session Agenda, and Richard Sloan, Trustee second. **Motion Carried:** 5 ayes (Sloan, Bohman, Rebscher, Klausner, Sanders).
3. **PUBLIC COMMENTS ON CLOSED SESSION AGENDA:** No public comments.
4. **RECESS TO CLOSED SESSION:** Board Members and Administration recessed to Closed Session pursuant to Ed. Code Section 54957.6 Conference with Labor Negotiator, John Carroll, Certificated, Classified, Management/Confidential, requested by John Carroll, Superintendent and pursuant to Section 54957: Public Employee Discipline/Dismissal/Release, requested by John Carroll, Superintendent.
5. **RECONVENE INTO OPEN SESSION:** The Board of Trustees reconvened at 6:30 p.m. and the Chair announced that there was no reportable action in Closed Session.
6. **PUBLIC COMMENTS ON OPEN SESSION AGENDA:**
 - Dave Cort stated that he wanted to say something deeply heartfelt. He said he was so appreciative of everybody here and he appreciated the collaboration between the Community Center and Lagunitas School District. Adding that we have a lot to be proud of and that it's an honor to work with everyone here. Dave mentioned that the Community Center has a lot going on this summer with Summer Camps and Summer Bridge. Dave said he looks forward to collaborating with the School District to re-open to the community on a whole in the healthiest and safest way possible.
7. **OPEN SESSION AGENDA: Motion:** Denise Bohman, Trustee moved to approve the Open Session Agenda, and Amos Klausner, Trustee second. Richard Sloan, Trustee requested to change the order of Public Hearings and Discussion Items. The Board Members discussed the order and agreed that Public Hearings would follow the Discussion Items. **Motion:** Denise Bohman, Trustee changed her original motion so that the Public Hearing occurs after the Discussion Items and Amos Klausner, Trustee second the amended motion. **Motion Carried:** 5 ayes (Sloan, Rebscher, Bohman, Klausner and Sanders).
8. **REPORTS:**
 - A. BOARD MEMBERS:**
 1. Denise Bohman, Trustee said that she recently visited the school campus and said it was really wonderful to see all the students on campus. Everybody looks so happy!
 2. Steve Rebscher, Trustee, stated he had three things to say in his report. First, at the suggestion of Denise, he watched the Brown Act training and though it was much of the same stuff he found it to be a good refresher training. Secondly, he thanked the Montessori Teacher Hiring Committee for going through all the applicants and hiring process and though it is all confidential he heard

that it was a really healthy process. Thirdly, Steve thanked Amos for his role in helping to mentor students in a Middle School Change Project. The students ended up having their article published in the Pt. Reyes Light. Steve commented that the Golden Bell Awards were different than usual this year but it was something. The pictures of students and staff at all the schools were presented very nicely. Lastly, Steve said he had one more concern and that involves the latest conversation about the Golf Course property. His concern is that the school would never get a chance to use some part of it and that it would eliminate the possibility of affordable housing which is an equity issue. Steve noted that he may write a letter to the Pt. Reyes Light and/or Marin IJ on this matter. This is something that can serve the community, including our employees, as well as serving the district as a replacement of some of its tax base revenue it lost in both the regular tax base and parcel tax base. Steve gave one more thank you to everybody for working through a difficult year—thanking the Administration, teachers, and classified staff. Noting that when he reads what other school districts did during this pandemic he feels that we did a particularly wonderful job, doing what we could with a lot of input from the community and that was shown by how we ended the school year. Finally, Steve said how impressed and happy he is with the outcome of the Skate group and the Skate Park. Adding that it's great to see so much progress and especially the students for their concentrated efforts. Giving special thanks to Jeff and Adam for their time and efforts, and Steve wanted to thank Denise who is often kind of maligned for being careful with things like that while others see it as obstruction but I think it should be seen as what it is, Denise being careful about the future of the district. The Skate Park is a good example of that because the initial budget was \$3,000 and now it is up to \$30,000 which is what often happens. Steve appreciates Denise being careful and feels she should get some credit for that.

B. ADMINISTRATION REPORTS:

1. John Carroll, Superintendent reported the following:

- Participated in a countywide Leaders of Leaders (Superintendents, teachers, etc.) Equity Group this school year, with Lori Watson. This group just held their last meeting of the school year and what they realize is that there has been a lot of talk on equity and we are really wanting to move towards concrete action. The other thing that came out of this group was that there is a lot of pushback, especially by the Republican party on Critical Race Theory and Lori Watson shares his dismay at that because it is just a way of looking at our history through the lens of race. John wanted his quote that was reported in the Marin IJ a few weeks ago to be added on record in the minutes. John said, “We are not going to be able to develop a system by which we encourage racial equity unless we do something different which means looking at things through a different lens. One of those lenses is Critical Race Theory.” John said in the future he will put out information to the Board so that we are all conversant in that.
- June is a super busy month not just because of graduations and celebrations but in terms of Board meetings. Jeff is on a treadmill in the Business Office getting stuff done with the Budget and all the extra components that go with that such as the LCAP. Just know that we are all cranking away with getting our reports done this month. John added that everything will be all wrapped up with a tidy bow and we can happily say good-bye to 2020-2021.
- Marin County has finally hit the yellow tier but that means at school nothing changes. However, on June 15, we expect Governor Gavin Newsom to make some announcements about the disappearance of the colored coded system altogether.
- Our MOU's with both of our Unions which restrict what we can do on campus, in addition to the health requirements, will sunset on June 30, 2021. Both Unions have mentioned that they would like to negotiate for next school year and the District is open to that.
- Vaccination update: students ages 12 years old and older can get vaccinations now and there are lots of clinics happening around Marin.
- On-site COVID Testing update: in case you missed his written notice, John wanted everyone to know that the company that ran the testing has canceled our contract with them. To clarify, they cancelled their contracts with all schools and this had to do with the fund stream which has now gone away. John noted that since most of our staff are now fully vaccinated testing had diminished anyways.

- This month is Pride Month and we are flying the LGBTQ flags at both campuses. Adding that this symbol is something we can be proud of as it creates a more inclusive school community. John thanked the Marin Community Foundation for donating flags to schools.
- At the last Board meeting the Trustees approved a Leave of Absence for a year for our Middle School Teacher, Caitlin Mohan. This puts us on a very short time frame to find a temporary replacement. John has asked Laura Shain to start a hiring committee to begin the process to find someone.

2. Laura Shain, Principal reported the following:

- We have so much going on with wrapping the year up, such as graduations and a lot of other things that happen behind the scenes. Some of the nitty gritty details have come on fast and furious because of the nature of this year.
- One item wrapping up is our English Language learners testing with Nicole Ramirez's wonderful support this week. This is something that we do annually.
- We finished the CASSPP testing this week, too.
- All of our 8th graders with IEP's (Individual Education Plan) have to have transition IEP's with the High School and that is where we pass the students along and their services are realigned for what they will need in High School. We completed this today.
- In the classrooms, we still have so many great things going on. For instance, in Caitlin's class the students did their annual Passion Projects. Giving a presentation on what they're passionate about (e.g. dirt bike racing, the power of crystals). In Montessori, they are celebrating each day with a fun theme. Alex is finishing up with the Autobiographies which is something that the 5th graders have worked hard on all year. So that is a huge accomplishment for them. In Open, Anita is planning a Maker-Space activity for next week so that the kids get some extra hands-on activity. Laura said she had the pleasure of subbing in Peter's classroom for half an hour today and that was really special.
- At the next Board meeting we want to talk about the Equity for Learning Justice Standards that we would like to somewhat formally adopt for our district. We have an agreement with our three programs that it is something people do want to use as a framework. If you Google, Learning for Justice Equity Standards you can see how they are laid out. It is very similar to common core standards where there are four main anchor standards and within each of the four standards you see how it relates to each grade level.

3. Jeff Lippstreu reported the following:

- The State Legislature, both the State Senate and State Assembly have bypassed a typical week or 10-day process where they hammer out differences. They both passed almost identical bills so they are going straight to the conversation point with the Governor to try to work the differences out. Some of the differences do have a direct impact on the district so he is watching those. Hopefully, it will work out in a way that we can benefit this time.
- We are beginning to plan summer projects.
- The summer cleaning schedule will be unique this year. We are going to clean first and then try to put everything back to where it was before the pandemic. Of course, we are waiting for more information on this but that is the plan.
- Currently, we are being entertained by a visit from our Auditors. They are here today and tomorrow.

9. **DISCUSSION ITEMS:**

- A. FIRST READING OF LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP):** John Carroll, Superintendent gave a background report on the history of the LCAP as well as a basic description of the items within the LCAP and what it exactly means for Lagunitas School District.
- John stated that Lagunitas is a "Locally Funded" (or *basic aid*) district and does not receive per-pupil money (LCFF funding) from the state. However, the district is obligated to use the same template and observe the same reporting rules that apply to LCFF districts who receive additional funds for students in some classifications.

- Lagunitas does not receive additional funding from the LCAP but must report as though it does and is responsible to align spending to some extent with state priorities to serve students in those classifications or “student groups”: *Low-income, English learner and foster youth*.
- At the state level, there was a belief (or hope) that the LCAP would provide a useful template that any district could use for strategic planning (or long range planning). However, mandating an identical template for large LCFF districts and small Locally-Funded districts has proven problematic. A state-mandated template with significant requirements can be “local” in name only and smaller districts often struggle to make the document work and in many cases treat it as an exercise in compliance. In the case of Lagunitas, the *Long Range Plan* is a more accurate representation of district goals and efforts to improve. The LCAP can be viewed as a partial expression of that plan but not as a comprehensive document for authentic local planning. The LCAP authors are careful, in fact, not to make the document any longer or more detailed than is required because adding goals or actions can trigger additional compliance requirements and can make the document unnecessarily complex.
- Richard Sloan, Trustee, commented on how several of John’s sentences were simply wonderful. He really feels badly that John has to do this report and he appreciates all the hard work John has put into it. Richard said his concern is that it is something in writing and he is worried that someone reading it would want to take action with what was written and if that is the case then there are problems with it. Richard mentioned that his major concern is that the community is supposed to be involved with a say on how the money is spent. If we are seriously going to say the community has been involved, the Open Classroom parents, Montessori parents, Middle School parents, staff and the school community should have an opportunity to look at this and he would be interested to hear what they have to say about it. These community members are the stakeholders and they should have a say with its creation. Richard wants to make sure all the stakeholders have been a part of it and seen it.
- John Carroll, Superintendent explained that part of the problem is how long it takes to put together, which is by the first June meeting and so the stakeholder input feeds into how the LCAP is constructed in its first draft. Adding that this is taking into account a lot of stakeholder input. This first draft was finished yesterday, and all stakeholders received a copy of it along with the rest of the Board packet yesterday. John mentioned that in most years there is an ongoing conversation but with the pandemic it was just a different year for it.
- Steve Rebscher, Trustee, commented that there was a nice level of brevity and sarcasm at times in the LCAP. Steve asked about something in the first Goal, *Assessment Level of Reading*, and under this action item “to ensure that all K-6 teachers have the routes and training to administer the given assessment”, he wondered if we have buy-in from the parent groups and teachers and is there any feedback or concern from those different groups on using one assessment tool across the different programs? Steve added that we got a lot of push-back for this in the past and he wonders if that push-back is much reduced now?
- John Carroll, Superintendent replied to Steve’s questions stating that we do have an Assessment for Reading already in place but one of the problematic issues for us is that when we talk about someone’s mastery of reading we weren’t consistent with what we were talking about from teacher to teacher. We do have something to make sure students get to a base reading level by 3rd grade and if not then they get the help to do that. We have been hearing from our parent and teacher stakeholders more on this to embrace a reading assessment.

- Laura Shain, Principal said that we are actually at a really exciting place with this and we do have a program in place that was purchased a few years ago. Prior it wasn't being used across the Board and we didn't have consistency with it. At this point, we do have enthusiasm for going into next year for everybody, especially K-3rd, to do several times a year a reading assessment. Also, we did just purchase new sets of books for grade levels K-3rd. These books will be in the classroom pre-leveled so that the kids are matched to their reading level. This ensures that kids aren't reading below or above their reading level. In addition, our new Special Education Teacher who has been doing some contract work for us already, he has helped us select an intervention program that matches our same assessment. The book sets that we just purchased comes with training so we will be able to train our aides and teaching staff in the program. Laura said that we did hear from parents in the elementary programs that they are looking for more standardized assessments to support the data collection around the time of report cards and conferences so that they can really hear about the progress their kids are making. So we are all on board for a new day and what she thinks we need to do to make that happen is not only provide the material but to also provide the structure. What that will look like in the classroom is there will be a substitute teacher for the class while the classroom teacher works one on one with students because it could take 20-40 minutes per student.
- John Carroll, Superintendent added that the LCAP is a 3-year cycle so the reading level goals for all students should be met by 2024. John answered more questions around funding and explanations of LCFF differences and the Federal Addendum. Noting that many of the answers are found in the LCAP Budget that Jeff will be reviewing later in this meeting. Denise Bohman, Trustee, and parent Adam Vurek both commended John on his efforts and appreciated the way John handled the bureaucracy of it and turned it into something valuable for the school.

B. DISCUSSION ON THE LAGUNITAS SCHOOL DISTRICT BUDGET FOR THE 2021-2022 SCHOOL YEAR: Jeff Lippstreu, CBO presented the 2021-2022 Lagunitas School District Budget for discussion.

- Jeff stated that the Governor's May Revision for the 2021-22 budget identifies significant increases to revenues in current year and budget year. For Education Funding, this translates to increases of more than \$10 billion. These revenues will fund the Proposition 98 Reserve, initiate Gann Limit (exceeding spending limits) payments to Education in 2022-23, and provide funding opportunities for specific programs. Proposals Include: LCFF funding increases for districts, Expanded Learning Opportunities (ELO) 2nd round funding, In Person Instruction (IPI) 2nd round funding, Transitional Kindergarten / Extended Day Expansion, and Child Nutrition.
- Jeff explained the LCFF Adjustments, LCFF Budget Overview for Parents and the Federal Addendum. The Governor proposes the implementation of a cost of Living Adjustment super COLA of 4.05% (current year 2.31% plus budget year of 1.70%), plus a 1% augmentation added to the super-COLA rate for LCFF increases, a total of 5.04%. This increase has a limited 1.70% benefit to the district's Mandated Block Grant funding.
- In regards to Special Education, Jeff reported that the Governor proposes to maintain his January commitment to improve special education funding in the state by increasing the per student allocation. Note that Marin County has a higher allocation, and as a result, will receive flat state funding for special education.
- Per Jeff, the Routine Restricted Maintenance Account: Effective in 2019-20, as per Ed Code 17070.75, school districts are required to deposit a minimum of 3% of general fund expenditures into an account for maintenance for facilities. No changes are anticipated at this time for this requirement.
- Jeff noted that the Education Protection Account (EPA) which was approved by voters in 2012, the Schools and Local Public Safety Protection Act 9 Proposition 30) temporarily

increased the State's sales tax rate and personal income tax rates for the State's highest tax brackets. Basic Aid/Community Funded districts receive an annual funding allocation based on Average Daily Attendance (ADA). Annually, governing boards must approve a plan to expend the funds, it is prohibited to pay for administrator salaries and benefits, and the plan must be posted on the district website. No changes are anticipated at this time for this funding.

- Jeff explained the 2021-22 Lagunitas School District Proposed Budget Assumptions: Average Daily Attendance (ADA) estimate of 192, based on enrollment of 201. Education Protection Account (EPA) revenue calculated at \$45,462. Lottery revenue estimated at \$27,500 unrestricted and \$7,950 restricted Federal revenues estimated at \$71,888. Maintain existing Certificated staffing levels. Maintain existing classified staffing levels Expend One-Time Funding totaling \$190,207. As a Community Funded District, the Lagunitas School District generates its revenue from local sources, like property taxes, parcel taxes, and generous fundraising from LEAP. Local sources make up 82.91% of total district revenues. The Local Control Funding Formula (LCFF) distribution is 11.16%, with Federal and other State generates the remaining 5.93% of the District's revenues. Property Tax revenues are estimated to increase by 3.9% for 2021-22, with parcel taxes estimated to increase by 4.38%. At this time, LEAP annual fundraising has not been confirmed, but has been estimated at 90% of 2018-19 levels. Due to the transfer to a new health care broker, School Insurance of Southern California (SISC), it is anticipated the overall increased cost of health insurance will be just under 1% for 2021-22. Jeff added that STRS and PERS rates increase, both in 2021-22 and out years.
- Steve Rebscher, Trustee asked if he was reading everything correctly and that the bottom line deficit for 2021-2022 is projected at \$11,700.00? Jeff replied that right now that is what has been loaded into our Budget system. Jeff noted that he has a couple of weeks for any fine tuning adjustments but yes, preliminarily that is it. Jeff added that for a \$4-million-dollar budget that is not a bad place to be but he would like to be at a better spot in 45 days when we know all of the things that the State is or isn't going to be doing. Steve replied in comparison to prior years this is about the most balanced budget we have had in a while and still be able to make progress on salaries and other areas that have been included in the budget so good work again, Jeff.

C. DISCUSSION ON THE EXCESS OF MINIMUM RESERVE REQUIREMENTS: Jeff Lippstreu, CBO presented information of balances that are in excess of the Minimum Reserve Requirements, a 3% reserved for Economic Uncertainty due to Basic Aid Status, as well as reserves for special education and pension costs.

PUBLIC HEARING - DISTRICT LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) FOR THE 2021-2022 SCHOOL YEAR: At 8:05 pm, the chair opened a public hearing for comments from the public relevant to the proposed LCAP for the 2021-2022 school year. There were no public comments, the hearing was closed at 8:07 pm.

PUBLIC HEARING - DISTRICT LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) BUDGET HEARING FOR THE 2021-2022 SCHOOL YEAR: At 8:07 pm, the chair opened a public hearing to for comments from the public relevant to the proposed LCAP Budget for the 2021-2022 school year. There were no public comments, the hearing was closed at 8:09 pm.

PUBLIC HEARING - 2021-2022 LAGUNITAS SCHOOL DISTRICT BUDGET: At 8:09 pm, the chair opened a public hearing for comments from the public relevant to the proposed 2021-2022 Lagunitas School District Budget. There were no public comments, the hearing was closed at 8:11 pm.

PUBLIC HEARING - 2021-2022 LAGUNITAS SCHOOL DISTRICT RESERVE LEVELS: At 8:11 pm, the chair opened a public hearing for comments from the public relevant to the proposed 2021-2022 Lagunitas School District Reserves (supplemental 3% Reserved for Economic Uncertainty due to Basic Aid Status). There were no public comments, the hearing was closed at 8:11 pm.

D. FACILITIES COMMITTEE UPDATE: Jeff Lippstreu, CBO will give an update on several Facilities Committee's projects happening this summer.

