

Coyle Public School Safe Return and Continuity of Services Plan

Coyle Public School is committed to educating all students. The Board of Education, administration, and staff believes that the best place for children to learn is in-person while in a safe and conducive environment. With this belief in mind and in collaboration with the Logan County Health Department, students returned to full in-person instruction on August 10, 2020 and the district remained open for the duration of the 2020-2021 school year. This enabled students and families to return to a normal mental and emotionally healthy routine. In addition, all students including those with special needs, received all of their services in accordance with local, state, and federal laws.

The district fully complied with state and local health orders and will continue to communicate with the Logan County Health Department to implement safety protocols.

Coyle Public School will coordinate with the Logan County Health Department to make sure proper protocols are followed and enforced in the event that a student or staff member is exposed to, or becomes infected with, the COVID-19 virus. The district will consult with and may follow any recommendations from the Logan County Health Department related to outbreaks in the community or our school. This may include implementing any of the necessary procedures listed below or the temporary closure of individual schools or the entire district.

1. **Universal and Correct Wearing of Masks** - The wearing of facial coverings (masks) for students, staff, and the public is voluntary, but is recommended for those who have elevated health risks or have not been vaccinated. If state or local health orders change during a time of elevated communicable disease community spread, the superintendent may require the correct use of facial coverings in accordance with the Coyle Re-Entry Plan of 2020-2021 adopted by the board in July of 2020. Students and staff will receive training in the correct wearing of masks in the event that any group is required to wear masks.
 - A. This policy allows the district superintendent to establish different masking levels based on the circumstances within the community.
 - Level 1 (Optional Masking): All individuals - including students, staff, and visitors - may wear masks while on school premises or while engaged in school-sponsored activities.

Level 2 (Visitor Masking): Visitors, including those associated with vendors, must wear masks on school premises or while engaged in school-sponsored activities; but staff and students are not required to wear them. Mask usage is highly encouraged.

Level 3 (Employee and Visitor Masking): Staff and visitors must wear masks on school premises or while engaged in school-sponsored activities, but students are not required to wear them. Mask usage is highly encouraged.

Level 4 (Selective Masking): Students on school premises or engaged in school-sponsored activities must wear masks in situations where social distancing is unlikely or impossible; but, they may otherwise remove their masks. For example, students must wear masks on school buses and when traveling outside classrooms but may not be required to wear masks in classrooms. This may include masking of students by different grades or grade levels. Staff and visitors must wear masks on school premises.

Level 5 (Mandatory Mask Protocol): All individuals—including students, staff, and visitors—must wear masks while on school premises, on school buses, or while engaged in school-sponsored activities.

2. **Modifying Facilities to Allow for Physical Distancing** - The district will continue to utilize a 3-6 feet physical distance protocol in classrooms and in lunch rooms when practical. Signage also reminds people of the importance of physical distancing.
 - A. Physical Distancing - After consultation with the local health department, if it is determined that physical distancing is necessary to provide a safe and healthy physical environment, any or all the following steps may be implemented by the Superintendent.
 - Classrooms and facilities will be arranged to maximize distancing. All teachers will keep an up-to-date seating chart for each class.
 - Sneeze Guards will be placed in strategic locations.
 - Sharing of instructional materials will be minimized and any items shared will be routinely disinfected.

- Signage will be displayed to encourage social distancing.
- Sanitation supplies and PPE will be available to all classrooms as needed.
- School visitors will be limited to necessary visits. Outside doors may be secured once school has started each day.
- Meetings with parents or the community may be conducted by telephone, computer teleconference or other agreed upon means where it is practical.
- In-person meetings may be allowed using proper social distancing protocols and temperature checks.
- Students may be divided into pods or cohorts to reduce exposure opportunities.

3. Handwashing and respiratory etiquette - In accordance with CDC guidelines <https://www.cdc.gov/handwashing/when-how-handwashing.html>, staff, students, and visitors are encouraged to frequently wash hands for 20 seconds with soap and water or use a hand sanitizer with at least 60% alcohol. Hand sanitizer is provided in every classroom, office, and common areas and handwashing signs are placed throughout the facilities.

- A. Students/Staff will receive training in COVID-19 safety including:
- Washing hands with soap & water for at least 20 seconds
 - Avoiding touching eyes, nose and mouth
 - Covering coughs and sneezes
 - Avoiding contact with others when sick

4. Cleaning and maintaining healthy facilities - The district utilizes electrostatic disinfectant sprayers throughout the facilities and on buses. Common areas (such as the lunch rooms) are also disinfected between groups.

- A. Custodial staff will receive additional training in cleaning to prevent the spread of infection.
- B. In the event of increased infections in the community, there will be increased frequency of cleaning high-touch surfaces.
- C. Instructional and office staff will have cleaning supplies and PPE necessary to support custodial staff in cleaning high-touch areas.
- D. All staff will have cleaning supplies and PPE necessary to support

custodial staff in cleaning high-touch areas and maintaining a safe workspace.

