

**Nyssa School Board Minutes
Nyssa, OR**

Date: May 9, 2022

Time: 7:00 PM - Regular Session

Location: Boardroom of Administration Building

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Megan Glenn at 541-372-2275 Ext. 0

In accordance with House Bill 2560 (ORS 192.670) all Regular session and Work session meetings can be viewed on the District YouTube channel Nyssa School District - Board Room.

<https://www.youtube.com/channel/UCqiPYR14VSsPQWF6wk00qNg/videos>

Board Members Present: Susan Ramos, Alesha Munk, Megan Robbins, Jeremy Peterson, Donnie Ballou, Pat Morinaka

Board Members Absent: Marlon Wilson

Staff Members Present: Superintendent Johnson, Ryan Hawkins, Megan Glenn, Crystal Rideau, Kristie Hernandez, Araceli Gomez, Luke Cleaver, Brett Jackman, David McDonald, Matt Murray, Scott Rodman, Gabriel Fuentes, Becky Cuevas, Josh DeAnda, Mark Lasnick, Roger Hunter, Ken Dickey, Jose DeLeon, Emily DeLeon, David Bieker, Carol Steinmetz, Michael Kononen, Tara Skeen, Jesus Prado, Kathleen Burbank, Noemi Melendez, David Bieker, Connie Cabrera, Jesse Melendez, Erin DeAnda, Chris Carlton, Bobby DeLeon

Community Members Present: Brooklyn Johns, Weston Schulthies, Abigail Schulthies, Lori Schulthies, Joaquin Cuevas, Laney Hartley, Malerie Long, Fabiola Valdez, Nubia Lazo, Juliana Castillo, Joscelyn Castillo, Juliana Bautista, Jaretzy Bautista, Jose Guadalupe, Robin Lasnick, Irene Folkman, Dirk DeBoer, Jacqueline Cuevas, Yesenia Huizar

Members of the Press Present: None

Call to Order

Board Chair Susan Ramos called the Regular Session board meeting to order at 7:00 p.m.

Adoption of Agenda

Board Chair Susan Ramos called for a motion to adopt the agenda as presented. Pat Morinaka made a motion to adopt the agenda as presented; seconded by Donnie Ballou. Motion carried unanimously.

Commendations

A) Students

Elementary Grades K-2nd

Vice Principal Scott Rodman introduced the K-2nd grade student of the month as Callie Beck. Her teacher, Mrs. Esplin wrote that Callie is an example to others by being safe, respectful and responsible. Callie works hard on every assignment, has a great attitude, and is respectful to adults. Callie is a great friend who you can count on to make good choices. Mrs. Steinmetz, her PE teacher, wrote that Callie strives everyday to do her best; she has natural leadership skills.

Elementary Grades 3rd-5th

Principal Matt Murray introduced the 3rd-5th grade student of the month as Jaretzy Bautista Campuzano. Her teacher, Mr. Moore, wrote that Jaretzy is a kind and caring student who works hard and enjoys being at school. Mr. Evan, her music teacher, says that she is a joy in music class who is attentive, kind and polite. Ms. Steinmetz, her PE teacher, wrote she is quiet, but her actions demonstrate leadership skills. She is someone who is ready to complete tasks and is compassionate for those around her.

Middle

This month the middle school recognized two students for student of the month.

Principal Luke Cleaver introduced the first student of the month as Abigail Schulthies. Mr. Long, her PE teacher, wrote that Abigail is pleasant, kind and intelligent. She is a real leader and a good example to others. Mr. Hunter, her math teacher, notes that students like Abigail do not come along very often. She is a class leader, provides quality work, and is someone who does not hesitate to say what she thinks about assignments, but in a positive manner and humor. Abigail is a pleasure to have in class.

Vice Principal Araceli Gomez introduced the second student of the month as Jocelyn Mendoza. Her math teacher, Mr. Vikers wrote that she is always willing to help others in class and in the hallways. Jocelyn is kind to everyone. Mr. Anderson, her science teacher, wrote that she puts forth great effort in her work. Jocelyn is kind and helps her classmates to be successful. Mrs. Longwell notes that Jocelyn is inquisitive and a pleasure to have in class.

