

# **EdVisions Off-Campus**

## **Board of Directors Meeting**

**Tuesday, May 18, 3:30 PM**

### **Minutes**

#### **A. Meeting called to order by Chair at: 3:34pm**

#### **B. Roll Call of Attendance:**

**XJess Balog (June 2022)**

**XMike Motzko (June 2021)**

**XLaurie Kabes (June 2021)- 3:30pm**

**XMary Menne (June 2022)**

**XJessica Mockros (June 2023)**

**XPatty Monson-Geerts (June 2022)**

**XAllie Palmer (June 2023) - 3:42pm**

#### **Others Present:**

**Cathy Diaz**

**Gigi Dobosenski**

**Mark Alcorn**

**Dave Bakke**

#### **C. Educational Data - none**

#### **D. Correction and approval of previous meetings**

- 1. Approve Board Meeting from 4-22-21 M – Mike, S - Jessica. Unanimous motion carried. (without L. Kabes or A. Palmer)**

#### **E. Open Forum - none**

#### **F. Approval of Agenda**

- 1. Agenda Approval with removal of MACS agenda item. M - Mike, S - Jess. Unanimous motion carried (without L.Kabes or A.Palmer).**
- 2. Conflict of interest disclosures regarding agenda items - none.**

#### **G. Consideration of Claims and Accounts**

- 1. Treasurer's Report**
  - a. Revenue of \$ 99,931.83**
  - b. Expenses of \$ 77,622.69**
  - c. Ledger Balance (Cash Fund Balance) of \$ 746,720.92**
  - d. Bank Reconciliation of \$ 746,795.92**
  - e. Motion to accept Treasurer's Report - M - Jessica, S - Jess. Unanimous motion carried (without A.Palmer).**
- 2. FY22 Budget**
  - a. Cathy briefly discussed the proposed FY22 Budget, which must be voted on at 6.15.21 meeting. Note: if approved, we would be dipping into our very strong fund balance by 63K to adjust for a new advisor hire.**
- 3. Auditor letter of engagement**
  - a. Motion to table until 6.15.21 - M - Jess, S - Jessica. Unanimous motion carried**

#### **H. Communications**

EOC offers students throughout Minnesota a personalized, project-based learning experience, leading to adults who can achieve their goals, explore their passions, and find their place in the world.

1. Gigi reported that Designs for Learning (SpEd Director, Carl Rumstand) Statement of Assurance was filed for 2021-22. Also, Mark Krug will be returning as SpEd director for the 21-22 school year.
2. Gigi will be attending an IQS leadership meeting on 5.19.21
3. Gigi is finishing visits for the remaining section on report card for end of year.

## **I. Hearing of Reports**

1. Director Monthly Updates
  - a. Cathy reported that GEER and ESSR monies have gone into our bank account
  - b. EOC is still not listed to receive round 3 of federal covid relief funds.
  - c. REAP grant - online schools are still not "eligible" but some online schools are pushing back (note: we generally use \$20-\$21K/year to pay for school computers)
  - d. Gigi reports our ADM at 95.12
  - e. MDE update: Safe School plan will still be in effect through the end of the school year.
  - f. Satisfaction surveys for the year have been completed and the HOPE survey will be sent to students soon.
  - g. Board Election update: we'll be adding a year-long community member position.
  - h. Gigi reported that our current Board Chair, Mary Menne, will be stepping down at the end of June.
2. Staff Monthly Updates
  - a. Senior Team is conducting practice run-throughs with our seniors
  - b. Cathy announced that her student, Anna Grace Hottinger, was chosen as one of "30 Under 30 Changemakers" and was honored at the recent National Charter School Week!
  - c. Spring Celebration is coming up next week (May 25-26) - all are invited to attend!
  - d. Virtual Graduation ceremony - June 10 @ 4pm, BigBlueMeeting

## **J. Unfinished business:**

- a. Policy Round 2: 512, 530, 703, 801

## **K. New Business**

1. Director Review
  - a. Goals were reviewed
  - b. All goals for 20-21 have been met.
  - c. Motion to accept Director review - M - Mike, S - Jess. Unanimous motion carried. (without L. Kabes)
2. Training: Hiring Practices (Gigi)
  - a. EdVisions Co-op is our Employer of Record
  - b. Personnel Team has the role of
    - recommending to staff the need to seek to hire
    - posting the position in multiple locations
    - conducting phone interviews
    - conducting school visits for finalists
    - carrying out face-to-face interviews for any licensed position
    - carrying out reference checks
    - giving a recommendation to staff and then working with Finance Team in order to make an offer

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- c. Board role is to receive the report of any new hires

**L. Next Meeting:**

- 1. **School board meeting: Tuesday, June 15 @ 3:30**

**M. Adjourn Meeting**

- 1. **Meeting adjourned at 4:15 pm - M-Mike, S- Jess. Unanimous motion carried (without L. Kabes)**

Clerk: Patty Monson Geerts

Date: 5.18.21

Authorizer: Innovative Quality Schools