- Jeff said he, Richard Sloan and John Young have met for phase 1 of the Montessori playground and that will commence later in June.
- In regards to the Skate Park, Jeff said there is no update other than they are working on the MOU's and we are currently waiting on the County of Marin.
- Dave Cort asked about the Indoor and Outdoor Use guidelines for once school is out. Per Dave, Denise Bohman had made a suggestion in the last Facilities Committee meeting to bring Addendums on this matter to current agreements. The Community Center is working on drafts for use of the Community Center and Gym buildings as the Community Center is hoping to begin using these buildings with smaller groups over the summer and wanted to be sure that this is an agenda item on June 17. Denise Bohman, Trustee said she would like to see it run through a Facilities Committee first prior to the next meeting. Steve Rebscher, Trustee said he would like to see a joint document coming from half of the Community Center and half from the District with their proposals that were jointly agreed upon by both groups and then brought to the Board. Jeff pointed out that we won't really know anything about guidelines until June 15th so we should wait until after June 15th to meet so we know what the new health guidelines will be for us. Steve Rebscher, Trustee said that given the timeline it is not realistic to have this topic be an action item on June 17th but we can have a Special Board Meeting to approve this item after it runs through the Facilities Committee.

E. DISCUSSION ON FACILITIES COMMITTEE'S RECOMMENDATION FOR ELECTRICAL STORAGE: Jeff Lippstreu, CBO will present the Facilities Committee's recommendation for electrical storage.

- In February of 2021, the District was approached by The San Geronimo Valley Community Center (SGVCC) at the Facilities Committee level to review a proposal SGVCC had received by Smart storage on behalf of Marin Community Energy (MCE) to provide facility energy storage using existing district solar infrastructure.
- The MCE proposal is unique in that Marin Community Foundation (MCF) is providing grant funding to address construction and connectivity costs of projects that will support County of Marin local emergency centers, and SGVCC is one of the designated locations. As SGVCC leases facilities from the Lagunitas School District, School Board consideration for services is required.
- The Facilities Committee discussed the proposal as an agenda item at the March 23 meeting and agreed to the next step of having a site visit to further define the proposal. Based on information developed from the site visit, the proposal was updated on April 30 and forwarded to the District on May 7. The updates to the proposal would still allow the grant to cover the costs.
- The updated proposal was discussed at the May 19 Facilities Meeting, and it was agreed that the proposal be forwarded to the Board for consideration and determination of future steps.
- Denise Bohman, Trustee said she really feels strongly about the group coming to discuss the proposal directly to the Board. She added that while this proposal looks good there are a lot of decisions to be made such as is this really the best thing for the school. Denise said she also wants to make sure that this is going to be free because sometimes it's not,

for example sometimes we have to pay up front and get reimbursed later. Lots of questions here. She wants to know every single one of those details, too.

- Amos Klausner, Trustee said that Denise said exactly what he was thinking. These documents are extremely complicated and he couldn't make heads or tails as to what the real costs would be and what we would be paying out into the future. Amos added that he is with Denise on this and would like to sit down with someone and talk about it.
- Steve Rebscher, Trustee said that he agreed.
- Dave Cort said that he agreed, too. He feels that a presentation from the company to the Board should be the next step.

10. DISCUSSION / ACTION ITEMS:

- A. APPROVED DEFINITION OF THE TERM "CRITICAL THINKING" IN THE LONG RANGE PLAN (LRP):** Board members approved the definition of the term "Critical Thinking: in the Long Range Plan. **Motion:** Richard Sloan, Trustee moved to approve the "Critical Thinking" term in the LRP, and James Sanders, Trustee second. **Motion Carried:** 5 ayes (Sloan, Bohman, Rebscher, Klausner, Sanders).

11. AGENDA PLANNING: TAN and EPA Resolutions, LCAP, Budget, Skate Park, Indoor/Outdoor Use rental space, Long Range Plan, Superintendent and CBO Contracts.

12. ADJOURN: The Meeting was adjourned at 9:02 p.m. **Motion:** Amos Klausner, Trustee moved to approve and Denise Bohman, Trustee second. **Motion Carried:** 5 ayes (Sloan, Bohman, Rebscher, Klausner, Sanders).

LAGUNITAS SCHOOL DISTRICT
San Geronimo, California

INTERDISTRICT TRANSFER LIST #4 2021-2022
June 17, 2021

<u>INCOMING</u>	<u>FROM</u>	<u>STATUS</u>
Nura Al-Jamal (3 rd)	Ross Valley School District	New / current student
Safa Al-Jamal (7 th)	Ross Valley School District	New / current student

<u>OUTGOING</u>	<u>TO</u>	<u>STATUS</u>
Asha Andrews (6 th)	Nicasio	Renewal
Robert King (8 th)	Ross Valley	New
Griffin Yakich (6 th)	Ross Valley	Renewal



LAGUNITAS SCHOOL DISTRICT

Overnight Field Trip Board Approval Request Form

(Submit to School Principal at least two weeks prior to Board Meeting)

Teacher(s): Katherine Sanford

Program: Middle Today's Date: 5/15/21

Days and Dates of Trip: 10/4 - 10/7

Departure Time: 9:00am Return Time: 5:00pm Number of Students: 25 Number of Adults: 10

Check needed from Business Office (request two weeks prior to trip.): ☐ yes ☐ no

Amount needed: \$7,800 ^{325 per student} Invoice attached: ☐ yes ☒ no
Deposit amount paid: _____ Deadline for payment: _____

DESTINATION AND ITINERARY: (Include street address, town, park, theater, performance, etc.)

Top of Mt. Tam → Slide Ranch

CURRICULUM AREA AND PURPOSE:

team building

TRANSPORTATION:

☒ We will be traveling by private cars. (Field trips by private cars require that all students under the age of 8 ride in the back seat with: a seatbelt for each student, a booster seat for students under the age of 8 unless they are 4'9" or taller, and a completed driver/auto insurance form from all drivers.)

☐ Other transportation is planned: _____

Students will be returned to: ☒ School ☐ Home

Water waiver needed: ☐ yes ☒ no (Trips involving swimming or wading require additional waiver form.)

INFORMATION:

Deadline permission slip due: 9/10

Lunch plans: group meals

Money / Amount allowed: 0

Swimming suits and towels needed: ☐ yes ☒ no

Bag lunch needed: ☐ yes ☒ no

Water needed: ☒ yes ☐ no

Money used for: 0

Request for drivers: _____

Additional information on clothing or equipment needed: _____

PRINCIPAL APPROVAL (prior to Board request):

☒ Yes ☐ No Principal Signature: [Signature] Date: 5/17/21

SCHOOL BOARD APPROVAL:

☐ Yes ☐ No Board Member Signature: _____

Lagunitas School District Board Meeting Date: _____

Return form to Laura after board approval.

Students: 24 (2 hiking groups of 12)

Adults: 11

C.O. Staff

1. Will/Lead Facilitator (paid)
2. Cook/Driver (paid)
3. Lead Guide 1 (paid)
4. Lead Guide 2 (Paid)

Teachers & Parents: 7

1. Katherine/or new PE teacher (volunteer/teacher)
2. Andrew (volunteer/teacher)
3. Parent Hiker 1 (volunteer)
4. Parent Hiker 2 (volunteer)
5. Parent Driver 1 (volunteer)
6. Parent Driver 2 (volunteer)
7. Parent Driver 3 (volunteer)

Total People: 35

Cost Breakdown:

- Lead Facilitator (Will): \$2000
- Lead Guide: \$1000
- Lead Guide: \$1000
- Cook/Driver: \$1000
- Food & Supplies: \$1,500
- Campsites & Vehicle Fees: \$800
- Administrative Fees: \$500

Total Cost: \$7,800.00



LAGUNITAS SCHOOL DISTRICT

San Geronimo, California

Board Meeting Schedule for 2021-2022

August 19, 2021	Regular Meeting	6:30 p.m.
September 9, 2021*	"	6:30 p.m.
October 21, 2021	"	6:30 p.m.
November 18, 2021	"	6:30 p.m.
December 9, 2021 *	"	6:30 p.m.
January 20, 2022	"	6:30 p.m.
February 17, 2022	"	6:30 p.m.
March 10, 2022*	"	6:30 p.m.
April 21, 2022	"	6:30 p.m.
May 12, 2022*	"	6:30 p.m.
June 2, 2022* move to June 16, 2022	"	6:30 p.m.
June 16, 2022 move to June 23, 2022	"	6:30 p.m.

Regular meetings of the Lagunitas Board of Trustees are held on the third Thursday of the month with certain exceptions (*). The meetings will be held in Room 20 on the Lagunitas School Campus.

Board Approved 1.21.2021

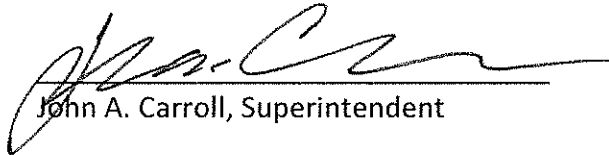
ADDENDUM

To The MEMORANDUM OF UNDERSTANDING of July 30, 2020 BETWEEN
LAGUNITAS SCHOOL DISTRICT
AND THE LAGUNITAS TEACHERS ASSOCIATION
REGARDING THE COVID-19 PANDEMIC AND SCHOOL OPENING DURING THE 2020-2021 SCHOOL YEAR.

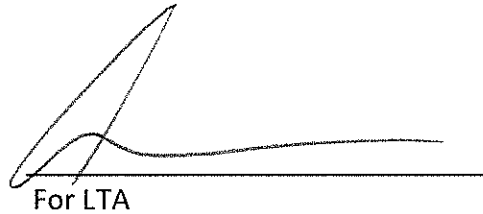
June 7, 2021

The parties agree to amend the MOU of July 28, 2020 as follows: Fully vaccinated employees working outdoors when students are not scheduled to be on campus need not wear face coverings in accordance with section 2.05 of the MOU as long as those employees maintain at least six feet of physical distance from all other people.

Signatures:



John A. Carroll, Superintendent



For LTA

**Tentative Agreement between
Lagunitas School District
and
Lagunitas Teachers Association CTA/NEA**

THIS TENTATIVE AGREEMENT ENTERED INTO ON June 4, 2021 IS SUBJECT TO RATIFICATION BY THE ASSOCIATION AND APPROVAL BY THE BOARD OF TRUSTEES.

The Parties agree as follows:

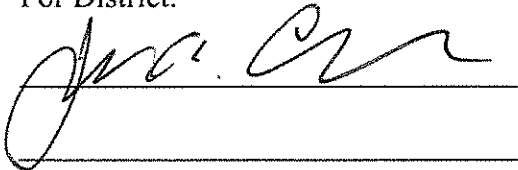
1. The title page will be amended so that the title "*Master Contract*" will be replaced by the title "*Collective Bargaining Agreement*" The change in that title will also apply to any other part of the collective bargaining agreement where the phrase is used.
2. The title of Article XIX (Page 43)from "*Longevity Benefit*" will be replaced by the title "*Early Retirement Incentive*". The change in that title will also apply to any other part of the collective bargaining agreement where the phrase is used.
3. The title of Article XX from "*Public Charge*" to "*Complaint Procedures.*" (Page 45) The change in that title will also apply to any other part of the collective bargaining agreement where the phrase is used.

Proposed new language underlined, proposed deletions ~~crossed out~~ in the supporting documents. (attached)

The Parties further agree that unit members will receive the following increases in compensation:

1. **3.0%** on-schedule increase for the 2020-2021 school to be paid retroactively to July 1, 2020.
2. **2.0%** on-schedule increase for the 2021-2022 school year.
3. Unit members will receive an off-schedule raise of \$1,500 pro-rated based on full time equivalent for the 2020-2021 school year.

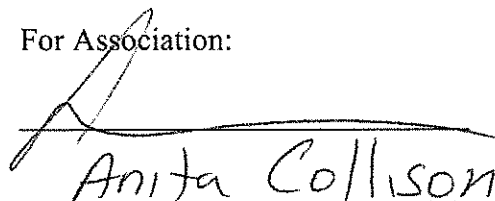
For District:



Date

6/9/2021

For Association:



Anita Collison

Date

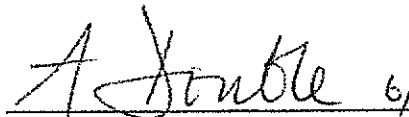
6/8/21


MEMORANDUM OF UNDERSTANDING
Between the Lagunitas School District and CSEA Chapter 749
(hereafter "The Parties")
June 8, 2021

The parties agree as follows:

- Each unit member will receive a one-time payment of \$1,500, pro-rated based on the percentage of their base full-time equivalent employment as a CSEA-represented employee in the district.
- The payment will be made only to employees who meet the following eligibility requirements:
 1. Employed in the district on or before August 30, 2020.
 2. Employed in the district on June 10, 2021.
 3. Actively employed (not on Board-approved leave) during the 2020-2021 school year.
- Amount of payment is subject to all mandatory withholdings.
- This MOU is pending approval by the Lagunitas School District Board of Trustees and ratification by the membership of CSEA Chapter 749.

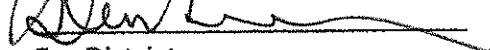
Signatures:

 6/8/21
Alison Double, CSEA President (Date)


For CSEA Leonora De Nario

 6/8/2021
For CSEA

 6/8/21
John A. Carroll, Superintendent (Date)


For District


For District

To: Board of Trustees
From: Jeff Lippstreu, C.B.O.
Date: 6/14/2021
Re: AB 1200 Disclosure Document for Lagunitas Teachers Association (LTA) for July 1, 2020 – June 30, 2022

Summary:

Public Disclosure of Collective Bargaining Agreement in Accordance with AB 1200 (Statutes 1991, Chapter 1213), as revised by AB 2756 (Statutes 2004), and Government Code 3547.5 (Statutes of 2004, Chapter 25).

Rationale:

Prior to approving a collective bargaining agreement, the provisions of any proposed agreement must be disclosed at a public meeting of the District Governing Board per Government Code Section 3547. Additionally, disclosure documents require the District Superintendent and the Chief Business Official shall certify in writing that the costs incurred by the District under the agreement can be met by the District during the term of the agreement.

The Lagunitas School District will maintain the recommended reserve requirement level of 5% as designated by the State, as well as the supplemental Board Reserve of 3%. Disclosure includes agreement with CSEA, LTA & unrepresented employees.

Recommended Motion:

Approval of Public Disclosure of Collective Bargaining Agreement in Accordance with AB 1200 (Statutes 1991, Chapter 1213), as revised by AB 2756 (Statutes 2004), and Government Code 3547.5

Attachment:

Spreadsheet

Salary Considerations of Disclosure:

LTA

20-21:

- 1) 3% increase to salary schedule retractive to 7/1/2020
- 2) \$1,500 one-time, off-schedule payment per Full Time Equivalent (FTE)

21-22:

- 1) 2% increase to salary schedule effective 7/1/2021

CSEA

20-21:

- 1) 1% increase to salary schedule retractive to 7/1/2020 (Previously agreed to a 2% increase for 20-21 on 3/12/2020)
- 2) \$1,500 one-time, off-schedule payment per Full Time Equivalent (FTE)

21-22:

- 1) No change to 2% increase to salary schedule effective 7/1/2021 (Previously agreed to a 2% increase for 21-22 on 3/12/2020)

Unrepresented Employees

20-21:

- 1) 3% increase to salary schedule retractive to 7/1/2020
- 2) \$1,500 one-time, off-schedule payment per Full Time Equivalent (FTE) of non-administrative staff

21-22:

- 1) 2% increase to salary schedule effective 7/1/2021

Fiscal Consideration

LTA:		Schedule Increase	1-Time	Benefits	TOTAL:
20-21:	3%:	\$29,484	\$18,000	\$9,708	\$57,192
21-22:	2%*:	\$23,946		\$10,950	\$34,896

*2nd Yr salary schedule Cost on Disclosure must include 1st year settlement:

CSEA:		Schedule Increase	1-Time	Benefits	TOTAL:
20-21:	1%:	\$4,697	\$17,368	\$6,708	\$28,773
21-22:	2%*:	\$5,194		\$1,629	\$6,823

*2nd Yr salary schedule Cost on Disclosure must include 1st year settlement:

Unrepresented:		Schedule Increase	1-Time	Benefits	TOTAL:
20-21:	3%:	\$14,136	\$3,000	\$9,708	\$26,844
21-22:	2%*:	\$9,810		\$7,511	\$17,321

*2nd Yr salary schedule Cost on Disclosure must include 1st year settlement:

PUBLIC DISCLOSURE OF PROPOSED COLLECTIVE BARGAINING AGREEMENT

For submission to the governing board and the county superintendent of schools,
and in accordance with the public disclosure requirements of AB-1200 (Statutes 1991, Chapter 1213)
as revised by AB 2756 (Statutes of 2004), and G.C. 3547.5 (Statutes of 2004, Chapter 25).

	Lagunitas	School District
BARGAINING UNIT:	Lagunitas Teacher's Association (LTA)	
	<input checked="" type="checkbox"/> Certificated <input type="checkbox"/> Classified	
	PERIOD OF AGREEMENT	
	The proposed agreement covers the period beginning on:	7/1/2020
	and ending on:	6/30/2022
	If this agreement is part of a multi-year contract, indicate ALL fiscal years covered:	
Fiscal Years:	2020-21	2021-22
Reopeners: Yes or NO ?	NO	NO
if Yes, What Areas?	3.00% on schedule increase retroactive to 7/1/20. One-time, off-schedule payment of \$1,500/FTE for non administrative unrepresented staff (2.0 FTE). 2% on schedule increase for 2021-22.	
To be acted upon by the Governing Board at its meeting on:	6/17/2021	
Date of governing board approval of budget revisions	6/17/2021	
Budget Revisions to be submitted no later than 45 days after approval:	6/17/2021	
	Provide a copy of the board-approved budget revisions and board minutes within 45 days.	
	If the board-approved revisions are different from the proposed budget adjustments provide a detailed report upon approval of the district governing board.	

GENERAL

STATUS OF ALL BARGAINING UNIT AGREEMENTS

	Unit	Status	# FTE Represented
Certificated:	LTA	Settled	12.00
Classified:	CSEA Unit #749	Settled	11.58
Other:	Unrepresented Group	Settled	4.00

NARRATIVE OF AGREEMENT:

Provide a brief narrative of the proposed changes in compensation and attach a copy of the Tentative Agreement.

3.00% on schedule increase retroactive to 7/1/20. One-time, off-schedule payment of \$1,500/FTE for non administrative unrepresented staff (2.0 FTE). 2% on schedule increase for 2021-22.

PUBLIC DISCLOSURE OF PROPOSED COLLECTIVE BARGAINING AGREEMENT

For submission to the governing board and the county superintendent of schools,
and in accordance with the public disclosure requirements of AB-1200 (Statutes 1991, Chapter 1213)
as revised by AB 2756 (Statutes of 2004), and G.C. 3547.5 (Statutes of 2004, Chapter 25).