- E. PPE/Cleaning Supplies: PPE such as gloves, hand sanitizer, masks, etc. will be available through each principal's office. For cleaning supplies, staff may contact the maintenance staff.
- F. Coyle Public School purchased 4 electrostatic disinfectant sprayers to use throughout the district in order to kill viruses and bacteria in the classrooms, common areas, and bathrooms.

5. Contact tracing in Combination with Isolation / Quarantine in Collaboration with State and Local Health Department - Visitor access to the campus is

limited. Anyone who is experiencing COVID-19 symptoms is not permitted on school grounds. All visitors must call the main office of the building where they will verify that they are not experiencing illness symptoms. All students can have temperature checks to verify they are not running a temperature over 99.5°.

- A. Close Contact: Students/staff who are deemed to be in close contact with someone who is positive for COVID-19 may be required to quarantine or be isolated based on current guidelines in place by the Logan County Health Department. If a student is under quarantine/isolation, he/she will not be allowed to participate in or attend school-sponsored activities on or away from the school premises until the quarantine/isolation period is over.
- B. The administration will work closely with the Logan County Health Department to conduct contact tracing for any students and staff that may have come into close contact with an individual who has tested positive for COVID-19.

6. Diagnostic and Screening Testing - The district collaborated with the Logan County Health Department and Tiger Drug Store (Stillwater) during the 2020-21 school year to make vaccinations available and convenient for staff and eligible students.

- A. In conjunction with the local health department, Coyle Public School will inform staff and students' families of locally available diagnostic and screening testing if the possibility of exposure to COVID-19 exists.

- 7. Efforts to Provide Vaccinations to School Community** - The district collaborated with the Logan County Health Department and Tiger Drug Store (Stillwater) during the 2020-21 school year to make vaccinations available and convenient for staff and support personnel.

 - A. Coyle Public School will work with the local health department to disseminate information about local vaccination clinics, and when possible, host vaccination clinics on the school premises.

- 8. Appropriate Accommodations for Children with Disabilities with Respect to Health and Safety Policies** - The district will provide health and safety accommodations in accordance with students' Individual Education Plans. The district will make every effort to collaborate with families regarding individual special needs. Various forms of communication are available to facilitate this process, including, but not limited to: email, U.S. mail, text messaging, phone calls, Zoom meetings, and physically distanced face-to-face meetings.

 - A. Coyle Public School will coordinate with the local health department to make appropriate accommodations for any child with a disability in order to maintain a safe and healthy environment related to COVID-19.

- 9. Coordination with State and Local Health Officials**

 - A. Coyle Public School will coordinate with the local health department in creating and maintaining the Coyle Public School Safe Return and Continuity of Services Plan.

- 10. Continuity of Services** - The district plans to continue full in-person learning for the school year 2021-2022. Teachers have received training to deliver content virtually. The district also utilizes a fully online Virtual Learning Academy program to provide instruction to students who have health conditions that could prevent their regular attendance in-person.

 - A. In the event that a student is sent home sick or due to exposure to COVID-19, or if the school is temporarily closed due to a large community outbreak, Coyle Public School will provide continuing learning services (virtual/online/paper & pencil packets) to our students.
 - B. Coyle Public School is a one-to-one mobile device school district. Each student has an electronic learning device assigned to them. In the event

that learning from home occurs, the student will be allowed to use this device from home. Lessons will be provided to students via Edgenuity, Google Classroom or other method of curriculum delivery as determined by the district.

- C. All students will receive free breakfast and lunch for the 2021-2022 school year through the USDA. In the event that the school campus is closed due to a large community outbreak, Coyle Public School may coordinate with the Oklahoma State Department of Education Child Nutrition Division to provide meals to students during the closure. The school may serve grab-and-go meals on the school campus and transport meals to satellite locations to be determined by the administration.
- D. Coyle Public School staff members, including: the administration, the counselor, special services, technology director, and teachers will reach out to students and their families during any period that the school is shut down to support social, emotional and mental health needs. Information for families concerning community resources that support social, emotional and mental health needs may be posted on school social media to be shared with families and the community.

- 11. Social and Emotional and Mental Health Needs** - The district believes in Positive Behavior Intervention and all staff receive SafeSchools training annually.
- A. Grades PK-12 have online access to Edgenuity's curriculum to provide additional one-on-one support for student academic, social, and emotional

This plan was created in June of 2021. The district will continue to assess and adjust procedures in accordance with state and local guidelines. The plan will be reviewed at least semi-annually. This document was presented to the public through the district website at coyle.k12.ok.us. A Google Survey was available for the public to make comments.

If you wish to make public comment or for any questions or concerns, please contact:

Terry E. Zink
Superintendent
Email: tzink@coyle.k12.ok.us

Wray Larman
Federal Programs Coordinator
Email: wlarman@coyle.k12.ok.us