High

Vice Principal David McDonald introduced the high school student of the month as Juliana Castillo. Mrs. Long wrote that she has had the honor of teaching and advising Juliana for four years in her classes and FBLA. Juliana has spent many hours capturing pictures for the yearbook. She is always willing to help and is kind and generous. Juliana takes academics seriously, she successfully worked her senior year while raising a puppy and caring for her aging grandparents while maintaining her academics. She blesses the lives of those around her and represents Nyssa well. Mrs. Vargas wrote that Juliana is always kind, hard working, and a positive student.

B) Employee(s)

Retiring staff will be recognized in place of employee of the month.

C) Parent(s)/Volunteer(s)

There were no parent(s)/volunteer(s) recognized at tonight's meeting.

Visiting Patrons & Delegations

A) Staff Recognition for Years of Service

Administration from each building recognized retiring staff for their years of service.

Dave Bieker - 30 years of service. Dave has provided a comfortable environment for hundreds of students to grow academically.

Connie Cabrera - 32 years of service. Connie has tirelessly worked to create a strong foundation for kids in English and in the Dual Language program. Hundreds of kids speak and read in Spanish because of Connie.

Allen Evans - 4 years of service. Allen wasn't with the district long, but the district was fortunate to have him towards the end of his career. Allen has been a joy to our staff and students.

Carol Steinmetz - 14 years of service. Carol has shown her students that she is as active as they are. She not only taught them games, but life skills and a love for PE.

Mark Lasnick - 3 years of service. Mark has been remarkable for our band program and led them in many great band performances. Mark had previously taught 34 years before coming to Nyssa. He has the ability to connect with students.

Ken Dickey - 29 years of service. Ken is a legend who has guided struggling students to advanced students. He engages all students, always being respectful, caring, and kind. Ken has provided many meaningful lessons and will be greatly missed.

Sandy Carpenter - 20 years of service. Sandy was not present at the meeting. Sandy has a big heart and wants success for each of her special education students. Sandy is caring and kind who works side by side and one on one with her students.

Michael Kononen - Mike has worked hard to keep our gym looking nice for events and always willing to help where needed. He has enjoyed building a relationship with the kids.

Lois Peterson - Lois was not present at the meeting. Lois did her job extremely well and was proud of the work she did. She was moved around to help with coverage and there was always a noticeable difference in the buildings because of her work.

Administration wanted to remind everyone about the High School Awards Night on May 23rd at 7pm. The Middle School and High School Art Show will also be displayed in the foyer that day. Graduation is scheduled for May 29th at 1 p.m. in the High School Gymnasium.

B) FFA Vehicle Presentation

Board Chair Susan Ramos gave the floor to FFA Advisor, Chad Cruickshank. Chad has been an Ag Advisor for 16 years. Chad provided the board with a handout showing pictures of students within his programs and grant information. Grants received have gone towards items for certifications such as a hyster and welding equipment. Each certification helps generate more money from ODE. Chad referenced his handout and referred to the worksheet for secondary career pathway funds. Budget line 550 of \$20,500.00 he is asking to put that money towards a vehicle for the FFA program. He proposes the vehicle to be used for hauling livestock, transporting the FFA barbecuer to events, to pull a trailer in the Nyssa Nite Lite parade for advertisement, and to use to access fair projects in the summer. Many students do not have the ability to transport their fair project to fair, this vehicle would be able to provide that transportation for students. Chad would like to find a crew cab $\frac{3}{4}$ ton with a 6 or 8 foot bed. He has been researching how to certify the vehicle with ODE in hopes that fuel costs could be reimbursed with ODE for student transportation.

The board voiced its concerns with the upkeep and maintenance of the vehicle and who would cover those costs and who would have access to use the vehicle.

Discussion followed.

The board asked Chad to research vehicles and send the board several options for proposed vehicles.

C) Joaquin Cuevas - Public Comment

Board Chair Susan Ramos gave the floor to Joaquin Cuevas for his public comment. Joaquin wanted to address the board concerning the meeting with ODE regarding the migrant program investigation. He wanted to address with the board why there was not better communication regarding the meeting that was held May 5th with ODE and how the district plans to do better with communicating in the future. He also voiced his concern for migrant families after hearing that the Department of Justice is now involved with the investigation process and asked how the district plans on handling the situation in case it affects the immigration status for some migrant families.