Lagunitas

School District

COMPENSATION PROVISIONS

SALARIES: PERCENTAGE INCREASE/DECREASE IN SALARIES IN PROPOSED AGREEMENT:

COMPENSATION		Fiscal Impact of Proposed Agreement		
		Current Year	Year 2	Year 3
		2020-2021	2021-2022	2022-2023
1a.	Salary cost before agreement (latest board approved budget and multi-year projection)	\$ 982,800	\$ 987,214	
1b.	Step & Column Increase (Decrease) included in total salary cost	2.50%	2.50%	2.50%
1c.	Statutory benefits cost before agreement (latest board approved budget)	\$ 200,924 20.44%	\$ 219,586 22.24%	0.00%
1d.	CY Health & Welfare Benefits cost before agreement	\$ 167,235	\$ 170,975	
2.	Step & Column - Increase (Decrease) due to settlement	Cost (=/-) Percent	\$ - 0.00%	\$ - 0.00%
3.	Salary Schedule - Increase (Decrease) due to settlement	Cost (=/-) Percent	\$ 29,484 3.00%	\$ 49,228 4.99%
4.	Other Compensation - Increase (Decrease) (Stipends, bonuses, retro pay. Etc.)	Cost (=/-) Percent Description	\$ 18,000 1.83% \$1,500/FTE 1-Time	\$ - 0.00%
5.	Other Salary changes - increase (decrease) FTE	Cost (=/-) FTE	\$ - n/a	\$ - -
6.	Statutory Benefits - Increase (Decrease) in STRS, PERS, FICA, WC, UI, OASDI, Medicare etc.	Cost (=/-) Percent Description	9,708 4.83% n/a	10,950 4.99%
7.	Health & Welfare Benefits - Increase (Decrease) (Medical, Dental, Vision, Life Insurance, etc.)	Cost (=/-) Percent Description	\$ - 0.00% n/a	\$ - 0.00%
8a.	Total Salary - Increase (Decrease) (total Lines 2 - 5)	Cost (=/-) Percent	\$ 47,484 4.83%	\$ 49,228 4.99%
8b.	Total Salary Increase including step (lines 1b + 8)		7.33%	7.49%
8c.	Total Salary after settlement		\$ 1,030,284	\$ 1,036,442
9a.	Total Compensation - Increase (Decrease) (total Lines 2 - 6)	Cost (=/-) Percent	\$ 57,192 4.23%	\$ 60,178 4.37%
9b.	Total compensation after settlement		\$ 1,408,151	\$ 1,437,953
10.	Total Compensation Cost for AVERAGE Represented Employee - Increase (Decrease)	FTE Pre-Settlement Post Settlement Percent	12.00 \$ 112,580 \$ 117,346 4.23%	12.00 \$ 114,815 \$ 119,829 4.37%
11.	Cost of 1% after above compensation (salary and statutory benefits)		\$ 12,409	\$ 12,670
12.	Please indicate if Health/Welfare Benefit Capped : (Indicate details such as different caps per health plans or any super composite rates)			
	No change to Medical Benefits calculations.			
	Current Cap:		\$ 10,114.00	Single 100%
	Proposed Cap:		\$ 10,114.00	2=72%, Fam=62%
	Average Capped Amount increase per employee		\$ -	0%

PUBLIC DISCLOSURE OF PROPOSED COLLECTIVE BARGAINING AGREEMENT

For submission to the governing board and the county superintendent of schools,
and in accordance with the public disclosure requirements of AB-1200 (Statutes 1991, Chapter 1213)
as revised by AB 2756 (Statutes of 2004), and G.C. 3547.5 (Statutes of 2004, Chapter 25).

Lagunitas

School District

OTHER PROVISIONS (COMPENSATION AND NON-COMPENSATION)

The following are additional compensation and non-compensation provisions contained in the proposed agreement:
(Please indicate, in detail, the terms of the agreement covered in each section)

13.	OTHER COMPENSATION: Off-Schedule Stipends, Bonuses, etc. (amounts, staff affected, total cost) 1.00% off-schedule, one-time payment of \$1,500 paid proportionately to position per FTE.
14.	CONCESSIONS: Furlough Days, Salary Reductions, etc. (staff affected, total savings) None.
15.	NON-COMPENSATION: Class Size Adjustments, Staff Development Days, Teacher Prep Time, etc. Be specific. None.
16.	Please include any additional comments and explanations as necessary to explain the settlement, including. If there will be composite rates, or any other specifics on any compensation changes, include specifics such as amount saved, staff affected, and total cost: None.
17.	What are the specific impacts on instructional and support programs to accommodate the settlement? Include the impact of non-negotiated changes such as staff reductions and program reductions/eliminations None
18.	CONTINGENCY AND/OR RESTORATION LANGUAGE: Include specific areas identified for reopeners and specific contingency and/or restoration language. None.

PUBLIC DISCLOSURE OF PROPOSED COLLECTIVE BARGAINING AGREEMENT

LagunitasSchool District

For submission to the governing board and the county superintendent of schools,
and in accordance with the public disclosure requirements of AB-1200 (Statutes 1991, Chapter 1213)
as revised by AB 2756 (Statutes of 2004), and G.C. 3547.5 (Statutes of 2004, Chapter 25).

SOURCE OF FUNDING FOR PROPOSED AGREEMENT

19.	Provide a brief narrative of the funds available in the current year to provide for the costs of this agreement:	<input checked="" type="checkbox"/> General Fund Revenues <input type="checkbox"/> Reduction in <input type="checkbox"/> Special Reserve <input type="checkbox"/> Other (please explain)
	Explanation:	General Fund revenues consisting of Property Taxes and Parcel Taxes. Revenue estimates include charter school student transfer estimates.
20.	How will the ongoing cost of the proposed agreement be funded in future years?	<input checked="" type="checkbox"/> General Fund Revenues <input checked="" type="checkbox"/> Reduction in Expenditures <input type="checkbox"/> Special Reserve <input type="checkbox"/> Other (please explain)
	Explanation:	One-time funding for 21-22 allows for 1.50 FTE Intervention Aides. Positions will be eliminated as of 6/30/22.
21.	If multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in future years? Please identify which years this agreement will cover: _____ 2020-21 _____ 2021-22 (Remember to include compounding effects in meeting obligations)	<input checked="" type="checkbox"/> General Fund Revenues <input checked="" type="checkbox"/> Reduction in <input type="checkbox"/> Special Reserve <input type="checkbox"/> Other (please explain)
	Assumptions:	General Fund revenues consisting of Property Taxes and Parcel Taxes. Revenue estimates include charter school student transfer estimates.
22.	What is the impact of the agreement on deficit spending in the current or future year(s)?	
	Explanation:	Agreement will not increase deficit spending in 20-21 or 21-22.
23.	State Minimum Reserve Calculation (inclusive of cost of settlement):	
	Total Expenditures and Other Uses:	\$ 4,288,778.00
	Minimum State Reserve Percentage	8%
	Minimum State Reserve Requirement (\$64,000 minimum)	\$ 343,102.24
24.	Budgeted Unrestricted Reserve (After Impact of Proposed Agreement in Year 3 of the MYP)	
	General Fund - Budgeted Unrestricted Reserve for Economic Uncertainties	\$ 508,855
	General Fund - Budgeted Unrestricted Unappropriated Amount	\$ -
	Special Reserve Fund (17) - Reserve for Economic Uncertainties, Unassigned & Unappropriated	
	Total District Budgeted Unrestricted Reserves	\$ 508,855
	Meets reserve requirement	Met

PUBLIC DISCLOSURE OF PROPOSED COLLECTIVE BARGAINING AGREEMENT

Lagunitas School District

For submission to the governing board and the county superintendent of schools,
and in accordance with the public disclosure requirements of AB-1200 (Statutes 1991, Chapter 1213)
as revised by AB 2756 (Statutes of 2004), and G.C. 3547.5 (Statutes of 2004, Chapter 25).

SOURCE OF FUNDING FOR PROPOSED AGREEMENT

19.	Provide a brief narrative of the funds available in the current year to provide for the costs of this agreement: <input checked="" type="checkbox"/> General Fund Revenues <input type="checkbox"/> Reduction in <input type="checkbox"/> Special Reserve <input type="checkbox"/> Other (please explain)															
	Explanation: General Fund revenues consisting of Property Taxes and Parcel Taxes. Revenue estimates include charter school student transfer estimates.															
20.	How will the ongoing cost of the proposed agreement be funded in future years? <input checked="" type="checkbox"/> General Fund Revenues <input checked="" type="checkbox"/> Reduction in Expenditures <input type="checkbox"/> Special Reserve <input type="checkbox"/> Other (please explain)															
	Explanation: One-time funding for 21-22 allows for 1.50 FTE Intervention Aides. Positions will be eliminated as of 6/30/22.															
21.	If multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in future years? Please identify which years this agreement will cover: 2020-21 2021-22 (Remember to include compounding effects in meeting obligations)															
	<input checked="" type="checkbox"/> General Fund Revenues <input checked="" type="checkbox"/> Reduction in <input type="checkbox"/> Special Reserve <input type="checkbox"/> Other (please explain)															
	Assumptions: General Fund revenues consisting of Property Taxes and Parcel Taxes. Revenue estimates include charter school student transfer estimates.															
22.	What is the impact of the agreement on deficit spending in the current or future year(s)? Explanation: Agreement will not increase deficit spending in 20-21 or 21-22.															
23.	State Minimum Reserve Calculation (inclusive of cost of settlement): <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Total Expenditures and Other Uses:</td> <td style="width: 10%; text-align: right;">\$</td> <td style="width: 30%; text-align: right;">4,288,778.00</td> </tr> <tr> <td>Minimum State Reserve Percentage</td> <td></td> <td style="text-align: right;">8%</td> </tr> <tr> <td>Minimum State Reserve Requirement (\$64,000 minimum)</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">343,102.24</td> </tr> </table>	Total Expenditures and Other Uses:	\$	4,288,778.00	Minimum State Reserve Percentage		8%	Minimum State Reserve Requirement (\$64,000 minimum)	\$	343,102.24						
Total Expenditures and Other Uses:	\$	4,288,778.00														
Minimum State Reserve Percentage		8%														
Minimum State Reserve Requirement (\$64,000 minimum)	\$	343,102.24														
24.	Budgeted Unrestricted Reserve (After Impact of Proposed Agreement in Year 3 of the MYP) <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">General Fund - Budgeted Unrestricted Reserve for Economic Uncertainties</td> <td style="width: 10%; text-align: right;">\$</td> <td style="width: 20%; text-align: right;">508,855</td> </tr> <tr> <td>General Fund - Budgeted Unrestricted Unappropriated Amount</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">-</td> </tr> <tr> <td>Special Reserve Fund (17) - Reserve for Economic Uncertainties, Unassigned & Unappropriated</td> <td></td> <td></td> </tr> <tr> <td>Total District Budgeted Unrestricted Reserves</td> <td style="text-align: right; border-top: 1px solid black; border-bottom: 3px double black;">\$</td> <td style="text-align: right; border-top: 1px solid black; border-bottom: 3px double black;">508,855</td> </tr> <tr> <td>Meets reserve requirement</td> <td></td> <td style="text-align: right;">Met</td> </tr> </table>	General Fund - Budgeted Unrestricted Reserve for Economic Uncertainties	\$	508,855	General Fund - Budgeted Unrestricted Unappropriated Amount	\$	-	Special Reserve Fund (17) - Reserve for Economic Uncertainties, Unassigned & Unappropriated			Total District Budgeted Unrestricted Reserves	\$	508,855	Meets reserve requirement		Met
General Fund - Budgeted Unrestricted Reserve for Economic Uncertainties	\$	508,855														
General Fund - Budgeted Unrestricted Unappropriated Amount	\$	-														
Special Reserve Fund (17) - Reserve for Economic Uncertainties, Unassigned & Unappropriated																
Total District Budgeted Unrestricted Reserves	\$	508,855														
Meets reserve requirement		Met														

PUBLIC DISCLOSURE OF PROPOSED COLLECTIVE BARGAINING AGREEMENT

FISCAL IMPACT IN CURRENT YEAR AND TWO SUBSEQUENT YEARS

LagunitasSchool District

General Fund Combined

6/17/2021

Current Fiscal Year 2020-2021

(Col. 1)	(Col. 2)	(Col. 3)	(Col. 4)
Latest Board- Approved Budget Before Settlement as of: 3/11/2021	Adjustments as a Direct Result of this Proposed Settlement	Other Revisions (Including Other Proposed Bargaining Agreements)	Projected District Budget After Settlement of Agreement (Cols. 1 + 2 + 3)
P2 ADA= 225	LTA	CSEA & UNREP	COMBINED TOTAL
LCFF ADA=			

A. Revenues and Other Financing Sources

1. LCFF/Revenue Limit Sources	8010-8099	\$ 2,775,897			\$ 2,775,897
2. Federal Revenue	8100-8299	165,634			165,634
3. Other State Revenues	8300-8599	526,151			526,151
4. Other Local Revenues	8600-8799	1,114,242			1,114,242
5. Other Financing Sources	8900-8999	-			-
6. Total (sum lines A1 thru A5)		4,581,924	-	-	4,581,924

B. Expenditures and Other Financing Uses

1. Certificated Salaries	1000-1999	\$ 1,279,590	\$ 47,484	\$ 5,035	\$ 1,332,109
2. Classified Salaries	2000-2999	882,371		34,166	916,537
3. Employee Benefits	3000-3999	1,017,906	9,708	13,416	1,041,030
4. Books and Supplies	4000-4999	270,802	-		270,802
5. Services & Other Operating Expd.	5000-5999	796,458	-		796,458
6. Capital Outlay	6000-6999	-			-
7. Other Outgo (no indirect)	7100-7299, 7400-7499	-			-
8. Other Outgo - Indirect	7300-7399	89,793	-		89,793
9. Other Financing Uses	7600-7699	96,500	-		96,500
10. Other Adjustments					
11. Total (sum lines B1 thru B10)		4,433,420	57,192	52,617	4,543,229

C. NET INCREASE (DECREASE) IN FUND

BALANCE (line A6 minus line B11)	\$ 148,504	\$ (57,192)	\$ (52,617)	\$ 38,695
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D. FUND BALANCE

1. Net Beginning Fund Balance	9791-9795	\$ 830,445	\$ -		\$ 830,445
2. Ending Fund Balance		\$ 978,949	\$ -		\$ 869,140
3. Components of Ending Fund Balance					
a. Nonspendable	9711-9719	\$ 5,000	\$ -		\$ 5,000
b. Restricted	9740	431,224	-		431,224
c. Committed	9750,9760	-	-		-
d. Assigned	9780	134,415	-		134,415
e. Unassigned/Unappropriated					
1. Reserve for Economic Uncert.	9789	348,825	-		348,825
2. Unassigned/Unappropriated	9790	59,485	-		59,485
FUND 17 RESERVES	9789,9790	-			-
% of State Required Reserves		9.21%		Meets	8.99%

If the total amount of the adjustment in Column 2 does not agree with the amount of the total cost shown in DISCLOSURE tab, #9a, Total Compensation Increase, please explain. Also list any other assumptions used or included in Col. 3:

Column 2	57,192	Disclosure Tab #9a	57,192	Variance	-
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PUBLIC DISCLOSURE OF PROPOSED COLLECTIVE BARGAINING AGREEMENT

FISCAL IMPACT IN CURRENT YEAR AND TWO SUBSEQUENT YEARS

Lagunitas School District

General Fund Combined

6/17/2021

First Subsequent Year 2021-2022

	(Col. 1)	(Col. 2)	(Col. 3)	(Col. 4)
Latest Board- Approved MYP Before Settlement - as of: 3/11/2021	Adjustments as a Direct Result of this Proposed Settlement	Other Revisions (Include all adjustments needed to support ongoing costs of agreement)	Projected District MYP After Settlement of Agreement (Cols. 1 + 2 + 3)	
P2 ADA= 192	LTA	CSEA & UNREP	COMBINED TOTAL	
				6/17/2021
A. Revenues and Other Financing Sources				
1. LCFF/Revenue Limit Sources	8010-8099 \$ 2,775,897		\$ 83,276	\$ 2,859,173
2. Federal Revenue	8100-8299 165,634			165,634
3. Other State Revenues	8300-8599 187,168			187,168
4. Other Local Revenues	8600-8799 1,112,617		\$ 31,436	1,144,053
5. Other Financing Sources	8900-8999			-
6. Total (sum lines A1 thru A5)	4,241,316	-	114,712	4,356,028
B. Expenditures and Other Financing Uses				
1. Certificated Salaries	1000-1999 \$ 1,247,327	\$ 49,228		1,296,555
2. Classified Salaries	2000-2999 853,384		29,140	882,524
3. Employee Benefits	3000-3999 1,004,448	10,950	9,140	1,024,538
4. Books and Supplies	4000-4999 242,552			242,552
5. Services & Other Operating Expd.	5000-5999 863,182			863,182
6. Capital Outlay	6000-6999			-
7. Other Outgo (no indirect)	7100-7299, 7400-7499			-
8. Other Outgo - Indirect	7300-7399 77,883			77,883
9. Other Financing Uses	7600-7699 98,000			98,000
10. Other Adjustments				-
11. Total (sum lines B1 thru B10)	4,386,776	60,178	38,280	4,485,234
C. NET INCREASE (DECREASE) IN FUND BALANCE (line A6 minus line B11)	\$ (145,460)	\$ (60,178)	\$ 76,432	\$ (129,206)
D. FUND BALANCE				
1. Net Beginning Fund Balance	9791-9795 \$ 978,949			\$ 869,140
2. Ending Fund Balance	\$ 833,489	\$ (60,178)	\$ 76,432	\$ 739,934
3. Components of Ending Fund Balance				
a. Nonspendable	9711-9719 \$ 5,000		\$ -	\$ 5,000
b. Restricted	9740 96,655		25,112	121,767
c. Committed	9750,9760			-
d. Assigned	9780 215,188	(261)	(38,280)	176,647
e. Unassigned/Unappropriated				
1. Reserve for Economic Uncert.	9789 214,027	261		214,288
2. Unassigned/Unappropriated	9790 302,619	(117,370)	36,983	222,232
FUND 17 RESERVES	9789,9790			-
% of State Required Reserves	11.78%		Meets	9.73%

If the total amount of the adjustment in Column 2 does not agree with the amount of the total cost shown in DISCLOSURE tab, #9a, Total Compensation Increase, please explain. Also list any other assumptions used or included in Col. 3:

Column 2	60,178	Disclosure Tab #9a	60,178	Variance	-
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Assumptions used (LCFF Gap funding, COLA, Other Revenue COLAs, Addl/Reduced staffing, etc):

PUBLIC DISCLOSURE OF PROPOSED COLLECTIVE BARGAINING AGREEMENT

FISCAL IMPACT IN CURRENT YEAR AND TWO SUBSEQUENT YEARS

Lagunitas School District

General Fund Combined

6/17/2021

Second Subsequent Year 2022-2023

	(Col. 1)	(Col. 2)	(Col. 3)	(Col. 4)
Latest Board- Approved MYP Before Settlement - as of: 12/12/2019	Adjustments as a Direct Result of this Proposed Settlement	Other Revisions (Include all adjustments needed to support ongoing costs of agreement)	Projected District MYP After Settlement of Agreement (Cols. 1 + 2 + 3)	
P2 ADA= 198	LTA	CSEA & UNREP	COMBINED TOTAL	
LCFF ADA=				
				6/17/2021
A. Revenues and Other Financing Sources				
1. LCFF/Revenue Limit Sources	8010-8099	\$ 2,859,173	\$ 85,776	\$ 2,944,949
2. Federal Revenue	8100-8299	78,905		78,905
3. Other State Revenues	8300-8599	177,455		177,455
4. Other Local Revenues	8600-8799	1,226,369	32,840	1,259,209
5. Other Financing Sources	8900-8999			-
6. Total (sum lines A1 thru A5)		4,341,902	118,616	4,460,518
B. Expenditures and Other Financing Uses				
1. Certificated Salaries	1000-1999	\$ 1,220,658		\$ 1,220,658
2. Classified Salaries	2000-2999	875,224		875,224
3. Employee Benefits	3000-3999	1,024,960		1,024,960
4. Books and Supplies	4000-4999	84,925		84,925
5. Services & Other Operating Expd.	5000-5999	977,588		977,588
6. Capital Outlay	6000-6999			-
7. Other Outgo (no indirect)	7100-7299, 7400-7499			-
8. Other Outgo - Indirect	7300-7399	61,504		61,504
9. Other Financing Uses	7600-7699	83,500		83,500
10. Other Adjustments		-		-
11. Total (sum lines B1 thru B10)		4,328,359	-	4,328,359
C. NET INCREASE (DECREASE) IN FUND BALANCE (line A6 minus line B11)		\$ 13,543	\$ -	\$ 118,616
				\$ 132,159
D. FUND BALANCE				
1. Net Beginning Fund Balance	9791-9795	\$ 833,489		\$ 739,934
2. Ending Fund Balance		\$ 847,032	\$ -	\$ 872,093
3. Components of Ending Fund Balance				
a. Nonspendable	9711-9719	\$ 5,000		\$ 5,000
b. Restricted	9740	99,655		99,655
c. Committed	9750,9760			-
d. Assigned	9780	247,959		247,959
e. Unassigned/Unappropriated				
1. Reserve for Economic Uncert.	9789	216,418		216,418
2. Unassigned/Unappropriated	9790	278,000	(117,370)	303,061
FUND 17 RESERVES	9789,9790			-
% of State Required Reserves		11.42%	Meets	12.00%

If the total amount of the adjustment in Column 2 does not agree with the amount of the total cost shown in DISCLOSURE tab, #9a, Total Compensation Increase, please explain. Also list any other assumptions used or included in Col. 3:

Column 2	-	Disclosure Tab #9a	-	Variance	-
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Assumptions used (LCFF Gap Funding, COLA, Other Revenue COLAs, Addl/Reduced staffing, etc):

PUBLIC DISCLOSURE OF PROPOSED COLLECTIVE BARGAINING AGREEMENT

CERTIFICATION

Lagunitas School District

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Collective Bargaining Agreement") in accordance with the requirements of AB-1200, AB-2756 and GC 3547.5.

