

**Nyssa School Board Agenda  
Nyssa, OR**

**Date: July 11, 2022**

**Time: 7:00 PM - Regular Session**

**Location: Boardroom of Administration Building**

In accordance with House Bill 2560 (ORS 192.670) all Regular session and Work session meetings can be viewed on the District YouTube channel Nyssa School District - Board Room.

<https://www.youtube.com/channel/UCqiPYR14VSsPQWF6wk00qNg/videos>

**Board Members Present:** Susan Ramos, Alesha Munk, Megan Robbins, Jeremy Peterson, Donnie Ballou, Pat Morinaka, Marlon Wilson

**Board Members Absent:** None

**Staff Members Present:** Superintendent Johnson, Ryan Hawkins, Crystal Rideau, Megan Glenn, Kristie Hernandez, Jacoby Hernandez, Brett Jackman, Luke Cleaver, Cindy Ramos, Gina White, Matt Murray

**Community Members Present:** Ryan Robbins

**Members of the Press Present:** None

**Call to Order**

Board Chair Susan Ramos called the meeting to order at 6:59 p.m.

**Adoption of Agenda**

Board Chair Susan Ramos called for a motion to adopt the agenda as presented. Pat Morinaka made a motion to amend the agenda with the following addition: **Board Elections A) Board Chair B) Vice Chair** to be added prior to commendations. Marlon Wilson made a motion to adopt the agenda amendment; seconded by Alesha Munk. Motion carried.

**Board Elections**

**A) Board Chair**

Board Chair Susan Ramos asked for nominations for board chair. Alesha Munk nominated Susan Ramos. Pat Morinaka nominated Jeremy Peterson. Pat Morinaka called for nominations to cease. All in favor of Susan Ramos: Alesha Munk, Jeremy Peterson, Marlon Wilson, Susan Ramos, Donnie Ballou. Not in Favor: Pat Morinaka. Absent from vote: Megan Robbins. Those in favor of Jeremy Peterson: Pat Morinaka. Not in favor: Jeremy Peterson, Susan Ramos, Marlon Wilson, Donnie Ballou, Alesha Munk. Absent from vote: Megan Robbins. Susan Ramos was elected Board Chair.

## **B) Vice Chair**

Megan Robbins arrived at 7:04 p.m.

Board Chair Susan Ramos asked for nominations for Vice Chair. Susan Ramos nominated Alesha Munk. Pat Morinaka nominated Marlon Wilson. Marlon Wilson excused himself from nominations due to the possibility of resignation in the near future. All in favor of Alesha Munk: Susan Ramos, Marlon Wilson, Megan Robbins, Donnie Ballou, Alesha Munk. Not in favor: Pat Morinaka. Alesha Munk elected Vice Chair.

### **Commendations - None**

### **Visiting Patrons & Delegations**

- A) Eleazar Jaquez - Soccer Field**
- B) Robert Escobedo**

Neither visiting patrons were present at tonight's meeting to voice their public comments.

### **Superintendent Report**

#### **1. 2022-23 School year kick-off week calendar (handout)**

Superintendent Johnson handed out the district kick off calendar to the board. August 15th the district will meet with new teachers/staff, all certified staff on August 16th, and all district staff on August 19th. All school board members are invited to attend.

#### **2. Gina White - Special Education director**

Superintendent Johnson introduced Gina White to the school board. Gina comes to Nyssa with a lot of experience and will be the new Director of Special Education.

#### **3. Summer School and Migrant program**

- a. Approximately 400 students Pre-K - 8th.**
- b. 15 high school students recovered credits needed for graduation and some recovered multiple credits.**
- c. Talon Vickers and Andrea Arant did a great job as first year administrators.**
- d. Thanks to the binational teacher exchange program, we had Lidiet Medina and Hugo Cohenete share their expertise with our summer school students.**
- e. The Migrant Parent Advisory Committee (PAC) did a phenomenal job of volunteering to help sew costumes, make props, and help the binational teachers with anything they needed for the Summer School Open House. The over 800 Open House attendees were able to take a look at their students' classroom work in the gymnasium. Once they**

finished up there, they were treated to our students doing some folklorico dancing in the auditorium and a light dinner in the foyer. The Open House performance was coordinated by our binational teacher, they worked very hard to make it an event to remember for the parents and it was a very impressive performance!

- f. Today we started OMLI (Oregon Migrant Leadership Institute) at TVCC. 60 students from Ontario to Hermiston will be in attendance for the week. We have 20 of our middle school students staying in the dorms at TVCC from Monday - Saturday. They start their week by going white water rafting in Riggins tomorrow morning, college visits to BSU during the week, etiquette dinner one evening, and numerous leadership workshops throughout the week. The following two weeks will be high school sessions of OMLI. After 3 weeks of OMLI are all said and done, we will have 60 students participating in a leadership camp this Summer. This includes Vale and Adrian students who are part of our consortium.
- g. We roughly have 800 Migrant students in Region #21, of those 800 we had roughly 500 participating in supplemental Summer services so far.
- h. We have Martha Lazo doing credit recovery until August and our School Readiness Specialist, Briseida Trapero is still doing home visits for our Pre-K families through August.
- i. Thanks to all the departments for pitching in and helping make our Summer programs successful. We couldn't do it without the Food Service team, Transportation, and Maintenance departments helping us on the fly. A big thank you to the Elementary office managers and the District office team for going above and beyond to help us.

4. Title 1C update - We are continuing to work with the Oregon Department of Education as they complete the re-interview process. I have worked with the Superintendents of Vale and Adrian to complete the budget narrative process.

