

Miles Independent School District Translation Policy

The development of strong relationships between family and school serves to foster student success. Miles ISD acknowledges that parents play an integral role in their child's learning and is committed to communicating to ensure that all parents and families are actively involved and full partners in their student's education.

As part of Title I, Part A Schoolwide program requirements, Miles ISD uses the following procedures to provide translation and interpretation services for parents and families of Miles ISD students according to the *Every Student Succeeds Act (ESSA)*:

Section 1114 (b) requires that an eligible school operating a schoolwide program shall develop a campus improvement plan.

Section 1114 (b) (4) states that the information contained in such plan shall be in an understandable and uniform format and, to the extent practicable, provided in a language that the parents can understand.

Sections 1112 (e)(4); 1114 (b)(4); 1116 (e)(5); and 1116 (f) state that information regarding student interpretive, descriptive, and diagnostic reports, plans, policy, compact, parent meetings and other required correspondence must be given in an understandable and uniform format, and to the extent practicable, in a language that parents can understand.

Miles ISD will utilize a Home Language Survey to identify the language or languages spoken by families within the district. These surveys are completed when a student enrolls in a Texas public school. Miles ISD will provide translation upon request when the Home Language Survey indicates the population for a specific home language reaches five percent or higher.

Translation Practices/Procedures:


- The Miles ISD Parent and Family Engagement Policy is available in English and Spanish on the district website and in the district office.
- Oral translation of the District Improvement Plan and all Campus Improvement Plans will be provided upon request. Requests should be made to campus or district administration.
- Translation and interpretation in Spanish will be made available at all parent conferences, Language Proficiency Assessment Committee (LPAC) meetings, Assessment, Review, Dismissal (ARD) meetings, 504 meetings, and other parent and family events, as needed.
- Translation into Spanish is available upon request for district and campus information (including enrollment documents) to parents and family members.
- Parents Make the Difference and Parent and Family Engagement Connection newsletters, Parent Pointers/Activity calendars are available monthly in English and Spanish.
- Miles ISD district website (www.milesisd.net) and Miles ISD Facebook pages can be translated into various languages by selecting the language toggle buttons on the websites.

Parents may request a translation into Spanish by contacting the district or campus offices:

District Office: (325) 468-2861 x 410

Elementary Campus Office: (325) 468-2861 x 200

High School Campus Office: (325) 468-2861 x 301

Signature of Authorized Official: 

Date: 5/27/2022