To be signed by the District Superintendent AND Chief Business Official upon submission to the Governing Board and by the Board President upon formal Board action on the proposed agreement.

Signatures of District Superintendent and Chief Business Official must accompany copy of disclosure sent to the County Superintendent for Review 10 days prior to board meeting ratifying agreement.

We hereby certify that the costs incurred by the school district under this agreement can be met by the district during the term of the agreement.

John Carroll, District Superintendent
(signature)

Thursday June 17, 2021

Date

Jeff Tippstreu, Chief Business Official
(signature)

Thursday June 17, 2021

Date

After public disclosure of the major provisions contained in this document, the Governing Board, at its meeting on Jun 17, 2021, took action to approve the proposed Agreement with the Lagunitas Teacher's Association (LTA) Bargaining Unit.

President, Governing Board
(signature)

Thursday June 17, 2021

Date

**Jeff Lippstreu
Chief Business Official
Lagunitas School District**

To: Board of Trustees
From: Jeff Lippstreu, C.B.O.
Date: 6/14/2021
Re: AB 1200 Disclosure Document for California School Employees Association (CSEA),
Chapter 749 for July 1, 2020 – June 30, 2022

Summary:

Public Disclosure of Collective Bargaining Agreement in Accordance with AB 1200 (Statutes 1991, Chapter 1213), as revised by AB 2756 (Statutes 2004), and Government Code 3547.5 (Statutes of 2004, Chapter 25).

Rationale:

Prior to approving a collective bargaining agreement, the provisions of any proposed agreement must be disclosed at a public meeting of the District Governing Board per Government Code Section 3547. Additionally, disclosure documents require the District Superintendent and the Chief Business Official shall certify in writing that the costs incurred by the District under the agreement can be met by the District during the term of the agreement.

The Lagunitas School District will maintain the recommended reserve requirement level of 5% as designated by the State, as well as the supplemental Board Reserve of 3%. Disclosure includes agreement with CSEA, LTA & unrepresented employees.

Recommended Motion:

Approval of Public Disclosure of Collective Bargaining Agreement in Accordance with AB 1200 (Statutes 1991, Chapter 1213), as revised by AB 2756 (Statutes 2004), and Government Code 3547.5

Attachment:

Spreadsheet

Salary Considerations of Disclosure:

LTA

20-21:

- 1) 3% increase to salary schedule retractive to 7/1/2020
- 2) \$1,500 one-time, off-schedule payment per Full Time Equivalent (FTE)

21-22:

- 1) 2% increase to salary schedule effective 7/1/2021

CSEA

20-21:

- 1) 1% increase to salary schedule retractive to 7/1/2020 (Previously agreed to a 2% increase for 20-21 on 3/12/2020)
- 2) \$1,500 one-time, off-schedule payment per Full Time Equivalent (FTE)

21-22:

- 1) No change to 2% increase to salary schedule effective 7/1/2021 (Previously agreed to a 2% increase for 21-22 on 3/12/2020)

Unrepresented Employees

20-21:

- 1) 3% increase to salary schedule retractive to 7/1/2020
- 2) \$1,500 one-time, off-schedule payment per Full Time Equivalent (FTE) of non-administrative staff

21-22:

- 1) 2% increase to salary schedule effective 7/1/2021

Fiscal Consideration

LTA:		Schedule Increase	1-Time	Benefits	TOTAL:
20-21:	3%:	\$29,484	\$18,000	\$9,708	\$57,192
21-22:	2%*:	\$23,946		\$10,950	\$34,896

*2nd Yr salary schedule Cost on Disclosure must include 1st year settlement:

CSEA:		Schedule Increase	1-Time	Benefits	TOTAL:
20-21:	1%:	\$4,697	\$17,368	\$6,708	\$28,773
21-22:	2%*:	\$5,194		\$1,629	\$6,823

*2nd Yr salary schedule Cost on Disclosure must include 1st year settlement:

Unrepresented:		Schedule Increase	1-Time	Benefits	TOTAL:
20-21:	3%:	\$14,136	\$3,000	\$9,708	\$26,844
21-22:	2%*:	\$9,810		\$7,511	\$17,321

*2nd Yr salary schedule Cost on Disclosure must include 1st year settlement:

PUBLIC DISCLOSURE OF PROPOSED COLLECTIVE BARGAINING AGREEMENT

For submission to the governing board and the county superintendent of schools,
and in accordance with the public disclosure requirements of AB-1200 (Statutes 1991, Chapter 1213)
as revised by AB 2756 (Statutes of 2004), and G.C. 3547.5 (Statutes of 2004, Chapter 25).

Lagunitas

School District

BARGAINING UNIT:

CSEA

☐ Certificated

☒ Classified

PERIOD OF AGREEMENT

The proposed agreement covers the period beginning on:
and ending on:

7/1/2020

6/30/2022

If this agreement is part of a multi-year contract, indicate ALL fiscal years covered:

Fiscal Years:

2020-21

2021-22

2022-23

Reopeners: Yes or NO ?

NO

NO

NO

if Yes, What Areas?

3.00% on schedule increase retroactive to 7/1/20. One-time, off-schedule payment of \$1,500/FTE for non administrative unrepresented staff (2.0 FTE). 2% on schedule increase for 2021-22.

To be acted upon by the Governing Board at its meeting on:

6/17/2021

Date of governing board approval of budget revisions

6/17/2021

Budget Revisions to be submitted no later than 45 days after approval:

6/17/2021

Provide a copy of the board-approved budget revisions and board minutes within 45 days.

If the board-approved revisions are different from the proposed budget adjustments
provide a detailed report upon approval of the district governing board.

GENERAL

STATUS OF ALL BARGAINING UNIT AGREEMENTS

	Unit	Status	# FTE Represented
Certificated:	LTA	Settled	12.00
Classified:	CSEA Unit #749	Settled	11.58
Other:	Unrepresented Group	Settled	4.00

NARRATIVE OF AGREEMENT:

Provide a brief narrative of the proposed changes in compensation and attach a copy of the Tentative Agreement.

1.00% on schedule increase retroactive to 7/1/20 due to 'me too' language. One-time, off-schedule payment of \$1,500/FTE per position.
2% increase confirmed, matching original agreement.

PUBLIC DISCLOSURE OF PROPOSED COLLECTIVE BARGAINING AGREEMENT

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Lagunitas

School District

COMPENSATION PROVISIONS

SALARIES: PERCENTAGE INCREASE/DECREASE IN SALARIES IN PROPOSED AGREEMENT:

COMPENSATION			Fiscal Impact of Proposed Agreement		
			Current Year	Year 2	Year 3
			2020-2021	2021-2022	2022-2023
1a.	Salary cost before agreement (latest board approved budget and multi-year projection)		\$ 469,651	\$ 490,485	
1b.	Step & Column Increase (Decrease) included in total salary cost		3.50%	3.50%	3.50%
1c.	Statutory benefits cost before agreement (latest board approved budget)		\$ 146,503	\$ 153,838	
			31.19%	31.36%	0.00%
1d.	CY Health & Welfare Benefits cost before agreement		\$ 127,095	\$ 128,366	
2.	Step & Column - Increase (Decrease) due to settlement	Cost (=/-)	\$ -		
		Percent	0.00%	0.00%	0.00%
3.	Salary Schedule - Increase (Decrease) due to settlement	Cost (=/-)	\$ 4,697	\$ 5,194	
		Percent	1.00%	1.06%	0.00%
4.	Other Compensation - Increase (Decrease) (Stipends, bonuses, retro pay. Etc.)	Cost (=/-)	\$ 17,368	\$ -	\$ -
		Percent	3.70%	0.00%	0.00%
		Description	\$1,500/FTE 1-Time		
5.	Other Salary changes - increase (decrease) FTE	Cost (=/-)	\$ -	\$ -	\$ -
		FTE	n/a		
6.	Statutory Benefits - Increase (Decrease) in STRS, PERS, FICA, WC, UI, OASDI, Medicare etc.	Cost (=/-)	6,708	1,629	0
		Percent	4.58%	1.06%	0.00%
		Description			
7.	Health & Welfare Benefits - Increase (Decrease) (Medical, Dental, Vision, Life Insurance, etc.	Cost (=/-)	\$ -	\$ -	
		Percent	0.00%	0.00%	0.00%
		Description	n/a		
8a.	Total Salary - Increase (Decrease) (total Lines 2 - 5)	Cost (=/-)	\$ 22,065	\$ 5,194	\$ -
		Percent	4.70%	1.06%	0.00%
8b.	Total Salary Increase including step (lines 1b + 8)		8.20%	4.56%	3.50%
8c.	Total Salary after settlement		\$ 491,716	\$ 495,679	\$ -
9a.	Total Compensation - Increase (Decrease) (total Lines 2 - 6)	Cost (=/-)	\$ 28,773	\$ 6,823	\$ -
		Percent	3.87%	0.88%	0.00%
9b.	Total compensation after settlement		\$ 772,022	\$ 779,512	\$ -
10.	Total Compensation Cost for AVERAGE Represented Employee - Increase (Decrease)	FTE	11.58	11.58	10.08
		Pre-Settlement	\$ 64,184	\$ 66,726	\$ -
		Post Settlement	\$ 66,669	\$ 67,315	\$ -
		Percent	3.87%	0.88%	0.00%
11.	Cost of 1% after above compensation (salary and statutory benefits)		\$ 6,449	\$ 6,511	\$ -
12.	Please indicate if Health/Welfare Benefit Capped : (Indicate details such as different caps per health plans or any super composite rates)				
	No change to Medical Benefits calculations.				
	Current Cap:			\$ 10,114.00	Single 100%
	Proposed Cap:			\$ 10,114.00	2=72%, Fam=62%
	Average Capped Amount increase per employee			\$ -	0%

PUBLIC DISCLOSURE OF PROPOSED COLLECTIVE BARGAINING AGREEMENT

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Lagunitas

School District

OTHER PROVISIONS (COMPENSATION AND NON-COMPENSATION)

The following are additional compensation and non-compensation provisions contained in the proposed agreement:
(Please indicate, in detail, the terms of the agreement covered in each section)

13.	<p>OTHER COMPENSATION: Off-Schedule Stipends, Bonuses, etc. (amounts, staff affected, total cost)</p> <p>1.00% on schedule for 20-21 retro-active to 7/1/2020. Additionally, off-schedule, one-time payment of \$1,500 paid proportionately to position per FTE.</p>
14.	<p>CONCESSIONS: Furlough Days, Salary Reductions, etc. (staff affected, total savings)</p> <p>None.</p>
15.	<p>NON-COMPENSATION: Class Size Adjustments, Staff Development Days, Teacher Prep Time, etc.</p> <p>Be specific.</p> <p>None.</p>
16.	<p>Please include any additional comments and explanations as necessary to explain the settlement, including. If there will be composite rates, or any other specifics on any compensation changes, include specifics such as amount saved, staff affected, and total cost:</p> <p>None.</p>
17.	<p>What are the specific impacts on instructional and support programs to accommodate the settlement? Include the impact of non-negotiated changes such as staff reductions and program reductions/eliminations</p> <p>None</p>
18.	<p>CONTINGENCY AND/OR RESTORATION LANGUAGE: Include specific areas identified for reopeners and specific contingency and/or restoration language.</p> <p>None.</p>

PUBLIC DISCLOSURE OF PROPOSED COLLECTIVE BARGAINING AGREEMENT

Lagunitas School District

For submission to the governing board and the county superintendent of schools,
and in accordance with the public disclosure requirements of AB-1200 (Statutes 1991, Chapter 1213)
as revised by AB 2756 (Statutes of 2004), and G.C. 3547.5 (Statutes of 2004, Chapter 25).

SOURCE OF FUNDING FOR PROPOSED AGREEMENT

19.	Provide a brief narrative of the funds available in the current year to provide for the costs of this agreement: <input checked="" type="checkbox"/> General Fund Revenues <input type="checkbox"/> Reduction in <input type="checkbox"/> Special Reserve <input type="checkbox"/> Other (please explain)												
	Explanation: General Fund revenues consisting of Property Taxes and Parcel Taxes. Revenue estimates include charter school student transfer estimates.												
20.	How will the ongoing cost of the proposed agreement be funded in future years? <input checked="" type="checkbox"/> General Fund Revenues <input checked="" type="checkbox"/> Reduction in Expenditures <input type="checkbox"/> Special Reserve <input type="checkbox"/> Other (please explain)												
	Explanation: One-time funding for 21-22 allows for 1.50 FTE Intervention Aides. Positions will be eliminated as of 6/30/22.												
21.	If multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in future years? Please identify which years this agreement will cover: 2020-21 2021-22 (Remember to include compounding effects in meeting obligations)												
	<input checked="" type="checkbox"/> General Fund Revenues <input checked="" type="checkbox"/> Reduction in <input type="checkbox"/> Special Reserve <input type="checkbox"/> Other (please explain)												
	Assumptions: General Fund revenues consisting of Property Taxes and Parcel Taxes. Revenue estimates include charter school student transfer estimates.												
22.	What is the impact of the agreement on deficit spending in the current or future year(s)? Explanation: Agreement will not increase deficit spending in 20-21 or 21-22.												
23.	State Minimum Reserve Calculation (inclusive of cost of settlement): <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Total Expenditures and Other Uses:</td> <td style="width: 10%; text-align: right;">\$</td> <td style="width: 30%; text-align: right;">4,288,778.00</td> </tr> <tr> <td>Minimum State Reserve Percentage</td> <td></td> <td style="text-align: right;">8%</td> </tr> <tr> <td>Minimum State Reserve Requirement (\$64,000 minimum)</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">343,102.24</td> </tr> </table>	Total Expenditures and Other Uses:	\$	4,288,778.00	Minimum State Reserve Percentage		8%	Minimum State Reserve Requirement (\$64,000 minimum)	\$	343,102.24			
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24.	Budgeted Unrestricted Reserve (After Impact of Proposed Agreement in Year 3 of the MYP) <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">General Fund - Budgeted Unrestricted Reserve for Economic Uncertainties</td> <td style="width: 10%; text-align: right;">\$</td> <td style="width: 20%; text-align: right;">508,855</td> </tr> <tr> <td>General Fund - Budgeted Unrestricted Unappropriated Amount</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">-</td> </tr> <tr> <td>Special Reserve Fund (17) - Reserve for Economic Uncertainties, Unassigned & Unappropriated</td> <td></td> <td></td> </tr> <tr> <td>Total District Budgeted Unrestricted Reserves</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">508,855</td> </tr> </table>	General Fund - Budgeted Unrestricted Reserve for Economic Uncertainties	\$	508,855	General Fund - Budgeted Unrestricted Unappropriated Amount	\$	-	Special Reserve Fund (17) - Reserve for Economic Uncertainties, Unassigned & Unappropriated			Total District Budgeted Unrestricted Reserves	\$	508,855
General Fund - Budgeted Unrestricted Reserve for Economic Uncertainties	\$	508,855											
General Fund - Budgeted Unrestricted Unappropriated Amount	\$	-											
Special Reserve Fund (17) - Reserve for Economic Uncertainties, Unassigned & Unappropriated													
Total District Budgeted Unrestricted Reserves	\$	508,855											
	Meets reserve requirement Met												

PUBLIC DISCLOSURE OF PROPOSED COLLECTIVE BARGAINING AGREEMENT

Lagunitas School District

For submission to the governing board and the county superintendent of schools,
and in accordance with the public disclosure requirements of AB-1200 (Statutes 1991, Chapter 1213)
as revised by AB 2756 (Statutes of 2004), and G.C. 3547.5 (Statutes of 2004, Chapter 25).