5. Facilities updates:

- a. Tennis courts: should be completed by tomorrow. As soon as they are finished, we'll put three nets back up for public use.
- b. Gym floors: main gym will begin today and be completed by Thursday. Then the middle school gym floor will be re-finished.
- c. Track: 95% of it will be completed by tomorrow. We will still have to pour concrete around the long jump pits and runway. The "Track Doctor" will come back to finish after the concrete cures.

- d. Baseball/soccer complex: baseball season will end tomorrow and we will begin construction - trenching a new line in the outfield of the baseball field and redoing water lines in the soccer fields. The complex will be off-limits to the public during this time. Our goal is to provide a high volume of water to the lawns to provide a safe playing surface for fall sports. Having the public's patience and staying off the fields during the construction will be greatly appreciated.**

Superintendent Johnson gave the board a summary of summer events going on around the district. A handout was given to the board with details of summary discussed.

### **Financial Report**

Business Manager Crystal Rideau presented numbers to June 30th for the fiscal year 2021-22. Crystal wanted to remind the board that the general fund numbers could change based on our audit. Revenue for the year was \$19,876,256 million with expenditures of \$13,954,341 million, leaving the ending fund balance at \$5,921,915 million. On July 1st the ending fund balance will transfer into our beginning fund balance. For the month of June our expenditures from the general fund was \$2.4 million. No State School funds received for the month of June. LGIP District summary reflects a transfer of \$2.5 million for year end payroll. Crystal supplied the month and year end County taxes received. Middle school bond after taxes leaves a balance of \$60k, this will continue to grow as we receive taxes. Early Head Start ended the year with a revenue of \$384,940.98 and expenditures of \$348,894.05 leaving an ending balance of \$36,046.93. This balance will roll over to the beginning fund balance as of July 1st. Food service ended the year with a revenue of \$1,021,134.15 million (this # does not include EHS June meal counts as they were not available at the time of report). Expenditures were \$967,662.02 leaving the ending balance of \$53,472.13. There were six payrolls run for the month of June.

### **Consent Agenda**

- A) Approve minutes of the June 13, 2022 Regular Session meeting.**
- B) Approve Financial Reports as presented**
- C) Designations: Annual Requirements**
  - 1. Chief Administrative/Budget Officer/District Clerk: Darren Johnson**
  - 2. Business Manager: Crystal Rideau**
  - 3. Custodian of Funds & Signature Authorization: Darren Johnson is the custodian of the funds and any two of the following are authorized to sign checks: Megan Glenn, Ryan Hawkins, Gina Freel, Board Chairman, Board Vice Chairman**
  - 4. Official Auditor: Quest CPAs PLLC**
  - 5. Legal Counsel: Mike Horton of Stunz, Fonda, Kiyuna, and Horton, LLP**

6. **Board Meeting: Second Monday of the month at 7:00 p.m. in the boardroom of the Administrative Building.**
  7. **Depository of Funds: Umpqua Bank, Ontario Branch**
  8. **Local Public Contracts Review Board and Rules: Adopted as policy**
- D) **Budget Calendar: Proposed calendar for the 2023-2024 budget is presented for review**
- E) **Hire:**
1. **Gabby Baker - Elementary Instructional Assistant (Transfer from Food Service)**
  2. **Christy Valero - Elementary Instructional Assistant (Transfer from Food Service)**
  3. **Deann Atkinson - MS/HS Choir Teacher (Contingent on Licensure)**
  4. **Jaime Moreno - HS Assistant Football**
  5. **Gina White - Director of Special Education/RTI (Contingent on Licensure)**
  6. **Brittany Lawrence - HS Assistant Volleyball**
  7. **Norma Carreon - Early Head Start Instructional Assistant**
- F) **Resignations:**
1. **Melissa Dittrich - Elementary Instructional Assistant**
  2. **Hazel Sanchez - Early Head Start Teacher**

Board Chair Susan Ramos called for a motion to approve the consent agenda as presented. Alesha Munk made a motion to approve the consent agenda as presented; seconded by Donnie Ballou. Motion carried unanimously.

### **Old Business**

#### **A) FFA Vehicle**

Board Chair Susan Ramos gave the floor to Brett Jackman to discuss the status of the FFA Vehicle search since Chad Cruickshank, FFA Advisor, was unavailable to attend the meeting. Brett clarified to the board where funds would come from for the purchase of the vehicle and that they would like to purchase one that will be around for a long time to come without ongoing maintenance. Vale School District has a vehicle that is a great resource for their program. Brett wanted the board to know that they want to make sure checks and balances are in place prior to purchase. Brett recommends more time for himself and Chad Cruickshank to work out further details about this purchase before a final decision is made by the board.

Discussion followed.

### **New Business - None**

### **Board Study**

#### **A) OSBA Annual Conference Report**

Board Chair Susan Ramos gave the floor to Pat Morinaka to update the board from the OSBA Annual Conference that herself and Megan Robbins attended. Keynote speaker was Steve Constantino who addressed those in attendance about family engagement and why it matters. Title 1 schools must have a family engagement policy, which will need to be reviewed by the board and OSBA. Megan Robbins wanted to make note that at the conference it was announced that our district will be required to have an Education Equity Advisory Committee by September 15, 2025.

Discussion followed.

**Adjournment**

Board Chair Susan Ramos adjourned the meeting at 7:51 p.m.

  
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Chair/Vice Chair

  
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Superintendent/Clerk

Board Minutes by Megan Glenn, District Administrative Secretary