Superintendent Johnson has received communication from Colt Gill, the State Superintendent that has been in contact with the Department of Justice and he has assured Superintendent Johnson that immigration status will not be an issue. The reasoning behind the Department of Justice involvement is because migrant education

program money is federal money. Superintendent Johnson introduced Gabriel Fuentes, Migrant Education Program Supervisor who was in attendance. Gabriel let those in attendance know that ODE has requested that communication to the families not come from the district, but from ODE themselves. The District has no involvement with the re-interview process that is taking place. ODE sent letters to families regarding the meeting and re-interview process, some of which didn't get delivered to families until after the event took place. ODE has told the district that the process could take 3 months, with the re-interview of the COE process. We are trying to reassure our families that this is not an investigation into their immigration status. ODE has made Jesus Prado the point of contact for the District, which was also not communicated to the district until letters were received stating this information.

The board reassured Mr. Cuevas that they too are not happy with the process and the lack of communication from ODE, when ODE was asked about the lack of communication they did not provide an answer. ODE and Federal investigators were asked to be present for tonight's meeting, but said they were unavailable to attend.

D) Erin DeAnda - Senior Trip

Board Chair Susan Ramos gave the floor to Erin DeAnda to discuss plans for a senior trip. Erin DeAnda introduced three seniors; Laney Hartley, Brooklyn Johns, and Malerie Long to address the board with trip requests. The senior representatives explained to the board that they have been fundraising for a senior trip and are hoping to travel to Lagoon. The trip would take place on May 30th, departing the school at 4 a.m. with an anticipated arrival time to Lagoon at 10 a.m. and a departure of 7 p.m. Money raised by the senior class will allow for Lagoon tickets, food, and hotel for the driver(s), but the senior class is asking for the district to provide transportation/drivers/fuel for the trip.

Discussion followed regarding the amount of chaperones and students, legal drive time for drivers, and available buses.

Board Chair Susan Ramos called for a motion to approve the senior trip to Lagoon on May 30th. Jeremy Peterson made a motion to approve the senior trip to Lagoon; seconded by Pat Morinaka. Motion carried unanimously.

Board Chair Susan Ramos called for a motion to approve the district providing transportation/drivers/fuel for the senior trip to Lagoon. Jeremy Peterson made a motion to approve the district to provide transportation/drivers/fuel for the senior trip to Lagoon; seconded by Pat Morinaka. Motion carried unanimously.

Superintendent Report

1. Current enrollment

a. Elementary =	549 (+1)
b. MS =	290
c. HS =	351 (-2)
TOTAL =	1,190

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Superintendent Johnson reviewed current enrollment with the board, currently the district is down one student from last month.

2. Update on Title 1C audit

a. ODE in-person visit was May 5, 2022 and evening meeting with families.

i. "Audit" or "re-interview process" will take up to 3 months to complete.

ii. Financial impact - it will come from our general fund. This was new to me, but ODE verified at the 5/5 meeting. I don't know yet what this will be, but I will keep the board updated.

iii. Department of Justice is involved (DOJ) which has alarmed some families who think it is relating to their immigration status. DOJ's involvement is due to federal funds, to ensure the process is complete and accurate.

Superintendent Johnson wanted to let the board know that the district is still trying to figure out our role in the Title IC audit. We want to work with ODE and to cooperate. It is concerning to families who could lose services. They are asking to review records back to 2016. Originally the district was under the assumption that any funding needing to be repaid would not affect the general fund. Superintendent Johnson wanted the board to know that any funding needing to be repaid will in fact affect the general fund.

3. Monday May 16 at 10:00 am - Architect and Construction Manager will come to school to gather information and review data in order to give updates to the district about the HS remodel project. Any interested board members are welcome to attend. May take up to two hours.

Superintendent Johnson informed the board that the Architect and Construction Manager will be on campus on May 16th at 10 a.m. to review the High School project.