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General Fund - Budgeted Unrestricted Reserve for Economic Uncertainties	\$	508,855																
General Fund - Budgeted Unrestricted Unappropriated Amount	\$	-																
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Total District Budgeted Unrestricted Reserves	\$	508,855																
		Met																
	Meets reserve requirement																	

PUBLIC DISCLOSURE OF PROPOSED COLLECTIVE BARGAINING AGREEMENT

FISCAL IMPACT IN CURRENT YEAR AND TWO SUBSEQUENT YEARS

Lagunitas School District

General Fund Combined

6/17/2021

Current Fiscal Year 2020-2021

(Col. 1)	(Col. 2)	(Col. 3)	(Col. 4)
Latest Board- Approved Budget Before Settlement as of: 3/11/2021	Adjustments as a Direct Result of this Proposed Settlement	Other Revisions (Including Other Proposed Bargaining Agreements)	Projected District Budget After Settlement of Agreement (Cols. 1 + 2 + 3)
P2 ADA= 225	CSEA	LTA & Unrep.	COMBINED TOTAL
LCFF ADA=			

A. Revenues and Other Financing Sources

				6/17/21
1. LCFF/Revenue Limit Sources	8010-8099	\$ 2,775,897		\$ 2,775,897
2. Federal Revenue	8100-8299	165,634		165,634
3. Other State Revenues	8300-8599	526,151		526,151
4. Other Local Revenues	8600-8799	1,114,242		1,114,242
5. Other Financing Sources	8900-8999	-		-
6. Total (sum lines A1 thru A5)		4,581,924	-	4,581,924

B. Expenditures and Other Financing Uses

1. Certificated Salaries	1000-1999	\$ 1,279,590		\$ 52,519	\$ 1,332,109
2. Classified Salaries	2000-2999	882,371	22,065	\$ 12,101	916,537
3. Employee Benefits	3000-3999	1,017,906	6,708	\$ 16,416	1,041,030
4. Books and Supplies	4000-4999	270,802	-		270,802
5. Services & Other Operating Expd.	5000-5999	796,458	-		796,458
6. Capital Outlay	6000-6999	-			-
7. Other Outgo (no Indirect)	7100-7299, 7400-7499	-			-
8. Other Outgo - Indirect	7300-7399	89,793	-		89,793
9. Other Financing Uses	7600-7699	96,500	-		96,500
10. Other Adjustments					
11. Total (sum lines B1 thru B10)		4,433,420	28,773	81,036	4,543,229

C. NET INCREASE (DECREASE) IN FUND BALANCE (line A6 minus line B11)

\$ 148,504	\$ (28,773)	\$ (81,036)	\$ 38,695
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D. FUND BALANCE

1. Net Beginning Fund Balance	9791-9795	\$ 830,445	\$ -		\$ 830,445
2. Ending Fund Balance		\$ 978,949	\$ -		\$ 869,140
3. Components of Ending Fund Balance					
a. Nonspendable	9711-9719	\$ 5,000	\$ -		\$ 5,000
b. Restricted	9740	431,224	-		431,224
c. Committed	9750,9760	-	-		-
d. Assigned	9780	134,415	-	(57,192)	77,223
e. Unassigned/Unappropriated					
1. Reserve for Economic Uncert.	9789	348,825	-		348,825
2. Unassigned/Unappropriated	9790	59,485	-	(23,844)	35,641
FUND 17 RESERVES	9789,9790	-			
% of State Required Reserves		9.21%		Meets	8.46%

If the total amount of the adjustment in Column 2 does not agree with the amount of the total cost shown in DISCLOSURE tab, #9a, Total Compensation Increase, please explain. Also list any other assumptions used or included in Col. 3:

Column 2	28,773	Disclosure Tab #9a	28,773	Variance	-
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PUBLIC DISCLOSURE OF PROPOSED COLLECTIVE BARGAINING AGREEMENT

FISCAL IMPACT IN CURRENT YEAR AND TWO SUBSEQUENT YEARS

Lagunitas School District

General Fund Combined

6/17/2021

First Subsequent Year 2021-2022

	(Col. 1) Latest Board- Approved MYP Before Settlement - as of: 3/11/2021 P2 ADA= 192	(Col. 2) Adjustments as a Direct Result of this Proposed Settlement CSEA	(Col. 3) Other Revisions (Include all adjustments needed to support ongoing costs of agreement) LTA & Unrep.	(Col. 4) Projected District MYP After Settlement of Agreement (Cols. 1 + 2 + 3) COMBINED TOTAL
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A. Revenues and Other Financing Sources

1. LCFF/Revenue Limit Sources	8010-8099	\$ 2,775,897	\$ 83,276	2,859,173
2. Federal Revenue	8100-8299	165,634		165,634
3. Other State Revenues	8300-8599	187,168		187,168
4. Other Local Revenues	8600-8799	1,112,617	\$ 31,436	1,144,053
5. Other Financing Sources	8900-8999			-
6. Total (sum lines A1 thru A5)		4,241,316	114,712	4,356,028

B. Expenditures and Other Financing Uses

1. Certificated Salaries	1000-1999	\$ 1,247,327	\$ 49,228	1,296,555
2. Classified Salaries	2000-2999	853,384	5,194	882,524
3. Employee Benefits	3000-3999	1,004,448	1,629	1,024,538
4. Books and Supplies	4000-4999	242,552		242,552
5. Services & Other Operating Expd.	5000-5999	863,182		863,182
6. Capital Outlay	6000-6999			-
7. Other Outgo (no Indirect)	7100-7299, 7400-7499			-
8. Other Outgo - Indirect	7300-7399	77,883		77,883
9. Other Financing Uses	7600-7699	98,000		98,000
10. Other Adjustments				-
11. Total (sum lines B1 thru B10)		4,386,776	6,823	4,485,234

C. NET INCREASE (DECREASE) IN FUND

BALANCE (line A6 minus line B11)	\$ (145,460)	\$ (6,823)	\$ 23,077	\$ (129,206)
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D. FUND BALANCE

1. Net Beginning Fund Balance	9791-9795	\$ 978,949	\$ 869,140
2. Ending Fund Balance		\$ 833,489	\$ 739,934
3. Components of Ending Fund Balance			
a. Nonspendable	9711-9719	\$ 5,000	\$ 5,000
b. Restricted	9740	96,655	121,767
c. Committed	9750,9760		3
d. Assigned	9780	215,188	123,292
e. Unassigned/Unappropriated			
1. Reserve for Economic Uncert.	9789	214,027	214,288
2. Unassigned/Unappropriated	9790	302,619	275,584
FUND 17 RESERVES	9789,9790		-
% of State Required Reserves		11.78%	Meets 10.92%

If the total amount of the adjustment in Column 2 does not agree with the amount of the total cost shown in DISCLOSURE tab, #9a, Total Compensation Increase, please explain. Also list any other assumptions used or included in Col. 3:

Column 2	6,823	Disclosure Tab #9a	6,823	Variance	-
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Assumptions used (LCFF Gap funding, COLA, Other Revenue COLAs, Addl/Reduced staffing, etc):

PUBLIC DISCLOSURE OF PROPOSED COLLECTIVE BARGAINING AGREEMENT

FISCAL IMPACT IN CURRENT YEAR AND TWO SUBSEQUENT YEARS

Lagunitas School District

General Fund Combined

6/17/2021

Second Subsequent Year 2022-2023

(Col. 1)	(Col. 2)	(Col. 3)	(Col. 4)
Latest Board- Approved MYP Before Settlement - as of: 3/11/2021	Adjustments as a Direct Result of this Proposed Settlement	Other Revisions (Include all adjustments needed to support ongoing costs of agreement)	Projected District MYP After Settlement of Agreement (Cols. 1 + 2 + 3)
P2 ADA= 192	CSEA	LTA & Unrep	COMBINED TOTAL

A. Revenues and Other Financing Sources

				6/17/21
1. LCFF/Revenue Limit Sources	8010-8099	\$ 2,859,173	\$ 85,776	\$ 2,944,949
2. Federal Revenue	8100-8299	78,905		78,905
3. Other State Revenues	8300-8599	177,455		177,455
4. Other Local Revenues	8600-8799	1,226,369	32,840	1,259,209
5. Other Financing Sources	8900-8999			-
6. Total (sum lines A1 thru A5)		4,341,902	-	4,460,518

B. Expenditures and Other Financing Uses

1. Certificated Salaries	1000-1999	\$ 1,220,658		\$ 1,220,658
2. Classified Salaries	2000-2999	875,224		875,224
3. Employee Benefits	3000-3999	1,024,960		1,024,960
4. Books and Supplies	4000-4999	84,925		84,925
5. Services & Other Operating Expd.	5000-5999	977,588		977,588
6. Capital Outlay	6000-6999			-
7. Other Outgo (no Indirect)	7100-7299, 7400-7499			-
8. Other Outgo - Indirect	7300-7399	61,504		61,504
9. Other Financing Uses	7600-7699	83,500		83,500
10. Other Adjustments		-		-
11. Total (sum lines B1 thru B10)		4,328,359	-	4,328,359

C. NET INCREASE (DECREASE) IN FUND BALANCE (line A6 minus line B11)

\$ 13,543	\$ -	\$ 118,616	\$ 132,159
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D. FUND BALANCE

1. Net Beginning Fund Balance	9791-9795	\$ 833,489		\$ 739,934
2. Ending Fund Balance		\$ 847,032	\$ -	\$ 872,093
3. Components of Ending Fund Balance				
a. Nonspendable	9711-9719	\$ 5,000		\$ 5,000
b. Restricted	9740	99,655		99,655
c. Committed	9750,9760			-
d. Assigned	9780	247,959		247,959
e. Unassigned/Unappropriated				
1. Reserve for Economic Uncert.	9789	216,418		216,418
2. Unassigned/Unappropriated	9790	278,000	(35,596)	303,061
FUND 17 RESERVES	9789,9790			-
% of State Required Reserves		11.42%	Meets	12.00%

If the total amount of the adjustment in Column 2 does not agree with the amount of the total cost shown in DISCLOSURE tab, #9a, Total Compensation Increase, please explain. Also list any other assumptions used or included in Col. 3:

Column 2	-	Disclosure Tab #9a	-	Variance	-
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Assumptions used (LCFF Gap Funding, COLA, Other Revenue COLAs, Addl/Reduced staffing, etc):

PUBLIC DISCLOSURE OF PROPOSED COLLECTIVE BARGAINING AGREEMENT

CERTIFICATION

Lagunitas School District

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Collective Bargaining Agreement") in accordance with the requirements of AB-1200, AB-2756 and GC 3547.5.

To be signed by the District Superintendent AND Chief Business Official upon submission to the Governing Board and by the Board President upon formal Board action on the proposed agreement.

Signatures of District Superintendent and Chief Business Official must accompany copy of disclosure sent to the County Superintendent for Review 10 days prior to board meeting ratifying agreement.

We hereby certify that the costs incurred by the school district under this agreement can be met by the district during the term of the agreement.

John Carroll, District Superintendent
(signature)



Jeff Lippstreu, Chief Business Official
(signature)

Thursday June 17, 2021

Date

Thursday June 17, 2021

Date

After public disclosure of the major provisions contained in this document, the Governing Board, at its meeting on Jun 17, 2021, took action to approve the proposed Agreement with the CSEA Bargaining Unit.

President, Governing Board
(signature)

Thursday June 17, 2021

Date

**Jeff Lippstreu
Chief Business Official
Lagunitas School District**

To: Board of Trustees

From: Jeff Lippstreu, C.B.O.

Date: 6/14/2021

Re: AB 1200 Disclosure Document for Unrepresented Employees of Lagunitas School District for July 1, 2020 – June 30, 2022

Summary:

Public Disclosure of Collective Bargaining Agreement in Accordance with AB 1200 (Statutes 1991, Chapter 1213), as revised by AB 2756 (Statutes 2004), and Government Code 3547.5 (Statutes of 2004, Chapter 25).

Rationale:

Prior to approving a collective bargaining agreement, the provisions of any proposed agreement must be disclosed at a public meeting of the District Governing Board per Government Code Section 3547. Additionally, disclosure documents require the District Superintendent and the Chief Business Official shall certify in writing that the costs incurred by the District under the agreement can be met by the District during the term of the agreement.

The Lagunitas School District will maintain the recommended reserve requirement level of 5% as designated by the State, as well as the supplemental Board Reserve of 3%. Disclosure includes agreement with CSEA, LTA & unrepresented employees.

Recommended Motion:

Approval of Public Disclosure of Collective Bargaining Agreement in Accordance with AB 1200 (Statutes 1991, Chapter 1213), as revised by AB 2756 (Statutes 2004), and Government Code 3547.5

Attachment:

Spreadsheet

Salary Considerations of Disclosure:

LTA

20-21:

- 1) 3% increase to salary schedule retractive to 7/1/2020
- 2) \$1,500 one-time, off-schedule payment per Full Time Equivalent (FTE)

21-22:

- 1) 2% increase to salary schedule effective 7/1/2021

CSEA

20-21:

- 1) 1% increase to salary schedule retractive to 7/1/2020 (Previously agreed to a 2% increase for 20-21 on 3/12/2020)
- 2) \$1,500 one-time, off-schedule payment per Full Time Equivalent (FTE)

21-22:

- 1) No change to 2% increase to salary schedule effective 7/1/2021 (Previously agreed to a 2% increase for 21-22 on 3/12/2020)

Unrepresented Employees

20-21:

- 1) 3% increase to salary schedule retractive to 7/1/2020
- 2) \$1,500 one-time, off-schedule payment per Full Time Equivalent (FTE) of non-administrative staff

21-22:

- 1) 2% increase to salary schedule effective 7/1/2021

Fiscal Consideration

LTA:		Schedule Increase	1-Time	Benefits	TOTAL:
20-21:	3%:	\$29,484	\$18,000	\$9,708	\$57,192
21-22:	2%*:	\$23,946		\$10,950	\$34,896

*2nd Yr salary schedule Cost on Disclosure must include 1st year settlement:

CSEA:		Schedule Increase	1-Time	Benefits	TOTAL:
20-21:	1%:	\$4,697	\$17,368	\$6,708	\$28,773
21-22:	2%*:	\$5,194		\$1,629	\$6,823

*2nd Yr salary schedule Cost on Disclosure must include 1st year settlement:

Unrepresented:		Schedule Increase	1-Time	Benefits	TOTAL:
20-21:	3%:	\$14,136	\$3,000	\$9,708	\$26,844
21-22:	2%*:	\$9,810		\$7,511	\$17,321

*2nd Yr salary schedule Cost on Disclosure must include 1st year settlement:

PUBLIC DISCLOSURE OF PROPOSED COLLECTIVE BARGAINING AGREEMENT

For submission to the governing board and the county superintendent of schools,
and in accordance with the public disclosure requirements of AB-1200 (Statutes 1991, Chapter 1213)
as revised by AB 2756 (Statutes of 2004), and G.C. 3547.5 (Statutes of 2004, Chapter 25).

Lagunitas

School District

BARGAINING UNIT:

Unrepresented Employees

☒ Certificated

☒ Classified

PERIOD OF AGREEMENT

The proposed agreement covers the period beginning on:
and ending on:

7/1/2020

6/30/2022

If this agreement is part of a multi-year contract, indicate ALL fiscal years covered:

Fiscal Years:

2020-21

2021-22

2022-23

Reopeners: Yes or NO ?

NO

NO

NO

if Yes, What Areas?

3.00% on schedule increase retroactive to 7/1/20. One-time, off-schedule payment of \$1,500/FTE for non administrative unrepresented staff (2.0 FTE). 2% on schedule increase for 2021-22.

To be acted upon by the Governing Board at its meeting on:

6/17/2021

Date of governing board approval of budget revisions

6/17/2021

Budget Revisions to be submitted no later than 45 days after approval:

6/17/2021

Provide a copy of the board-approved budget revisions and board minutes within 45 days.

If the board-approved revisions are different from the proposed budget adjustments
provide a detailed report upon approval of the district governing board.

GENERAL

STATUS OF ALL BARGAINING UNIT AGREEMENTS

	Unit	Status	# FTE Represented
Certificated:	LTA	Settled	12.00
Classified:	CSEA Unit #749	Settled	11.58
Other:	Unrepresented Group	Settled	4.00

NARRATIVE OF AGREEMENT:

Provide a brief narrative of the proposed changes in compensation and attach a copy of the Tentative Agreement.

3.00% on schedule increase retroactive to 7/1/20. One-time, off-schedule payment of \$1,500/FTE for non administrative unrepresented staff (2.0 FTE). 2% on schedule increase for 2021-22.

PUBLIC DISCLOSURE OF PROPOSED COLLECTIVE BARGAINING AGREEMENT

For submission to the governing board and the county superintendent of schools,
and in accordance with the public disclosure requirements of AB-1200 (Statutes 1991, Chapter 1213)
as revised by AB 2756 (Statutes of 2004), and G.C. 3547.5 (Statutes of 2004, Chapter 25).

Lagunitas School District

COMPENSATION PROVISIONS

SALARIES: PERCENTAGE INCREASE/DECREASE IN SALARIES IN PROPOSED AGREEMENT:

COMPENSATION		Fiscal Impact of Proposed Agreement		
		Current Year	Year 2	Year 3
		2020-2021	2021-2022	2022-2023
1a.	Salary cost before agreement (latest board approved budget and multi-year projection)	\$ 471,205	\$ 490,485	
1b.	Step & Column Increase (Decrease) included in total salary cost	2.50%	2.50%	2.50%
1c.	Statutory benefits cost before agreement (latest board approved budget)	\$ 128,934 27.36%	\$ 153,838 31.36%	0.00%
1d.	CY Health & Welfare Benefits cost before agreement	\$ 35,471	\$ 35,826	
2.	Step & Column - Increase (Decrease) due to settlement	Cost (=/-) Percent	\$ - 0.00%	0.00%
3.	Salary Schedule - Increase (Decrease) due to settlement	Cost (=/-) Percent	\$ 14,136 3.00%	\$ 23,946 4.88%
4.	Other Compensation - Increase (Decrease) (Stipends, bonuses, retro pay. Etc.)	Cost (=/-) Percent Description	\$ 3,000 0.64% \$1,500/FTE 1-Time	\$ - 0.00%
5.	Other Salary changes - increase (decrease) FTE	Cost (=/-) FTE	\$ - n/a	\$ -
6.	Statutory Benefits - Increase (Decrease) in STRS, PERS, FICA, WC, UI, OASDI, Medicare etc.	Cost (=/-) Percent Description	6,708 5.20%	7,511 4.88%
7.	Health & Welfare Benefits - Increase (Decrease) (Medical, Dental, Vision, Life Insurance, etc.	Cost (=/-) Percent Description	\$ - 0.00% n/a	\$ - 0.00%
8a.	Total Salary - Increase (Decrease) (total Lines 2 - 5)	Cost (=/-) Percent	\$ 17,136 3.64%	\$ 23,946 4.88%
8b.	Total Salary Increase including step (lines 1b + 8		6.14%	7.38%
8c.	Total Salary after settlement		\$ 488,341	\$ 514,431
9a.	Total Compensation - Increase (Decrease) (total Lines 2 - 6)	Cost (=/-) Percent	\$ 23,844 3.75%	\$ 31,457 4.62%
9b.	Total compensation after settlement		\$ 659,454	\$ 711,606
10.	Total Compensation Cost for AVERAGE Represented Employee - Increase (Decrease)	FTE Pre-Settlement Post Settlement Percent	4.00 \$ 158,903 \$ 164,864 3.75%	4.00 \$ 170,037 \$ 177,901 4.62%
11.	Cost of 1% after above compensation (salary and statutory benefits)		\$ 6,240	\$ 6,758
12.	Please indicate if Health/Welfare Benefit Capped : (Indicate details such as different caps per health plans or any super composite rates) No change to Medical Benefits calculations.			
	Current Cap:		\$ 10,114.00	Single 100%
	Proposed Cap:		\$ 10,114.00	2=72%, Fam=62%
	Average Capped Amount increase per employee		\$ -	0%

PUBLIC DISCLOSURE OF PROPOSED COLLECTIVE BARGAINING AGREEMENT

For submission to the governing board and the county superintendent of schools,
and in accordance with the public disclosure requirements of AB-1200 (Statutes 1991, Chapter 1213)
as revised by AB 2756 (Statutes of 2004), and G.C. 3547.5 (Statutes of 2004, Chapter 25).

Lagunitas

School District

OTHER PROVISIONS (COMPENSATION AND NON-COMPENSATION)

The following are additional compensation and non-compensation provisions contained in the proposed agreement:
(Please indicate, in detail, the terms of the agreement covered in each section)

13.	OTHER COMPENSATION: Off-Schedule Stipends, Bonuses, etc. (amounts, staff affected, total cost) 1.00% off-schedule, one-time payment of \$1,500 paid proportionately to position per FTE.
14.	CONCESSIONS: Furlough Days, Salary Reductions, etc. (staff affected, total savings) None.
15.	NON-COMPENSATION: Class Size Adjustments, Staff Development Days, Teacher Prep Time, etc. Be specific. None.
16.	Please include any additional comments and explanations as necessary to explain the settlement, including. If there will be composite rates, or any other specifics on any compensation changes, include specifics such as amount saved, staff affected, and total cost: None.
17.	What are the specific impacts on instructional and support programs to accommodate the settlement? Include the impact of non-negotiated changes such as staff reductions and program reductions/eliminations None
18.	CONTINGENCY AND/OR RESTORATION LANGUAGE: Include specific areas identified for reopeners and specific contingency and/or restoration language. None.

