

Waverly Middle School PTO Meeting  
Monday, September 14, 2015

Attendees: Ross Ricenbaw, Mary Havlovic, Amanda Palmer, LaVonne Guthard, Ashley Shotsman Ockinga, Valerie Hill, Nancy Pietzyk, Korby Gilbertson

Call to order

Approval of minutes from last meeting – Valerie Hill approved the minutes.

Treasurer's report – Balance as of August 1<sup>st</sup> - \$7,455.39. Popcorn & candy order for concessions - \$1,269.40. 30 cases of pop - \$748.80.

Principal's Report/Dates – Does PTO want to provide for any activities? Student council dance will be held on October 2<sup>nd</sup>. Chaperones/volunteers needed. Teacher appreciation will be the 1<sup>st</sup> week in May (May 2<sup>nd</sup> – 6<sup>th</sup>). Tuesday, May 3<sup>rd</sup>, is when PTO will provide breakfast to the teachers.

OLD BUSINESS:

- A. **Wrap up from last year** – Change to concessions policy. Referees will be allowed bottles of water only. They will need to pay for any food they want. We were reimbursed for gate (approximately \$900). We purchased 12 strips for the walls to display student work. Should be going up soon. Account 520 is for the principal to use that PTO transfers money into – For annual expenses such as Pompei, Cinco de Mayo, AR Auction, True Recognition, popcorn for Youth Frontiers, and Veteran's day. Mrs. Hill asked whether or not we could use the gate money to pay for Black Squirrel. It is an option.
- B. **Parent Volunteer Forms** – About 90 parent volunteer forms were turned in this year. Mary is currently cleaning up the database to make sure we're not sending info/requests to families who no longer attend WIS.
- C. **Volleyball & Football pictures** – Colyn Niemeyer (Life Studios) will be taking volleyball, football, basketball, wrestling and track pictures this year. PTO gets a % of the profits.
- D. **Popcorn machine purchase** – A new popcorn machine kettle was purchased for the new school year. It is easier to clean. Please follow the printed instructions.
- E. **Concessions for Volleyball** – Volunteers for games must setup from 2:30-3:30 and usually close up about 6:00. Gate is run from 3:30 – 5:00/5:30. Set up volunteers are covered, however we need volunteers to work the gate for the following dates: Sept 24<sup>th</sup>, Sept 28<sup>th</sup>, Oct 1<sup>st</sup> (2 needed), & Oct 5<sup>th</sup>.

NEW BUSINESS:

- A. **Basketball pictures** – Mary will check with Colyn (Life Studios) on a date.
- B. **Food for Parent/Teacher Conferences** – A Signup Genius link will be sent out to parents who would like to volunteer to bring something.
  - If you signed up for a conference on Tuesday, October 20<sup>th</sup>, then your next conference will be at the same time on February 2<sup>nd</sup>.
  - If you signed up for a conference on Thursday, October 22<sup>nd</sup>, then your next conference will be Tuesday, February 9<sup>th</sup>.
- C. **Concessions for Basketball** – A sign-up genius link will be sent out soon for volunteers to sign up.
- D. **Date for Youth Frontiers** – still need popcorn? – Retreat program, Mr. Ricenbaw will take care of getting the popcorn.
- E. **Dates for PTO dances** – November 6<sup>th</sup>, January 15<sup>th</sup>, & April 8<sup>th</sup> (All Fridays)

- Students pick the theme
  - One optional formal
  - Student council makes signs & decorates (parent volunteers needed – Signup Genius link will be sent out)
  - The dance and concessions will be in the cafeteria.
  - The gym will be open for games such as basketball, fooseball, ping pong & card games.
- F. **Veteran’s Day** – Wednesday, November 11<sup>th</sup> – We need to purchase more name tags. We also need 3 more display boards, which Mrs. Pietzyk will get. Parent volunteers are needed to help with the Boy Scouts with their part of this event.
- G. **Teacher Wish Lists** – Teachers turn in wish lists, PTO buys most impactful items. They can start turning them in now. Chromebooks are a wish list item. 24 have already been purchased for the 7<sup>th</sup> grade area. Mr. Ricenbaw would like to have that for every grade level. Chromebooks are approximately \$250 each.
- H. **Miscellaneous** –
- Locks were checked out on the first day of school. 3 people helped and it took about 1 ½ hours.
  - Mr. Ricenbaw will get date needed for Brain Pop.
  - No money was taken from the concession stand last year to pay for True Recognition.
  - District-level support for Middle School projects being considered: benches for outside and picnic table for outside classes.
  - No set budget for PTO. Average is \$12,000-\$14,000/year.
  - We would like to add the minutes to the district message that goes out at the beginning of the month.

Meeting Dates – 6:00 p.m. – WMS Library

October 5<sup>th</sup>

November 2<sup>nd</sup>

December 7<sup>th</sup>

January 11<sup>th</sup>

February 1<sup>st</sup>

March 7<sup>th</sup>

April 4<sup>th</sup>

May 2<sup>nd</sup>? – TBD