Superintendent Johnson introduced Kathleen Burbank to speak about the Elementary National Math competition. This is the district's second year competing. Kathleen started gathering students to participate in the competition because a family member relayed to her that they felt public schools do not prepare students for competitive math. Kathleen coaches elementary teams in the 4th and 5th grade to compete in math competitions. The students get 45 minutes on 20 questions, then their answers are submitted for National rankings. Last year there were team winners, but this fall there were three fourth graders who received honorable mention. Receiving honorable mention means those students are in the top 50% in the Nation who competed. This Spring those numbers were increased to seven honorable mention students with three 4th graders and four fifth graders receiving honors.

4. Classified negotiations

- a. **Have met twice with OSEA giving first proposal on 4/20 and District giving counter on 4/26. Scheduled to meet again on 5/16 at 6:00.**

5. Certified negotiations

- a. **First meeting April 27, second meeting on May 2 to ask questions and seek clarification. School district gave counter proposal on 5/4/2022. Scheduled to meet again on May 11 at 7:00.**

Superintendent Johnson quickly reminded the board of negotiation dates and times for both Classified and Certified Union coming up.

Financial Report

- A) Approve Budget Amendment 2021-22 Resolution for the 2020-21 Title III Federal Carryover Grant funds in the amount of \$25,216.66. The purpose of these funds are to assist English Language Learners to develop English language skills, succeed academically, and overcome barriers that impede their academic success.**

Business Manager Crystal Rideau asked the board for an action item to amend the current budget. Title III Federal Grant carryover was not budgeted in this year's budget because the district was unaware they were allowed to spend the funds. The district has received confirmation they are allowed to spend the carryover of \$25,216.66. This money is to assist English Language Learners develop English language skills, succeed academically, and overcome barriers that impede their academic success.

Board Chair Susan Ramos called for a motion to approve the budget amendment. Alesha Munk made a motion to approve the budget amendment; seconded by Pat Morinaka. Motion carried unanimously.

Crystal then presented financials through April 30th. General fund operating statement has a balance of \$3.3 million to carry forward to June to be used on end of year expenditures and payroll. April revenue was \$1.2 million with expenditures of \$1 million. The District brought in \$1700.00 in taxes for the Middle school bond. Payment of \$329,000.00 is needed and account balance is at \$309,000.00. A transfer of funds may be needed to make this payment. Crystal will notify the board if a transfer is needed, but an action is not required by the board for the transfer. The Early Head Start operating statement ended the month with a positive \$40,264.97, this is an increase from last month due to filling the second private pay slot. The Food Service operating statement ended the month with \$49,309.0 in the black. The increase is due to an increase in meals served for reimbursement and providing catering services.

Consent Agenda

- A) Approve minutes of the April 11, 2022 Work and Regular Session Board Meetings. Approve minutes from the Initial Budget Meeting from May 3, 2022.
- B) Approve Financial Reports as presented
- C) Hire:
 - 1. Maria Valero - Custodian
 - 2. Ruby Pascacio - Instructional Assistant
 - 3. Tracy Watts - HS Science Teacher
 - 4. Osbaldo Gonzalez - Elementary Dual Language Teacher (Contingent on Licensing)
 - 5. Maya Garner - Elementary Teacher (Contingent on Licensing)
 - 6. Clarissa Helliwell - Elementary Dual Language Teacher (one year)
 - 7. Jacob Anderson - MS Science
 - 8. Ryan Tracy - Elementary PE Teacher (Contingent on Licensing)
 - 9. Erika Shores - Custodian
- D) Resignations:
 - 1. Cheilisa Escobedo - Instructional Assistant
 - 2. Alycea Wilson - Instructional Assistant
 - 3. Anna Long - HS CTE Business Teacher
 - 4. Anna Long - HS FBLA Advisor
 - 5. Lee Long - HS/MS PE/WEIGHTS Teacher
 - 6. Lee Long - MS Football
 - 7. Lee Long - MS Boys Basketball
 - 8. Lee Long - MS Track and Field

Board Chair Susan Ramos called for a motion to adopt the consent agenda as presented. Alesha Munk made a motion to adopt the consent agenda as presented; seconded by Pat Morinaka. Motion carried unanimously.

Old Business

A) Superintendent Contract

Board Chair Susan Ramos addressed that the board, along with Superintendent Johnson, have come to an agreement, regarding the financials of his contract. The board chose not to read the agreement, but the signed document is on file. Board Chair Susan Ramos called for a motion to approve the financial agreement for Superintendent Johnson's contract. Alesha Munk made a motion to approve the financial portion of Superintendent Johnson's contract that was agreed upon between himself and the board. Motion was seconded by Donnie Ballou; motion carried unanimously.