PUBLIC DISCLOSURE OF PROPOSED COLLECTIVE BARGAINING AGREEMENT

LagunitasSchool District

For submission to the governing board and the county superintendent of schools,
and in accordance with the public disclosure requirements of AB-1200 (Statutes 1991, Chapter 1213)
as revised by AB 2756 (Statutes of 2004), and G.C. 3547.5 (Statutes of 2004, Chapter 25).

SOURCE OF FUNDING FOR PROPOSED AGREEMENT

19.	Provide a brief narrative of the funds available in the current year to provide for the costs of this agreement: <input checked="" type="checkbox"/> General Fund Revenues <input type="checkbox"/> Reduction in <input type="checkbox"/> Special Reserve <input type="checkbox"/> Other (please explain)																	
	Explanation: General Fund revenues consisting of Property Taxes and Parcel Taxes. Revenue estimates include charter school student transfer estimates.																	
20.	How will the ongoing cost of the proposed agreement be funded in future years? <input checked="" type="checkbox"/> General Fund Revenues <input checked="" type="checkbox"/> Reduction in Expenditures <input type="checkbox"/> Special Reserve <input type="checkbox"/> Other (please explain)																	
	Explanation: One-time funding for 21-22 allows for 1.50 FTE Intervention Aides. Positions will be eliminated as of 6/30/22.																	
21.	If multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in future years? Please identify which years this agreement will cover: _____ 2020-21 _____ 2021-22 (Remember to include compounding effects in meeting obligations)																	
	<input checked="" type="checkbox"/> General Fund Revenues <input checked="" type="checkbox"/> Reduction in <input type="checkbox"/> Special Reserve <input type="checkbox"/> Other (please explain)																	
	Assumptions: General Fund revenues consisting of Property Taxes and Parcel Taxes. Revenue estimates include charter school student transfer estimates.																	
22.	What is the impact of the agreement on deficit spending in the current or future year(s)? Explanation: Agreement will not increase deficit spending in 20-21 or 21-22.																	
23.	State Minimum Reserve Calculation (inclusive of cost of settlement): <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Total Expenditures and Other Uses:</td> <td style="width: 10%; text-align: right;">\$</td> <td style="width: 30%; text-align: right;">4,288,778.00</td> </tr> <tr> <td>Minimum State Reserve Percentage</td> <td></td> <td style="text-align: right;">8%</td> </tr> <tr> <td>Minimum State Reserve Requirement (\$64,000 minimum)</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">343,102.24</td> </tr> </table>			Total Expenditures and Other Uses:	\$	4,288,778.00	Minimum State Reserve Percentage		8%	Minimum State Reserve Requirement (\$64,000 minimum)	\$	343,102.24						
Total Expenditures and Other Uses:	\$	4,288,778.00																
Minimum State Reserve Percentage		8%																
Minimum State Reserve Requirement (\$64,000 minimum)	\$	343,102.24																
24.	Budgeted Unrestricted Reserve (After Impact of Proposed Agreement in Year 3 of the MYP) <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">General Fund - Budgeted Unrestricted Reserve for Economic Uncertainties</td> <td style="width: 10%; text-align: right;">\$</td> <td style="width: 20%; text-align: right;">508,855</td> </tr> <tr> <td>General Fund - Budgeted Unrestricted Unappropriated Amount</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">-</td> </tr> <tr> <td>Special Reserve Fund (17) - Reserve for Economic Uncertainties, Unassigned & Unappropriated</td> <td></td> <td></td> </tr> <tr> <td>Total District Budgeted Unrestricted Reserves</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">508,855</td> </tr> <tr> <td colspan="2"></td> <td style="text-align: right; border-top: 1px solid black;">Met</td> </tr> </table> Meets reserve requirement			General Fund - Budgeted Unrestricted Reserve for Economic Uncertainties	\$	508,855	General Fund - Budgeted Unrestricted Unappropriated Amount	\$	-	Special Reserve Fund (17) - Reserve for Economic Uncertainties, Unassigned & Unappropriated			Total District Budgeted Unrestricted Reserves	\$	508,855			Met
General Fund - Budgeted Unrestricted Reserve for Economic Uncertainties	\$	508,855																
General Fund - Budgeted Unrestricted Unappropriated Amount	\$	-																
Special Reserve Fund (17) - Reserve for Economic Uncertainties, Unassigned & Unappropriated																		
Total District Budgeted Unrestricted Reserves	\$	508,855																
		Met																

PUBLIC DISCLOSURE OF PROPOSED COLLECTIVE BARGAINING AGREEMENT

FISCAL IMPACT IN CURRENT YEAR AND TWO SUBSEQUENT YEARS

Lagunitas School District

General Fund Combined

6/17/2021

Current Fiscal Year 2020-2021

(Col. 1) Latest Board- Approved Budget Before Settlement as of: 6/17/2021 P2 ADA= 225 LCFF ADA=	(Col. 2) Adjustments as a Direct Result of this Proposed Settlement UNREP	(Col. 3) Other Revisions (Including Other Proposed Bargaining Agreements) LTA & CSEA	(Col. 4) Projected District Budget After Settlement of Agreement (Cols. 1 + 2 + 3) COMBINED TOTAL
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A. Revenues and Other Financing Sources

				6/17/21
1. LCFF/Revenue Limit Sources	8010-8099	\$ 2,775,897		\$ 2,775,897
2. Federal Revenue	8100-8299	165,634		165,634
3. Other State Revenues	8300-8599	526,151		526,151
4. Other Local Revenues	8600-8799	1,114,242		1,114,242
5. Other Financing Sources	8900-8999	-		-
6. Total (sum lines A1 thru A5)		4,581,924	-	4,581,924

B. Expenditures and Other Financing Uses

1. Certificated Salaries	1000-1999	\$ 1,279,590	\$ 5,035	\$ 47,484	\$ 1,332,109
2. Classified Salaries	2000-2999	882,371	12,101	22,065	916,537
3. Employee Benefits	3000-3999	1,017,906	6,708	16,416	1,041,030
4. Books and Supplies	4000-4999	270,802	-		270,802
5. Services & Other Operating Expd.	5000-5999	796,458	-		796,458
6. Capital Outlay	6000-6999	-			-
7. Other Outgo (no Indirect)	7100-7299, 7400-7499	-			-
8. Other Outgo - Indirect	7300-7399	89,793	-		89,793
9. Other Financing Uses	7600-7699	96,500	-		96,500
10. Other Adjustments					
11. Total (sum lines B1 thru B10)		4,433,420	23,844	85,965	4,543,229

C. NET INCREASE (DECREASE) IN FUND

BALANCE (line A6 minus line B11)

\$ 148,504	\$ (23,844)	\$ (85,965)	\$ 38,695
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D. FUND BALANCE

1. Net Beginning Fund Balance	9791-9795	\$ 830,445	\$ -		\$ 830,445
2. Ending Fund Balance		\$ 978,949	\$ -		\$ 869,140
3. Components of Ending Fund Balance					
a. Nonspendable	9711-9719	\$ 5,000	\$ -		\$ 5,000
b. Restricted	9740	431,224	-		431,224
c. Committed	9750,9760	-	-		-
d. Assigned	9780	134,415	-	(62,119)	72,296
e. Unassigned/Unappropriated					
1. Reserve for Economic Uncert.	9789	348,825	-		348,825
2. Unassigned/Unappropriated	9790	59,485	-	(23,844)	35,641
FUND 17 RESERVES	9789,9790	-			
% of State Required Reserves		9.21%		Meets	8.46%

If the total amount of the adjustment in Column 2 does not agree with the amount of the total cost shown in DISCLOSURE tab, #9a, Total Compensation Increase, please explain. Also list any other assumptions used or included in Col. 3:

Column 2	23,844	Disclosure Tab #9a	23,844	Variance	-
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PUBLIC DISCLOSURE OF PROPOSED COLLECTIVE BARGAINING AGREEMENT

FISCAL IMPACT IN CURRENT YEAR AND TWO SUBSEQUENT YEARS

Lagunitas School District

General Fund Combined

6/17/2021

First Subsequent Year 2021-2022

(Col. 1)	(Col. 2)	(Col. 3)	(Col. 4)
Latest Board- Approved MYP Before Settlement - as of: 3/11/2021	Adjustments as a Direct Result of this Proposed Settlement	Other Revisions (Include all adjustments needed to support ongoing costs of agreement)	Projected District MYP After Settlement of Agreement (Cols. 1 + 2 + 3)
P2 ADA= 192	UNREP	LTA & CSEA	COMBINED TOTAL

A. Revenues and Other Financing Sources

				6/17/21
1. LCFF/Revenue Limit Sources	8010-8099	\$ 2,775,897	\$ 83,276	2,859,173
2. Federal Revenue	8100-8299	165,634		165,634
3. Other State Revenues	8300-8599	187,168		187,168
4. Other Local Revenues	8600-8799	1,112,617	\$ 31,436	1,144,053
5. Other Financing Sources	8900-8999			-
6. Total (sum lines A1 thru A5)		4,241,316	114,712	4,356,028

B. Expenditures and Other Financing Uses

1. Certificated Salaries	1000-1999	\$ 1,247,327	\$ 8,567	\$ 49,268	1,305,162
2. Classified Salaries	2000-2999	853,384	15,379	9,891	878,654
3. Employee Benefits	3000-3999	1,004,448	7,511	12,579	1,024,538
4. Books and Supplies	4000-4999	242,552			242,552
5. Services & Other Operating Expd.	5000-5999	863,182			863,182
6. Capital Outlay	6000-6999				-
7. Other Outgo (no indirect)	7100-7299, 7400-7499				-
8. Other Outgo - Indirect	7300-7399	77,883			77,883
9. Other Financing Uses	7600-7699	98,000			98,000
10. Other Adjustments					-
11. Total (sum lines B1 thru B10)		4,386,776	31,457	71,738	4,489,971

C. NET INCREASE (DECREASE) IN FUND

BALANCE (line A6 minus line B11)

\$ (145,460)	\$ (31,457)	\$ 42,974	\$ (133,943)
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D. FUND BALANCE

1. Net Beginning Fund Balance	9791-9795	\$	978,949			\$	869,140		
2. Ending Fund Balance		\$	833,489	\$	(31,457)	\$	42,974	\$	735,197
3. Components of Ending Fund Balance									
a. Nonspendable	9711-9719	\$	5,000			\$	-	\$	5,000
b. Restricted	9740		96,655				25,112		121,767
c. Committed	9750,9760								-
d. Assigned	9780		215,188		(261)		(71,738)		143,189
e. Unassigned/Unappropriated									
1. Reserve for Economic Uncert.	9789		214,027		261		-		214,288
2. Unassigned/Unappropriated	9790		302,619		(55,301)		3,635		250,953
FUND 17 RESERVES	9789,9790								-
% of State Required Reserves			11.78%				Meets		10.36%

If the total amount of the adjustment in Column 2 does not agree with the amount of the total cost shown in DISCLOSURE tab, #9a, Total Compensation Increase, please explain. Also list any other assumptions used or included in Col. 3:

Column 2	31,457	Disclosure Tab #9a	31,457	Variance	-
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Assumptions used (LCFF Gap funding, COLA, Other Revenue COLAs, Addl/Reduced staffing, etc):

PUBLIC DISCLOSURE OF PROPOSED COLLECTIVE BARGAINING AGREEMENT

FISCAL IMPACT IN CURRENT YEAR AND TWO SUBSEQUENT YEARS

Lagunitas School District

General Fund Combined

6/17/2021

Second Subsequent Year 2022-2023

(Col. 1)	(Col. 2)	(Col. 3)	(Col. 4)
Latest Board- Approved MYP Before Settlement - as of: 12/12/2019	Adjustments as a Direct Result of this Proposed Settlement	Other Revisions (Include all adjustments needed to support ongoing costs of agreement)	Projected District MYP After Settlement of Agreement (Cols. 1 + 2 + 3)
P2 ADA= 198	UNREP	LTA & CSEA	COMBINED TOTAL
LCFF ADA=			

A. Revenues and Other Financing Sources

1. LCFF/Revenue Limit Sources	8010-8099	\$ 2,859,173	\$ 85,776	\$ 2,944,949
2. Federal Revenue	8100-8299	78,905		78,905
3. Other State Revenues	8300-8599	177,455		177,455
4. Other Local Revenues	8600-8799	1,226,369	32,840	1,259,209
5. Other Financing Sources	8900-8999			-
6. Total (sum lines A1 thru A5)		4,341,902	-	4,460,518

B. Expenditures and Other Financing Uses

1. Certificated Salaries	1000-1999	\$ 1,220,658		\$ 1,220,658
2. Classified Salaries	2000-2999	875,224		875,224
3. Employee Benefits	3000-3999	1,024,960		1,024,960
4. Books and Supplies	4000-4999	84,925		84,925
5. Services & Other Operating Expd.	5000-5999	977,588		977,588
6. Capital Outlay	6000-6999			-
7. Other Outgo (no indirect)	7100-7299, 7400-7499			-
8. Other Outgo - Indirect	7300-7399	61,504		61,504
9. Other Financing Uses	7600-7699	83,500		83,500
10. Other Adjustments		-		-
11. Total (sum lines B1 thru B10)		4,328,359	-	4,328,359

C. NET INCREASE (DECREASE) IN FUND

BALANCE (line A6 minus line B11)

\$ 13,543	\$ -	\$ 118,616	\$ 132,159
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D. FUND BALANCE

1. Net Beginning Fund Balance	9791-9795	\$ 833,489		\$ 735,197
2. Ending Fund Balance		\$ 847,032	\$ -	\$ 867,356
3. Components of Ending Fund Balance				
a. Nonspendable	9711-9719	\$ 5,000		\$ 5,000
b. Restricted	9740	99,655		99,655
c. Committed	9750,9760			-
d. Assigned	9780	247,959		247,959
e. Unassigned/Unappropriated				
1. Reserve for Economic Uncert.	9789	216,418		216,418
2. Unassigned/Unappropriated	9790	278,000	(55,301)	298,324
FUND 17 RESERVES	9789,9790			-
% of State Required Reserves		11.42%	Meets	11.89%

If the total amount of the adjustment in Column 2 does not agree with the amount of the total cost shown in DISCLOSURE tab, #9a, Total Compensation Increase, please explain. Also list any other assumptions used or included in Col. 3:

Column 2	-	Disclosure Tab #9a	-	Variance	-
----------	---	--------------------	---	----------	---

Assumptions used (LCFF Gap Funding, COLA, Other Revenue COLAs, Addl/Reduced staffing, etc):

PUBLIC DISCLOSURE OF PROPOSED COLLECTIVE BARGAINING AGREEMENT

CERTIFICATION

Lagunitas School District

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Collective Bargaining Agreement") in accordance with the requirements of AB-1200, AB-2756 and GC 3547.5.

To be signed by the District Superintendent AND Chief Business Official upon submission to the Governing Board and by the Board President upon formal Board action on the proposed agreement.

Signatures of District Superintendent and Chief Business Official must accompany copy of disclosure sent to the County Superintendent for Review 10 days prior to board meeting ratifying agreement.

We hereby certify that the costs incurred by the school district under this agreement can be met by the district during the term of the agreement.

John Carroll, District Superintendent

(signature)



Jeff Lippstreu, Chief Business Official

(signature)

Thursday June 17, 2021

Date

Thursday June 17, 2021

Date

After public disclosure of the major provisions contained in this document, the Governing Board, at its meeting on Jun 17, 2021, took action to approve the proposed Agreement with the Unrepresented Employees Bargaining Unit.

President, Governing Board

(signature)

Thursday June 17, 2021

Date

Lagunitas ESD | BP 3270 Business and Noninstructional Operations

Sale And Disposal Of Books, Equipment And Supplies

The Board of Trustees recognizes its fiscal responsibility to maximize the use of district equipment, supplies, instructional materials, and other personal property while providing up-to-date resources that facilitate student learning and effective district operations. When the Board, upon recommendation of the Superintendent or designee, declares any district-owned personal property unusable, obsolete, or no longer needed, the Board shall determine the estimated value of the property and shall decide whether the property will be donated, sold, or otherwise disposed of as prescribed by law and administrative regulation.

(cf. 0440 - District Technology Plan)

(cf. 3512 - Equipment)

(cf. 6161.11 - Supplementary Instructional Materials)

(cf. 6163.1 - Library Media Centers)

The Board shall approve the price and terms of any sale or lease of personal property of the district.

If the Board members who are in attendance at a meeting unanimously agree that the property, whether one or more items, does not exceed \$2,500 in value, the property may be sold without advertising for bids. (Education Code 17546)

(cf. 9323.2 - Actions by the Board)

If the Board members who are in attendance at a meeting unanimously find that the value of the property is insufficient to defray the costs of arranging a sale, the property may be donated to a charitable organization deemed appropriate by the Board or may be disposed of in the local public dump. (Education Code 17546)

Instructional materials shall be considered obsolete or unusable by the district if they have been replaced by more recent editions or new materials selected by the Board, are not aligned with the district's academic standards or course of study, and have no foreseeable value in other instructional areas. Such materials may be sold or donated if they continue to serve educational purposes that would benefit others outside the district. Instructional materials are not appropriate for sale or donation if they meet any of the following criteria:

1. Contain information rendered inaccurate or incomplete by new research or technologies
2. Contain demeaning, stereotyping, or patronizing references to any group of persons protected against discrimination by law or Board policy
3. Are damaged beyond use or repair

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 1312.4 - Williams Uniform Complaint Procedures)

(cf. 6011 - Academic Standards)

(cf. 6143 - Courses of Study)

(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

The Superintendent or designee shall establish procedures to be used whenever the district sells equipment or supplies originally acquired under a federal grant or subgrant. Such procedures shall be designed to ensure the highest possible return. (2 CFR 200.313)

(cf. 3230 - Federal Grant Funds)

(cf. 3440 - Inventories)

Legal Reference:

EDUCATION CODE

17540-17542 Sale or lease of personal property by one district to another

17545-17555 Sale of personal property

35168 Inventory, including record of time and mode of disposal

60510-60530 Sale, donation, or disposal of instructional materials

GOVERNMENT CODE

25505 District property; disposition; proceeds

CODE OF REGULATIONS, TITLE 5

3944 Consolidated categorical programs, district title to equipment

3946 Disposal of equipment purchased with state and federal consolidated application funds

UNITED STATES CODE, TITLE 40

549 Surplus property

CODE OF FEDERAL REGULATIONS, TITLE 2

200.0-200.521 Federal uniform grant guidance

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

California School Accounting Manual

Standards for Evaluating Instructional Materials for Social Content, 2013

WEB SITES

California Department of Education: <http://www.cde.ca.gov>

School Services of California, Inc.: <http://www.sscal.com>

Policy LAGUNITAS ELEMENTARY SCHOOL DISTRICT

adopted: December 12, 2019 San Geronimo, California

Lagunitas ESD | AR 3270 Business and Noninstructional Operations

Sale And Disposal Of Books, Equipment And Supplies

Instructional Materials

Surplus or undistributed obsolete instructional materials that are usable for educational purposes may be sold by the district. Alternatively, such materials may be donated to: (Education Code 60510)

1. Another district, county free library, or other state institution
2. A United States public agency or institution
3. A nonprofit charitable organization
4. Children or adults in California or foreign countries for the purpose of increasing the general literacy of the people

(cf. 0440 - District Technology Plan)

(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

(cf. 6161.11 - Supplementary Instructional Materials)

(cf. 6163.1 - Library Media Centers)

Any organization, agency, or institution receiving obsolete instructional materials donated by the district shall certify to the Board of Trustees that it agrees to make no charge to any persons to whom it gives or lends these materials. (Education Code 60511)

At least 60 days before selling or donating surplus or undistributed obsolete instructional materials, the Superintendent or designee shall notify the public of the district's intention to do so through a public service announcement on a local television station, in a local newspaper, or by other means that will most effectively reach the entities described above. Representatives of those entities and members of the public also shall be notified of the opportunity to address the Board regarding the distribution of these materials.