B) Superintendent MTH request

Board Chair Susan Ramos read a letter dated May 9, 2022 from Superintendent Johnson in regards to compensation for My Tech High. Superintendent Johnson and Assistant Superintendent Ryan Hawkins have requested not to receive compensation during the 2022-23 school year from My Tech High.

Letter on file at the District Office.

New Business

A) Proposed Track resurfacing

Board Chair Susan Ramos gave the floor to Assistant Superintendent, Ryan Hawkins, and Maintenance Supervisor, Jesse Melendez. Ryan Hawkins and Jesse Melendez addressed the board regarding safety issues with the current track surface. The track surface is four years past its resurfacing recommendation. There are several areas of the track that have been worn down and areas that have created holes within the track surface. Athletic Director, Jenna Ravenscraft has gathered three different proposals for the resurfacing of the track.

Proposals submitted:

The Track Doctor - Clean and Prime surface, apply 6mm rubber top, apply two spray coats for added durability, paint track to State & National Federation Standards. Proposed cost \$105,450.00 with a three year warranty.

Ocean Marker - Clean surface, repair damaged areas, apply two coats 6mm retop in black, and paint NFHS track lines. Proposed cost \$115,800.00, attempts were made to ask about warranty with no response.

Benyon - Remove and dispose of track surface, clean existing asphalt, install BSS 300 track surface. Paint red or black to NFHS guidelines. Proposed cost \$ 490,014.00 with a 5 year warranty.

Discussion followed regarding when this project would be able to be completed and budget to cover this cost. Ocean Marker and The Track Doctor would be able to start the project this summer. The Track Doctor is a local company. Ryan Hawkins addressed that this type of project is not in the budget this year, but we can potentially work with contingency funds or maintenance funds. Jesse Melendez wanted to remind the board that maintenance funds need protection in case of facility emergencies. Ryan Hawkins recommended The Track Doctor. Middle School Vice Principal, Luke expressed to the board that the current track is not in compliance with relay zones and when not resealed the track loses rubber pieces off the surface when blown off.

Board Chair Susan Ramos called for a motion to approve a proposal for the resurfacing of the track. Jeremy Peterson made a motion to approve The Track Doctor's proposal; seconded by Alesha Munk. Motion carried unanimously.

B) Proposed Job Descriptions

1. District SPED/RTI coordinator

Board Chair Susan Ramos gave the floor to Assistant Superintendent Ryan Hawkins to propose the District SPED/RTI job description. Ryan explained that this position will help identify special education students and help provide equity in our schools. This position will also help oversee My Tech High students as well. Currently the Vice Principal, Araceli Gomez has been assigned 0.5 FTE as the Special Education Supervisor. We would like for her to be able to return to a 1.0 FTE as Vice Principal of the Middle School while adding an additional 0.5 FTE to create a 1.0 FTE for the District SPED/RTI position. This position is an administrative position.

2. District SEL/Guidance Counselor

Assistant Superintendent Ryan Hawkins also addressed the board in regards to creating a District SEL/Guidance Counselor position. This position will coordinate social and emotional learning and guidance counseling for My Tech High students as well. Currently this position will oversee current building counselors, but will evaluate the work load and be able to adjust to the need and potential help with 504's in the future. This position is a teacher salary and within the SIA grant, so this position will not be funded with the general fund. Superintendent Johnson and Assistant Superintendent will be supervisors over this position.

Board Chair Susan Ramos called for a motion to approve both job descriptions for District SPED/RTI and District SEL/Guidance Counselor positions. Pat Morinaka made a motion to approve both job descriptions; seconded by Donnie Ballou. Motion carried unanimously.

Board Study

A) 2022 Board Scholarship

The board agreed to meet in a Work Session meeting to discuss all candidate applications on May 11, 2022 @ 6:00 p.m.

Adjournment

Board Chair Susan Ramos adjourned the meeting at 9:13 p.m.



Chair/Vice Chair



Superintendent/Clerk

Board Minutes by Megan Glenn, District Administrative Secretary