(cf. 9323 - Meeting Conduct)

Surplus or undistributed obsolete instructional materials which are unusable or which cannot be distributed as specified above may be disposed of by either of the following: (Education Code 60530)

1. Mutilated as not to be salable as instructional materials and sold for scrap or for use in the manufacture of paper pulp or other substances at the highest obtainable price
2. Destroyed by any economical means, provided that the materials are not destroyed until at least 30 days after the district has given notice to all persons who have filed a request for such notice

(cf. 3510 - Green School Operations)

(cf. 3511.1 - Integrated Waste Management)

Equipment/Supplies Acquired with Federal Funds

When the district has a need to replace equipment originally purchased with funds from a federal grant or subgrant, it may, subject to the approval of the agency that awarded the grant, trade in the original equipment or

sell the property and use the proceeds to offset the cost of the replacement property. (2 CFR 200.313)

(cf. 3230 - Federal Grant Funds)

When any original or replacement equipment or supplies acquired under a federal grant or subgrant are no longer needed for the original project or program or for other federally supported activities, the district may retain or sell such items or, if the item has a current fair market value of less than \$5,000, may otherwise dispose of the item in a manner approved by the Board. Whenever the district sells equipment or supplies that have a current fair market value of \$5,000 or more, it shall provide an amount to the federal agency equal to the agency's share of the current market value of the equipment or the proceeds from the sale of the equipment or supplies. (2 CFR 200.313, 200.314)

In the event that the district is provided equipment that is federally owned, the district shall request disposition instructions from the federal agency when it no longer needs the equipment. (2 CFR 200.313)

Other Personal Property

The district may sell other surplus or obsolete district-owned personal property through any of the following methods:

1. The Superintendent or designee may advertise for bids by posting a notice in at least three public places in the district for at least two weeks, or by publishing a notice at least once a week for at least two weeks in a newspaper having a general circulation in the district and, if possible, publishing within the district. The district shall sell the property to the highest responsible bidder or shall reject all bids. (Education Code 17545, 17548)

Property for which no qualified bid has been received may be sold, without further advertising, by the Superintendent or designee. (Education Code 17546)

(cf. 3311 - Bids)

2. The property may be sold by means of a public auction conducted by district employees, employees of other public agencies, or by contract with a private auction firm. (Education Code 17545)

3. The district may sell the property without advertising for bids under any of the following conditions:

a. The Board members in attendance at a meeting have unanimously determined that the property does not exceed \$2,500 in value. (Education Code 17546)

(cf. 9323.2 - Actions by the Board)

b. The district sells the property to agencies of the federal, state, or local government, to any other school district, or to any agency eligible under the federal surplus property law and the sale price equals the cost of the property plus the estimated cost of purchasing, storing, and handling. (Education Code 17540; 40 USC 549)

c. The district sells or leases the property to agencies of the federal, state, or local government or to any other school district and the price and terms of the sale or lease are fixed by the Board and approved by the County Superintendent of Schools. (Education Code 17542)

Money received from the sale of surplus personal property shall be either deposited in the district reserve or general fund or credited to the fund from which the original purchase was made. (Education Code 17547)

(cf. 3100 - Budget)

Regulation LAGUNITAS ELEMENTARY SCHOOL DISTRICT

approved: December 12, 2019 San Geronimo, California

Sale and Disposal of Books, Equipment and Supplies Form
Lagunitas School District
June 17, 2021

[illegible]

Memo

To: Board of Trustees
From: Jeff Lippstreu, C.B.O.
Date: 06/17/21
Re: 2021-22 Education Protection Account

BACKGROUND:

As approved by the voters on November 6, 2012, The Schools and Local Public Safety Protection Act of 2012 (Proposition 30) temporarily increased the State's sales tax rate and the personal income tax rates for taxpayers in high tax brackets. Subsequently, voters passed Proposition 55 in 2016, which continued the income tax rates established by Proposition 30, and extended the funding to districts through 2030.

These propositions provide that a portion of K-14 general purpose funds must be utilized for instructional purposes. Revenues received by districts are deposited into an account called the Education Protection Account (EPA). For the majority of districts, EPA dollars are part of and not in addition to state aid; thus, a corresponding reduction is made to its general purpose funds. However, the EPA funding is additional state aid for the Lagunitas School District and other basic aid districts.

K-14 local agencies have the sole authority to determine how the funds received from the EPA are spent, but with these provisions: the plan must be approved by the governing board during a public meeting; EPA funds cannot be used for the salaries or benefits of administrators or any other administrative costs (as determined through the account code structure); Each year, the local agency must publish on its website an accounting of how much money was received from the EPA and how the funds were expended.

MOTION:

Approve Education Protection Account accounting and resolution for 2021-22 fiscal year.

Lagunitas School District
Fund 01, Resource 1400 - Education Protection Account
Fiscal Year 2020-21

Description	Object Codes	Amount
AMOUNT AVAILABLE FOR THIS FISCAL YEAR		
Education Protection Account Entitlement	8012	\$45,608.00
EXPENDITURES AND OTHER FINANCING USES		
(Objects 1000-7999)		
Instruction	1000-1999	\$45,608.00
Instruction-Related Services		
Instructional Supervision and Administration	2100-2150	
AU of a Multidistrict SELPA	2200	
Instructional Library, Media, and Technology	2420	
Other Instructional Resources	2490-2495	
School Administration	2700	
Pupil Services		
Guidance and Counselling Services	3110	
Psychological Services	3120	
Attendance and Social Work Services	3130	
Health Services	3140	
Speech Pathology and Audiology Services	3150	
Pupil Testing Services	3160	
Pupil Transportation	3600	
Food Services	3700	
Other Pupil Services	3900	
Ancillary Services	4000-4999	
Community Services	5000-5999	
Enterprise	6000-6999	
General Administration	7000-7999	
Plant Services	8000-8999	
Other Outgo	9000-9999	
TOTAL EXPENDITURES AND OTHER FINANCING SOURCES		\$45,608.00
BALANCE (Total Available minus Total Expenditures and Other Financing Sources)		\$0.00

LAGUNITAS SCHOOL DISTRICT

RESOLUTION NO. 2022-01

REGARDING THE EDUCATION PROTECTION ACCOUNT

WHEREAS, the voters approved temporary sales and income tax increases with Proposition 30 on November 6, 2012; and voters approved Proposition 55 on November 8, 2016 which allowed the sales tax increase to expire in 2016 while extending the increased income tax rates through 2030.

WHEREAS, Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012; and Proposition 55 amended Article XIII, Section 36 of the California Constitution effective November 8, 2016 and commencing on January 1, 2018.

WHEREAS, the provisions of Article XIII, Section 36(e) create in the state general Fund an Education Protection Account to receive and disburse the revenues derived from the incremental increase in taxes impose by Article XIII, Section 36(f);

WHEREAS, before June 30th of each year, the Chief Business Official shall estimate the total amount of additional revenue, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during the next fiscal year;

WHEREAS, if the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the Education Protection Account within ten days preceding the end of the fiscal year;

WHEREAS, all monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county office of education, charter schools and community college district;

WHEREAS, monies deposited in the Education Protection Account shall not be used to pay any costs incurred by the Legislature, the Governor or any agency of state government;

WHEREAS, a community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction;

WHEREAS, the governing board of the district shall make the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting of the governing board;

WHEREAS, the monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost;

WHEREAS, each community college district, county office of education, school district and charter school shall annually publish on its Internet website an accounting of how much money was received from the Education Protection Account and how that money was spent;

WHEREAS, the annual independent financial and compliance audit required of community college district, county office of education, school districts and charter school shall ascertain and verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution;

WHEREAS, expenses incurred by community college districts, county offices of education, school district and charter schools to comply with the additional audit requirements of Article XII, Section 36 may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposed oaf Article XIII, Section 36.

NOW, THEREFORE, be it resolved, determined and ordered by the Board of Trustees of the Lagunitas School District as follows:

1. The monies received for the Education Protection Account shall be spend as required by Article XIII, Section 36 and the spending determinations on how the money will be spent shall be made in open session of a public meeting of the governing board of Lagunitas School District;
2. In compliance with Article XIII, Section 36(e), with the California Constitution, the governing board of the Lagunitas School District has determined to spend the monies received from the Education Protection Act for the 2021/22 school year on:
 - Teacher Salaries, Payroll costs: \$45,608.

PASSED AND ADOPTED this day, June 17, 2021, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

Secretary to the Board of Trustees

Memo

To: Board of Trustees
From: Jeff Lippstreu, C.B.O.
Date: 6/11/2021
Re: 2021-22 Tax Anticipation Note (TAN)

Background:

As a Basic Aid funded district, Lagunitas School District receives more than 70% of its Funding from property tax and parcel tax collections, which are paid to the district in December, April, and June of each fiscal year. At the same time, the District has financial obligations each month throughout the fiscal year. The combination creates the need to ensure cash flow is available throughout the fiscal year.

Education Code Section 42620 authorizes the Marin County Board of Supervisors to make Temporary transfers of funds to school districts that are experiencing cash shortages. For participation in the program, a District completes an annual request for a tax anticipation loan for cash flow from the County of Marin and provides an approved Board Resolution. Once the District receives approval from the Marin County Board of Supervisors, the County Auditor will allow the District to have a negative cash balance in any of its funds. The County of Marin will apply "negative interest" to these balances at the County's current interest rate. There are no other charges for this service.

The information for the justification and the maximum amount the District may borrow is based on the District's July 1 adopted budget. The calculated amount for 2021-22 is \$1,773,419.

Recommended Motion:

Approve Board Resolution for the establishment of a Tax Anticipation Note (TAN) with the County of Marin for the 2021-22 fiscal year.

Quick Summary / Abstract:

Approval of the Tax Anticipation Note (TAN) agreement for 2021-22 will provide the District with cash flow flexibility as per Education Code 42620 for funds held by the County of Marin on behalf of Lagunitas School District.



LAGUNITAS SCHOOL DISTRICT

RESOLUTION NO. 2022-02

TAX ANTICIPATION NOTE (TAN)

WHEREAS, school districts, community college districts and county boards of education are authorized by Sections 53850 to 53858, both inclusive, of the Government Code of the State of California (being Article 7.6, Chapter 4, Part 1, Division 2, Title 5 of the Government Code) to borrow money by the issuance of temporary note; and

WHEREAS, the Governing Board has determined that, in order to satisfy certain obligations and requirements of the school district, a public body corporate and politic located in the County of Marin, it is desirable that a sum not to exceed \$1,773,419 be borrowed for such purpose during its fiscal year ending June 30, 2022 by the issuance of its 2021-2022 Tax Anticipation Note, in anticipation of the receipt of taxes, to be received by the District for the general fund; and

WHEREAS, no money has heretofore been borrowed by or on behalf of the District through issuance of tax anticipation notes or temporary notes in anticipation of the receipts of, or payable from or secured by taxes, or other moneys for the fiscal year 2021-2022;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Lagunitas School District does hereby resolve the Note to be executed by a duly authorized officer of the district.

PASSED AND ADOPTED this day, June 17, 2021, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

Secretary to the Board

APPROVED:
ROY GIVEN
Director of Finance

Date

Director of Finance

RESOLUTION 2022-03
of the Governing Board of the

Lagunitas School/College District
County of Marin, State of California

AUTHORIZATION TO SIGN ON BEHALF OF THE GOVERNING BOARD

San Geronimo, California

June 17, 2021

City

Date

Pursuant to the provisions of Education Code Section 42630 to 42633 (School Districts) and 85230 to 85233 (Community College Districts) and other legal provisions, the members of the governing board of the above-named school/college district hereby authorize the officer or employee whose name and signature appear below to sign orders and other documents on behalf of the governing board of said school/college district during the period July 1, 2021-June 30, 2022 (not to exceed one fiscal year), subject to further board action limiting or extending this authority and notification to the County Superintendent and the County Auditor of such action.

John A. Carroll

IS AUTHORIZED TO SIGN THE FOLLOWING ON BEHALF OF THE BOARD:

Name (Typed)

Superintendent

Title

Please Indicate
"Yes" or "No"

Signature

Payroll & Retirement

Overpayment / Adjustment	Yes	<input checked="" type="checkbox"/>
Retirement Election Forms	Yes	<input checked="" type="checkbox"/>
Sick Leave Transfers	Yes	<input checked="" type="checkbox"/>
Sick Leave Service Credit Calculations	Yes	<input checked="" type="checkbox"/>

Cash Receipt / Disbursement Authorization

Endorsement Checks.....	Yes	<input checked="" type="checkbox"/>
Journal Vouchers Requests.....	Yes	<input checked="" type="checkbox"/>
Loan Request –Tax Anticipation Note (TAN)	Yes	<input checked="" type="checkbox"/>
Payroll Order Certification	Yes	<input checked="" type="checkbox"/>
Vendor Payment Certification	Yes	<input checked="" type="checkbox"/>
Deposit Transmittal	Yes	<input checked="" type="checkbox"/>

Attendance Reporting

Attendance Certifications	Yes	<input checked="" type="checkbox"/>
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State and Federal Reporting

Audit Findings-Certification of Corrective Action	Yes	<input checked="" type="checkbox"/>
Certification of Federal Funds	Yes	<input checked="" type="checkbox"/>
Independent Auditor Selection Form	Yes	<input checked="" type="checkbox"/>
Salary and Benefit Schedule (J90).....	Yes	<input checked="" type="checkbox"/>

Other (Please Specify).....

Signed by a majority of trustees (Original signatures required on all copies):

_____	_____	_____
_____	_____	_____
_____	_____	_____

RESOLUTION 2022-04
of the Governing Board of the

Lagunitas School/College District
County of Marin, State of California

AUTHORIZATION TO SIGN ON BEHALF OF THE GOVERNING BOARD

San Geronimo, California

June 17, 2021

City

Date

Pursuant to the provisions of Education Code Section 42630 to 42633 (School Districts) and 85230 to 85233 (Community College Districts) and other legal provisions, the members of the governing board of the above-named school/college district hereby authorize the officer or employee whose name and signature appear below to sign orders and other documents on behalf of the governing board of said school/college district during the period July 1, 2021-June 30, 2022 (not to exceed one fiscal year), subject to further board action limiting or extending this authority and notification to the County Superintendent and the County Auditor of such action.

Jeff Lippstreu

IS AUTHORIZED TO SIGN THE FOLLOWING ON BEHALF OF THE BOARD:

Name (Typed)

Chief Business Official

Title

Signature

Please Indicate
"Yes" or "No"

Payroll & Retirement

Overpayment / Adjustment	Yes	<input checked="" type="checkbox"/>
Retirement Election Forms	Yes	<input checked="" type="checkbox"/>
Sick Leave Transfers	Yes	<input checked="" type="checkbox"/>
Sick Leave Service Credit Calculations	Yes	<input checked="" type="checkbox"/>

Cash Receipt / Disbursement Authorization

Endorsement Checks	Yes	<input checked="" type="checkbox"/>
Journal Vouchers Requests	Yes	<input checked="" type="checkbox"/>
Loan Request –Tax Anticipation Note (TAN)	Yes	<input checked="" type="checkbox"/>
Payroll Order Certification	Yes	<input checked="" type="checkbox"/>
Vendor Payment Certification	Yes	<input checked="" type="checkbox"/>
Deposit Transmittal	Yes	<input checked="" type="checkbox"/>

Attendance Reporting

Attendance Certifications	Yes	<input checked="" type="checkbox"/>
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State and Federal Reporting

Audit Findings-Certification of Corrective Action	Yes	<input checked="" type="checkbox"/>
Certification of Federal Funds	Yes	<input checked="" type="checkbox"/>
Independent Auditor Selection Form	Yes	<input checked="" type="checkbox"/>
Salary and Benefit Schedule (J90).....	Yes	<input checked="" type="checkbox"/>

Other (Please Specify).....

Signed by a majority of trustees (Original signatures required on all copies):

_____	_____	_____
_____	_____	_____
_____	_____	_____

**MEMORANDUM OF UNDERSTANDING
BETWEEN
BOLINAS-STINSON UNION SCHOOL DISTRICT
AND
LAGUNITAS SCHOOL DISTRICT**

This Memorandum of Understanding (hereinafter "MOU"), is entered into the 8th day of June, 2021 by and between Bolinas-Stinson Union School District (hereinafter "Bolinas-Stinson") and Lagunitas School District (hereinafter "Lagunitas").

WHEREAS, Bolinas-Stinson and Lagunitas have determined that it would be in their mutual best interest to share a qualified School District Superintendent; and

WHEREAS, Bolinas-Stinson has a qualified School District Superintendent available to provide such services for Lagunitas; and

WHEREAS, Lagunitas has a need for such services and desires to contract with Bolinas-Stinson for the provision of these services;

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. **SERVICES.** During the term of this agreement, Bolinas-Stinson shall provide to Lagunitas the services of Superintendent John Carroll, to serve as Superintendent of Lagunitas for 112.5 days. Payment for said services will be based upon the per diem rate of the superintendent's annual salary, health and welfare benefits and salary driven benefits (STRS, SDI, WC, etc.) as outlined on Attachment A of this memorandum of understanding. Any salary adjustments that impact this amount will be included in the total cost for superintendent services. By advanced mutual agreement of the Bolinas-Stinson Union School District, the Lagunitas School District and Superintendent John Carroll, additional days of service may be purchased at the per diem rate reflected in Attachment A.
2. **EMPLOYMENT.** The Superintendent shall, for all purposes, remain an employee of Bolinas-Stinson and shall not be considered an employee of Lagunitas for any purpose.
3. **TERM.** The term of this Agreement shall commence on July 1, 2021 and shall continue until June 30, 2022.
4. **PAYMENT.** Lagunitas shall reimburse Bolinas-Stinson for the actual costs of services provided, including, but not limited to, salary and benefits. Bolinas-Stinson shall bill Lagunitas on a quarterly basis. Furthermore, Lagunitas shall reimburse the Superintendent for actual and necessary expenses incurred by the Superintendent within the scope of his employment, so long as such expenses are permitted by policy or incurred with prior approval of the Board of the Lagunitas School District. In cases where an expense incurred benefits both districts (for example, conferences, legal training, etc.) each district shall pay 50% of the costs providing the expense was pre-approved. These expenses shall be reported to Lagunitas on a quarterly basis.
5. **SCHEDULE.** The parties agree to a regular schedule for John Carroll to be present in Lagunitas. A tentative calendar will be reflected in Attachment "B". Every effort will be made by Lagunitas to ensure that John Carroll is able to keep that schedule, allowing for emergencies and/or other critical circumstances that may arise from time to time. The parties agree to maintain flexibility to avoid potential conflicts in scheduling special School Board meetings.
6. **GOVERNING LAW.** This Agreement is made and entered into in the County of Marin, State of California.
7. **HOLD HARMLESS.** Bolinas-Stinson shall indemnify, hold harmless, and defend the Lagunitas School District, its officers, agents, and employees from and against all claims, damages, losses, and

expenses, including reasonable costs and attorneys' fees, arising out of or resulting from the Bolinas-Stinson School District's sole negligence in the performance of this agreement. Lagunitas shall indemnify, hold harmless, and defend Bolinas-Stinson, its officers, agents, and employees from and against all claims, damages, losses, and expenses, including reasonable costs and attorneys' fees, arising out of or resulting from the Lagunitas School District's sole negligence in the performance of this agreement.

8. **SUBSEQUENT CHANGES**. Any subsequent change in any of the terms of this MOU shall be in writing and mutually agreed to between the parties.
9. **REPRESENTATION BY COUNSEL**. Each party to this agreement understands and is aware that Lozano-Smith provides legal advice and services to each of the parties on this and other matters. Each party has no objection to this representation of the other party in the formation and implementation of this Agreement by the same legal counsel.

IN WITNESS WHEREOF, the foregoing agreement is hereby executed as of the date first above written.

BOLINAS-STINSON UNION SCHOOL DISTRICT:

By: Nathan Siedman
Nathan Siedman, President
Board of Trustees

approved 6/8/2021
(Date)

LAGUNITAS SCHOOL DISTRICT:

By: _____
James Sanders, President
Board of Trustees

(Date)

Attachment "A"

**ESTIMATED FINANCIAL CALCULATION FOR SUPERINTENDENT JOHN CARROLL
JULY 1, 2021 THROUGH JUNE 30, 2022**

For the - 2021-2022 school year effective 7/1/ 2021 to 6/30/2022

\$	211,000	Total salary compensation
	23,265	Health and welfare benefits (Kaiser, Vision, Dental)
	43,529	Salary driven benefits (20.63%)
	277,794	Total
	1,235	Per diem @ 225 days
	X 112.5	Lagunitas contract
\$	138,897	Total estimated salary and benefit costs to Lagunitas

reviewed and approved by the BSUSD Board of Trustees 2/9/2021

Month	M	T	W	T	F	ID	CALENDAR DETAILS
July				1	2		
	5	6	7	8	9		
	12	13	14	15	16		
	19	20	21	22	23		
	26	27	28	29	30		
August	2	3	4	5	6		
	9	10	11	12	13		8/16 staff development #1/3
	16	17	18	19	20		8/17 Staff work day # 1/3
	23	24	25	26	27		8/18 first day of school
September	30	31	1	2	3	9	8/27 staff development 2/3
	6	7	8	9	10		9/6 Labor day
	13	14	15	16	17		
	20	21	22	23	24		
October	27	28	29	30	1	21	
	4	5	6	7	8		
	11	12	13	14	15		
	18	19	20	21	22		
	25	26	27	28	29	21	
November	1	2	3	4	5		11/1 Staff development 3/3
	8	9	10	11	12		11/11 Veterans day
	15	16	17	18	19		11/15 end of first trimester
	22	23	24	25	26		11/22 to 11/26 Thanksgiving break
December	29	30	1	2	3	15	
	6	7	8	9	10		
	13	14	15	16	17		
	20	21	22	23	24	13	12/20 to 12/31 Winter recess
	27	28	29	30	31		
January	3	4	5	6	7		1/3 Staff work day 2/3
	10	11	12	13	14		
	17	18	19	20	21		1/17 MLK Birthday
	24	25	26	27	28		
February	31	1	2	3	4	19	
	7	8	9	10	11		
	14	15	16	17	18		
	21	22	23	24	25		2/21 to 2/25 Mid Winter recess
March	28	1	2	3	4	15	
	7	8	9	10	11		3/9 end of 2nd trimester
	14	15	16	17	18		
	21	22	23	24	25		
April	28	29	30	31	1	23	
	4	5	6	7	8		4/4 to 4/8 Spring break
	11	12	13	14	15		
	18	19	20	21	22		
	25	26	27	28	29	16	
May	2	3	4	5	6		
	9	10	11	12	13		

Bolinás dates		Lagunitas dates			
8/18- first day of school	8/18 1st day of school				
6/9 - last day of school	6/9 last day				
1/4- return from Winter break					
Staff development days					
8/16/2021					
10/4/2021	10/11/2021				1
11/1/2021	3/14/2022				
Staff Work days					
8/17/2021					
1/3/2022	1/3/2022				
6/10/2022					
board meetings	same				
9/6/2021 Labor Day					
11/11/21 Veterans Day					
11/22 to 11/26 Thanksgiving break					
12/20 to 12/31 Winter Break					
1/17/2022- MLK Birthday					
2/21 to 2/25/22 Mid Winter break					
4/4 to 4/8 Spring break					
5/30/22 Memorial day					
board meetings	Board meetings				
8/10/2021	<u>8/19/2021</u>				
9/14/2021	<u>9/9/2021</u>				
10/12/2021	<u>10/21/2021</u>				
11/9/2021	<u>11/18/2021</u>				
12/14/2021	<u>12/9/2021</u>				
1/11/2022	<u>1/20/2022</u>				
2/8/2022	<u>2/17/2022</u>				
3/8/2022	<u>3/10/2022</u>				
4/12/2022	<u>4/21/2022</u>				
5/10/2022	<u>5/12/2022</u>				
6/7/2022	<u>6/2/2022</u>				
6/21/2022	<u>6/16/2022</u>				
Every Wednesday- Early dismissal					

	16	17	18	19	20		
	23	24	25	26	27		
June	30	31	1	2	3	21	5/30 Memorial Day
	6	7	8	9	10	7	6/9 last day of school
			15	16	17		6/10 Staff work day 3/3
	20	21	22	23	24		5/13 & 14 school closure days as needed
	27	28	29	30			
						180	
	112			112			

John Carroll
Superintendent,
Lagunitas School District

Memo:

To: Board of Trustees
From: John Carroll
Date: June 17, 2021
Re: Approve CBO Contract

Item: / Action

Background:

A recent salary comparison for similar local districts showed that the Lagunitas CBO position is not competitive even when measured against positions where the CBO does not oversee facilities. The proposed contract extends the term of the CBO contract until June 2023 and includes a salary of \$150,000 which is closer to similar positions.

Recommendation:

Approve updated CBO contract

**CONTRACT FOR EMPLOYMENT OF CHIEF BUSINESS OFFICIAL
BETWEEN
THE LAGUNITAS SCHOOL DISTRICT
AND
Jeff Lippstreu**

THIS AGREEMENT is hereby made and entered into this 1st day June, 2023, by and between the BOARD OF TRUSTEES ("Board") of the LAGUNITAS SCHOOL DISTRICT ("District") and Jeff Lippstreu ("CBO" or "Employee").

NOW, THEREFORE, it is hereby agreed as follows:

1. Chief Business Official:

Employee is hereby employed as the District's Chief Business Official ("CBO"). By accepting this employment, Employee agrees to devote her full-time, best efforts and abilities to performing the duties and responsibilities of the CBO as provided herein or as assigned from time to time by the Board.

2. Term of Employment:

The term of this Agreement shall be from July 1, 2021 through June 30, 2023.

3. General Terms and Conditions of Employment:

This Agreement is subject to all applicable laws of the State of California, and the rules and regulations of the California State Board of Education and policies and regulations of the Board and the District. Said laws, rules, policies and regulations are hereby made a part of the terms and conditions of this Agreement as though herein set forth.

4. Powers and Duties:

Employee agrees to perform the duties of CBO in the manner as prescribed by the laws of the State of California and under the policies and procedures of the District's Board of Education. Employee agrees to perform all duties and functions which are lawfully delegated to her in her capacity as CBO. In performing these duties, the CBO shall report to the Superintendent and shall be in attendance at all meetings of the Governing Board.

5. Evaluations:

The Superintendent shall formally evaluate and assess in writing the performance of the CBO at least once a year. Said evaluation and assessment shall be reasonably related to the duties of the CBO and the goals and objectives of the District for the year of the evaluation. The annual evaluation shall be in writing and shall be completed by March 31st of each year unless another date is agreed upon by the Superintendent and CBO.

6. Compensation:

A. Effective July 1, 2021 the CBO's annual salary shall be \$150,000.00. The CBO shall be paid in twelve (12) approximately equal monthly installments.

B. Subject to a satisfactory evaluation of the CBO's job performance, the Board shall consider, among other options, an annual salary increase for the CBO that is consistent with salary increases granted to other classified and management employees of the District. The Board and CBO recognize the nature of the CBO's role is unique among all of the District's employees and, accordingly, other factors (besides the percentage increase in salary schedules for classified and management employees) may be considered in determining any such salary adjustment to the CBO's salary. Any consideration of a salary increase shall be discussed in closed session at a regular meeting of the Board.

C. Any adjustments in salary during the term of this Agreement must be mutually agreed to in writing, shall take the form of a written amendment hereto approved in open session during a regular meeting of the Board, and shall not operate as a termination or increase the term of this Agreement.

7. Professional Schedule, Fringe Benefits and Sick Leave:

A. The CBO is a full-time management employee, required to render twelve (12) months (261 days) of full and regular service to the District during each annual period covered by this Agreement.

B. The CBO shall be entitled to 14 paid holidays, 2 of which are floating holidays.

C. The CBO shall be entitled to receive the same health and welfare benefits in accordance with the District's contract with the California School Employees Association.

D. The CBO shall be entitled to 20 days of annual paid vacation, to be used upon approval of the Superintendent.

E. The CBO shall be credited annually with 12 days of paid sick or personal necessity days.

F. The CBO shall pay his (employee) share of PERS and the District will pay its (employer) share of PERS.

8. Expenses:

A. In accordance with District policies and regulations and applicable law, the District shall pay the CBO for all actual and necessary expenses, including travel expenses, incurred while performing day-to-day duties on behalf of the District.

B. The District encourages the CBO to participate in professional and community organizations and activities. The District shall pay the CBO's membership dues and other required expenses with membership in the Association of California School Administrators (ACSA) and the California Association of School Business Officials (CASBO) Any additional memberships that the CBO deems beneficial to the District will require approval by the Board.

C. The CBO is expected to attend appropriate professional meetings and conferences that will benefit the District, provided that such participation is consistent with his overall responsibilities to the District, does not create a conflict of interest, and does not interfere with the satisfactory performance of her duties and obligations to the District. Approval of the

Board shall be obtained when the CBO attends conferences outside the State of California or will be away from the District for three (3) or more regular work days, and all reasonable and necessary expenses of attendance shall be paid by the District in accordance with District policies and regulations. In case of an emergency attendance requirement, the President of the Board will be notified and the expenses will be submitted for ratification at the next appropriate Board meeting.

D. The CBO shall be provided with such facilities, equipment, supplies, and clerical assistance as appropriate to the CBO's position and necessary to facilitate the satisfactory performance of the CBO's duties.

9. Termination:

A. The Agreement may be terminated by the mutual consent of the Parties at any time.

B. The Board may elect to terminate the Agreement prior to its expiration without cause upon forty-five (45) days written notice to the CBO. In the event of the CBO's termination without cause and in acknowledgement of the difficulty or impossibility of calculating damages to the CBO as a result of such termination, the parties agree that the liquidated amount of damages owed by the Board shall be the base salary, as set forth in section 6(A) above, remaining to be paid during the full term of this Agreement, up to a maximum of twelve (12) months. The salary payment of the severance package shall be paid within thirty (30) days from the date of termination. In the event CBO agrees to be reassigned to another position in the District upon termination of this Agreement, the above liquidated severance package shall be offset by CBO's salary in the new position. The parties agree that this provision meets the requirements governing maximum cash settlements as set forth in Government Code sections 53260, *et seq.*

Notwithstanding any other provision of this Agreement to the contrary, if the Board believes, and subsequently confirms through an independent audit, that the CBO has engaged in fraud, misappropriation of funds, or other illegal fiscal practices, then the Board may terminate the CBO and the CBO shall not be entitled to the cash, salary payments, health benefits or other non-cash settlement as set forth above. This provision is intended to implement the requirements of Government Code section 53260(b). The provisions of Government Code section 53260 are incorporated into this Agreement by this reference.

C. In the event of a termination without cause, the CBO shall continue to receive health benefits for the remaining term of this Agreement, up to a maximum of twelve (12) months, or until the CBO finds other employment, whichever occurs first. The parties agree that this provision meets the requirements governing maximum cash settlements as set forth in Government Code sections 53260, *et seq.*

D. If the CBO is convicted of a crime involving an abuse of her office or position, she shall fully reimburse the District of any and all cash settlements received due to her termination. This provision is intended to implement the requirements of Government Code section 53243.2, which is incorporated into this Agreement by this reference.

If the CBO is placed on paid administrative leave pending an investigation, the CBO shall fully reimburse the District if she is convicted of a crime involving an abuse of her

office or position. This provision is intended to implement the requirements of Government Code section 53243, which is incorporated into this Agreement by this reference.

If the District provides funds for the legal criminal defense of the CBO, the CBO shall fully reimburse the District if the CBO is convicted of a crime involving an abuse of her office or position. This provision is intended to implement the requirements of Government Code section 53243.1, which is incorporated into this Agreement by this reference.

E. The Governing Board may elect to terminate the CBO for cause at any time. For the purposes of this Agreement, "cause" shall exist if CBO: (1) acts in bad faith to the detriment of the District; (2) refuses or fails to act in accordance with a specific provision of this Agreement or direction or order of a majority of the Board; (3) exhibits misconduct or dishonesty in regard to her employment; (4) is convicted of a crime involving dishonesty, breach of trust, or physical or emotional harm to any person; (5) is unable to perform any of the essential functions of her position; or (6) fails to receive a satisfactory or better rating in any annual formal evaluation. The existence of such cause shall constitute a material breach of this Agreement and shall extinguish all rights and duties hereunder. In the event such cause exists, the Governing Board shall give the CBO: (a) written notice of the proposed action and the reasons therefore; (b) a reasonably detailed account of the charges and the materials upon which the proposed action is based; (c) notice of the right to respond orally or in writing to the Board; and (d) the right to a meeting with the Board. Any request for a meeting shall be filed by the CBO with the presiding officer of the Board within ten (10) days after service of the notice of proposed action. The meeting, if requested, shall be held in closed session at the next regular or special Board meeting, and in no event more than thirty-five (35) days after service of the notice of proposed action. The CBO shall have the right to be represented by counsel at her own expense. The CBO shall have a reasonable opportunity to respond to all matters raised in the charges. The meeting shall be conducted by the Board and shall not be an evidentiary hearing and neither party shall have the opportunity to call witnesses. After the meeting, the Board shall issue a decision in the form of a resolution either rescinding or confirming the charges and specifying the action to be taken. The CBO shall be notified in writing within five (5) days of the decision. The decision of the Board shall be final. The CBO's meeting with the Board shall be deemed to satisfy the CBO's entitlement to due process of law and shall be the CBO's exclusive right to any conference or hearing otherwise required by law. The CBO waives any other rights that may be applicable to this termination for cause proceeding with the understanding that completion of this hearing exhausts the CBO's administrative remedies.

F. District and CBO agree that the payment provided under Section 9(B) of this Agreement shall constitute the exclusive and sole remedy of any kind for any termination of her employment and the CBO agrees and covenants not to assert or pursue any other remedies of any kind, whether they be administrative, at law or in equity, with respect to any termination of her employment. Further, upon acceptance of payment under 9(B), the CBO agrees to waive and release the District and Board from any claims and/or causes of action against the District or Board in any way related to her employment by the Board, including but not limited to claims or actions under this Agreement.

G. Upon written evaluation by a licensed physician designated by the Board indicating the inability of the CBO to perform any of the essential functions of the position, with or without reasonable accommodation, this Agreement may be terminated by the Board upon written notice to the CBO and after providing a reasonable opportunity to respond. The Board may, in its sole discretion, allow the CBO to continue in employment until expiration of current

and accumulated sick leave and differential leave, but upon receipt of the written evaluation specified above, may immediately assign another employee the duties of CBO.

10. Notice of Finalist in Search:

In all cases, the CBO immediately shall notify the Board and Superintendent should he/she become a finalist in the selection process for CBO, Superintendent or another administrator position with any another District.

11. Waiver:

No waiver of any breach of any term or provision of this Agreement shall be construed to be, nor shall it be, a waiver of any other breach of this Agreement. No waiver shall be binding unless in writing and signed by the party waiving the breach.

12. Modification:

This Agreement may not be amended or modified other than by a written agreement executed by the Superintendent and approved by the Board at open session at a regularly scheduled meeting.

13. Complete Agreement:

This instrument constitutes and contains the entire agreement and understanding between the parties concerning the CBO's employment with the District. This instrument supersedes and replaces all prior negotiations and all agreements proposed or otherwise, whether written or oral, concerning the subject matter hereof. This is an integrated document.

14. Governing Law:

This Agreement shall be deemed to have been executed and delivered within the State of California, and rights and obligations of the parties hereunder shall be construed and enforced in accordance with, and governed by, the law of the State of California without regard to principals of conflict of laws.

15. Construction:

Each party has cooperated in the drafting and preparation of this Agreement. Hence, in any construction to be made of this Agreement, the same shall not be construed against any party on the basis that the party was the drafter. The captions of this Agreement are not part of the provisions hereof and shall have no force or effect.

16. Execution:

This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. Photographic copies of such signed counterparts may be used in lieu of the originals for any purpose.

17. Legal Counsel:

The CBO and the Board each recognize that in entering into this Agreement, the Parties have relied upon the counsel of persons of their own choosing, and that the terms of this Agreement have been completely read and explained to them, and that those terms are fully understood and voluntarily accepted by them.

18. Savings Clause:

If any provision of this Agreement or the application thereof is held invalid, the invalidity shall not affect the other provisions or applications of the Agreement which can be given effect without the invalid provisions or applications and the provisions of this agreement are declared to be severable.

IN WITNESS THEREOF, the parties hereto have duly approved and executed this Agreement on the day and year above written.

Date: _____
THE

FOR THE BOARD OF EDUCATION OF
LAGUNITAS SCHOOL DISTRICT

John Carroll, Superintendent

I hereby accept this offer of employment and agree to perform faithfully the duties and responsibilities of CBO of the Lagunitas School District.

Date of Acceptance: _____

Jeff Lippstreu



Liz Wickersham <lwickersham@lagunitas.org>

Reduction of Gabi's Aide Hours

gfriedrich@lagunitas.org <gfriedrich@lagunitas.org>

Mon, Jun 14, 2021 at 8:33 PM

Reply-To: gfriedrich@lagunitas.org

To: Liz Wickersham <lwickersham@lagunitas.org>

This is to notify the Board of Trustees that I will resign 5 hours a week of my aide position effective July 1st 2021
Gabi

Sent from App for Gmail